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**Graduate Studies Council  
Minutes of 26 October 2023****Call to Order**

The regular meeting of the Western Michigan University Faculty Senate Graduate Studies Council was called to order at 3 p.m. on 26 October 2023 via Webex by Marcellis Zondag, chair.

**Members Present:** Upul Attanayake, Louann Bierlein Palmer, Christine Byrd-Jacobs, Carrie Cumming, Jennifer Fiore, Regina Garza Mitchell, Lori Gray, Chansheng He, Cindy Linn, Jessyca Olvera, Dianna Sachs, Marcellis Zondag

**Member Absent:** Lisa DeChano-Cook

**Ex Officio:** Paul Pancella

**Guest(s):** Eric Archer, Associate Professor, Education Leadership, Research, and Technology; Matthew Mingus, Director, School of Public Affairs and Administration; Robert Tuttle, Associate Professor, Engineering Design, Manufacturing and Management Systems

**Quorum**

A quorum was present with 12 members in attendance, of the eight needed to establish quorum.

**Agenda**

**[MOTION]** It was moved by Linn, seconded by Sachs, to accept the agenda as presented. The motion carried unanimously.

**Minutes**

**[MOTION]** It was moved by Linn, and seconded by Sachs, to approve the 28 September 2023 minutes. With the revision that one member's last name (Linn) be corrected. The motion carried unanimously.

**New Business**

Archer presented an overview of the Graduate Certificate Program in Global Leadership and Learning curriculum proposal.

**[MOTION]** It was moved by Sachs, and seconded by Linn, to accept the proposal. The motion carried unanimously.

Mingus presented the following curriculum proposals:

1. Master of Public Administration Health Care Administration (PUHM) Concentration
2. Master of Public Administration Human Resources Administration (PURM) Concentration
3. Master of Public Administration Nonprofit Leadership and Administration (PUNM) Concentration
4. Master of Public Administration Public Management (PUMM) Concentration
5. Master of Public Administration Public Policy (PUPM) Concentration

**[MOTION]** It was moved by Bierlein Palmer, seconded by Garza Mitchell, to accept the previous five proposals as a package. The motion carried unanimously.

Tuttle presented an overview of the Master of Science in Manufacturing Engineering (Accelerated) curriculum proposal.

**[MOTION]** It was moved by Zondag, and seconded by Cumming, to accept the proposal (with various small revisions needed). The motion carried unanimously.

**Reports of Officers**

Chair Zondag reminded GSC member not to "approve" within Curriculog. This function is only for the GSC chair. Chair Zondag is working with Undergraduate Studies Council (USC) on various issues.

Ex Officio Pancella did not provide a report.

### **Election of Officer**

Fiore volunteered to serve as GSC vice chair.

**[MOTION]** It was moved by Linn, seconded by Sachs to elect Fiore as GSC vice chair for the 2023-24 academic year. The motion carried unanimously.

### **Reports of University Representatives**

Byrd-Jacobs reported on several issues including an on-going issue with the definition of 5000-level classes at WMU, as well as student rights related to intellectual property. After discussion, it was recommended that the 5000-level course issue be addressed as part of the ongoing discussions with USC. It was also recommended that the Graduate College take the lead in working with the Research Policies Council to clarify graduate student rights related to intellectual property, and as needed, present ideas back to GSC.

### **Unfinished Business**

Bierlein Palmer presented the Memorandum of Action (MOA): Using Most Recent Grade for Repeated Graduate Course.

**[MOTION]** It was moved by Linn, seconded by Sachs, to accept the MOA with further clarifying language to indicate that graduate students would need to be informed of program restrictions during the first semester of their program. The motion carried unanimously.

### **Announcements**

Bierlein Palmer reminded GSC that the 16 November meeting will be in-person in Walwood Hall and 7 December meeting will be virtual.

### **Adjournment**

**[MOTION]** It was moved by Linn, seconded by Sachs, to adjourn the meeting at 4:15 p.m. The motion carried unanimously. The Graduate Studies Council will next meet in-person on 16 November 2023 at 3 p.m. in Walwood Hall Room 111W.

### **Approval**

Submitted by Louann Bierlein Palmer, Secretary

Minutes approved on 16 November 2023.