

4 April 2024

**TO: Transfer of Credit Committee Members:** Lisa DeChano-Cook, Kenneth Franks, Kerrie Harvey, Scott Hennessy, Mitchel Keil, Edward Kudzia, Steven Miller, M.K. Mohanan, Kenneth Smith, Jeffrey Xie  
**Advisory Members:** Kimmy Beuchler, Randy Ott  
**Ex Officio:** Carrie Cumming  
**FROM:** Melinda Holohan, Chair

**Transfer of Credit Committee  
AGENDA**  
Thursday, 11 April 2024, 2-4 p.m.  
[Webex Link](#)

1. **Call to Order**
2. **Acceptance of the Agenda**
3. **Approval of Minutes**
  - a. Transfer of Credit Committee – 14 March 2024
4. **Reports of Officers**
  - a. Chair Report – Holohan
  - b. Ex Officio Report – Cumming
5. **Reports of University Representatives**
  - a. Curriculum Manager Report –DeChano-Cook
6. **Unfinished Business**
  - a. Transfer Resource Guide – Holohan
    - i. Compiled and Missing Content
    - ii. Organization and Implementation
  - b. Undergraduate Transfer of Credit Memorandum of Action 24/03 Draft – Holohan
7. **New Business**
  - a. 2024-25 Transfer of Credit Committee Membership – Cumming
  - b. 2024-25 Transfer of Credit Committee Meeting Modality – Cumming
  - c. 2024-25 Transfer of Credit Committee Officers Election – Cumming
    - i. Chair
    - ii. Vice Chair
    - iii. Secretary
  - d. 2018 College of Education and Human Development Career and Technical Education Transfer Credit Proposal – Holohan
8. **Announcements**
9. **Adjournment**