

---

**Campus Planning and Finance Council  
Minutes of 17 September 2024****Call to Order**

The regular meeting of the Western Michigan University Faculty Senate Campus Planning and Finance Council was called to order at 3:02 p.m. on 17 September 2024 via Webex video conferencing by LuMarie Guth, chair.

**Members Present:** Todd Barkman, Cheryl Bruey, David Dakin, Kim Ganzevoort (substitute for Betty Dennis), LuMarie Guth, Lynne Heasley, Valerian Kwigizile, Geoffrey Lindenberg, Colleen Scarff

**Members Absent:** Mohammad Daneshvar Kakhki, Brett Geier, Jessyca Olvera, Jan Van Der Kley

**Advisory Members Present:** Tony Proudfoot, Jeff Spoelstra

**Advisory Members Absent:** Christopher Cheatham,

**Ex Officio Member Present:** Osama Abudayyeh

**Guest:** Amy Naugle, WMU Faculty Senate President

**Quorum**

A quorum was present with 10 members in attendance, of the 10 needed to establish quorum.

**Agenda**

**[MOTION]** It was moved by Barkman, seconded by Heasley, to accept the agenda as presented. The motion carried unanimously.

**Minutes**

**[MOTION]** An amendment was made to change Reports of University Representatives, Dakin's report, Item 4 to include "the parking deck structure was awaiting electrical components". It was moved by Barkman, seconded by Bruey, to approve the 16 April 2024 minutes as amended. With one abstention, the motion carried.

**Reports of Officers**

President Naugle presented the Campus Planning Finance Council Charges for 2024-25.

Chair Guth did not provide a report.

Ex Officio Abudayyeh did not provide a report.

President Naugle left the meeting at 3:10 p.m.

Scarff joined the meeting at 3:12 p.m.

**Action Items**

- a. Election of 2024-25 CPFC Secretary:
  - i. Spoelstra expressed interest in serving in this role. Ex Officio Abudayyeh will verify with Faculty Senate Executive Board if an advisory staff member can fulfill this role.
- b. Transportation Committee Discussion:
  - i. Originated around specific past transportation projects, beginning with bicycle use on campus;
  - ii. Second iteration was bussing;
  - iii. Both of these projects concluded close to a decade ago;
  - iv. Last activity was 2019 transportation master plan included minor leveraging of this committee;
  - v. Consider folding responsibilities of this committee into the Sustainability Committee that is being considered by Charge 2.

**[MOTION]** It was moved by Barkman, seconded by Lindenberg, to dissolve the transportation committee. The motion carried unanimously.

### **Reports of University Representatives**

Scarff reported the following:

1. FY 2025, State of Michigan did not approve expected funding, only 1.5% base increase;
2. Fall enrollment is 49 students more than 2023;
3. Engaging Strategic Resource Management (SRM) Part 2 – first modification on revenue and framework rules will occur at the end of September/beginning of October for spring release and July 2025 rollout.

Van Der Kley did not provide report due to absence.

Cheatham did not provide report due to absence.

Proudfoot did not provide a report, received the following questions:

1. Question: What is the term "North Star" within the Office of Marketing and Strategic Communication being used for?  
Answer: North Star is an internal messaging statement only, providing students a holistic, experience driven education and aim for WMU to be a top three institution in the state by 2030.
2. Question: What metrics are being used for Student Concern forms and Disability Services for Students (DSS)? What are the outcomes from these two areas?  
Answer: The second full year of Student Success Hub developed a more sophisticated system to route student concerns. These questions will be addressed formally at a later date.

Proudfoot announced the new WMU brand partner, Rally House, is now the official online store for WMU athletics branded apparel and gear. A new brick and mortar store is now open in Portage and another will open soon in the previous Y-Bar at the west entrance to WMU Main Campus.

Dakin reported the following:

1. Master plan presented at Bronco Bash. It is on schedule to complete end of year and the task force continues to work on master plan;
2. Mall Extension project group is currently finishing the schematic design. Presented/received input at Bronco Bash. Plan to be completed by April-September 2025;
3. Capital Outlay - Knauss Hall is number one priority;
4. The Parking structure electrical equipment arrived and the goal is for completion in November. Substation is not arriving until 2027, work-around in place until then;
5. The Valley Hall demolition is scheduled to be completed by early December. The new Valley Residence Hall is scheduled to be completed in 2026;
6. Pickleball courts to be added at West Hills Athletic Club as part of a larger modernization project, schematic designs are complete and expected project completion is summer 2025;
7. University Computing Center - remodel & classroom space for training WMU instructors will be completed in the next couple of months;
8. Working on location for CORE Lab, finalization expected soon;
9. Searching for a new location for the Autism Center;
10. Facility Management is consolidating into Physical Plant building (planning & purchasing), Parking Services to be moved to current Facility Services building (campus services), Old Parking Services building will be demolished;
11. Ellsworth parking structure to be demolished.

Spoelstra reported the following:

1. Currently building a new website for the Office of Sustainability;
2. Student sustainability survey results are being processed. The survey was distributed to random 3500 students. Approximately 250 responses were received.
3. Consideration is currently taking place in student government as to whether to adjust the sustainability fee;
4. Students are interested and engaged about sustainability across campus.

Kritzman did not provide a report, received the following questions regarding Western Student Association (WSA):

1. Question: What funding changes to student activity fee money is being made available to student groups?

Answer: A new budget approval system was developed last year that allowed for extra funding based on student group size. It was removed this year. There is an \$8,000 funding cap per Registered Student Organization (RSO). The size of the RSO does not relate to the level of funding that will be provided.

2. Question: Has there been any progress on leaders or interface on the Graduate Student Association (GSA)?

Answer: Kritzman to ask WSA leaders.

### **Unfinished Business**

None.

Scarff left the meeting at 4:13 p.m.

Kwigizile left the meeting at 4:21 p.m.

### **New Business**

Discussion of guests for charges:

1. Charge 2 – Dr. Steven Bertman, proposed by Spoelstra
2. Charge 2 – Grace Anderson, WSA sustainability, proposed by Kritzman
3. Charge 3 – SRM Advisory Group members
  - a. Consider another panel of deans
  - b. Status of advisory group(s) member(s)
4. Charge 4 – Perkins and Will Representative, Dakin will reach out
5. Charge 4 – Building representatives – athletics, academic affairs, etc.
6. Charge 5 – Does CPFC need to continue to address charge after hearing a thorough presentation from Will Stutz at the April 2024 CPC meeting? Updates from Cheatham should suffice for the foreseeable future. Chair Guth will follow up with Faculty Senate Executive Board regarding potentially dropping Charge 5.
7. Charge 6 – Katie Easley, Director of Student Success.
8. Charge 7 – Andrew Holmes, Chief Information Officer

### **Announcements**

Student Sustainability celebration will be on 27 September 2024 from 11 a.m. to 2 p.m. at the Board of Trustees' Plaza.

### **Adjournment**

**[MOTION]** It was moved by Barkman, seconded by Heasley, to adjourn the meeting at 4:37 p.m. The motion carried unanimously. The Campus Planning and Finance Council will meet next on 15 October 2024 via Webex video conferencing at 3 p.m.

### **Approval**

Submitted by Geoffrey Lindenberg, Vice Chair/Acting Secretary

Minutes approved 15 October 2024.