

10 September 2024

TO: **Transfer of Credit Committee Members:** Lisa DeChano-Cook, Kenneth Franks, Kerrie Harvey, Scott Hennessy, Mitchel Keil, Edward Kudzia, Steven Miller, M.K. Mohanan, Kenneth Smith, Jeffrey Xie
Advisory Members: Kimmy Beuchler, Randy Ott
Ex Officio: Carrie Cumming
Guest: Diane Riggs, Chair, Undergraduate Studies Council

FROM: Melinda Holohan, Chair

**Transfer of Credit Committee
AGENDA
Thursday, 12 September 2024, 2-4 p.m.**
[Webex Link](#)

1. **Call to Order**
2. **Acceptance of the Agenda**
3. **Approval of Minutes**
 - a. Transfer of Credit Committee – 11 April 2024
4. **Reports of Officers**
 - a. Transfer of Credit 2024-25 Charges – Riggs
 - b. Chair Report – Holohan
 - c. Ex Officio Report – Cumming
5. **Reports of University Representatives**
 - a. Curriculum Manager Report – DeChano-Cook
6. **Unfinished Business**
 - a. Memorandum of Action 24/03 Undergraduate Transfer Course Evaluation Policy – Holohan
 - i. Awareness and Implementation
 - b. Transfer Resource Guide – Holohan
 - i. Compiled and Missing Content
 - ii. Organization and Implementation
7. **New Business**
 - a. 2024-25 Transfer of Credit Committee Election of Vice Chair – Cumming
 - b. 2024-25 Transfer of Credit Committee Initiatives:
 - i. 2018 College of Education and Human Development Career and Technical Education Transfer Credit Proposal – Holohan
 - ii. Transfer of Credit Member Recommendations – Holohan
8. **Announcements**
9. **Adjournment**