

8 January 2024

TO: **Undergraduate Studies Council Members:** Jessica Birnbaum, Carrie Cumming, Lisa DeChano-Cook, Jordan Dunn, Lori Gray, Tomika Griffin-Brown, Irma Lopez, Dave Karowe, Leah Latumaerissa, Dawn Mason, Susan Piazza, Jill Rowe, Abdus Salam, Scott Slawinski, Sue Steuer, Yuanliang Sun
Advisory Member: Colleen Stano
Ex Officio: Bret Wagner
Guest: Jonathan Bush, WMU Essential Studies Faculty Director

FROM: Diane Riggs, Chair

**Undergraduate Studies Council
AGENDA**

Tuesday, 9 January 2024, 3 to 5 p.m.

[Webex Link](#)

1. **Call to Order**
2. **Acceptance of the Agenda**
3. **Approval of Minutes**
 - a. Undergraduate Studies Council – 14 November 2023 Minutes
4. **Reports of Officers**
 - a. Chair Report – Riggs
 - b. Ex Officio Report – Wagner
5. **Reports of University Representatives**
 - a. WMU Essential Studies Course Approval and Evaluation Systems - Bush
 - b. Curriculum Manager – DeChano-Cook
 - c. Academic Advising, Merze Tate College – Griffin-Brown
6. **New Business**
 - a. Report and Discussion of Cross-Level Course Memorandum of Action Draft – Riggs
 - b. Deletion of History – Secondary Education Major (HYSJ) – Riggs
7. **Unfinished Business**
8. **Announcements**
9. **Adjournment**

COUNCILS ONLY: Elected members who cannot attend the meeting are asked to send a substitute of their choice who also represents their respective college. Non-elected members are not restricted as to whom they may designate to substitute for them.