
**Undergraduate Studies Council
Minutes of 16 April 2024**

Call to Order

A meeting of the Western Michigan University Faculty Senate Undergraduate Studies Council was called to order at 4 p.m. on 16 April 2024 via Webex video conferencing by Diane Riggs, chair.

Members in Attendance: Jessica Birnbaum, Carrie Cumming, Lisa DeChano-Cook, Tomika Griffin-Brown, Dave Karowe, Irma Lopez, Dawn Mason, Susan Piazza, Diane Riggs, Scott Slawinski, Sue Steuer, Yuanling Sun

Members Absent: Jordan Dunn, Lori Gray, Carly Hagins, Leah Latumaerissa, Jill Rowe, Abdus Salam

Advisory Member in Attendance: Colleen Stano

Ex Officio: Bret Wagner

Guest: Jason Glass, Associate Vice President for Teaching and Learning

Quorum

A quorum was present with 13 members in attendance, of the 10 needed to establish quorum.

Agenda

[MOTION] It was moved by Slawinski, seconded by DeChano-Cook, to accept the agenda as presented. The motion carried unanimously.

Minutes

[MOTION] It was moved by Slawinski, seconded by DeChano-Cook, to approve the 9 April 2024 minutes as presented. The motion carried unanimously.

New Business

Memorandum of Action (MOA) 24/03 *Undergraduate Transfer Course Evaluation Policy* was presented by Cummings.

[MOTION] It was moved by Slawinski, seconded by DeChano-Cook, to approve MOA-24/03: Changes to the Undergraduate Catalog as presented. The motion carried unanimously.

MOA 24/05 *Revision of Undergraduate Catalog Language – High School Dual Enrollment* was presented by Glass.

[MOTION] It was moved by Slawinski, seconded by DeChano-Cook to postpone the vote on MOA 24/05 so that revisions could be made. The motion carried unanimously.

Adjournment

[MOTION] It was moved by Slawinski, seconded by DeChano-Cook, to adjourn the meeting at 5 p.m. The motion carried unanimously. The Undergraduate Studies Council next meeting date will be determined over the summer.

Approval

Submitted by Diane Riggs, Chair

Minutes approved 10 September 2024.