

WESTERN MICHIGAN UNIVERSITY BOARD OF TRUSTEES
ANNUAL MEETING
FRIDAY, JANUARY 28, 2000
CONNABLE BOARD ROOM, BERNHARD CENTER
11:00 a.m.

AGENDA

I. PROCEDURAL ITEMS

- | | |
|---|--------|
| 1. Remarks by the Chair | Krause |
| 2. Remarks by the President | Floyd |
| 3. Acceptance of the Agenda | Krause |
| 4. Approval of the Minutes of the December 10, 1999 Meeting | Krause |

II. ACTION ITEMS

- | | |
|---|----------|
| 5. Election of Officers | Krause |
| 6. Academic and Student Affairs Committee Recommendations | St. John |
| a. Grant Report | ASA-2 |
| b. Personnel Report | ASA-3 |
| 7. Budget and Finance Committee Recommendations | Chormann |
| a. Gift Report | BF-2 |
| b. Personnel Report | BF-3 |
| c. Appointment of External Auditor | BF-4 |
| d. Lease Agreement with Kalamazoo Chamber of Commerce for the Haworth College of Business/Office of Business Development Services (ROLL CALL) | BF-5 |
| e. Novation Agreement by and among Western Michigan University, the Kalamazoo County Chamber of Commerce and the United States of America | BF-6 |

III. INFORMATIONAL ITEMS

- | | |
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| 8. Report by the Provost - National Trends in Higher Education | Light |
| 9. Public Comments | Franklin |

IV. EXECUTIVE SESSION (ROLL CALL)

Franklin

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 1
January 28, 2000

REMARKS BY THE CHAIR

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 2
January 28, 2000

REMARKS BY THE PRESIDENT

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 3
January 28, 2000

ACCEPTANCE OF THE AGENDA

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 4
January 28, 2000

APPROVAL OF THE MINUTES OF THE DECEMBER 10, 1999 MEETING

ELECTION OF OFFICERS

At the annual meeting as provided for in its bylaws, the Western Michigan University Board of Trustees elects the following officers for the 2000 calendar year: chair, vice chair, secretary, assistant secretary, treasurer and assistant treasurer.

The chair and vice chair are trustee nominations and require two separate votes:

Chair	George Franklin
Vice Chair	Richard St. John

The remaining officers, nominated by President Floyd, are listed below; and the slate requires only one vote:

Secretary	Betty Kocher
Assistant Secretary	Robert Beam
Treasurer	Robert Beam
Assistant Treasurer	Lowell Rinker

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 6a.
January 28, 2000

GRANT REPORT

It is recommended that the grant report for November and December 1999 be approved.

(Tab ASA-2)

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 6b.
January 28, 2000

PERSONNEL REPORT

It is recommended that the personnel report be approved.

(Tab ASA-3)

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 7a.
January 28, 2000

GIFT REPORT

It is recommended that the gift report for November and December 1999 be approved.

(Tab BF-2)

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 7b.
January 28, 2000

PERSONNEL REPORT

It is recommended that the personnel report be approved.

(Tab BF-3)

Western Michigan University
Board of Trustees Meeting

Agenda Item No.7c.
January 28, 2000

APPOINTMENT OF EXTERNAL AUDITOR

It is recommended that the firm of Deloitte & Touche be appointed to audit the University's financial statements for the 1999/00 fiscal year.

(Tab BF--4)

LEASE AGREEMENT WITH KALAMAZOO COUNTY CHAMBER OF COMMERCE FOR THE HAWORTH COLLEGE
OF BUSINESS/OFFICE OF BUSINESS DEVELOPMENT SERVICES(formerly WESTOPS)--ROLL CALL

It is recommended that the administration be authorized to enter into a lease with the Chamber of Commerce which will include provisions substantially as indicated by the Vice President for Business and Finance along with other terms and conditions which the administration feels are appropriate and in the best interests of the University.

(Tab BF-5)

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 7e.
January 28, 2000

NOVATION AGREEMENT BY AND AMONG WESTERN MICHIGAN UNIVERSITY, THE KALAMAZOO COUNTY
CHAMBER OF COMMERCE AND THE UNITED STATES OF AMERICA

It is recommended that the novation resolution be adopted and that the administration be authorized to sign all other documents and take all other actions necessary to effectuate the transfer of rights and obligations as indicated.

(Tab BF-6)

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 8
January 28, 2000

REPORT BY THE PROVOST - NATIONAL TRENDS IN HIGHER EDUCATION

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 9
January 28, 2000

PUBLIC COMMENTS

Western Michigan University
Board of Trustees Meeting

Agenda Item No. IV
January 28, 2000

EXECUTIVE SESSION (ROLL CALL)

WESTERN MICHIGAN UNIVERSITY BOARD OF TRUSTEES
Academic and Student Affairs Committee
Friday, January 28, 2000
Room 204, Bernhard Center
10:00 a.m.

AGENDA

Trustee St. John, Chair
Trustee Carmody
Trustee Waddles
Trustee Krause (ex officio)
President Floyd (ex officio)

I. ACTION ITEMS

1. Approval of the Minutes of the December 10, 1999
Committee Meeting
2. Grant Report
3. Personnel Report

St. John
Thompson
Light/Powell

II. INFORMATIONAL ITEM

4. Personnel and Planning Report

Light

Western Michigan University
Board of Trustees
Academic and Student Affairs Committee

Agenda Item No.1
January 28, 2000

APPROVAL OF THE MINUTES OF THE DECEMBER 10, 1999 COMMITTEE MEETING

Grant Report

Background

The grant report for the months of November and December 1999 indicates a total of \$7,393,065.69 in externally funded awards. Of the total, November awards amounted to \$1,364,064.51 or 18 percent and December awards amounted to \$6,029,001.18 or 82 percent. The year-to-date total is \$26,537,294.80.

November and December 1999

Awards by Category

<i>Instruction</i>	4,130,254.00
<i>Research</i>	1,504,812.69
<i>Public Service</i>	1,746,537.00
<i>Academic Support</i>	0.00
<i>Student Services</i>	11,462.00
<i>Institutional Support</i>	0.00
<i>Operations and Maintenance of Plant</i>	0.00
<i>Scholarships and Fellowships</i>	0.00
<i>Total for November and December 1999</i>	<hr/> \$7,393,065.69

Notable awards for this period were from the National Science Foundation, U.S. Department of Health and Human Services, Michigan Department of Corrections, Michigan Department of Environmental Quality, Corporation for Public Broadcasting, Moldflow Corporation, British Airways Plc, Ithaca College, Delta-Schoolcraft Intermediate School District, and Dassault Systemes, Genesis Modeling Technologies, IBM, and Prince CATIA.

Recommended Motion

It is recommended that the grant report for November and December 1999 be approved.

DESCRIPTION

SPONSOR

DIRECTOR

AMOUNT

DATE

Instruction

To conduct AB INITIO pilot training for British Airways cadets (Supplemental)

British Airways PLC

Mr. James Crehan
Dean's Office, College of Aviation Sciences

\$3,019,750.00

12/15/1999

To provide maintenance support for Moldflow software and hardware donated to the industrial and manufacturing engineering department for the mutual development and use of a Moldflow Center for Design Excellence (Supplemental)

Moldflow Corporation

Dr. Michael Atkins
Industrial and Manufacturing Engineering

\$901,750.00

12/15/1999

To provide CATIA Software, an integrated design/modeling system used by the world's leading manufacturers, in the computer labs of the University's College of Engineering & Applied Sciences; this will be the only engineering school in Michigan with a complete CATIA training facility and only one of a handful in the nation. This supports the yearly maintenance for thirty seats. (Supplemental)

Dassault Systemes, Genesis Modeling Technologies, IBM, and Prince CATIA

Dr. Michael Atkins
Industrial and Manufacturing Engineering

\$208,754.00

11/3/1999

TOTAL INSTRUCTION

\$4,130,254.00

Research

To implement the Core Plus Mathematics Project curriculum for eleven high schools in southwestern Michigan (Supplemental)

National Science Foundation

Dr. Laura Van Zoest
Ms. Beth Ritsema
Mathematics and Statistics

\$521,281.00

11/30/1999

To conduct a series of acoustic analyses and speech recognition experiments designed to improve understanding of the perceptual mechanisms underlying phonetic recognition (Continuation)

U.S. Department of Health and Human Services

Dr. James Hillenbrand
Speech Pathology and Audiology

\$258,390.00

12/10/1999

To contribute to the implementation Project -- a project to create a secondary school mathematics curriculum implementation structure for five national comprehensive curriculum projects (Supplemental)

Ithaca College

Dr. Christian Hirsch
Mathematics and Statistics

\$200,000.00

11/30/1999

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Research To provide evaluation services on the agency's Technology Innovation Challenge Grant, funded by the U.S. Department of Education (New)	Delta-Schoolcraft Intermediate School District	Dr. Mark Jenness Dr. Michael Reed Science Studies	\$120,059.00	12/23/1999
To research the way neural development mechanisms operate in living animals (Supplemental)	National Science Foundation	Dr. John Jellies Biological Sciences	\$96,616.00	11/30/1999
To conduct research and testing in specialized areas of paper science engineering in association with industry (Supplemental)	Various Industries	Dr. Thomas Joyce Paper and Printing Science and Engineering	\$27,104.75	11/29/1999
To conduct a mail survey of Kalamazoo county residents for purposes of discerning opinions regarding land use planning issues (New)	Kalamazoo College	Dr. David Hartmann Sociology	\$26,611.00	12/23/1999
To analyze existing data from the pilot project and from additional participant questionnaires to see if health promotion activities conducted in a community beauty shop can lead to measurable changes in the health status of African American women (New)	Blue Cross Blue Shield of Michigan Foundation	Dr. Bernardine Lacey Dr. Carriette Weddle School of Nursing	\$25,000.00	11/24/1999
To conduct a survey assessment of the prevalence of student drug and alcohol use to enable school districts to obtain an accurate estimate of the nature and seriousness of use (Supplemental)	Various School Districts	Dr. Thomas VanValey Sociology	\$21,939.42	12/10/1999
To conduct electron microscopy examination of tissue samples (Supplemental)	Pharmacia and Upjohn Company	Dr. Leonard Beuvling Biological Sciences	\$21,206.00	12/17/1999
To conduct research and testing in specialized areas of paper science engineering in association with industry (Supplemental)	Various Industries	Dr. Thomas Joyce Paper and Printing Science and Engineering	\$20,958.76	12/20/1999

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Research To conduct research and testing in specialized areas of printing science engineering in association with industry (Supplemental)	Various Industries	Dr. Thomas Joyce Paper and Printing Science and Engineering	\$19,939.50	11/29/1999
To predict the effect of reaction time, temperature, boric acid and borate levels on photoyellowing Reduction (New)	U.S. Borax Inc.	Dr. John Cameron Dr. Raja Aravamuthan Paper and Printing Science and Engineering	\$18,000.00	11/15/1999
To evaluate the effectiveness of the Academy for 21st Century Teaching (ACF) (New)	Wayne County Regional Educational Services Agency	Dr. Pamela Zeller The Evaluation Center	\$16,000.00	11/30/1999
To investigate how pedestrians' ability to detect safe gaps at roundabouts is affected by the characteristics of roundabouts and the vision characteristics of the pedestrians who negotiate them (New)	Architectural and Transportation Barriers Compliance Board	Dr. Richard Long Dr. David Guth Blind Rehabilitation	\$15,000.00	12/23/1999
To assist the Defense Logistics Information Services in providing qualitative and quantitative satisfaction survey work (Supplemental)	U.S. Defense Logistics Services Center	Dr. Lowell Crow Dr. Andrew Brogowicz Marketing	\$15,000.00	11/30/1999
To study airflow inside a surgeon's helmet by theoretical and analytical means (New)	Stryker Instruments	Dr. Iskender Sahin Mechanical and Aeronautical Engineering	\$12,277.00	12/21/1999
To construct an apparatus and data on implications of borate on black liquor boiling (New)	U.S. Borax Inc.	Dr. John Cameron Dr. Raja Aravamuthan Paper and Printing Science and Engineering	\$11,000.00	11/15/1999
To apply Universal Modeling Language to the EERP software system, a system used by the Michigan Department of Education's Special Education program, Early On, to track services for children (New)	Interagency Information Systems, L.L.C.	Dr. Robert Trenary Computer Science	\$10,847.26	11/19/1999

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Research To create stimuli, conduct studies, and analyze data related to attitudinal barriers toward technology use that are present in elderly people with severe communication disorders and their partners and service providers (New)	University of Nebraska-Lincoln	Dr. Joanne Lasker Speech Pathology and Audiology	\$10,000.00	11/24/1999
To analyze the effects of land use change on water quality in the Davis Creek watershed by installing a water quality sensor (Supplemental)	Kalamazoo Foundation	Dr. Chansheng He Dr. David Lemberg Geography	\$5,600.00	11/24/1999
To evaluate the effects of texturing seal faces as a means of lowering operating energy and seal wear (New)	Flowserve Corporation	Dr. Molly Williams Dr. Philip Guichelaar Mechanical and Aeronautical Engineering	\$5,000.00	11/23/1999
To analyze the effects of chlorine dioxide and reaction products in various packaging materials (Supplemental)	Kellogg Company	Dr. Jay Means Dr. James Howell Chemistry	\$4,916.00	12/31/1999
A new grade of reaction bonded silicon carbide will be compared with a currently approved grade (New)	Flowserve Corporation	Dr. Molly Williams Dr. Philip Guichelaar Mechanical and Aeronautical Engineering	\$4,793.00	12/17/1999
To evaluate wear testing and microstructure of chrome-coated steel material for use as face seals (New)	Flowserve Corporation	Dr. Molly Williams Dr. Philip Guichelaar Mechanical and Aeronautical Engineering	\$4,523.00	11/23/1999
To measure and analyze sound radiated from Stryker components (Renewal)	Stryker Instruments	Dr. Koorosh Naghshineh Mechanical and Aeronautical Engineering	\$4,000.00	12/7/1999
To predict the bursting frequency in turbulent boundary layers by using a linear direct-resonance model (Supplemental)	Sandia National Laboratories	Dr. William Liou Mechanical and Aeronautical Engineering	\$4,000.00	11/8/1999
To develop modules on culturally sensitive practice, interdisciplinary practice, and rehabilitation gerontology (New)	Michigan State University	Dr. James Leja Blind Rehabilitation Dr. Donna Weinreich School of Community Health Services	\$2,851.00	12/23/1999
To implement DYNTOCABS on a Pentium-based PC using Digital Visual FORTRAN (Supplemental)	Raytheon Company	Dr. James Kamman Mechanical and Aeronautical Engineering	\$1,000.00	11/16/1999

