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**Campus Planning and Finance Council  
Minutes of 4 February 2025****Call to Order**

The regular meeting of the Western Michigan University Faculty Senate Campus Planning and Finance Council was called to order at 3:07 p.m. on 4 February 2025 via Webex video conferencing by LuMarie Guth, chair.

**Members Present:** Cheryl Bauman-Bruey, Shonda Buchanan, David Dakin, Kim Ganzevoort, LuMarie Guth, Lynne Heasley, Luke Kritzman, Valerian Kwigizile, Geoffrey Lindenberg, Colleen Scarff, Jan Van Der Kley

**Members Absent:** Todd Barkman, Mohammad Daneshvar Kakhki, Jessyca Olvera

**Advisory Members Present:** Tony Proudfoot, Jeff Spoelstra

**Advisory Members Absent:** Christopher Cheatham

**Ex Officio Member Present:** Osama Abudayyeh

**Guests:** Anantha Sankey, Manager Capital Renewal/Planning, Facilities Management; Sara VanderVeen, Senior Director of Planning, Design and Construction, Facilities Management; Steven Bertman, Professor, School of Environment, Geography, and Sustainability

**Quorum**

A quorum was present with 12 members in attendance, of the 10 needed to establish quorum.

**Agenda**

**[MOTION]** It was moved by Bauman-Bruey, seconded by Kwigizile, to accept the agenda as presented. The motion carried unanimously.

**Minutes**

An amendment was made in Dakin's report to expand an abbreviation to Michigan Geological Repository for Research and Education Building.

**[MOTION]** It was moved by Kwigizile, and seconded by Bauman-Bruey, to approve the 10 December 2024 minutes as amended. The motion carried.

**Guest(s) Report**

Charge 4: Campus Master Plan and Space Advisory Committee Task Forces – Sankey/VanderVeen/Dakin

Dakin, Sankey, and VanderVeen presented an overview of Master Plan highlights. This presentation was also presented in a recorded public campus session with stakeholders and the recording will be made available in time at:

- [Slide deck attached](#)

Presentation highlights include:

- Changes in future campus square footage are goals and should not be taken literally;
- The plan conceptualizes a campus renewal process over many years and helps all Divisions and Broncos move in the same direction with common guardrails;
- A major theme is creating vibrant hubs of activity and density around the central core of main campus;
- By recalibrating campus, there will be 23% energy reduction through building demolitions, renewals, and/or renovations;
  - Low-cost examples include tighter building envelopes, insulation, steam trap maintenance;
  - High-cost examples include solar, all electric buildings, and high-performance buildings;

- Sankey presented detailed charges and outcomes of each of 5 Master Plan task forces, discussion points included;
  - Discussions are needed on Friday classes and classroom load balancing;
  - Members requested centralizing scheduling for conference, meeting, and study rooms and that some buildings have priority on faculty meeting rooms;
  - Similar request for preferential priority in library rooms;
  - Instructors at times have back up plans or secondary holds;
  - Not all buildings are designed or built to serve as academic classrooms and these questions are specific to certain buildings;
  - Need to know on campus “where people are”, in disasters and emergencies;
  - Building Coordinators need to be able to see or interact with 25Live, for example, to have buildings unlocked for a reserved event;
  - Graphics include recommendations for new buildings, renewed/renovated buildings, and existing buildings, but should not be taken literally;
    - Capital outlay funding can change or accelerate movement on individual projects.
  - Slides conceptualize districts, opportunities, downtown connections;
  - New information and a recent recording of this presentation will be added to the website and will be considered by the Board in February;
  - A rescheduled public session is in the works.

Further discussion:

- A cabinet working group is deciding what information will be packaged and presented to President candidates and sees the Master Plan as an asset and advantage;
- Building demolitions plans are shaped by a rubric but there are no priorities or timelines at this time;
  - The plan guides the WMU Space Committee over many years;
  - It is a guidepost to figure out how to commit resources keeping in mind the long-term direction;
- There are multiple mechanisms for conflict resolution or discussion;
  - The Space Committee reports to Cabinet;
  - The plan will be reviewed periodically through campus input processes;
  - Plan is based on predicted variables, so if big things change, the Plan will need to change.

