

**Western Michigan University  
Faculty Senate  
Memorandum of Action**

**MOA – 26/08**

**Revision of Credit/No Credit Policy to Allow Major/Minor Credit**

**RECOMMENDATION**

The Undergraduate Studies Council recommends revising the Undergraduate Catalog (Academic Regulations) Credit/No Credit (CR/NC) policy and the Study Abroad Course Pre-Approval Form to permit credits earned through an international institution as part of a pre-approved program to be applied toward major and minor requirements.

**RATIONALE/PURPOSE**

In approved study abroad programs, students must be enrolled in and earn WMU credit for financial aid eligibility. Under the WMU Course Grades and Grading System policy, a minimum of six credits within a minor must be completed at WMU, permitting nine or more credits to be transferred. Transfer credits from international institution as part of a pre-approved program are applied without impacting the student's grade point average. Extending the Credit/No Credit option for international institution as part of a pre-approved programs would align these experiences with existing transfer credit practices, ensuring equitable academic treatment.

**RESPONSIBLE OFFICE(S) AND ENFORCEMENT OFFICIAL(S):**

Registrar Office  
Office of Study Abroad

**STAKEHOLDERS**

WMU faculty and students enrolled in study abroad courses.

**HISTORY:**

- a) Effective date of current version: April 2025
- b) Date first adopted: December 2009
- c) Revision history: 2009; 2025, 2026
- d) Proposed date of next review: spring 2029

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**CURRENT POLICY MODIFICATION (**

***Undergraduate Catalog  
Academic Regulations  
Course Grades and Grading System***

The regulations of a system supplementing the A, B, C, D, and E grading system for undergraduate students but not replacing it, except as the student wishes, are as follows:

1. The name of the program shall be "Credit/No Credit."
2. "Credit" will be posted for each undergraduate student who earns the grade of "C" or better. "No Credit" will be posted for any grade below a "C." Faculty members will not be notified whether a student is taking a course for a grade or for Credit/No Credit.
3. A student may elect for "Credit/No Credit" any course:
  - Approved for WMU Essential Studies
  - Approved for Physical Education Credit
  - Not counting towards a major or minor **unless taken at an international institution as part of a pre-approved program and approved by the department**

- Taken at an international institution as part of a pre-approved study abroad program.
- Required for Intern Teaching

Acceptance of "Credit/No Credit" in any other required courses may also be permitted on an individual basis by the head of the department or dean of the college requiring the course.

4. A student may change only during the drop/add period from "Credit/No Credit" to letter grade or from letter grade to "Credit/No Credit."
5. All undergraduate students, regardless of classification or probationary status, will be allowed to enroll "Credit/No Credit."
6. "Credit/No Credit" courses, while counting toward a degree, will not be used to determine the overall grade point average of the individual student.

Important: Students should be fully aware of the implications of this system for acceptance in graduate schools. It has been ascertained that most graduate schools will accept students who have elected to take courses on a "Credit/No Credit" basis, but that if courses taken on this basis are sufficient in number on the transcript, the Graduate Record Examination may be utilized to determine the student's acceptability. Graduate schools, in general, do tend to favor those applicants who have good letter grades on their transcripts.

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#### **RELATED PROCEDURES AND GUIDELINES**

- Study Abroad Course Pre-Approval Form

#### **REFERENCES**

MOA-25/04: Revise Credit/No Credit Policy to Allow for Courses Taken at Approved International Institutions

MOA-09/08: Credit/No Credit – Study Abroad