Western Michigan University
Grants Awarded
November and December 1999

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Research				
To conduct research and testing in specialized areas of printing science engineering in association with industry (Supplemental)	Various Industries	Dr. Thomas Joyce Paper and Printing Science and Engineering	\$500.00	12/20/1999
To perform research and testing in paper coating technology (Supplemental)	Various Industries	Dr. Margaret Joyce Paper and Printing Science and Engineering	\$400.00	11/29/1999
TOTAL RESEARCH			<u>\$1,504,812.69</u>	
Public Service				
To provide substance abuse treatment services for prisoners, parolees, and probationers at selected correctional facilities (Renewal)	Michigan Department of Corrections	Dr. C. Dennis Simpson Mr. James Kendrick School of Community Health Services	\$1,328,000.00	12/17/1999
To develop a data information center for the Kalamazoo River Watershed (New)	Michigan Department of Environmental Quality	Dr. David Dickason Geography Ms. Lauren Hughes Geosciences	\$250,000.00	12/23/1999
To augment the capability of CPB-supported public broadcast stations to expand the quality and scope of their services to the community (New)	Corporation for Public Broadcasting	Mr. Garrard Macleod WMUK	\$140,037.00	11/30/1999
To introduce students, teachers, and the public to African art through sponsorship of a visiting artist (New)	W.K. Kellogg Foundation	Dr. Bruce Waight History Mr. W. Willson Woods Office of International Affairs	\$10,000.00	11/24/1999
To support a conference designed to help professionals with safety-related jobs to better understand the principles of behavioral safety and to evaluate the extent to which they use these principles (New)	U.S. Department of Health and Human Services	Dr. John Austin Psychology	\$10,000.00	12/10/1999
To support the 2000/2001 lecture/seminar series entitled "The Economics of Work and Family" (Renewal)	W.E. Upjohn Institute for Employment Research	Dr. Werner Sichel Economics	\$6,000.00	12/17/1999

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Public Service				
To provide scoring services for authorized users of the National Association of Secondary School Principals	National Association of Secondary School Principals	Dr. Arlen Gullickson The Evaluation Center	\$1,108.00	11/30/1999
To provide a workshop on mechanical design using Pro/E software (New)	American Society of Mechanical Engineers	Mr. Murari Shah Dr. Jorge Rodriguez Dr. Mitchell Keil Industrial and Manufacturing Engineering	\$1,000.00	11/22/1999
To assist in preparation of marketing and product literature (New)	Armstrong International, Inc.	Dr. Jorge Rodriguez Industrial and Manufacturing Engineering	\$392.00	11/22/1999
TOTAL PUBLIC SERVICE			\$1,746,537.00	
Student Services				
To increase the number of minority instructors in the classroom and provide role models for underrepresented minority students (New)	Michigan Department of Education	Dr. Carol Stamm Office of the Vice President for Academic Affairs	\$11,462.00	11/30/1999
TOTAL STUDENT SERVICES			\$11,462.00	
TOTAL GRANTS AWARDED			\$7,393,065.69	

PERSONNEL REPORT

Administrative Appointment

Phillip Vander Weg, Chair, Department of Art, effective December 13, 1999.

Administrative Resignation

James Crehan, resignation as Dean, College of Aviation, effective January 21, 2000.

Return to Faculty

Charles Stroh, Professor, Department of Art, effective December 13, 1999.

Appointments - Tenure Track

Johnson Haas, Assistant Professor, Department of Chemistry, effective August 7, 2000.

Susan Hoffman, Assistant Professor, Department of Political Science, effective August 7, 2000.

Mukesh Mohania, Assistant Professor, Department of Computer Science, effective August 7, 2000.

John Monaghan, Associate Professor, Department of History, effective August 7, 2000.

Reappointment - Term

Laurie Hays, Instructor, Department of Accountancy, effective August 9, 1999 through August 6, 2000.

Appointments - Term

Bradley Bazuin, Assistant Professor, Department of Electrical and Computer Engineering, effective, December 13, 1999 through August 31, 2001.

Keith Collins, Instructor, Department of Business Information Systems, effective August 9, 1999 through August 6, 2000.

Kevin McCaffrey, Instructor, Department of Management, effective August 9, 1999 through August 6, 2000.

David Poole, Instructor, Department of Marketing, effective, December 13, 1999 through August 5, 2001.

Joint Appointment

Jennifer Wiebold, Department of Blind Rehabilitation and Counselor Education and Counseling Psychology, effective December 13, 1999.

Change in Department Affiliation

Ruth Ervin, Assistant Professor, from the Department of Educational Studies to the Department of Psychology, effective December 13, 1999.

Reappointments - Adjunct

Robert DeVries, Adjunct Professor, College of Health and Human Services, effective February 1, 2000 through January 31, 2003.

Vince Faust, Adjunct Associate Professor, Department of Theatre, effective February 1, 2000 through January 31, 2003.

John Martell, Adjunct Assistant Professor, Lee Honors College, effective February 1, 2000 through January 31, 2003.

Hector Quemada, Adjunct Assistant Professor, Department of Biological Sciences, effective February 1, 2000 through January 31, 2003.

Janette Sherman, Adjunct Professor, Department of Sociology, effective, February 1, 2000 through January 31, 2003.

Appointments - Adjunct

Charlene Brown, Adjunct Assistant Professor, School of Community Health Services, effective February 1, 2000 through January 31, 2003.

Matthew Chodkowski, Adjunct Assistant Professor, Department of Management, effective, February 1, 2000 through January 31, 2003.

Lisa Havens, Adjunct Assistant Professor, School of Community Health Services, effective, February 1, 2000 through January 31, 2003.

Dianne Litynski, Adjunct Assistant Professor, School of Community Health Services, effective, February 1, 2000 through January 31, 2003.

Norman Lovan, Adjunct Assistant Professor, Department of Geosciences, effective, February 1, 2000 through January 31, 2003.

Robert Perkins, Adjunct Associate Professor, Department of Marketing, effective, February 1, 2000 through January 31, 2003.

Appointments - Adjunct (Continued)

John Sparks, Adjunct Assistant Professor, Department of Finance and Commercial Law, effective February 1, 2000 through January 31, 2002.

Retirements with Emeriti Status

Edward Pawlak, School of Social Work, Professor Emeritus of Social Work, effective June 11, 2000 (date correction).

Lyda Stillwell, Department of Theatre, Professor Emerita of Theatre, effective April 22, 2000.

Professional Development Leave

David Curwen, Instructor, Department of Dance, effective August 7, 2000 through December 10, 2000.

NON-ACADEMIC

Retirements

Alberta Cumming, Secretary, Department of History, effective February 29, 2000.

Robert Sprick, Director of Operations, Residence Hall Life, effective March 5, 2000.

Western Michigan University
Board of Trustees
Academic and Student Affairs Committee

Agenda Item No. 4
January 28, 2000

PERSONNEL AND PLANNING REPORT - Provost Light

WESTERN MICHIGAN UNIVERSITY BOARD OF TRUSTEES
Budget and Finance Committee
Friday, January 28, 2000
Room 204, Bernhard Center
9:30 a.m.

AGENDA

Trustee Chormann, Chair
Trustee Franklin
Trustee Haworth
Trustee Klohs
Trustee Krause (ex officio)
President Floyd (ex officio)

I. ACTION ITEMS

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|---|----------|
| 1. Approval of the Minutes of the December 30, 1999
Committee Meeting | Chormann |
| 2. Gift Report | Bender |
| 3. Personnel Report | Beam |
| 4. Appointment of External Auditor | Beam |
| 5. Lease Agreement with Kalamazoo Chamber of Commerce
for the Haworth College of Business Office of Busi-
ness Development Services | Beam |
| 6. Novation Agreement by and among Western Michigan
University, the Kalamazoo County Chamber of Com-
merce and the United States of America | Beam |

II. INFORMATIONAL ITEM

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|---|--------|
| 7. Information Technology Security Policy | Murali |
|---|--------|

Western Michigan University
Board of Trustees
Budget and Finance Committee

Agenda Item No. 1
January 28, 2000

APPROVAL OF THE MINUTES OF THE DECEMBER 10, 1999

Western Michigan University
Board of Trustees
Budget and Finance Committee

Agenda Item No. 2
January 28, 2000

GIFT REPORT

Background

This report includes activity for the months of November and December 1999. Current and deferred cash gifts for November and December were \$503,165 and \$3,708,015 respectively. The year-to-date total for the current fiscal year is \$8,040,115. This is a increase of \$1,652,785 over last fiscal year. Information regarding major gifts is provided.

Recommended Motion

It is recommended that this gift report including activity for November and December be approved.

**WESTERN MICHIGAN UNIVERSITY
GIFTS RECEIVED**

WMU CASH GIFTS:

	November 1999	November 1998	Over (Under)	Year-to-date 1999-2000	Year-to-date 1998-99	Over (Under)
Alumni	\$ 158,984	\$ 179,225	\$ (20,241)	\$ 482,404	\$ 435,213	\$ 47,191
Individual Friends	99,485	112,723	(13,238)	442,438	929,893	(467,455)
Corporations/Foundations/Other Orgns	48,628	63,366	(14,738)	2,169,020	538,146	1,630,874
Estate Gifts	100,000	5,000	95,000	1,132,170	1,517,538	(385,368)
CURRENT CASH GIFTS	\$ 407,097	\$ 360,314	\$ 46,783	\$ 4,226,032	\$ 3,420,790	\$ 805,242
	<u>96,068</u>	<u>20,000</u>	<u>76,068</u>	<u>106,068</u>	<u>723,694</u>	<u>(117,626)</u>

DEFERRED GIFTS: Charitable remainder trusts
and annuities (shown at fair market value)

Net present value as of date of gift

FY 1999 \$ 45,179

FY 2000 \$ 33,251

SUBTOTAL-CURRENT CASH & DEFERRED GIFTS

	\$ 503,165	\$ 380,314	\$ 122,851	\$ 4,332,100	\$ 3,644,484	\$ 687,616
	<u>26,313</u>	<u>24,146</u>	<u>2,167</u>	<u>558,703</u>	<u>87,776</u>	<u>470,927</u>
	\$ 529,478	\$ 404,460	\$ 125,018	\$ 4,890,803	\$ 3,732,260	\$ 1,158,543

NON-CASH GIFTS:

SUBTOTAL-GIFTS RECEIVED BY WMU FOUNDATION

PAPER TECHNOLOGY FOUNDATION

Cash Gifts	351,150	26,763	324,387	406,895	108,005	298,890
Non-Cash Gifts	-	-	-	-	55,000	(55,000)
SUBTOTAL-GIFTS RECEIVED BY PAPER TECH. FDN.	\$ 351,150	\$ 26,763	\$ 324,387	\$ 406,895	\$ 163,005	\$ 243,890

TOTAL GIFTS

	\$ 880,628	\$ 631,223	\$ 249,405	\$ 5,297,698	\$ 3,895,265	\$ 1,402,433
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**WESTERN MICHIGAN UNIVERSITY
GIFTS RECEIVED**

WMU CASH GIFTS:

	December 1999	December 1998	Over (Under)	Year-to-date 1999-2000	Year-to-date 1998-99	Over (Under)
Alumni	\$ 364,262	\$ 476,611	\$ (112,349)	\$ 646,666	\$ 911,824	\$ (65,158)
Individual Friends	499,837	459,693	40,144	942,275	1,389,586	(447,311)
Corporations/Foundations/Other Orgns	1,450,816	520,901	929,915	3,619,836	1,059,047	2,560,789
Estate Gifts	1,383,100	82,750	1,300,350	2,515,270	1,600,288	914,982
CURRENT CASH GIFTS	\$ 3,698,015	\$ 1,539,955	\$ 2,158,060	\$ 7,924,047	\$ 4,960,745	\$ 2,963,302

**DEFERRED GIFTS: Charitable remainder trusts
and annuities (shown at fair market value)**

	<u>10,000</u>	<u>1,202,891</u>	<u>(1,192,891)</u>	<u>116,068</u>	<u>1,426,585</u>	<u>(1,310,517)</u>
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Net present value as of date of gift:

FY 1999 \$ 45,179

FY 2000 \$ 33,251

SUBTOTAL-CURRENT CASH & DEFERRED GIFTS

	\$ 3,708,015	\$ 2,742,846	\$ 965,169	\$ 8,040,115	\$ 6,387,330	\$ 1,652,785
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NON-CASH GIFTS:

	<u>1,584,409</u>	<u>236,633</u>	<u>1,347,776</u>	<u>2,143,112</u>	<u>324,409</u>	<u>1,818,703</u>
SUBTOTAL-GIFTS RECEIVED BY WMU FOUNDATION	\$ 5,292,424	\$ 2,979,479	\$ 2,312,945	\$10,183,227	\$ 6,711,739	\$ 3,471,488

PAPER TECHNOLOGY FOUNDATION

Cash Gifts:	368,734	69,203	299,531	775,629	177,208	598,421
Non-Cash Gifts:	-	-	-	-	55,000	(55,000)
SUBTOTAL-GIFTS RECEIVED BY PAPER TECH. FDN.	\$ 368,734	\$ 69,203	\$ 299,531	\$ 775,629	\$ 232,208	\$ 543,421

TOTAL GIFTS

	\$ 5,661,158	\$ 3,048,682	\$ 2,612,476	\$10,958,856	\$ 6,943,947	\$ 4,014,909
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GIFTS \$10,000 AND OVER
November & December 1999

Cash Gifts November:

Mrs. Betty J. Cinq-Mars	\$ 10,000 10,000	Cinq-Mars Scholarship Cinq-Mars Jarvis Scholarship
Estate of Eunice E. Kraft	50,000 50,000	Eunice E. Kraft Loan Fund President's General Endowment <i>Final Distribution</i>

Cash Gifts December:

Estate Gift	\$ 684,000 684,000	Endowed Scholarship for Mathematics Endowed Fund for International Student Services <i>(partial distribution)</i>
Chapman Scholarship Trust	12,101	Chapman Trust Fund Scholarship
Mr. Richard Lenon	10,000	Annual Fund for Western
Anonymous Donor	10,000	Gift Annuity Program
Anonymous Donor	27,000	Russell Brown Honors Brass Quintet
Mrs. Margaret Helene Ward	10,000 10,000	Margaret Helene Ward Scholarship in Art Margaret Helene Ward Scholarship in Music

New Cash Pledges November:

Mr. Robert J. Bobb	\$ 250,000	Indoor Athletic Training Center
Consumers Energy Foundation	20,000	Integrated Supply Management Program

New Cash Pledges December:

American Seating Company	\$100,000	Designation to be named at a future date
Anonymous Donor	2,000,000 500,000	Study Abroad Endowment Race and Ethnic Institute Endowment
Mrs. Karen Kerhin	30,000	Randall Kerhin Internship
Anonymous Donor	1,800,000	Indoor Practice Facility

New Deferred Gifts November:

Anonymous Donor	\$ 96,068	Charitable Remainder Trust
Mrs. Michele C. McLaughlin	250,000	Bequest

New Deferred Gifts December:

Mrs. Susan J. Anderson	\$350,000	Life Insurance Program
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Western Michigan University
Board of Trustees
Budget and Finance Committee

Agenda Item No. 3
January 28, 2000

PERSONNEL REPORT

Retirements

Michael Matthews, Senior Communications Associate, University Relations,
effective January 14, 2000.

Philip Roekle, Manager, Transportation, effective April 16, 2000.

RECOMMENDATION RE APPOINTMENT OF EXTERNAL AUDITOR

Background

According to past practice, the term of appointment for the external auditor to conduct the annual audit of the University's financial statement covers a one-year period. The firm of Deloitte & Touche was initially appointed in October of 1997 for the fiscal year ending June 30, 1998. At this time we recommend that the appointment of Deloitte & Touche continue for the 1999/00 fiscal year.

