



CENTERS AND INSTITUTES COMMITTEE
Minutes of 8 January 2025

Call to Order

The regular meeting of the Western Michigan University Faculty Senate Centers and Institutes Committee was called to order at 10:01 a.m. on 8 January 2025, via Webex by Bret Wagner, chair.

Members in Attendance: Dustin Altschul, Ron Cisler, Brett Geier, Matthew Ross, Jana Schulman, Bret Wagner, Lee Wells

Members Absent: Christopher Cheatham, Remzi Seker

Ex Officio: Janet Hahn

Quorum

A quorum was present with eight members in attendance, of the five needed to establish a quorum.

Agenda

[MOTION] It was moved by Cisler, seconded by Ross, to accept the agenda. The motion carried.

Minutes

[MOTION] It was moved by Schulman, seconded by Cisler, to accept the 11 December 2024 minutes as presented. The motion carried.

Reports of Officers

Chair Wagner discussed whether it was necessary to have administrators as members of the CIC, as the committee's charges do not directly impact their administrative units.

Ex Officio Hahn discussed that not all CIC members receive meeting invites. Chair Wagner will create calendar invitations for all members. Ex Officio Hahn will suggest to the Faculty Senate that this becomes standard practice, as it may help improve member participation. Ex Officio Hahn informed CIC that the revised committee charges will be available on 9 January 2025.

New Business

Develop an Official List of Centers and Institutes: Chair Wagner provided a draft list of centers and institutes. Each CIC member will work with their respective college(s) to determine status and point-of-contact for each center/institute. It will also be determined if any centers/institutes were not included in the list.

Develop Questions for Annual Review: Chair Wagner provided a draft list of questions for the annual review. CIC began to revise this list. Chair Wagner will contact Lisa DeChano-Cook, Curriculum Manager, to join the CIC on 12 February to discuss implementing these annual review questions into the Curriculum.

Unfinished Business

None.

Announcements

None.

Adjournment

The meeting was adjourned by Chair Wagner at 10:47 a.m. The Centers and Institutes Committee will next meet on 12 February 2025 at 10 a.m. via Webex.

Approval

Submitted by Lee Wells, Secretary

Minutes approved 12 February 2025.