

**Western Michigan University
Faculty Senate
Memorandum of Action**

MOA – 26/07

**Revision of Undergraduate GPA Revision Policy
(supersedes MOA-18/05)**

RECOMMENDATION

The Undergraduate Studies Council recommends revision of the Undergraduate GPA Revision Policy to: (a) increase the allowable number of GPA revisions from three to five courses; (b) treat multiple attempts of the same course as a single revision; and (c) replace the current time limitation of the first three semesters with a threshold of the first 55 attempted credit hours.

RATIONALE/PURPOSE

The Undergraduate GPA Revision Policy has demonstrated effectiveness in supporting student retention. Modest relaxation of existing restrictions within the original Memorandum of Action will expand access to the revision process and further enhance retention outcomes.

RESPONSIBLE OFFICE(S) AND ENFORCEMENT OFFICIAL(S):

Office of the Registrar

STAKEHOLDERS

WMU Students, faculty, and advisors.

HISTORY:

- a) Effective date of current version: spring 2026
- b) Date first adopted: May 2019
- c) Revision history: N/A
- d) Proposed date of next review: spring 2029

CURRENT POLICY MODIFICATION (additions in bold and deletions with strikethrough):

**Undergraduate Catalog
Academic Regulations
GPA Revision for Change of Major**

Undergraduate students may apply one time for a GPA Revision when changing a major. GPA Revision allows the student to request that up to ~~three~~ **five** courses may be removed from the GPA Calculation. The courses must be from a declared major, prerequisite, or cognate in that major **including University Curriculum** where the grade of E or X was earned. The courses also must be taken in the student's first ~~three semesters~~ **55 hours of attempted credits** at WMU. No other courses or grades may be considered for GPA Revision.

Undergraduate students seeking a GPA revision for a change of major must meet the following additional criteria:

- Have not earned a bachelor's degree from Western Michigan University
- Have not previously received GPA revision for a change of major
- The new major must be in a different department or academic unit

Additional specific requirements for a GPA Revision are:

- A maximum of ~~three~~ **five** courses may be removed from the students' GPA calculation, including repeats of the same course **count as one course for GPA Revision.**
- Courses where there is a finding of responsibility for an academic integrity violation may not be removed from the GPA calculation.
- The credits earned for these classes will also be removed from the student's academic record.
- There will be no refund of tuition or fees for courses removed from the GPA Revision. All grades will remain on the official transcript and will not be calculated in the GPA or credits earned. However, the course work will still count towards the maximum timeframe for Satisfactory Academic Progress.
- The office of Financial Aid will determine how the proposed GPA revision impacts Satisfactory Academic Progress.

Students requesting a GPA Revision must contact the director of advising for the college in which the new major resides and obtain approval for the transfer.

REFERENCES

- MOA-18/05: Creation of Undergraduate GPA Revision Policy
- Undergraduate Catalog-Academic Regulations-Repeated Course

KEY DEFINITIONS/GLOSSARY

Grade point average

A student's scholastic average computed by dividing total grade or honor points by total credit hours attempted.