Recommended Motion

It is recommended that the firm of Deloitte & Touche be appointed to audit the University's financial statements for the 1999/00 fiscal year.

Lease Agreement with Kalamazoo Chamber of Commerce for the Haworth College of Business Office of Business Development Services (formerly called WESTOPS)

Background

The Haworth College of Business Office of Business Development Services (OBDS), formerly Western Michigan University's Office of Public Service (WESTOPS), has relocated to the Kalamazoo County Chamber of Commerce at 346 W Michigan Avenue. The move is the result of Haworth College of Business expanding its business development activities to include the Southwest Michigan Technical Assistance Center (SWMTAC), Women's Business Assistance Project, Professional Programs, general business assistance, and associated economic development initiatives. Additional space requirements resulted in the OBDS moving from 736 sq. ft. at the Columbia Plaza to a little over 1800 square feet at the Chamber facility.

WMU and the Chamber are in the process of working out the details of a written lease for these premises. It is anticipated that the lease will provide for the following terms:

- Premises include approximately 1820 square feet of space in the Chamber of Commerce building
- Rent is anticipated to be finalized at \$8.50 per square foot, for an approximate total of \$15,462 per year, or \$1289 a month
- Six parking spaces are allocated to WMU
- The term is anticipated to be for three years with an option for a two-year renewal with no increase in rent
- The cost of leasehold improvements made by WMU, such as carpeting, painting, drapery and other office cleaning, adding doors, and other miscellaneous items would be deducted from WMU's initial lease payments.

Recommended Motion:

It is recommended that the Board of Trustees authorize the administration to enter into a lease with the Chamber of Commerce which will include provisions substantially as indicated by the Vice President for Business and Finance along with other terms and conditions which the administration feels are appropriate and in the best interests of the University.

Novation Agreement by and among Western Michigan University, the Kalamazoo
County Chamber of Commerce, and the United States of America

Background

The Southwest Michigan Technical Assistance Center of the Kalamazoo County Chamber of Commerce became a part of Western Michigan University on October 18, 1999. The Chamber of Commerce had a cooperative agreement with the federal government to assist small businesses obtain government contracts, and agreed to transfer the rights and obligations of this government contract to the University. In order to demonstrate to the federal government that Western Michigan University has agreed to accept the obligations of the contract, both the Chamber and the University wish to formalize a novation agreement and have it approved by their respective governing boards. The University also wishes to enter into this novation agreement so that it will be able to document its right to bill the federal government for payment for services provided.

Recommended Motion

It is recommended that the Board of Trustees adopt the attached resolution and further authorize the administration to sign all other documents and take all other actions necessary to effectuate the transfer of rights and obligations as described in the attached documents.

RESOLUTION OF THE BOARD OF TRUSTEES OF WESTERN MICHIGAN UNIVERSITY

WHEREAS, it is desirable for THE BOARD OF TRUSTEES OF WESTERN MICHIGAN UNIVERSITY, a Michigan constitutional public body corporate (the "University"), to contract with the KALAMAZOO COUNTY CHAMBER OF COMMERCE, a Michigan non-profit corporation (the "Chamber"), to conduct the economic development activities heretofore conducted by the Chamber; and

WHEREAS, in connection with the foregoing, it is desirable for the University to acquire the rights and to assume the obligations of the Chamber under certain contracts between the Chamber and the United States of America;

NOW, THEREFORE, IT IS RESOLVED as follows:

1. That the University shall enter into, execute and deliver the Novation Agreement and Assignment and Assumption Agreement (in form and substance substantially similar to the drafts thereof attached hereto as Addendums I and II, respectively); and
2. That under bylaws and policy already adopted by the Western Michigan University Board of Trustees, Elson S. Floyd, President of the University, is authorized and empowered to negotiate, enter into, execute and deliver the Novation Agreement and the Assignment and Assumption Agreement on behalf of the University, with such changes and additions thereto as he shall approve, with such execution thereof by him to be conclusive evidence of such approval; and
3. That the performance by the University of its obligations under the Novation Agreement and the Assignment and Assumption Agreement be, and it hereby is, authorized and approved; and
4. That the President of the University is authorized and empowered to take or cause to be taken all such further actions and to execute all such further agreements, documents, certificates and undertakings in the name and on behalf of the University which the President may deem necessary or appropriate for the University to carry out the obligations of the University under, to effect the transactions contemplated by, to carry out the intent of and to accomplish the purpose of the foregoing resolutions; and
5. That all actions heretofore taken by any officer or employee authorized and acting on behalf of the University in connection with this resolution be, and they hereby are, ratified and approved in all respects.

ADDENDUM I
NOVATION AGREEMENT

THIS NOVATION AGREEMENT ("this Agreement"), effective _____, is made and entered into by and among KALAMAZOO COUNTY CHAMBER OF COMMERCE, a non-profit corporation duly organized and existing under the laws of the State of Michigan ("Transferor"); THE BOARD OF TRUSTEES OF WESTERN MICHIGAN UNIVERSITY, a Michigan constitutional body corporate, with its principal office in Kalamazoo, Michigan ("Transferee"); and the UNITED STATES OF AMERICA ("Government").

WHEREAS, Government and Transferor have entered into those contracts (as heretofore amended or modified) specified on *Exhibit A* attached hereto (the "Government Contracts"); and

WHEREAS, Transferor has transferred all rights of Transferor under the Government Contracts to Transferee; and

WHEREAS, Transferee has assumed all obligations of Transferor under the Government Contracts arising from and after the date hereof and is in a position to fully perform all obligations that may exist thereunder; and

WHEREAS, it is consistent with Government's interest to recognize Transferee as the successor party to the Government Contracts.

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. Transferor confirms the transfer of the Government Contracts to Transferee and waives any claims and rights against Government that it now has or may have in the future in connection with the Government Contracts.
2. Transferee agrees to be bound by and to perform each of the Government Contracts in accordance with the conditions contained in the Government Contracts.
3. Government recognizes Transferee as Transferor's successor in interest in and to the Government Contracts. By virtue of this Agreement, Transferee becomes entitled to all right, title and interest of Transferor in and to the Government Contracts as if Transferee were the original party to the Government Contracts. Following the effective date of this Agreement, the term "contractor" as used in the Government Contracts shall refer solely to Transferee.
4. Except as expressly provided in this Agreement, nothing herein is intended to waive any rights of Government against Transferor.

5. All payments and reimbursements made prior to the date hereof by Government to Transferor and all other actions taken prior to the date hereof by Government under the Government Contracts shall be considered to have discharged those parts of Government's obligations under the Government Contracts. Any payments and reimbursements made by Government on or after the date hereof in the name of or to Transferor shall have the same force and effect as if made to Transferee and shall constitute a complete discharge of Government's obligations under the Government Contracts (but only to the extent of the amounts so paid or reimbursed).

6. Government is not obligated to pay or reimburse either Transferor or Transferee for, or otherwise give effect to, any costs, taxes or other expenses, or any related increases, directly or indirectly arising out of or resulting from the transfer of the Government Contracts, other than those that Government would have been obligated to pay or reimburse under the terms of the Government Contracts.

7. The Government Contracts shall remain in full force and effect, except as modified by this Agreement.

Each of the undersigned has executed this Agreement.

**KALAMAZOO COUNTY CHAMBER
OF COMMERCE**

By: _____

Name: _____

Title: _____

Date: _____

**BOARD OF TRUSTEES OF
WESTERN MICHIGAN UNIVERSITY**

By: _____

Name: _____

Title: _____

Date: _____

THE UNITED STATES OF AMERICA

By: _____

Name: _____

Title: _____

Date: _____

ADDENDUM II

ASSIGNMENT AND ASSUMPTION AGREEMENT

THIS ASSIGNMENT AND ASSUMPTION AGREEMENT (this "Agreement"), effective _____, is made and entered into by and between KALAMAZOO COUNTY CHAMBER OF COMMERCE, a Michigan non-profit corporation (the "Assignor") and THE BOARD OF TRUSTEES OF WESTERN MICHIGAN UNIVERSITY, a Michigan constitutional public body corporate (the "Assignee").

WHEREAS, the Assignor has made and entered into a Novation Agreement with the Assignee effective _____; and

WHEREAS, it is desirable for the Assignor to assign all of its rights and obligations under those contracts (as heretofore amended or modified) specified on *Exhibit A* attached hereto (the "Government Contracts") to the Assignee;

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledge, the parties hereto, intending to be legally bound, agree as follows:

1. The Assignor hereby assigns to the Assignee all of its rights and obligations under the Government Contracts.
2. The Assignee hereby accepts the assignment and agrees to assume all of the obligations of the Assignor under the Government Contracts.

IN WITNESS WHEREOF, the Assignor and the Assignee have duly executed this Agreement as of the date first above written.

THE ASSIGNOR:

**KALAMAZOO COUNTY CHAMBER
OF COMMERCE**

By: _____

Its: President

THE ASSIGNEE:

**BOARD OF TRUSTEES OF
WESTERN MICHIGAN UNIVERSITY**

By: _____

Its: President

Western Michigan University
Board of Trustees
Budget and Finance Committee

Agenda Item No. 7
January 28, 2000

INFORMATION TECHNOLOGY SECURITY POLICY - Vice President Viji Murali

WESTERN MICHIGAN UNIVERSITY

Introduction

In response to a request made by the Board of Trustees, the following implementation plan is presented for your review. This plan addresses the concerns raised by the audit report presented in December, 1999.

Draft Mission Statement

Western Michigan University relies on computer information systems and resources to meet much of its operational, financial, and information requirements. These computer information systems, related data files, and the information derived from them are important assets of the University. A system of internal policies and procedures needs to be developed to safeguard these assets from accidental destruction and/or malicious use. All University related information should be processed in a secure environment where University computing systems account holders share in the responsibility for the security, integrity, and confidentiality of University information. The policies and procedures document should be developed to cover both the accidental and malicious disclosure of, or damage to, University electronic information.

It is the mission of the security committee [see Project Plan] to develop a policy statement that addresses the security, integrity, and confidentiality of information obtained, created, or managed by faculty, staff, and students of Western Michigan University. Computer resources include computers, computer facilities and services, computer networks, electronic mail, electronic data information, and video/voice services available to faculty, staff, students, registered guest, and the general public in the support of the education, research and service missions of Western Michigan University.

Areas to be addressed:

- ***Generic Considerations***

- User Definition / Management

- Data Access (User Profiles - Top Secret)

- (Operator Class - PeopleSoft)

- (Operating System [VMS/UNIX])

- Resource Definition

- Standardization of User Name/Password

- Remote Access

- Violation Reporting/Management

- Change Management

Network (LAN - Novell/NT)

Access Control - Administration
Standardized Operating Systems
Work Station Management
Reporting Management

Faculty/Staff/Student Account Management (VMS and UNIX)

Desk Top Configuration

- ***Data Warehousing***

Data Custodians

Student Financial Aid
Student Information
Human Resources/Payroll
Accounting Services (General Ledger)
Purchasing and Procurement
Institutional Research/Budget
Satellite Network Operations:
 Continuing Education Regional Centers
 Departmental LAN Operations
 Alumni Development Information Systems

- ***Physical Security***

(As pertaining to computer room access)

- ***Contingency Planning / Disaster Recovery***

(As pertaining to security elements)

Project Plan

We suggest the establishment of a Security Policy Steering Committee that has decision-making authority with broad campus participation. Membership to be determined.

Within the next week -- draft letter to Vice Presidents asking for high-level representation on the steering committee.

Kick-off meeting – Agenda

- Steering committee nominates a committee chairman (IT representatives will participate on a subcommittee level).
- Review the mission statement
- Review past practices so that everyone is brought up-to-date on current policies.
- Discuss consultant (Deloitte & Touche) involvement, i.e., facilitator, arbitrator, resource provider, etc.
- Review examples of security policy statements
- Identify subcommittees

Second meeting

- Address the generic computing environment considerations listed that will assist in the development of a generic policy statement. This statement will be a working model for the subcommittees.
- Establish timelines for subcommittee reporting.

Third meeting

- Review initial drafts of subcommittees and refine statements for consistency.

Subsequent meetings will be determined by progress of the subcommittees in the refinement process.

Once the generic considerations are finalized, the committee will look at the Data Warehousing, Physical Security, and Contingency Planning/Disaster Recovery areas and again develop broad statements that applicable subcommittees will refine.

Contact Information

Viji Murali, Vice President for Information Technology and CIO
Western Michigan University
Kalamazoo, Michigan 49008
Telephone: 616 387-5456
Fax: 616 387-0369
Email: viji.murali@wmich.edu

WESTERN MICHIGAN UNIVERSITY BOARD OF TRUSTEES
Budget and Finance Committee
Thursday, April 20, 2000
Room 204, Bernhard Center
2:15 p.m.

AGENDA

Trustee Klohs, Chair
Trustee St. John
Trustee Waddles
Trustee Franklin (ex officio)
President Floyd (ex officio)

I. ACTION ITEMS

- | | |
|---|-----------------|
| 1. Approval of the Minutes of the January 28, 2000
Committee Meeting | Klohs |
| 2. Gift Report | Bender |
| 3. Personnel Report | Murali |
| 4. Relocation of Lansing Regional Center and Lease of Space | Beam |
| 5. Resolution re Series 2000 Revenue Bonds | Beam |
| 6. Authorization to Pursue Amendment of Charitable Remainder
Trusts | Beam/VanDerKley |
| 7. Student Room and Board and Apartment Rental Rates for 2000/01 | Beam |
| 8. MSEA Contract Ratification | Beam |

II. INFORMATIONAL ITEMS

- | | |
|--|--------|
| 9. Data Administration, Security and Data Warehousing Report | Murali |
| 10. Engineering College Master Plan | Miller |
| 11. Quarterly Cash Report | Beam |
| 12. Quarterly Endowment Report | Beam |

Western Michigan University
Board of Trustees
Budget and Finance Committee

Agenda Item No. 1
April 20, 2000

APPROVAL OF THE MINUTES OF THE JANUARY 28, 2000 COMMITTEE MEETING

Western Michigan University
Board of Trustees
Budget and Finance Committee

Agenda Item No. 2
April 20, 2000

GIFT REPORT

Background

This report includes activity for the months of January, February and March. Current and deferred cash gifts for January, February and March were \$1,057,711, 1,048,370 and \$1,942,150 respectively. The year-to-date total for the current fiscal year is \$12,088,346. This represents an increase of \$3,609,641 over last fiscal year. Information regarding major gifts is provided.

Recommended Motion

It is recommended that this gift report including activity for January, February and March be approved.

