

8 November 2023

TO: **Undergraduate Studies Council Members:** Jessica Birnbaum, Carrie Cumming, Lisa DeChano-Cook, Jordan Dunn, Lori Gray, Tomika Griffin-Brown, Irma Lopez, Dave Karowe, Leah Latumaerissa, Dawn Mason, Susan Piazza, Jill Rowe, Abdus Salam, Scott Slawinski, Sue Steuer
Advisory Member: Colleen Stano
Ex Officio: Sarah Summy, Faculty Senate President
Guests: Jennifer Bott, Management; Steve Carr, Chair, Computer Science; Scott Cowley, Marketing; Lori Farrer, Teaching, Learning and Educational Studies; Kyle Jehnzen, College of Aviation; Cynthia Klekar-Cunningham, Director, Communication; Steve Sparks, College of Aviation

FROM: Diane Riggs, Chair

Undergraduate Studies Council

AGENDA

Tuesday, 14 November 2023, 3 to 5 p.m.

[Webex Link](#)

1. **Call to Order**
2. **Acceptance of the Agenda**
3. **Approval of Minutes**
 - a. Undergraduate Studies Council – 10 October 2023 Minutes
4. **Reports of Officers**
 - a. Chair Report – Riggs
 - b. Ex Officio Report – Summy
5. **Reports of University Representatives**
 - a. Curriculum Manager – DeChano-Cook
 - b. Academic Advising, Merze Tate College – Griffin-Brown
6. **New Business**
 - a. Memorandum of Action 23/02: Drop/Withdrawal Extension – Cumming
 - b. Curriculum Proposals
 - i. Integrated Business Administration – Bott
 - ii. Digital Marketing Name Change – Cowley
 - iii. Aircraft Dispatching and Scheduling Certificate – Sparks
 - iv. Airport Management Certificate – Birnbaum
 - v. Unmanned Aerial Systems Operations Undergraduate Certificate – Jehnzen
 - vi. Geography Major Delete – DeChano-Cook
 - vii. Film and Digital Storytelling Minor Program – Klekar-Cunningham
 - viii. Early Childhood General and Special Education: Birth through Third Grade – Farrer
 - ix. Early Childhood General and Special Education: Birth through Kindergarten - Farrer
 - x. ESVF Undergraduate Certificate in Embedded Systems Venture – Carr
 - xi. TACJ Acting Major
 - xii. Family Science and Human Development: Child Development and Services
 - xiii. Family Science and Human Development: Family Studies
 - xiv. Family Science and Human Development: Youth and Community Development
 - xv. Fashion Merchandising and Design: Design Development
 - xvi. Fashion Merchandising and Design: Merchandising

- xvii. Geography: Environmental Geography
- xviii. Geography: Geographical Information Systems
- xix. Geography: Urban, Regional, and Environmental Planning
- xx. Recreation: Recreation Management
- xxi. Recreation: Sport Management
- xxii. Theatre State Management
- xxiii. Sociology-Social Psychology Concentration
- xxiv. Theatre Design and Technical Production

7. Unfinished Business

8. Announcements

9. Adjournment

COUNCILS ONLY: Elected members who cannot attend the meeting are asked to send a substitute of their choice who also represents their respective college. Non-elected members are not restricted as to whom they may designate to substitute for them.