

26 November 2024

TO: **Undergraduate Studies Council Members:** Jessica Birnbaum, Jennifer Bott (substitute for Bret Wagner), Lucy Clark, Carrie Cumming, Lisa DeChano-Cook, Tomika Griffin-Brown, Dave Karowe, Irma Lopez, Dylan McGlothlin, Scott Slawinski, Katherine Suender, Yuanliang Sun
Advisory Member: Colleen Stano
Ex Officio: David Rudge
Guests: Shawn Tenney, Chair, Service-Learning Committee; Michael Ryan, Chair of Department of Economics, Holly Grieves, MFS – Clinical Specialist, Occupational Therapy

FROM: Diane Riggs, Chair

**Undergraduate Studies Council
AGENDA**

Tuesday, 3 December 2024, 3 to 5 p.m.

[Webex Link](#)

1. **Call to Order**
2. **Acceptance of the Agenda**
3. **Approval of Minutes**
 - a. Undergraduate Studies Council – 12 November Minutes
4. **Reports of Officers**
 - a. Chair Report – Riggs
 - b. Ex Officio Report – Rudge
5. **Reports of University Representatives**
 - a. Curriculum Manager – DeChano-Cook
 - b. Academic Advising, Merze Tate College – Griffin-Brown
6. **Reports**
 - a. Service-Learning Subcommittee – Tenney
 - b. International Council and Undergraduate Studies Council Coordination – Riggs
7. **New Business**
 - a. Curriculum Proposals
 - i. Behavioral Economics Minor – Ryan
 - ii. Occupational Therapy Assistant Progression Track Major – Grieves
8. **Unfinished Business**
9. **Announcements**
10. **Adjournment**

COUNCILS ONLY: Elected members who cannot attend the meeting are asked to send a substitute of their choice who also represents their respective college. Non-elected members are not restricted as to whom they may designate to substitute for them.