**WESTERN MICHIGAN UNIVERSITY
GIFTS RECEIVED**

WMU CASH GIFTS:

	January 2000	January 1999	Over (Under)	Year-to-date 1999-2000	Year-to-date 1998-99	Over (Under)
Alumni	\$ 66,775	\$ 31,621	\$ 35,154	\$ 913,441	\$ 943,445	\$ (30,004)
Individual Friends	618,698	13,956	604,742	1,560,973	1,403,542	157,431
Corporations/Foundations/Other Orgns	313,218	520,901	(207,683)	3,933,054	1,100,532	2,832,522
Estate Gifts	59,020	199,982	(140,962)	2,574,290	1,800,270	774,020
CURRENT CASH GIFTS	\$ 1,057,711	\$ 766,460	\$ 291,251	\$ 8,981,758	\$ 5,247,789	\$ 3,733,969

**DEFERRED GIFTS: Charitable remainder trusts
and annuities (shown at fair market value)**

	-	10,000	(10,000)	116,068	1,436,585	(1,320,517)
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Net present value as of date of gift:

FY 1999 \$ 305,612

FY 2000 \$ 38,904

SUBTOTAL-CURRENT CASH & DEFERRED GIFTS

	\$ 1,057,711	\$ 776,460	\$ 281,251	\$ 9,097,826	\$ 6,684,374	\$ 2,413,452
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NON-CASH GIFTS:

	\$ 30,543	1,200	29,343	2,173,655	325,609	1,848,046
SUBTOTAL-GIFTS RECEIVED BY WMU FOUNDATION	\$ 1,088,254	\$ 777,660	\$ 310,594	\$ 11,271,481	\$ 7,009,983	\$ 4,261,498

PAPER TECHNOLOGY FOUNDATION

Cash Gifts:	\$ 82,248	1,969	80,279	657,877	179,177	678,700
Non-Cash Gifts:	-	-	-	-	55,000	(55,000)
SUBTOTAL-GIFTS RECEIVED BY PAPER TECH. FDN.	\$ 82,248	\$ 1,969	\$ 80,279	\$ 657,877	\$ 234,177	\$ 623,700

TOTAL GIFTS

	\$ 1,170,502	\$ 779,629	\$ 390,873	\$ 12,129,358	\$ 7,244,160	\$ 4,885,198
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**WESTERN MICHIGAN UNIVERSITY
GIFTS RECEIVED**

WMU CASH GIFTS:

	February 2000	February 1999	Over (Under)	Year-to-date 1999-2000	Year-to-date 1998-99	Over (Under)
Alumni	\$ 73,319	\$ 66,587	\$ 6,732	\$ 986,760	\$ 1,010,032	\$ (23,272)
Individual Friends	32,630	30,606	2,024	1,593,603	1,434,148	159,455
Corporations/Foundations/Other Orgns	941,921	136,806	805,115	4,874,975	1,237,338	3,637,637
Estate Gifts	500	20,000	(19,500)	2,574,790	1,820,270	754,520
CURRENT CASH GIFTS	\$ 1,048,370	\$ 253,999	\$ 794,371	\$ 10,030,128	\$ 6,501,788	\$ 4,528,340
DEFERRED GIFTS: Charitable remainder trusts and annuities (shown at fair market value)	-	-	-	116,068	1,436,585	(1,320,517)

Net present value as of date of gift:

FY 1999 \$ 305,612

FY 2000 \$ 38,904

SUBTOTAL-CURRENT CASH & DEFERRED GIFTS

\$ 1,048,370 \$ 253,999 \$ 794,371 \$ 10,146,196 \$ 6,938,373 \$ 3,207,823

NON-CASH GIFTS:

10,993 59,193 (48,200) 2,184,648 384,802 1,799,846

SUBTOTAL-GIFTS RECEIVED BY WMU FOUNDATION

\$ 1,059,363 \$ 313,192 \$ 746,171 \$ 12,330,844 \$ 7,323,175 \$ 5,007,669

PAPER TECHNOLOGY FOUNDATION

Cash Gifts:

5,543 35,838 (30,295) 863,420 215,015 648,405

Non-Cash Gifts:

- - - - 55,000 (55,000)

SUBTOTAL-GIFTS RECEIVED BY PAPER TECH. FDN.

\$ 5,543 \$ 35,838 \$ (30,295) \$ 863,420 \$ 270,015 \$ 593,405

TOTAL GIFTS

\$ 1,064,906 \$ 349,030 \$ 715,876 \$ 13,194,264 \$ 7,593,190 \$ 5,601,074

**WESTERN MICHIGAN UNIVERSITY
GIFTS RECEIVED**

WMU CASH GIFTS:

	March 2000	March 1999	Over (Under)	Year-to-date 1999-2000	Year-to-date 1998-99	Over (Under)
Alumni	\$ 116,475	\$ 103,505	\$ 12,970	\$ 1,103,235	\$ 1,113,537	\$ (10,302)
Individual Friends	592,152	1,065,211	(473,059)	2,185,755	2,499,359	(313,604)
Corporations/Foundations/Other Orgns	791,847	301,616	490,231	5,666,822	1,538,954	4,127,868
Estate Gifts	41,676	50,000	391,676	3,016,466	1,870,270	1,146,196
CURRENT CASH GIFTS	\$ 1,942,150	\$ 1,520,332	\$ 421,818	\$ 11,972,278	\$ 7,022,120	\$ 4,950,158

DEFERRED GIFTS: Charitable remainder trusts
and annuities (shown at fair market value)

				116,068	1,456,585	(1,340,517)
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Net present value as of date of gift:

FY 1999 \$ 314,381
FY 2000 \$ 38,904

SUBTOTAL-CURRENT CASH & DEFERRED GIFTS

	\$ 1,942,150	\$ 1,520,332	\$ 421,818	\$ 12,088,346	\$ 8,478,705	\$ 3,609,641
	494,473	156,560	337,913	2,679,121	541,362	2,137,759
	\$ 2,436,623	\$ 1,676,892	\$ 759,731	\$ 14,767,467	\$ 9,020,067	\$ 5,747,400

NON-CASH GIFTS:

SUBTOTAL-GIFTS RECEIVED BY WMU FOUNDATION

	543,309	57,769	485,540	1,406,729	272,784	1,133,945
	7,320	-	7,320	7,320	55,000	(47,680)
	\$ 550,629	\$ 57,769	\$ 492,860	\$ 1,414,049	\$ 327,784	\$ 1,086,265

PAPER TECHNOLOGY FOUNDATION

Cash Gifts:
Non-Cash Gifts:

SUBTOTAL-GIFTS RECEIVED BY PAPER TECH. FDN.

	\$ 2,987,252	\$ 1,734,661	\$ 1,252,591	\$ 16,181,516	\$ 9,347,851	\$ 6,833,665
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TOTAL GIFTS

GIFTS \$10,000 AND OVER
January, February & March 2000

Cash Gifts January:

Burger King Brands, Inc.	\$10,000	Student Financial Aid for Scholarship in honor of Tim Lester
Margaret M. Franklin Estate	59,020	Annual Fund for Western
Irving S. Gilmore Foundation	250,000	Paciolan Ticketing System
International Paper Company Foundation	60,000	International Paper Company Scholarship*
Anonymous Donor	602,036	Disabled Student Resources and Services
Mr. Anthony Tan	10,000	Werner Sichel Lecture/Seminar Series Fund
Tecumseh Corrugated Box Company	10,000	Jeffrey T. Robideau Award for Meritorious Scholarship

Cash Gifts February:

Kellogg Company	\$10,000	Food Marketing Program
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Cash Pledges February:

Steelcase Foundation	\$202,680	Michigan Middle School Mathematics Reform Project
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February New Insurance Policies:

Mr. and Mrs. James Betchek	\$ 100,000	Indoor Practice Facility
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Cash Gifts March:

Mr. Robert J. Bobb	\$ 10,000	Gary Fund for volleyball
Ruth M. Scherer Estate	400,000	Milton E. and Ruth M. Scherer Endowment Fund <i>Partial Distribution</i>
DaimlerChrysler Corporation	25,000	Integrated Supply Management Program

Stanley Weber Estate	10,000	Stanley Weber Endowed Fund for Haworth College of Business. <i>Partial Distribution</i>
Marjorie E. Gardner Estate	31,676	President's General Endowment <i>Final Distribution</i>
Procter & Gamble	500,000	PTF 2000 Unrestricted Fund*
Turn 2 Foundation, Inc.	10,000	Care About Kids Program

March New Requests:

Anonymous Donor	\$10,000	Annual Fund for Western
Mrs. Mary A. Badgley	50,000	Lee Honors College
	50,000	Office of the President for East Campus renovations and upkeep
Anonymous Donor	200,000	Endowed Medallion Scholarship
Anonymous Donor	200,000	Endowed Medallion Scholarship
Mr. and Mrs. Leon Harmon, Jr.	200,000	Leon A. Harmon, Jr. Medallion Scholarship
Mr. Robert J. Hadley	250,000	President's General Endowment

*Paper Technology Foundation, Inc. gifts.

Western Michigan University
Board of Trustees
Budget and Finance Committee

Agenda Item No. 3
April 20, 2000

PERSONNEL REPORT

Retirement

Jean Cheever, Coordinator, Switchboard, Telecommunications, effective February 1, 2000.

Relocation of Lansing Regional Center and Lease of Space

Background:

Western Michigan University has leased office and classroom space for its regional center in Lansing since January 1980. The center occupied part of the Market Square Building until 1991. For the last ten years, it has been located in the Community Services Center. Our current lease expires on July 31, 2000. All tenants in the Community Services Center have been informed that they must vacate the building within the next few months because it was sold to a local developer on December 23, 1999. The developer plans to renovate the building and lease the entire structure to the Michigan Economic Development Corporation.

Working with four commercial real estate firms in Lansing, staff of the Division of Continuing Education conducted a thorough search for suitable alternate locations for a regional center. Fifteen prospective sites were identified during January and February. All were investigated, and the initial list was pared down to four prospective buildings. Each option was analyzed in terms of cost, convenience to students and faculty members, adequacy of free parking space, and availability by August 1, 2000. After detailed discussions with prospective landlords and visits by a WMU architect, the building located at 6105 West St. Joseph Highway in Delta Township was selected. For those who are familiar with Lansing, the new regional center location is within walking distance of the Lansing Sheraton Hotel, located at the intersection of I-496 and Creyts Road. The building is part of a large, attractive residential and office development owned by Auto-Owners Insurance Company.

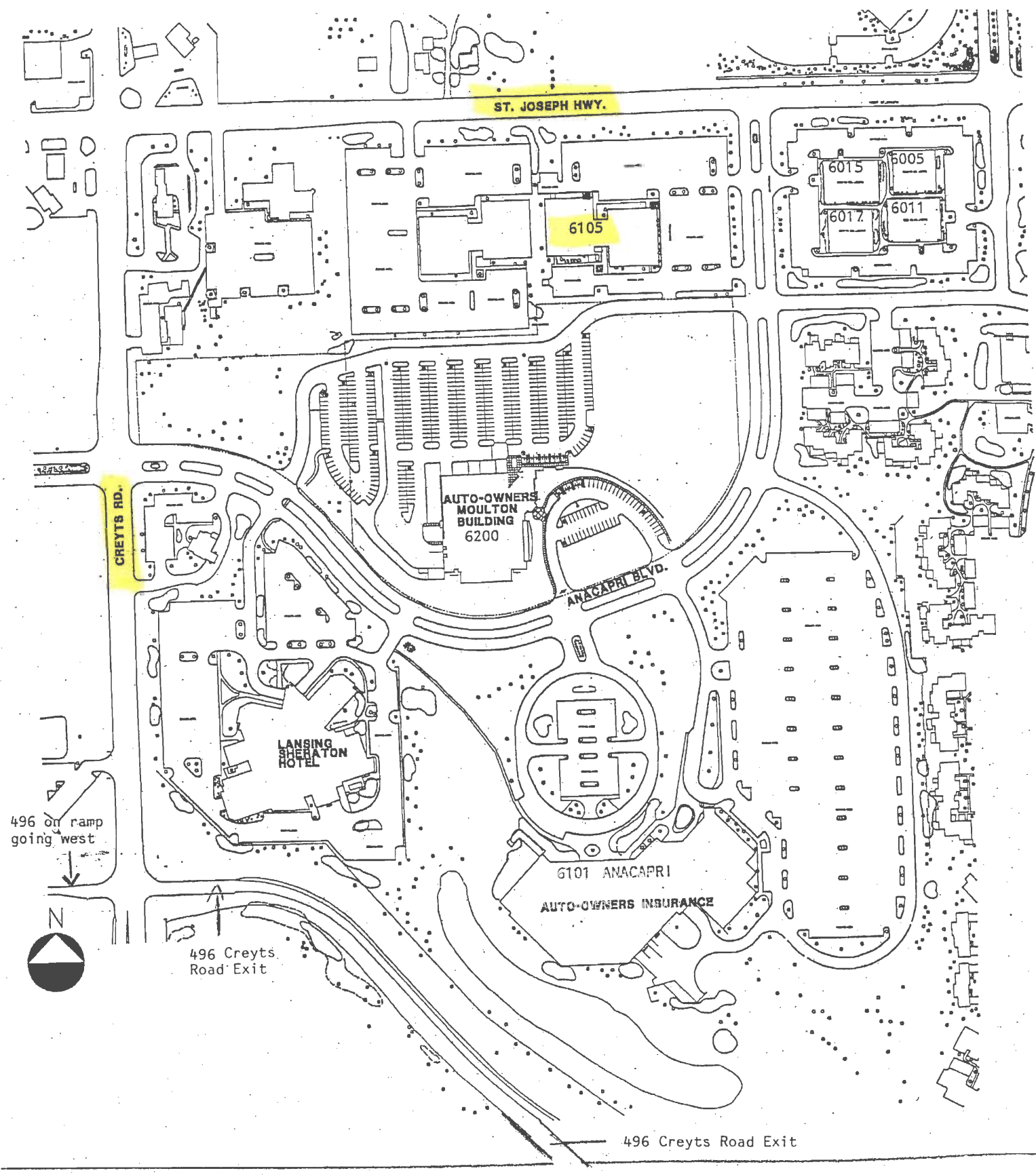
Western Michigan University will occupy 10,815 square feet of rentable space on the second floor at 6105 West St. Joseph Highway. There will be eight classrooms, enabling the University to consolidate all or most of its classes in one building for the first time since it began offering courses in Lansing. With the addition of classrooms, for the first time the regional center will also feature a computer classroom and an interactive television classroom comparable to other regional centers.

The lease rate of \$15.00 per square foot during the first year was the lowest of the four prospective sites that were considered. Auto-Owners Insurance Company, which has an outstanding reputation as a landlord, will make a substantial investment in constructing the office and classroom spaces to meet or exceed the University's specifications. Construction must begin no later than May 15, 2000, if the regional center is to be able to vacate its existing location by July 31. A draft version of the lease is attached for your information.

Recommended Motion

It is recommended that the Board of Trustees authorize the treasurer or assistant treasurer to execute the necessary documents to effect a lease of up to 10 years with Auto-Owners Insurance Company for office and classroom space for the Lansing Regional Center, effective August 1, 2000.

Western Michigan University in Lansing
6105 West St. Joseph Highway



496 Freeway

LEASE

VERNDALE OFFICE BUILDINGS

THIS LEASE, made this _____ day of _____, 2000, between **Auto-Owners Insurance Company**, a Michigan corporation, whose address is 6101 Anacapri Boulevard, P.O. Box 30660, Lansing, Michigan 48909 (hereinafter referred to as "Landlord"), and **Board of Trustees, Western Michigan University** whose address is Western Michigan University, Kalamazoo, MI 49008-5132, (hereinafter referred to as "Tenant").

