



Cashiering - Departmental Deposit Form

Department Name:

Phone Number:

Date:

Contact Person:

Bag #:

Cash Amt:

MC/Visa Amt:

Bag #:

Check Amt:

Discover Amt:

Total Deposit:

Deposit to Fund, Department Amount

Fund

Department

Account

Fund, Department Deposit Total

--

Deposit to Student Banner Acct Amount

WIN #

Banner Deposit Total

--

Grand Total

--

* Please combine any totals in the same fund, department, and account into one line total.

**Use of the 7 digit department is required.