
**Academic Information Technology Council
Minutes of 15 April 2024**

Call to Order

The regular meeting of the Western Michigan University Faculty Senate Academic Information Technology Council was called to order at 10:02 a.m. on 15 April 2024 via Webex video conferencing by Timothy Broadwater, chair.

Members Present: Timothy Broadwater, Jessica Cataldo, Colin Cork, Matthew Fries, Annette Hamel, Andrew Holmes, Kristin Hrynczuk (substitute for Brian Carnell), Pavel Ikonov, Cara Masselink, Joshua Naranjo, Geraldine Rinna, Zoann Snyder

Members Absent: Paul Gallagher, Michael Kahwaji, Katie Marshall, Scott Puckett, Ryan Tay

Ex Officio Absent: Kieran Fogarty

Guest: Bryon Glock, Office of Information Technology

Quorum

A quorum was present with 12 members in attendance, of the 10 needed to establish a quorum.

Agenda

[MOTION] It was moved by Ikonov, seconded by Cataldo, to accept the agenda as presented. The motion carried unanimously.

Minutes

[MOTION] It was moved by Ikonov, seconded by Naranjo, to approve the 18 March 2024 minutes as presented. The motion carried unanimously.

Reports of Officers

Chair Broadwater did not provide a report.

Ex Officio Fogarty did not provide a report due to his absence.

Reports of University Representatives

Holmes reported that the Office of Information Technology (OIT) is working on hyflex classrooms in a series of three meetings. The second meeting is scheduled for 18 March. Work on the identified rooms that need attention will start this summer. A suspicious default search engine was removed.

Hrynczuk reported that WMUx updated its website for usability. The Instructional Technology Center (ITC) developed a feedback form, hoping it would be utilized.

Glock reported that the Academic Distress journey will be available at the end of the semester. Messaging journey is not yet available.

New Business

The results of the election of AITC 2024-25 officers:

1. The AITC chair will also serve as chair for the Information Technology Shared Governance Committee. Pavel nominated Broadwater. Broadwater accepted.
[MOTION] It was moved by Pavel, seconded by Cork, to elect Broadwater as AITC 2024-25 chair. The motion carried unanimously.
2. Cataldo was self-nominated for vice chair.
[MOTION] It was moved by Pavel, seconded by Cork, to elect Cataldo as AITC 2024-25 vice chair. The motion carried unanimously.
3. Masselink is self-nominated for secretary.
[MOTION] It was moved by Broadwater, seconded by Cork, to elect Masselink as AITC 2024-25 secretary. The motion carried unanimously.

[MOTION] It was moved by Broadwater, seconded by Pavel, to hold AITC 2024-25 meetings via Webex video conferencing. The motion carried unanimously.

Unfinished Business

None.

Announcements

None.

Adjournment

[MOTION] It was moved by Cork, seconded by Ikonomov, to adjourn the meeting at 10:34 a.m. The motion carried unanimously. The Academic and Information Technology Council will meet next on 20 May 2024 at 10 a.m. via Webex video conferencing.

Approval

Submitted by Cara Masselink, Secretary

Minutes were approved on 20 May 2024.