WITNESSETH:

1. **DEMISED PREMISES.** Landlord, in consideration of the rents to be paid and the covenants and agreements to be performed by Tenant, does hereby lease unto Tenant premises situated in Delta Township, Eaton County, Michigan, more particularly described as Suites 205 and 202, containing approximately 10,815 rentable square feet, as defined by the Building Owners and Managers Association International (BOMA International) Revised Standard Method of Measurement, ANSI/BOMA Z65.1-1996, located in the Verndale Office Park, the address of which is 6105 West St. Joseph, Lansing, Michigan 48917, as shown on the floor plan, Exhibit A, and thereby made a part hereof (which premises are hereinafter referred to as the "demised premises"), together with the non-exclusive right and easement to use the parking and common facilities which may from time to time be furnished by Landlord in common with Landlord and tenants and occupants (their agents, employees, customers and invitees) of the building in which the demised premises are located. Landlord shall have available at the times stated in Paragraph 4 for non-exclusive use by Tenant and agents, employees, students and invitees, a minimum of One Hundred Fifty (150) parking places, free of charge, as shown on Exhibit E.

2. **TERM.** The term of the Lease shall be for a period of ten (10) years, commencing on August 1, 2000 (hereinafter referred to as the "commencement date"), fully to be completed and ended, provided Tenant has reviewed and signed drawings to Landlord no later than April 24, 2000. Landlord shall deliver final plans to Tenant by April 17, 2000. In the event Landlord fails to deliver the demised premises on the commencement date because the demised premises are not then ready for occupancy, or because the previous occupant of said premises is holding over, or for any other cause beyond Landlord's control, Landlord shall not be liable to Tenant for any damages as a result of Landlord's delay in delivering the demised premises, nor shall any such delay affect the validity of this Lease or the obligations of Tenant hereunder, and the commencement date of this Lease shall be postponed until such time as the demised premises are ready for Tenant's occupancy.

It is anticipated that possession may be had on August 1, 2000; however, if for any reason Landlord fails to give possession of the demised premises on that date, then this Lease and payment of rent will commence as of the day possession is given with the further understanding that possession must be given by September 1, 2000, or Tenant may terminate this Lease by written notice given prior to the Landlord's tendering possession of the demised premises to the Tenant. If the term of this Lease shall commence on a day other than the first day of a calendar month, rental shall be paid for the portion of the month in proportion to the monthly rental rate as herein provided.

Tenant shall furnish Landlord, upon request on or before occupancy of the premises a letter addressed to Landlord stating that the Tenant has accepted the premises for occupancy; which premises have been completed per specifications and floor plans, and setting forth the commencement and expiration dates of the Lease and such other information as either Landlord or the mortgagee of the building shall request.

3. **RENT.**

(a) Tenant shall pay to Landlord as rent for the demised premises during the first year of the term of the Lease the sum of One Hundred Sixty-Two Thousand Two Hundred Twenty-Five and No/100 (\$162,225.00) Dollars, payable in advance, in equal monthly installments of Thirteen Thousand Five Hundred Eighteen and 75/100 (\$13,518.75) Dollars upon the first day of each and every month throughout the term of this Lease; beginning August 1, 2000, at the office of

Auto-Owners Insurance Company, 6101 Anacapri Boulevard, P.O. Box 30660, Lansing, Michigan 48909, or to such agent and at such place as Landlord shall designate; provided, however, that if the lease term shall commence on a day other than the first day of a calendar month or shall end on a day other than the last day of a calendar month, the rental for such first or last fractional month shall be such proportion of the monthly rental as the number of days in such fractional month bears to the total number of days in the calendar month.

For the second lease year and each lease year thereafter, the annual rental rate for the demised premises shall escalate by Fifty Cents (\$.50) per square foot per year. Therefore, the rental rate for the second through seventh years of the lease term shall be:

PERIOD	RENT PER SQ. FT.	MONTHLY RENT	ANNUAL RENT
08/01/01 - 07/31/02	\$15.50	\$13,969.38	\$167,632.50
08/01/02 - 07/31/03	\$16.00	\$14,420.00	\$173,040.00
08/01/03 - 07/31/04	\$16.50	\$14,870.63	\$178,447.50
08/01/04 - 07/31/05	\$17.00	\$15,321.25	\$183,855.00
08/01/05 - 07/31/06	\$17.50	\$15,771.88	\$189,262.50
08/01/06 - 07/31/07	\$18.00	\$16,222.50	\$194,670.00
08/01/07 - 07/31/08	\$18.50	\$16,673.13	\$200,077.50
08/01/08 - 07/31/09	\$19.00	\$17,123.75	\$205,485.00
08/01/09 - 07/31/10	\$19.50	\$17,574.38	\$210,892.50

Rental and all other charges hereunder shall promptly be paid without prior demand therefor and without deductions or set-offs for any reason whatsoever, and overdue rent shall bear interest at the rate of fifteen percent (15%) per annum during delinquency until paid. Landlord shall have no obligation to accept less than the full amount of all installments of rental and interest thereon and all charges hereunder which are due and owing by Tenant to Landlord, and if Landlord shall accept less than the full amount owing, Landlord may apply the sums received toward any of Tenant's obligations in Landlord's discretion.

4. USE AND OCCUPANCY. During the continuation of this Lease, the demised premises shall be used and occupied for general office and classroom purposes and for no other purposes without the prior written consent of Landlord nor shall Tenant conduct its business in a manner which will cause an increase in fire and extended coverage insurance premiums for the demised premises or building. Tenant intends to use Suite 202 for classrooms with occupied hours of 5:45 p.m. to 11:00 p.m., Monday through Friday during Tenant's defined academic calendar. Tenant intends to use Suite 205 for general office use with occupied hours of 7:00 a.m. to 6:00 p.m., Monday through Friday. General hours on Saturday shall be 8:00 a.m. to 5:00 p.m. Tenant may offer classes on a limited basis Monday through Friday during the day, but agrees that such usage will not interfere with the parking demands of other tenants. Limited basis shall be defined as no more than sixty (60) parking spaces in use by Tenant during the day prior to 5:00 p.m. Tenant shall not use the demised premises for any purpose in violation of any law, municipal ordinance, or regulation, nor shall Tenant perform any acts or carry on any practices which may injure the demised premises or the building in which the demised premises are located. Upon breach of this agreement, Landlord shall have the right to terminate this Lease forthwith and to re-enter and repossess the demised premises, but Landlord's right to damages will survive.

5. UTILITIES AND SERVICES. So long as Tenant shall not be in default under the terms of this Lease, Landlord shall, at its own cost and expense, furnish the demised premises with water, heat, air conditioning, electricity, sewerage, and the janitorial services described on Exhibit B attached hereto, and thereby made a part hereof. Such utilities shall be provided during ordinary business hours as defined in Paragraph 4 herein, and if such utilities are furnished to or consumed by Tenant during other hours, Landlord may impose a reasonable uniform charge therefor. Landlord shall not be liable or responsible for any interruption in such utilities or other services due to causes beyond Landlord's reasonable control or for interruptions in connection with the making of repairs or improvements to the demised premises or the building in which the demised premises are located, nor shall such interruption be deemed an actual or constructive eviction or partial

eviction or result in an abatement of rental. However, if said interruption continues for ten (10) business days and the premises have been rendered untenable for the purpose leased herein, the rent shall abate until the interrupted service is restored. Electricity furnished by Landlord shall be used only for purposes of illumination and the operation of normal office equipment including personal computers and classroom equipment (excluding all other computer equipment). Electricity for any other use shall be paid for by Tenant. Tenant shall use only such electrical lighting fixtures and lamps as may be approved by Landlord.

6. **REPAIRS.** Landlord shall make all necessary repairs and replacements to the building in which the demised premises are located, and to the common areas, including parking areas, heating, air conditioning and electrical systems located therein, and Landlord shall also make all repairs to the demised premises which are structural in nature or required due to fire, casualty, or other acts of God, and repairs which are not the responsibility of Tenant; provided, however, that Tenant shall make all repairs and replacements arising from its act, neglect or default. Except as provided above, Tenant shall keep the demised premises in good repair, and Tenant shall upon the expiration of the term of this Lease, yield and deliver up the demised premises in like condition as when taken, reasonable use and wear thereof, alterations and additions, and repairs required to be made by Landlord excepted.

In the event that the Landlord shall deem it necessary or be required by any governmental authority to repair, alter, remove, reconstruct or improve any part of the demised premises or of the building in which the demised premises are located (unless the same results from Tenant's act, neglect, default or mode of operation in which event Tenant shall make all such repairs, alterations and improvements), then the same shall be made by Landlord with reasonable dispatch, and should the making of such repairs, alterations or improvements cause any interference with Tenant's use of the demised premises, such interference shall not relieve Tenant from the performance of its obligations hereunder nor shall such interference be deemed an actual or constructive eviction or partial eviction or result in abatement of rental. However, if repairs are not made within ten (10) business days, rental shall abate for that portion of premises rendered untenable beyond ten (10) days until repair is completed. Notwithstanding the foregoing, Tenant shall, at its own cost and expense, make all repairs and provide all maintenance in connection with any alterations, additions or improvements made by Tenant pursuant to Paragraph 7 hereof.

7. **ALTERATIONS.** Tenant shall not make any alterations, additions or improvements to the demised premises (whether or not the same may be structural in nature) without Landlord's prior written consent, and all alterations, additions or improvements made by either party hereto to the demised premises, except movable office furniture and equipment installed at Tenant's expense, shall be the property of Landlord and remain upon and be surrendered with the demised premises at the expiration of the term hereof; provided, however, that Landlord may require Tenant upon approval of requested alterations, additions or improvements to remove any alterations, additions or improvements made by Tenant to the premises and to repair any damage caused by such removal, and provided that if Tenant has not removed its property and equipment within ten (10) days after the expiration or termination of this Lease, Landlord may elect to retain the same as abandoned property. Tenant shall only use contractors approved by Landlord for the permitted alterations to the premises and shall not permit any mechanics liens to be placed or remain upon the premises.

8. **ASSIGNMENT AND SUBLETTING.** Tenant covenants not to assign or transfer this Lease or hypothecate or mortgage the same or sublet the demised premises or any part thereof without the prior written consent of Landlord, which consent shall not be unreasonably withheld, but in the event of any such assignment or transfer, Tenant shall remain fully liable to perform all of the obligations under this Lease. Any assignment, transfer (including transfers by operation of law or otherwise), hypothecation, mortgage or subletting without such written consent shall give Landlord the right to terminate this Lease and to re-enter and repossess the demised premises but Landlord's right to damages shall survive. This restriction shall not apply to temporary assignments, users, or leases to other persons or groups where Tenant retains residual control, provided that Landlord has given Tenant prior written approval for each such temporary assignments, uses, or leases to other persons or groups. Landlord may withhold permission in Landlord's discretion, but such permission shall not be unreasonably withheld. All temporary assignments, uses, or leases to other persons or groups shall be subject to the terms and conditions of this Lease. Any default or breach by other persons or groups shall be deemed default by Tenant under this Lease.

9. **INSURANCE.** Tenant shall keep in full force and effect during the term hereof, a policy of public liability and property damage insurance protecting Landlord and Tenant from all causes including their own negligence with public liability limits of not less than Five Million and No/100 (\$5,000,000.00) Dollars as to any one occurrence for bodily injury and Five Million and No/100 (\$5,000,000.00) Dollars for property damages. Tenant shall cause Landlord to be named an

additional insured for Landlord's risk on all of Tenant's insurance policies applicable to the demised premises. Tenant shall deliver policies of such insurance or certificates thereof to Landlord and shall not be cancelable without thirty (30) days written notice to Landlord, and in the event Tenant shall fail to procure such insurance, Landlord may at its option procure the same for the account of Tenant, and the cost thereof shall be paid to Landlord as an additional charge upon receipt by Tenant of bills therefor.

10. FIRE. In the event the demised premises are damaged or destroyed in whole or in part by fire or other casualty during the term hereof, Landlord shall, at its own cost and expense, repair and restore the same to tenantable condition with reasonable dispatch, and the rent herein provided for shall abate entirely in case the entire demised premises are untenable and pro rata for the portion rendered untenable, in the event of partial untenability, until such time as the demised premises are restored to a tenantable condition. If the demised premises cannot be restored to tenantable condition within a period of one hundred twenty (120) days, Landlord and Tenant shall each have the right to terminate this Lease upon written notice to the other and any rent paid for any period in advance of the date of such damage and destruction shall be refunded to Tenant. If the demised premises are damaged due to fire and other casualty, Tenant shall at its own cost and expense remove such of its furniture and other belongings from the demised premises as Landlord shall require in order to repair and restore the demised premises. Landlord shall be the sole judge as to the extent of the untenability of the demised premises and of the time required for the repair and rebuilding of the same.

In the event the building in which the demised premises are located is destroyed to the extent of more than one-half (½) of the then value thereof, Landlord shall have the right to terminate this Lease upon written notice to Tenant, in which event any rent paid in advance of the date of such destruction shall be refunded to Tenant. Landlord and Tenant do each hereby release the other from any liability resulting from damage by fire or any other peril covered by extended coverage insurance with waiver of subrogation normally available in the State of Michigan irrespective of the cause therefor.

11. EMINENT DOMAIN. If the whole or any substantial part of the demised premises or the building in which the demised premises are located shall be taken by any public authority under the power of eminent domain, then the term of this Lease shall cease on the part so taken on the date possession of that part shall be required for public use, and any rent paid in advance of such date shall be refunded to Tenant, and Landlord and Tenant shall each have the right to terminate this Lease upon written notice to the other, which notice shall be delivered within thirty (30) days following the date notice is received of such taking. In the event that neither party hereto shall terminate this Lease, Landlord shall make all necessary repairs to the demised premises and the building in which they are located to render and restore the same to a complete architectural unit and Tenant shall continue in possession of the portion of the demised premises not taken under the power of eminent domain, under the same terms and conditions as are herein provided, except that the rent reserved herein shall be reduced in direct proportion to the amount of the demised premises so taken. All damages awarded for such taking shall belong to and be the property of Landlord, whether such damages be awarded as compensation for diminution in value of the leasehold or to the fee of the demised premises; provided, however, Landlord shall not be entitled to any portion of the award made to Tenant for removal and reinstallation of trade fixtures, loss of business, or moving expenses.

12. RULES AND REGULATIONS. The rules and regulations set forth on Exhibit C attached hereto, and thereby made a part hereof, together with such other reasonable rules and regulations as Landlord shall make from time to time which are of uniform applicability to all tenants of the building of which the demised premises are a part and of which Tenant shall have received notice, shall be binding upon Tenant and are hereby expressly made a part of this Lease.

13. QUIET ENJOYMENT. Landlord warrants that Tenant, upon paying the rents hereinbefore provided and in performing each and every covenant hereof, shall peacefully and quietly hold, occupy and enjoy the demised premises throughout the term hereof, without molestation or hindrance by any person holding under or through Landlord.

14. SUBORDINATION. Landlord reserves the right to subject and subordinate this Lease at all times to the lien of any mortgage(s) or ground or underlying lease(s) now or hereafter placed upon Landlord's interest in the demised premises or on the land and buildings of which the demised premises are a part, or upon any buildings hereafter placed upon the land parcel of which the demised premises are a part, and Tenant agrees upon request to execute an agreement subordinating its interest and/or attornment agreement to such mortgagees and lessors provided, however, that no default by Landlord under any such mortgage or ground lease shall affect Tenant's rights hereunder so long as Tenant shall not be in default. Tenant during the term of this Lease, or any extensions or renewals thereof, shall execute and deliver such non-disturbance agreement and/or a subordination and attornment agreements in such form as may be required by any mortgagees of Landlord within fourteen (14) days after being requested by Landlord to do so, or Tenant shall be deemed to be in default under this Lease.

