

1 October 2024

TO: **Undergraduate Studies Council Members:** Jessica Birnbaum, Jennifer Bott (substitute for Bret Wagner), Carrie Cumming, Lisa DeChano-Cook, Tomika Griffin-Brown, Dave Karowe, Irma Lopez, Dylan McGlothlin, Scott Slawinski, Katherine Suender, Yuanliang Sun
Advisory Member: Colleen Stano
Ex Officio: David Rudge
Guests: Amy Brimmer, Director Compensation/Benefits, Human Resources; Jason Glass, Associate Vice President Teaching/Learning, WMUx; Evan Heiser, Sr Director Career/Experiential Education; Alyssa Moon, Associate Director Instructional Design/Development, WMUx; Sarah Nelson, Assistant Vice President Strategic Initiatives, Provost and Academic Affairs; Tony Proudfoot, Vice President Marketing/Strategic; Wendy Swalla, Instructional Designer Senior, WMUx;

FROM: Diane Riggs, Chair

**Undergraduate Studies Council
AGENDA**

Tuesday, 8 October 2024, 3 to 5 p.m.

[Webex Link](#)

1. **Call to Order**
2. **Acceptance of the Agenda**
3. **Approval of Minutes**
 - a. Undergraduate Studies Council – 10 September Minutes
4. **Reports of Officers**
 - a. Chair Report – Riggs
 - b. Ex Officio Report – Rudge
5. **Reports of University Representatives**
 - a. Curriculum Manager – DeChano-Cook
 - b. Academic Advising, Merze Tate College – Griffin-Brown
6. **New Business**
 - a. Presentation of Experiential Learning Program – Brimmer, Glass, Heiser, Moon, Nelson, Proudfoot, Swalla
 - b. Curriculum Proposal – Riggs
 - i. Sustainable Brewing: Operations Concentration (SBOJ)
7. **Unfinished Business**
8. **Announcements**
9. **Adjournment**

COUNCILS ONLY: *Elected members who cannot attend the meeting are asked to send a substitute of their choice who also represents their respective college. Non-elected members are not restricted as to whom they may designate to substitute for them.*