
**ACADEMIC AND INFORMATION TECHNOLOGY COUNCIL
Minutes of 17 April 2023**

Call to Order

The regular meeting of the Western Michigan University Faculty Senate Academic and Information Technology Council was called to order at 9:30 a.m. on 17 April 2023, via Webex by Geraldine Rinna, vice chair.

Members in Attendance: Timothy Broadwater, Brian Carnell, Colin Cork, Clifton Ealy, Matthew Fries, Paul Gallagher, Annette Hamel, Andrew Holmes, Pavel Ikononov, Cara Masselink, Geraldine Rinna, Zoann Snyder, Kevin Ting-Yu Mu (substitute for Katie Marshall)

Members Absent: Amy Bocko, Scott Puckett, Kumar Sanu

Ex Officio: Kieran Fogarty

Guest: Bryon Glock, Director of Enterprise Application Success, Office of Information Technology

Quorum

A quorum was present.

Agenda

An amendment was made to add Bryon Glock to the Reports of University Representatives.

[MOTION] It was moved by Cork, seconded by Ikononov, to accept the agenda as amended. The motion carried unanimously.

Minutes

The approval of the 20 February 2023 meeting minutes was postponed.

The approval of the 20 March 2023 meeting minutes was postponed.

Reports of Officers

Due to Chair Bocko's absence, there was no chair report.

Ex Officio Fogarty did not provide a report.

Reports of University Representatives

Holmes reported that the Office of Information Technology (OIT) is in the process of hiring a Security and Privacy Officer. Holmes updated AITC on Apps Anywhere, a virtualization solution that will be available to the campus community. It includes all lab programs, statistical software, etc. OIT will revisit the number of software licenses purchased and may reduce them. Apps Anywhere will tentatively launch in the fall with a faculty beta test in Summer II. A campus-wide demonstration will be scheduled in May. Holmes reported on the neglected webpage of laptop standards. The standards and policies need to be modernized. There will be a meeting with the college IT directors on 21 April 2023 to provide standards at the college level.

Carnell did not provide a report.

Glock reported on the Student Success Hub. Due to the campus service disruption, the scheduled launch is a month behind and is only visible to undergraduate students. Over 4,000 students have appointments scheduled. Positive feedback was received from students about the portal. A small number of false notifications were sent to graduate students. Releases two and three are complete, and release four has started.

Glock reported on the Empowering Futures Gift workgroup, which is focusing on implementing the vision of the Empowering Futures Gift.

Unfinished Business

None.

New Business

Vice Chair Rinna led a discussion regarding the Administrative Rights Access Policy:

- Current policy is outdated or in the wrong format
- Minimum amounts of rights and time to do the job
- The new policy adheres to the least access principle
- A unified and standardized deployment equipment process will be created
- Increase security and flexibility of the system
- One of a series of forthcoming policies
- Review data retention policy specifically to update how long faculty retain student information

Ex Officio Fogarty facilitated the election of officers for the 2023-24 academic year:

- Ex Officio Fogarty nominated Broadwater as chair.
[MOTION] It was moved by Fogarty, seconded by Rinna, to elect Broadwater as chair. The motion carried unanimously.
- Rinna self-nominated for vice chair.
[MOTION] It was moved by Fogarty, seconded by Broadwater, to elect Rinna as vice chair. The motion carried unanimously.
- There were no nominations for the position of secretary. The chair and vice chair will recruit a secretary among committee members at a future meeting.

AITC members suggested that the modality of 2023-24 meetings be virtual.

[MOTION] It was moved by Broadwater, seconded by Rinna, to accept the recommendation to meet virtually for the 2023-24 academic year. The motion carried.

Announcements

None.

Adjournment

[MOTION] It was moved by Ealy, seconded by Ikononov, to adjourn the meeting at 10:01 a.m. The motion carried unanimously. The Academic and Information Technology Council will meet next on 15 May 2023, via Webex at 9:30 a.m.

Approval

Submitted by Colin Cork, Secretary

Minutes approved on 15 May 2023.