
**Academic Information Technology Council
Minutes of 18 March 2024****Call to Order**

The regular meeting of the Western Michigan University Faculty Senate Academic Information Technology Council was called to order at 10:02 a.m. on 18 March 2024 via Webex video conferencing by Timothy Broadwater, chair.

Members Present: Timothy Broadwater, Jessica Cataldo, Colin Cork, Matthew Fries, Annette Hamel, Andrew Holmes, Pavel Ikonov, Michael Kahwaji, Katie Marshall, Joshua Naranjo, Geraldine Rinna, Zoann Snyder

Members Absent: Brian Carnell, Paul Gallagher, Cara Masselink, Scott Puckett, Ryan Tay

Ex Officio Absent: Kieran Fogarty

Guests: Bryon Glock, Office of Information Technology

Quorum

A quorum was present with 12 members in attendance, of the 10 needed to establish a quorum.

Agenda

[MOTION] It was moved by Ikonov, seconded by Cork, to accept the agenda as presented. The motion carried unanimously.

Minutes

[MOTION] It was moved by Naranjo, seconded by Ikonov, to approve the 19 February 2024 minutes as presented. The motion carried.

Reports of Officers

Chair Broadwater did not provide a report.

Ex Officio Fogarty did not provide a report due to his absence.

Reports of University Representatives

Holmes reported on the following:

1. A previously passed Western Student Association (WSA) resolution regarding the default browser search engine on campus (Ecosia), which was part of the environmental sustainability plan, as the company would plant a tree after so many searches. The search engine is not being utilized. The Office of Information Technology (OIT) is working hard to get through the standardized imaging process to ensure consistency across campus. OIT will ask WSA to partner and perhaps retire that resolution.
2. Incident Response Planning. In agreement with Palo Alto Networks, WMU will work with premier cybersecurity experts to examine and recreate the security incident response plan. However, this work is time-limited. AITC was asked to be responsive to any requests for help. After that work is completed, OIT will then move into tabletop exercises. WMU's cybersecurity insurance provider will facilitate these exercises. OIT will want involvement from a broad cross-section of the institution.
3. [Apps Anywhere](#) – OIT is currently working with various software to ensure all are live in the system.

Carnell did not provide a report due to his absence.

Glock reported that the Student Success Hub reached its first anniversary. A correction was made and distributed regarding the priority registration date error sent last week.

Unfinished Business

None.

New Business

None.

Announcements

Chair Broadwater announced that next month's meeting will include elections for AITC 2024-25 chair, vice chair, and secretary.

Adjournment

[MOTION] It was moved by Ikonomov, seconded by Cork, to adjourn the meeting at 10:14 a.m. The motion carried unanimously. The Academic and Information Technology Council will meet next on 15 April 2024 at 10 a.m. via Webex video conferencing.

Approval

Submitted by Jessica Cataldo, Substitute Secretary

Minutes were approved on 15 April 2024.