15. NON-LIABILITY. Landlord shall not be responsible or liable to Tenant for any loss or damage that may be occasioned by or through the acts or omissions of persons occupying adjoining premises or any part of the premises adjacent to or connected with the demised premises or any part of the building of which the demised premises are a part or for any loss or damage resulting to Tenant or his property from burst, stopped or leaking water, gas, sewer pipes, or for any damage or loss to property within the demised premises from any cause whatsoever excepting that caused by the negligence of the Landlord, his agents or employees and no such occurrence shall be deemed to be an actual or constructive eviction from the premises or result in any abatement of rental. In the event of any sale or transfer (including any transfer by operation of law) of the demised premises, Landlord (and any subsequent owner of the demised premises making such a transfer) shall be relieved from any and all obligations and liabilities under this Lease except such obligations and liabilities as shall have arisen during Landlord's (or such subsequent owner's) respective period of ownership, provided that the transferee assumes in writing all of the obligations of the Landlord under this Lease.

16. NON-WAIVER. One or more waivers of any covenant or condition by Landlord shall not be construed as a waiver of a subsequent breach of the same covenant or condition, and the consent or approval by Landlord to or of any act by Tenant requiring Landlord's consent or approval shall not be deemed to waive or render unnecessary Landlord's consent or approval to or of any subsequent similar act by Tenant.

17. BANKRUPTCY. In the event the estate created hereby shall be taken in execution or by other process of law, or if Tenant shall be adjudicated insolvent or bankrupt pursuant to the provisions of any state or federal insolvency or bankruptcy law, or if a receiver or trustee of the property of Tenant shall be appointed, or if any assignment shall be made of Tenant's property for the benefit of creditors, then and in any of such events, Landlord may terminate this Lease by written notice to Tenant; provided, however, if the order of court creating any of such disabilities shall not be final by reason of pendency of such proceedings, or appeal from such order, then Landlord shall not have the right to terminate this Lease so long as Tenant performs its obligations hereunder.

13. LANDLORD'S REMEDIES.

(a) In the event Tenant shall fail to pay the rent or any other obligation involving the payment of money reserved herein when due, Landlord shall give Tenant written notice of such default and if Tenant shall fail to cure such default within ten (10) days after receipt of such notice, Landlord shall, in addition to its other remedies provided by law, and in this lease, have the remedies set forth in subparagraph (c) below.

(b) If Tenant shall be in default in performing any of the terms of this Lease other than the payment of rent or any other obligation involving the payment of money, Landlord shall give Tenant written notice of such default, and if Tenant shall fail to cure such default within twenty (20) days after receipt of such notice, or if the default is of such a character as to require more than twenty (20) days to cure, then if Tenant shall fail within said twenty (20) day period to commence and thereafter proceed diligently to cure such default, then and in either of such events, Landlord may (at its option and in addition to its other legal remedies) cure such default for the account of Tenant and any sum so expended by Landlord shall be additional rent for all purposes hereunder, including subparagraph (a) above and shall be paid by Tenant with the next monthly installment of rent.

(c) If any rent or any other obligation involving the payment of money shall be due and unpaid or Tenant shall be in default upon any of the other terms of this Lease, and such default has not been cured after notice and within the time provided in subparagraphs (a) and (b) above, or, if the premises are abandoned or vacated, then Landlord, in addition to its other remedies, shall have the immediate right of re-entry. Should Landlord elect to re-enter or take possession pursuant to legal proceedings or any notice provided for by law, Landlord may either terminate this Lease or from time to time, without terminating this Lease, relet the premises or any part thereof on such terms and conditions as Landlord shall in its sole discretion deem advisable. The avails of such reletting shall be applied: First, to the payment of any indebtedness of Tenant to Landlord other than rent due hereunder; second, to the payment of any reasonable costs of such reletting, including the cost of any reasonable alterations and repairs to the premises; third, to the payment of rent due and unpaid hereunder; and the residue, if any, shall be held by Landlord and applied in payment of future rent as the same may become due and payable hereunder. Should the avails of such reletting during any month be less than the monthly rent reserved hereunder, then Tenant shall during each such month pay such deficiency to Landlord.

(d) All rights and remedies of Landlord hereunder shall be cumulative and none shall be exclusive of any other rights and remedies allowed by law.

19. HOLDING OVER. It is hereby agreed that in the event of Tenant holding over after the termination of this Lease, thereafter the tenancy shall be from month to month in the absence of a written agreement to the contrary, and Tenant shall pay to Landlord a daily occupancy charge equal to seven percent (7%) of the monthly rental under Paragraph 3 (plus all other charges payable by Tenant under this Lease) for each day from the expiration or termination of this Lease until the date the demised premises are delivered to Landlord in the condition required herein, and Landlord's right to damages for such illegal occupancy shall survive.

20. ENTIRE AGREEMENT. This Lease shall constitute the entire agreement of the parties hereto; all prior agreements between the parties, whether written or oral, are merged herein and shall be of no force and effect. This Lease cannot be changed, modified or discharged orally but only by an agreement in writing, signed by the party against whom enforcement of the change, modification or discharge is sought.

21. NOTICES. Whenever under this Lease a provision is made for notice of any kind it shall be deemed sufficient notice and service thereof if such notice to Tenant is in writing addressed to Tenant at his last known post office address, or at the demised premises, and deposited in the mail, certified or registered mail, with postage prepaid, and if such notice to Landlord is in writing addressed to the last known post office address of Landlord and deposited in the mail, certified or registered mail, with postage prepaid. Notice need be sent to only one Tenant or Landlord where Tenant or Landlord is more than one person.

22. COMPLIANCE. Landlord represents that the demised premises meets all applicable federal, state and local laws and regulations for fire, safety, handicapped access or otherwise on the commencement date of this Lease. Tenant will be responsible thereafter for insuring that the demised premises remain in compliance with all applicable federal, state and local laws and regulations for fire, safety, handicapped access or otherwise.

23. TENANT IMPROVEMENTS. Landlord agrees to construct the demised premises per the attached Exhibit A and according to the attached specifications.

24. OPTION TO RENEW. So long as Tenant has not been in default of any terms or conditions of this Lease, Tenant shall have the right to extend the term of this Lease for three (3) additional periods, each of which shall be five (5) years in duration and which extension shall commence upon the expiration of the original term of this Lease or the expiration of any preceding extension thereof, as the case may be. All terms and conditions of this Lease shall remain the same except the annual rental rate for the demised premises which shall escalate by Fifty Cents (\$.50) per square foot per year for the first option. Rental for the second and third option periods shall be fair market rate at the commencement of each option period and increase by Fifty Cents (\$.50) per square foot per year thereafter. Tenant shall notify Landlord, in writing, as to its intent to extend a term not later than Two Hundred Seventy (270) days prior to the end of the term preceding the extension.

25. SUCCESSORS. This agreement shall inure to the benefit of and be binding upon the parties hereto, their respective heirs, administrators, executors, representatives, successors and assigns.

26. RIGHT OF FIRST REFUSAL. Landlord hereby grants to Tenant the right of first refusal, the same terms and conditions as stated in the Lease including rental that Tenant is currently paying, for any space on the second floor of 6105 W. St. Joseph, should space become available. Prior to Landlord's offering of the defined space for lease to any third party, Landlord shall give Tenant written notice of the availability of defined space. Tenant shall then have the right to lease the defined space by providing Landlord written notice no later than ten (10) days following receipt of Landlord's notice. If Tenant gives Landlord written notice of its desire to lease the defined space, Landlord and Tenant shall enter into a Lease Amendment setting forth the particular terms and conditions.

27. ACCELERATION OPTION. Tenant shall have the right to accelerate the end date ("Acceleration Option") of the Lease from one-hundred twenty (120) full calendar months following the Commencement Date to sixty-six (66) full calendar months following the Commencement Date, (the "Accelerated Expiration Date"); if

- a. Tenant is not in default under the Lease at the date Tenant provides Landlord with an Acceleration Notice (hereinafter defined), and
- b. No part of the demised premises is sublet for a term extending past the Accelerated Expiration Date; and
- c. The Lease has not been assigned; and
- d. Landlord receives notice of acceleration ("Acceleration Notice") not less than six (6) full calendar months prior to the Accelerated Expiration Date; and Tenant shall simultaneously with delivery of notice of intent to exercise the Acceleration Option, pay

Landlord the sum (the "Acceleration Fee") equal to the unamortized costs Landlord incurs for placing Tenant into the demised premises including, but not limited to, construction costs and brokerage fees. For the Acceleration Option to be valid, the defined payment must be delivered with Acceleration Notice and other sums due under the Lease up to and including the Accelerated Expiration Date even though billings for such may occur subsequent to the Accelerated Expiration Date.

- e. If Tenant does not exercise the Acceleration Option by the beginning of the sixty-first (61st) month, it shall no longer have the right to accelerate the termination date and the remainder of the Lease shall be in full force and effect until the ending date as defined herein.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands as of the day and year first above written.

WITNESSES TO LANDLORD:

**AUTO-OWNERS INSURANCE COMPANY,
a Michigan corporation**

By: _____

Its: _____

By: _____

Its: _____

WITNESSES TO TENANT:

**BOARD OF TRUSTEES, WESTERN MICHIGAN
UNIVERSITY**

By: _____

Its: _____

By: _____

Its: _____

RESOLUTION re SERIES 2000 REVENUE BONDS

Background

We are presenting for your approval the resolution evidencing our intention to borrow funds on a tax-exempt basis by issuing general revenue bonds. The bonds will not exceed the principal amount needed to produce proceeds of \$85,000,000. In addition, the highest yield for any maturity shall not exceed 7.0% per annum.

The proceeds of this bond issue will be used to finance the following capital projects: the Business Technology and Research Park and Engineering College, the paper and printing science teaching and research facility, family housing for students and the South Campus chiller. A portion of the bond proceeds will also be used to retire the 1996 General Revenue Note.

We are also asking for Trustee approval to secure our ability to have the President and the Vice President for Business and Finance authorized to engage in the execution of the borrowing and adjustments as recommended by legal counsel.

Recommended Motion

It is recommended that the Board approve the attached Resolution authorizing the issuance and delivery of General Revenue Bonds, Series 2000, and providing for other matters relating thereto.

BOND AUTHORIZING RESOLUTION

BOARD OF TRUSTEES

OF

WESTERN MICHIGAN UNIVERSITY

GENERAL REVENUE BONDS, SERIES 2000

**RESOLUTION OF BOARD OF TRUSTEES OF
WESTERN MICHIGAN UNIVERSITY
AUTHORIZING THE ISSUANCE AND DELIVERY
OF GENERAL REVENUE BONDS, SERIES 2000 AND
PROVIDING FOR OTHER MATTERS RELATING THERETO**

WHEREAS, the Board of Trustees of Western Michigan University (the "Board") is a body corporate created by and existing under the Constitution of the State of Michigan with full constitutional authority over and general supervision of Western Michigan University (the "University") and control and direction of all expenditures from the University's funds; and

WHEREAS, the Board has previously issued its 1996 General Revenue Note (the "1996 Note") in the original principal amount of \$9,500,000 and

WHEREAS, the Board has determined it may be appropriate and in the best interest of the University to refund all or a portion of the 1996 Note, as shall be determined by an Authorized Officer (hereinafter defined); and

WHEREAS, the Board has determined that financing capital projects of the University with the proceeds of tax-exempt debt will enhance the flexibility of the University with respect to its budget and financial resources, and will permit the allocation of the costs of the capital projects to the periods of the useful lives of the projects being acquired; and

WHEREAS, the Board has therefore determined it is appropriate and in the best interests of the University to finance all or a portion of certain capital expenditures of or for the benefit of the University, as described on Exhibit A attached hereto (collectively, the "Projects") with the proceeds of the tax-exempt general revenue bonds authorized hereby; and

WHEREAS, in the exercise of its constitutional duties, and in order prudently to control and direct expenditures from the University's funds, the Board has determined it is necessary and desirable to authorize the issuance and delivery of the Board's General Revenue Bonds, Series

2000 (the "Bonds") in order to provide funds which, together with other available funds of the University, may be used to refund the 1996 Note, to fund all or a part of the costs of the Projects (the portion of the Projects to be financed to be determined by an Authorized Officer (as hereinafter defined)), and to pay costs related to the issuance of the Bonds and the refunding of the 1996 Note, including the costs of insurance premiums or other credit or liquidity facilities, if appropriate; and

WHEREAS, a trust agreement or indenture (the "Trust Indenture") must be entered into by and between the Board and a trustee (the "Trustee"), to be designated by an Authorized Officer, pursuant to which the Bonds will be issued and secured; and

WHEREAS, Lehman Brothers (the "Underwriter") has been selected as underwriter for the Bonds, and it is necessary to authorize the Authorized Officers to negotiate the sale of the Bonds with the Underwriter and to enter into a bond purchase agreement (the "Bond Purchase Agreement") and, if deemed appropriate, a Remarketing Agreement (the "Remarketing agreement") or a Broker Dealer Agreement (the "Broker Dealer Agreement") with the Underwriter setting forth the terms and conditions upon which the Underwriter will agree to purchase the Bonds and the interest rates thereof and the purchase price therefor, and providing for the remarketing by the Underwriter of variable rate demand bonds or auction rate bonds, if any; and

WHEREAS, in order to be able to market the Bonds at the most opportune time, it is necessary for the Board to authorize the President and the Vice President for Business and Finance and Treasurer (each an "Authorized Officer"), or either of them, to designate the Trustee and to negotiate, execute and deliver on behalf of the Board, the Trust Indenture, the Bond Purchase Agreement, the Remarketing Agreement or Broker Dealer Agreement, and other

related documents, to establish the specific terms of the Bonds and to accept the offer of the Underwriter to purchase the Bonds, all within the limitations set forth herein; and

WHEREAS, the refunding of the 1996 Note and the acquisition, equipping and construction of the Projects and the funding of all or a part of the costs thereof with the proceeds of the Bonds will serve proper and appropriate public purposes; and

WHEREAS, the Board has full power under its constitutional authority and supervision of the University, and control and direction of all expenditures from the University's funds, to refund the 1996 Note, to acquire, equip and construct the Projects and to pay all or a part of the cost of refunding the 1996 Note and the costs of the Projects by the issuance of the Bonds, and to support payment of the Bonds by a pledge of General Revenues (as shall be defined in the Trust Indenture in a manner generally consistent with the definition thereof included in the Trust Indenture securing the Board's General Revenue and Refunding Bonds, Series 1997, subject to such changes as may be determined to be appropriate by an Authorized Officer):

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF WESTERN MICHIGAN UNIVERSITY, AS FOLLOWS:

1. The Board hereby approves the definition of the term "Projects" as set forth on Exhibit A attached hereto, and authorizes the Authorized Officers, or either of them, to select the portion of the Projects to be financed, in whole or in part, from the proceeds of the Bonds, and to fund, as appropriate, the remaining portion of the costs of the Projects from available funds of the University or other available funds, and to proceed with the acquisition, equipping and construction of the Projects.