**Reports of Councils/Committees Standing Committee(s)**

Heasley described changes in the Charge 2: Sustainability Committee proposal (attached), highlights include:

- The task force still views that a committee is most appropriate and timely and fits well with the new Master Plan;
- Tightened up rationale and goals to provide content specific expertise and respond to the interest and roles of the CPFC;
- Connected committee work with three of four CPFC roles as defined by Faculty Senate;
- Group believes it could relieve CPFC workload;
- Group believes it will be a challenge to keep it small, focused, and task-oriented;
- Group envisions committee reports or work products fitting into CPFC like other presentations;
- A major motivation is to provide opportunities to ask questions earlier and engage content experts;

**Discussion:**

- Sustainability covers many aspects, a lot are not included in existing charges of this council, so why a subcommittee instead of another council?
  - Worry about multiple groups and overlaps and important things being missed;
  - Examples falling outside of CPFC include greenhouse gas tracking and Sustainability Tracking, Assessment, and Rating System (STARS);
  - There is broad interest on many aspects and topics;
  - Major parts of WMU carbon footprint are cars coming to campus, food waste, solid waste (disposables) that go beyond a building;

- Response – the group does not see it as either/or and it would be up to the council to prevent mission creep;
- Regarding a council;
  - There is no Council on Diversity, Equity, and Inclusion (DEI) (but is on cabinet) and both sustainability and DEI are core values;
  - The Faculty Senate Executive Board assigned this as charge and have studied councils;
  - The experience with Transportation Committee dissolving informs the desire to assure sustainability can stand on its own;
  - Can decide later to grow into own council.
- Students did not know where to go with transportation and building ideas and concerns, and committee can be a focal point and information pipeline as our campus is undergoing a lot of change.

**Next Steps:**

- Need to put together Memorandum of Action (MOA) for formation of subcommittee for Executive Board then full Faculty Senate – Heasley and Guth volunteer to craft MOA;
- Dakin reminds the group that WMU teams deliver projects on budget;
  - Standing committees that interject during projects can be disruptive to the process and budgets;
- Van Der Kley emphasizes that input is always desired and important and that Faculty Senate is for “council and advice”, not for decision making on projects;
  - The Committee ties in well with CPFC but is reading as “action oriented”;
  - The Committee might get bigger than the CPFC;
  - Facilities Management’s capacity is limited and not expanding;
- Ex Officio Abudayyeh agreed to the value of developing policies for the future.

**[MOTION]** It was moved by Heasley, seconded by Abudayyeh, to develop an MOA incorporating concerns of members and advance it to the Faculty Senate Executive Board. The motion carried.

**New Business**

None.

**Reports of Officers**

Chair Guth did not provide a report.

Ex Officio Abudayyeh did not provide a report.

**Reports of University Representatives**

Van Der Kley reported that the flurry of executive orders will likely have significant ramifications for WMU. WMU is seeking funding to borrow for the new Valley Housing project.

Proudfoot reported that the Undergraduate Studies Council is working on a definition of experience driven learning.

Dakin responded to a concern raised before the meeting about the loss of accessible parking due to the pedestrian mall extension project. Four barrier free spaces near the administration building will be moving to the other side of the administration building as part of a lot expansion and will also include an improvement of the entrance nearest the new spaces. New spaces will be closer to the elevator in the administration building. Some other spaces are moving to the Sangren lot. WMU has already created more parking spaces at the student center. WMU’s practice is to do more than required by law on projects.

**Unfinished Business**

None.

**Announcements**

None.

**Adjournment**

**[MOTION]** It was moved by Heasley, seconded by Abudayyeh, to adjourn the meeting at 5:07 p.m. The motion carried unanimously. The Campus Planning and Finance Council will meet next on 18 February 2025 via Webex video conferencing at 3 p.m.

**Approval**

Submitted by Jeff Spoelstra, Secretary

Minutes approved 18 February 2025.