
**ACADEMIC AND INFORMATION TECHNOLOGY COUNCIL
Minutes of 20 March 2023****Call to Order**

The regular meeting of the Western Michigan University Faculty Senate Academic and Information Technology Council was called to order at 9:30 a.m. on 20 March 2023, via Webex by Amy Bocko, chair.

Members in Attendance: Amy Bocko, Timothy Broadwater, Brian Carnell, Colin Cork, Clifton Ealy, Matthew Fries, Paul Gallagher, Annette Hamel, Andrew Holmes, Pavel Ikonov, Cara Masselink, Geraldine Rinna, Zoann Snyder, Kevin Ting-Yu Mu (substitute for Katie Marshall),

Members Absent: Scott Puckett, Kumar Sanu

Ex Officio: Kieran Fogarty

Guests: Bryon Glock, Director for Enterprise Application Success, Office of Information Technology; Alyssa Moon, Associate Director, Instructional Design and Development; Gwen Tarbox, Professor of English.

Quorum

A quorum was present.

Agenda

[MOTION] It was moved by Carnell, seconded by Ikonov, to accept the agenda as presented. The motion carried unanimously.

Minutes

The approval of the 20 February 2023 meeting minutes was postponed.

Reports of Officers

Chair Bocko reported on the presentation at the Faculty Senate meeting on 6 April 2023 and encouraged AITC members to attend.

Ex Officio Fogarty did not provide a report.

Reports of University Representatives

Holmes reported that the Office of Information Technology (OIT) will upgrade 34 classrooms over the summer and will add full HyFlex capabilities. The OIT website redesign will focus on the presentations of current projects that include project champions. The interview process for the position of Security Officer and Administrator is moving forward. The completion rate among faculty and staff for the Cybersecurity training is 47%. The next campaign is scheduled to begin late summer 2023.

Carnell reported that the student GoWMU discover tab will revert to self-registration. Instructors are strongly encouraged to complete the Respondus Practice Course.

Glock did not provide a report.

Moon and Tarbox reported:

- WMUx is working to help faculty with Artificial Intelligence (AI) and ChatGPT
- A new link has been created for instructors with AI and ChatGPT teaching resources.
- Renamed the AI section to GPT-4, which includes an overview and other relevant information. The software to detect AI is very inaccurate and can only detect AI use around 26% of the time.
- Resource list is updated daily. All resources are vetted but not necessarily endorsed.

- Several spring events for AI are scheduled. There will be three events in March. All sessions will be recorded.
- WMUx will offer one-on-one instructional design with faculty.
- Gathering examples from faculty across campus who are integrating AI in teaching.
- Summer programming will be announced on 1 April 2023.
- AI grant deadline for pedagogical design is 1 April 2023.

Unfinished Business

None.

New Business

None.

Announcements

None.

Adjournment

[MOTION] It was moved by Carnell, seconded by Ikononov, to adjourn the meeting at 10:31 a.m. The motion carried unanimously. The Academic and Information Technology Council will meet next on 17 April 2023, via Webex at 9:30 a.m.

Approval

Submitted by Colin Cork, Secretary

Minutes approved on 15 May 2023.