2. The Board hereby authorizes the issuance, execution and delivery of the Bonds in one or more series to be designated GENERAL REVENUE BONDS, SERIES 2000 with

appropriate additional or alternative series designations, if any, in the aggregate original principal amount to be established by an Authorized Officer, but not to exceed the principal amount necessary to produce proceeds of Eighty Five Million Dollars (\$85,000,000), to be dated as of the date or dates established by an Authorized Officer, for the purpose of providing funds which, together with other available funds, will be used to refund the 1996 Note, to pay all or a portion of the costs of the Projects, including, if determined to be appropriate by an Authorized Officer, capitalized interest related to all or a portion of the Projects for a period specified by an Authorized Officer, and to pay costs incidental to the issuance of the Bonds and the refunding, including the costs of bond insurance premiums or other credit or liquidity facilities, if appropriate. The Bonds shall be serial Bonds or term Bonds, which may be subject to redemption requirements, or both, as shall be established by an Authorized Officer, but the first maturity shall be no earlier than January 1, 2001 and the last maturity shall be no later than December 31, 2031. The Bonds may bear no interest or may bear interest at stated fixed rates for the respective maturities thereof as shall be established by an Authorized Officer, but the highest yield (computed using the stated coupon and the stated original offering price) for any maturity shall not exceed 7.0% per annum, and the Bonds may be issued in whole or in part as capital appreciation bonds, which for their term or any part thereof bear no interest but appreciate in principal amount over time at compounded rates (not in excess of 7.0% per annum) to be determined by an Authorized Officer. Alternatively, all or part of the Bonds may bear interest at a variable rate of interest for all or a portion of their term, and the variable rate of interest shall not exceed the lesser of the maximum rate permitted by law or the maximum rate, if any, to be specified in the Trust Indenture. In addition, all or part of the Bonds may be issued in related series, one of which bears interest at a variable rate and one of which bears interest at

a residual rate determined by subtracting the variable rate from the fixed rate paid by the Board, but the combined rate on such Bonds, taking the two related series together, which shall be determined by an Authorized Officer, shall not exceed 7.0% per annum. The Bonds may be subject to redemption or call for purchase prior to maturity at the times and prices and in the manner as shall be established by an Authorized Officer, but no redemption premium shall exceed 3% of the principal amount being redeemed. Interest on the Bonds shall be payable at such times as shall be specified by an Authorized Officer. The Bonds shall be issued in fully registered form in denominations, shall be payable as to principal and interest in the manner, shall be subject to transfer and exchange, and shall be executed and authenticated, all as shall be provided in the Trust Indenture. The Bonds shall be sold to the Underwriter pursuant to the Bond Purchase Agreement for a price to be established by an Authorized Officer (but the Underwriter's discount, exclusive of original issue discount, shall not exceed 0.55% of the principal amount thereof) plus accrued interest, if any, from the dated date of the Bonds to the date of delivery thereof.

In connection with the issuance of the Bonds, or in connection with the conversion of the Bonds from one interest rate mode to another, either of the Authorized Officers may, on behalf of and as the act of the Board, enter into an interest rate swap, cap or similar agreement or agreements (collectively, the "Swap Agreement") with a counter-party or counter-parties to be selected by the Authorized Officer. Such Swap Agreement shall provide for payments between the Board and the counter-party related to interest on all or a portion of the Bonds or to indexed or market established rates. The expected effective interest rates on the Bonds, taking into account the effect of the Swap Agreement, shall be within the limitations set forth herein.

Any or all of the Bonds may be made subject to tender for purchase at the option of the holder thereof. The obligation of the Board to purchase any Bonds subject to tender options may be made payable from available cash reserves of the University, subject to such limitations as may be specified in the Trust Indenture, or may be made payable from a letter of credit, line of credit or other liquidity device (the "Liquidity Device"), all as shall be determined by an Authorized Officer and provided for in the Trust Indenture. Any reimbursement obligation for draws under the Liquidity Device shall be a limited and not a general obligation of the Board, payable from and secured by a pledge of General Revenues. Either Authorized Officer is authorized to execute and deliver, for and on behalf of the Board, any agreements or instruments necessary to obtain, maintain, renew or replace, and provide for repayments under, any Liquidity Device deemed by such officer to be required for the purposes of this Resolution. Purchase obligations shall not be considered as "principal and interest requirements" hereunder. In the alternative, any or all of the Bonds may be subject to rights on behalf of the holders thereof to tender their Bonds for purchase by the market through a dutch auction procedure, subject to a specified maximum interest rate not in excess of the lesser of the maximum rate specified by law or the rate specified in the Trust Indenture.

3. The Bonds, and the obligations of the Board under the Swap Agreement and the Liquidity Device, if any or all is or are entered into as provided herein, shall be limited and not general obligations of the Board payable from and secured by a lien on General Revenues and moneys, securities or other investments from time to time on deposit in certain funds created pursuant to the Trust Indenture or agreements entered into in connection with the Swap Agreement or Liquidity Device. Except as otherwise determined by an Authorized Officer, as

provided below, the lien shall be on a parity basis with the liens on General Revenues securing previously issued outstanding bonds and notes of the Board.

No recourse shall be had for the payment of the principal amount of or interest or premium on the Bonds, the Swap Agreement or the Liquidity Device, or any claim based thereon, against the State of Michigan, or any member or agent of the Board (including, without limitation, any officer or employee of the University), as individuals, either directly or indirectly, nor, except as provided in the Trust Indenture, Swap Agreement or Liquidity Device, or agreements related thereto, against the Board, nor shall the Bonds and interest with respect thereto, or the Swap Agreement or Liquidity Device become a lien on or be secured by any property, real, personal or mixed of the State of Michigan or the Board, other than General Revenues and the moneys, securities or other investments from time to time on deposit in certain funds established as pledged pursuant to the Trust Indenture or agreements related to the Swap Agreement or Liquidity Device.

Notwithstanding anything herein to the contrary, any obligations of the Board under the Swap Agreement or any agreement with respect to the Liquidity Device may, if determined appropriate by an Authorized Officer, be payable and secured on a subordinated basis to the Bonds and other General Revenue obligations of the Board.

4. The right is reserved to issue additional bonds, notes or other obligations payable from and secured on a parity basis with the Bonds from the General Revenues, upon compliance with terms and conditions therefor as shall be set forth in the Trust Indenture.

5. The Authorized Officers, or either of them, are hereby authorized and directed, in the name and on behalf of the Board, and as its corporate act and deed, to select the Trustee and to negotiate, execute and deliver the Trust Indenture in such form as shall be not inconsistent

herewith and as shall be approved by the General Counsel, and the Bond Purchase Agreement and Remarketing Agreement or Broker Dealer Agreement, if necessary, in the forms as an Authorized Officer may approve upon recommendation of the General Counsel, which approvals shall be conclusively evidenced by the execution of the Trust Indenture, the Bond Purchase Agreement, and the Remarketing Agreement or Broker Dealer Agreement, respectively, all within the limitations set forth herein.

6. The Authorized Officers are hereby authorized to cause the preparation of a Preliminary Official Statement and an Official Statement, and to deem such documents "final" in accordance with law. The Underwriter is authorized to circulate and use, in accordance with applicable law, the Preliminary Official Statement and the Official Statement in connection with the offering, marketing and sale of the Bonds.

7. Either the President or Vice President for Business and Finance and Treasurer is authorized and directed to execute the Bonds by manual or facsimile signature and, if deemed appropriate, to impress or imprint the University seal thereon, and either of the Authorized Officers is authorized to deliver the Bonds to the Underwriter upon payment of the purchase price therefor, determined pursuant to Section 2 hereof.

8. Each Authorized Officer and the Secretary of the Board (or any assistant secretary) and the General Counsel, or any Associate or Assistant General Counsel, and all other appropriate officers, or representatives of the Board or the University and each one of them, are authorized and directed to execute and deliver such certificates and other documents (including a Letter of Representations among the Board, the Trustee under the Trust Indenture and The Depository Trust Company and any agreements or other documents related to a dutch auction tender process) and to take such other action as may be necessary to effect the proper sale,

execution and delivery of the Bonds, subject to and as may be required by the Bond Purchase Agreement, the Trust Indenture and this Bond Authorizing Resolution.

9. Either Authorized Officer is authorized to acquire a commitment or commitments for bond insurance for the Bonds, and if such insurance is deemed cost effective, to accept a commitment on behalf of the Board and to the cause the premium with respect thereto to be paid from Bond proceeds as part of the costs of issuance.

10. In accordance with the requirements of Rule 15c2-12 of the United States Securities and Exchange Commission, the Board may be required in connection with the issuance of the Bonds to enter into a Disclosure Undertaking for the benefit of the holders and beneficial owners of the Bonds. Either Authorized Officer is authorized to cause to be prepared and to execute and deliver the Undertaking on behalf of the Board.

11. Following delivery of the Bonds, the Authorized Officers, or any one of them, are authorized to take any action or to evidence any action required or permitted to be taken by the Board under the Trust Indenture.

12. This Bond Authorizing Resolution shall be effective immediately upon adoption. All resolutions or parts of resolutions or other proceedings of the Board in conflict herewith are hereby repealed insofar as such conflict exists.

EXHIBIT A

PROJECTS

The Projects, as that term is used in the Resolution to which this Exhibit A is attached, are defined as follows:

	<u>Currently Estimated Cost to be Financed with the Proceeds of the Bonds*</u>
1. Site development, acquisition, construction, furnishing and equipping of a new facility for the College of Engineering and Applied Sciences and an adjacent business, research and technological park	\$16,180,000
2. Acquisition, construction, furnishing and equipping of a new paper and printing science teaching and research facility	17,200,000
3. Acquisition, construction, furnishing and equipping of a new family housing project for students on the South Campus	27,000,000
4. Acquisition, construction and equipping of a new chiller facility on the south campus	<u>6,000,000</u>
Total	<u>\$66,380,000</u>

*Exclusive of bond issuance expense

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Board of Trustees of Western Michigan University on April 20, 2000, in accordance with all applicable laws, and that the minutes of the meeting at which the resolution was adopted were kept and will be or have been made available at the Office of the Secretary of the Board of Trustees of Western Michigan University.

I further certify as follows:

1. Present at the meeting were the following Board members:

Absent from the meeting were the following Board members:

2. The following members of the Board voted for the adoption of the Resolution:

The following members of the Board voted against adoption of the Resolution:

RESOLUTION DECLARED ADOPTED.

Secretary, Board of Trustees of
Western Michigan University

DELIB:2142922.3\095924-00083

Authorization to Pursue Amendment of Charitable Remainder Trusts

Background

The University is the remainder beneficiary of several charitable remainder trusts that donors have established for the benefit of the University. In general, donors who establish these trusts retain the right and/or designate someone to receive the income (income beneficiary) of the trust for their life (lives); upon their death(s), the then balance of the trust is paid to the University.

There is a particular form of charitable remainder unitrust, a so-called "net income" charitable remainder unitrust. In this case, the income beneficiary's annual income is equal to the lesser of the income of the trust or a fixed percent of the trust assets. The trust may permit a make up of this shortfall in years where the trust income exceeds the fixed percent. A problem with this type of trust is that where interest rates and/or dividend yields are low, the net income is almost always under the fixed amount, so the income beneficiary's return is consistently less than originally planned. This problem may be compounded where no make up provision is provided for.

Due to these and similar problems, the Internal Revenue Service has authorized the seeking of a judicial reformation of these trusts to effectively permit the income beneficiary to receive a fixed percentage of the trust's assets. These proceedings must be commenced before June 30, 2000.

The amendment process will require the Probate Court, the Michigan Attorney General, the University, the donors, and the income beneficiaries (and perhaps an independent guardian ad litem) to approve the amendments. Legal counsel must be retained to process the amendments.

The administration has reviewed these types of trusts and recommends that four trusts be amended.

Recommended Motion:

It is recommended that the Board of Trustees pass the attached resolution and authorize the administration to pursue Probate Court amendment of certain trusts in order to reform the trusts as permitted by recent Internal Service Regulations.

**RESOLUTION
ADOPTED BY THE BOARD OF TRUSTEES OF
WESTERN MICHIGAN UNIVERSITY
ON APRIL 26, 2000**

REGARDING

**AUTHORIZATION OF REFORMATION OF
CHARITABLE REMAINDER TRUSTS**

RESOLVED, that the administration of Western Michigan University is and shall be authorized to seek the amendment of the following charitable remainder trusts naming the University as remainder beneficiary from net income unitrusts to fixed percentage unitrusts, subject to obtaining all the necessary approvals:

Colonel Charles E. Bayliss Charitable Remainder Unitrust, dated April 12, 1992

Colonel Charles E. Bayliss Charitable Remainder Unitrust II, dated July 28, 1996

Theodore P. Perg Charitable Remainder Unitrust dated October 29, 1976

Bess L. Stinson Charitable Remainder Unitrust, dated October 25, 1974

The administration is further authorized to sign all other documents and take all other actions necessary to pursue action in this regard.

STUDENT ROOM AND BOARD AND APARTMENT AND RENTAL RATES 2000/01

Background

Western Michigan University currently operates 22 residence halls, 6 full service dining facilities, 5 cash dining facilities and 3 apartment complexes. The housing and dining units make available a variety of living and dining options for our students ranging from contracts for room and board or room only, single and double rooms, residence halls for men and women only, or coed by floor or suite. We also offer flexible dining plans 10 meal, 15 meal, 20 meal, in dining units that are open continuously from 7:00 am until 6:30 pm (8:00 pm in Bigelow/Hoekje), and a carry out service open in all 6 dining locations from 7:00 am until 8:00 pm, Monday through Friday.

The residence hall capacity for the 2000/2001 fall/winter semesters is 6,104 and can fluctuate depending on the number of single room contracts that are sold. The University houses approximately 28% of the Kalamazoo campus students. Approximately 83% of students living in residence halls are either freshman or sophomore. For the fall semester 1999, the residence halls opened at 99% of capacity and are currently operating at approximately 92% of capacity for the winter semester. We housed a record number of first year students (approximately 400 more than previous years) during the 1999/2000 academic year.

The University also operates 585 on-campus apartments for student families, single graduate students and non-traditional students. The one-and two-bedroom units, both furnished and unfurnished, are located in 3 complexes and operate throughout the year at between 95% and 99% of capacity.

During the summer of 1999, the Goldsworth Valley III residence hall dining room was completely renovated to update its look from the 1960s to the present. The renovation included a complete new and more dramatic looking ceiling, new floor and window treatments, new thermopane windows, all new chairs, and hot and cold serving cabinetry. For the summer of 2000 a similar renovation will take place for the Goldsworth Valley II residence hall dining room. When completed, four of the six dining rooms will have been refurbished in the last few years. Planning for a fifth dining room will begin next fall, with the sixth dining room to follow.

For the fall/winter semesters 2000/2001 we are recommending approval of an average increase of 5.0 % in our room and board rates for all students, both returnee and beginner. We are also recommending approval of a 5.0% increase in our apartment rental rates. From the information we have gathered to date from other Michigan universities, our proposed rate increase for residence halls and dining services should rank WMU 3rd. Last year we ranked 5th.

Several of the four-year public institutions are still in the discussion stage for their room and board rates, so it is not possible to determine where we will rank until a later date. We are also expecting an opening occupancy of 6,100 again due to mostly an increase in the freshman class. The rate increases will allow us to absorb expected increases in operating costs, for compensation, utilities, food and maintenance, and renovation.

Recommended Motion

I move that the administration be authorized to implement the following student room and board and apartment rental rates for 2000-01 effective with the Fall Semester, 2000.

<u>RESIDENCE HALLS</u>	<u>1999-00</u>	<u>Change</u>	<u>2000-01</u>	<u>% Change</u>
Room and Board (20 Meal Plan)				
Academic Year	\$4,831.00	\$242.00	\$5,073.00	5.0%
Spring	\$1,171.00	\$59.00	\$1,230.00	5.0%
Room and Board (15 Meal Plan)				
Academic Year	\$4,756.00	\$238.00	\$4,994.00	5.0%
Spring	\$1,151.00	\$58.00	\$1,209.00	5.0%
Summer (14 meal plan)	\$1,133.00	\$57.00	\$1,190.00	5.0%
Room and Board (10 Meal Plan)				
Academic Year	\$4,340.00	\$217.00	\$4,557.00	5.0%
Spring	\$1,075.00	\$54.00	\$1,129.00	5.0%
Summer	\$1,075.00	\$54.00	\$1,129.00	5.0%
Single Room - Per Day	\$7.50	\$1.00	\$8.50	13.3%

Rates include \$25 per semester/\$12.50 per session deferred maintenance fee

APARTMENTS (Per Month)

Goldsworth Valley				
1 BR - Furnished	\$452.00	\$23.00	\$475.00	5.1%
2 BR - Furnished	\$513.00	\$26.00	\$539.00	5.1%
1 BR - Unfurnished	\$413.00	\$21.00	\$434.00	5.1%
2 BR - Unfurnished	\$468.00	\$23.00	\$491.00	4.9%
Stadium Drive				
1 BR - Furnished	\$460.00	\$23.00	\$483.00	5.0%
2 BR - Furnished	\$544.00	\$27.00	\$571.00	5.0%
1 BR - Unfurnished	\$427.00	\$21.00	\$448.00	4.9%
2 BR - Unfurnished	\$494.00	\$25.00	\$519.00	5.1%
Elmwood				
1 BR - Furnished	\$506.00	\$25.00	\$531.00	4.9%
2 BR - Furnished	\$659.00	\$33.00	\$692.00	5.0%
1 BR - Unfurnished	\$470.00	\$24.00	\$494.00	5.1%
2 BR - Unfurnished	\$576.00	\$29.00	\$605.00	5.0%

Aggregate rate increase 5.0%

Rates include \$6 per month deferred maintenance fee.

3/8/00
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WESTERN MICHIGAN UNIVERSITY
APARTMENT, ROOM AND BOARD ACTUAL AND BUDGET

	1996-97	1997-98	1998-99	1999-00	Proposed
	Actual	Actual	Actual	Operating Budget	2000-01 Board Budget
RESIDENCE AND DINING					
REVENUE					
Room and Board	\$21,426,517	\$22,506,685	\$25,021,805	\$26,870,735	\$27,891,884
Other Revenue	653,838	825,578	462,291	604,644	604,644
Deferred Maint. Fee	268,937	276,838	276,838	375,441	366,203
Sub-total	<u>\$22,348,722</u>	<u>\$23,609,101</u>	<u>\$25,760,934</u>	<u>\$27,850,820</u>	<u>\$28,862,731</u>
EXPENSE					
Compensation	\$5,938,461	\$5,818,756	\$6,114,221	\$6,609,228	\$6,912,522
Cost of Food	2,644,355	2,847,619	3,036,294	2,987,478	3,032,590
Overhead Expense	4,914,195	5,549,157	5,592,544	5,429,792	5,613,961
Maintenance	4,910,749	4,537,793	5,613,610	6,326,006	6,432,007
Utilities	2,378,984	2,521,721	2,765,808	2,927,928	3,088,964
Debt Service (system)	1,271,490	1,279,530	1,208,209	1,301,892	1,299,643
Miscellaneous	985,161	1,093,652	1,185,419	1,260,481	1,298,295
Sub-total	<u>\$22,943,395</u>	<u>\$23,648,228</u>	<u>\$25,516,105</u>	<u>\$26,842,805</u>	<u>\$27,667,982</u>
Net Income Residence & Dining	<u>(\$594,673)</u>	<u>(\$39,127)</u>	<u>\$244,829</u>	<u>\$1,008,015</u>	<u>\$1,194,749</u>
APARTMENTS					
REVENUE					
Apartment Rent	\$2,760,360	\$2,873,579	\$2,933,839	\$3,040,223	\$3,192,234
Deferred Maint. Fee	38,976	38,976	38,976	40,320	40,320
Sub-total	<u>\$2,799,336</u>	<u>\$2,912,555</u>	<u>\$2,972,815</u>	<u>\$3,080,543</u>	<u>\$3,232,554</u>
EXPENSE					
Compensation	\$38,345	\$44,544	\$47,658	\$49,911	\$51,907
Overhead Expense	819,484	944,592	951,977	924,273	956,271
Maintenance	778,672	719,534	885,200	1,003,082	1,050,175
Utilities	624,052	661,495	692,074	732,640	772,936
Debt Service (system)	468,527	543,015	520,737	541,366	541,366
Miscellaneous	151,045	150,776	414,617	313,662	323,073
Sub-total	<u>\$2,881,125</u>	<u>\$3,063,956</u>	<u>\$3,512,263</u>	<u>\$3,564,934</u>	<u>\$3,595,728</u>
Net Income Apartments	<u>(\$81,789)</u>	<u>(\$151,401)</u>	<u>(\$539,448)</u>	<u>(\$484,391)</u>	<u>(\$463,174)</u>
BERNHARD CTR/OTHER					
REVENUE					
Bernhard Center	\$2,995,143	\$2,936,824	\$3,003,787	\$3,116,801	\$2,992,129
Interest Income	350,075	246,856	301,961	137,720	144,606
Conferences - Res & Dining	213,867	161,833	317,054	328,000	388,000
Miscellaneous	1,390,223	1,305,438	1,483,290	998,646	938,646
Sub-total	<u>\$4,949,308</u>	<u>\$4,650,951</u>	<u>\$5,106,092</u>	<u>\$4,581,167</u>	<u>\$4,463,381</u>
EXPENSE					
Compensation	\$1,365,668	\$1,473,073	\$1,403,135	\$1,779,673	\$1,843,096
Cost of Food	592,674	548,139	615,067	657,068	649,709
Overhead Expense	236,532	274,947	277,097	269,033	278,552
Maintenance	995,337	919,744	1,081,686	1,282,189	1,311,962
Utilities	444,765	471,453	416,069	440,457	464,682
Debt Service (system)	467,605	469,182	478,885	277,152	277,152
Miscellaneous	163,538	302,637	528,374	302,199	311,265
Sub-total	<u>\$4,268,119</u>	<u>\$4,459,175</u>	<u>\$4,800,313</u>	<u>\$5,007,771</u>	<u>\$5,136,418</u>
Net Income Other	<u>\$681,189</u>	<u>\$191,776</u>	<u>\$305,779</u>	<u>(\$426,604)</u>	<u>(\$673,037)</u>
Net Income(Loss)	<u>\$4,727</u>	<u>\$1,248</u>	<u>\$11,160</u>	<u>\$97,020</u>	<u>\$58,538</u>
Memo:					
Total Debt Payment	2,208,622	2,291,727	2,207,831	2,120,410	2,108,161
Total Overhead	5,872,211	6,768,696	6,821,618	6,623,098	6,848,784
Total Maintenance	6,894,758	6,177,071	7,580,496	8,611,277	8,794,144
Total Utilities	3,447,801	3,654,669	3,873,951	4,101,025	4,326,582

FORECAST FACTORS**REVENUE CHANGE RATES**

	<u>2000-01</u>
Room/Board - Rate Change (20 ml) (%)	5.00%
Room/Board - Rate Change (15 ml) (%)	5.00%
Room/Board - Rate Change (10 ml) (%)	5.00%
- Headcount Change (%)	-2.50%
Single Room - Rate Change (%)	\$1.00
Apartment Rent - Rate Change (%)	5.00%
Investment Income (%)	5.00%
Other (%)	0.00%
Deferred Maint. (%)	0.00%
Bernhard Ctr. (%)	-4.00%

EXPENSE CHANGE RATES

Cost of Food (%)	3.00%
Compensation (%)	4.00%
Student Help Compensation (%)	4.00%
Overhead Expense	
Reim. to Fund 11 (sal. & supplies) (%)	3.00%
Insurance (%)	5.00%
Other Expense (supplies & equip.) (%)	3.00%
Routine Maint Expense - Apartments (\$)	25,000
- Residence Life (\$)	100,000
- Dining (\$)	0
- Other (\$)	0
Special Maint Expense - Apartments (\$)	0
- Residence Life (\$)	(50,000)
- Dining (\$)	(50,000)
- Other (\$)	0
Utilities (%)	5.50%
Debt Service - Apartments (\$)	0
- Residence Life (\$)	(152,249)
- Dining (\$)	140,000
- Other (\$)	0

WESTERN MICHIGAN UNIVERSITY
Room and Board Rate History and Percentage Increases

<u>Fiscal Year:</u>		<u>Room and Board Rate</u>	<u>% Increase</u>
92/93		3,827	5.5%
93/94		3,938	2.9%
94/95		4,097	4.0%
95/96		4,097	0.0%
96/97	New	4,257	3.9%
96/97	Returnee	4,097	0.0%
97/98	New	4,398	3.3%
97/98	Returnee	4,257	3.9%
98/99	New	4,591	4.4%
98/99	Returnee	4,443	4.4%
99/00		4,831	5.2%
00/01		5,073	5.0%

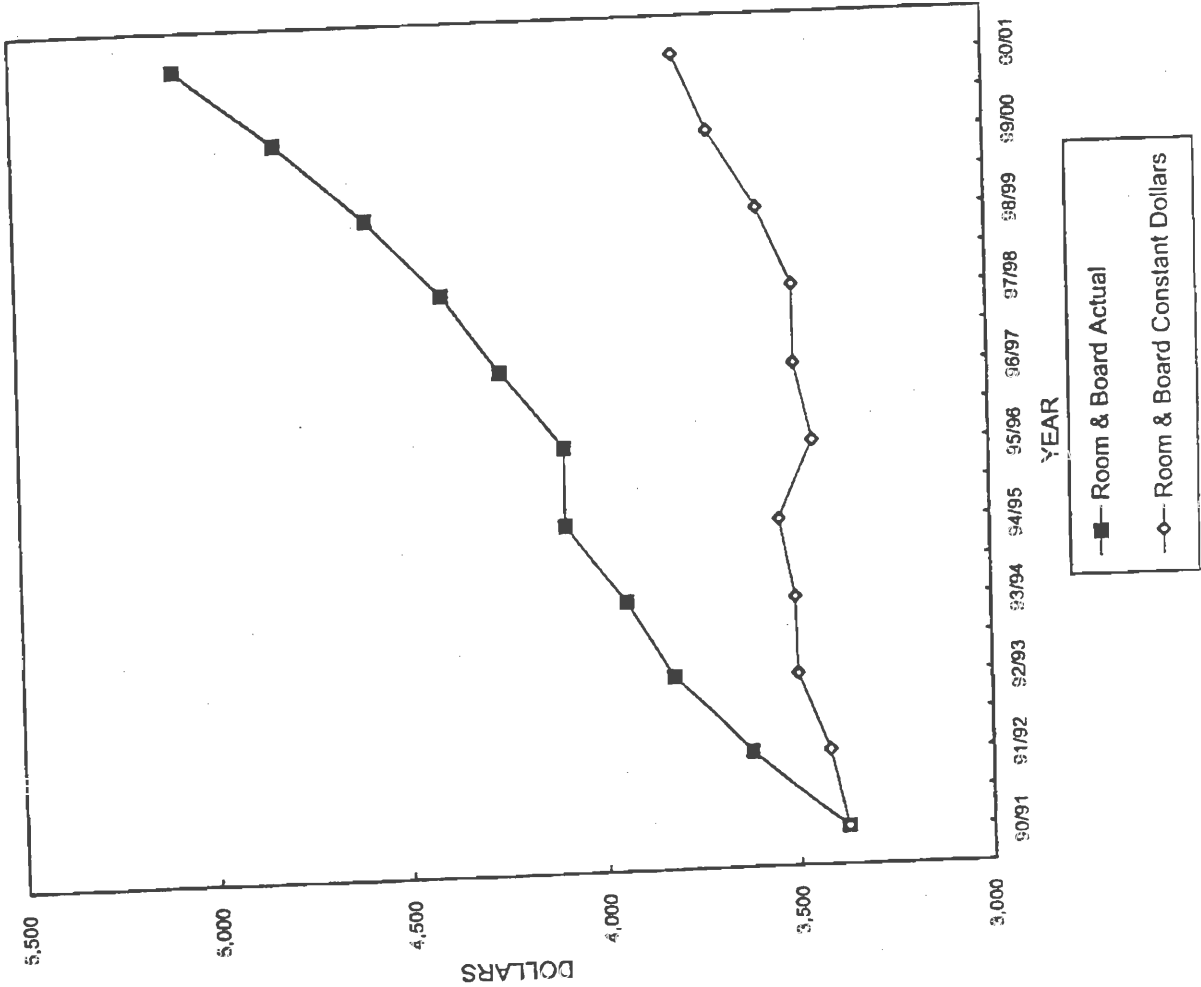
Based on the 20 meal plan

rmbrcdhistory

**Michigan Universities/Colleges
Residence Halls
2000 - 2001 Room & Board Rates
March 9, 2000**

University/College	1999 - 2000	2000 - 2001	Status	Increase
University of Michigan 32.23 weeks/13 meal plan	\$5,614	\$5,810	Proposed	3.5%
Ferris State University 30 weeks/19 meal plan	\$5,114	\$5,258	Approved	2.9%
Western Michigan University 32 weeks/20 meal plan 32 weeks/15 meal plan 32 weeks/10 meal plan	\$4,831 \$4,756 \$4,340	\$5,073 \$4,994 \$4,557	Proposed	5%
Grand Valley State University 32 weeks/19 meal plan	\$4,910	\$5,040	Approved	2.6%
Lake Superior State University 31 weeks/19 meal plan	\$4,880	\$5,026	Approved	3%
Saginaw Valley State University 30 weeks/19 meal plan	\$4,801	\$5,015	Approved	4.5%
Eastern Michigan University 20 meal plan 13 meal plan 10 meal plan	\$4,803 \$4,748 \$4,688	\$4,990 \$4,933 \$4,871	Proposed	3.9%
Michigan Tech University 34 weeks/19 meal plan	\$4,726	\$4,917	Proposed	4%
Oakland University 32 weeks/19 meal plan	\$4,714	\$4,833	Approved	2.5%
Central Michigan University 32 weeks/19 meal plan	\$4,620	\$4,828	Proposed	4.7%
Northern Michigan University 30 weeks/ala carte meal plan	\$4,478	\$4,814	Proposed	7.5%
Michigan State University 34 weeks/19 meal plan	\$4,298	\$4,472	Proposed	4.05%

Western Michigan University
Room & Board Rates - 1990/91 through 2000/01

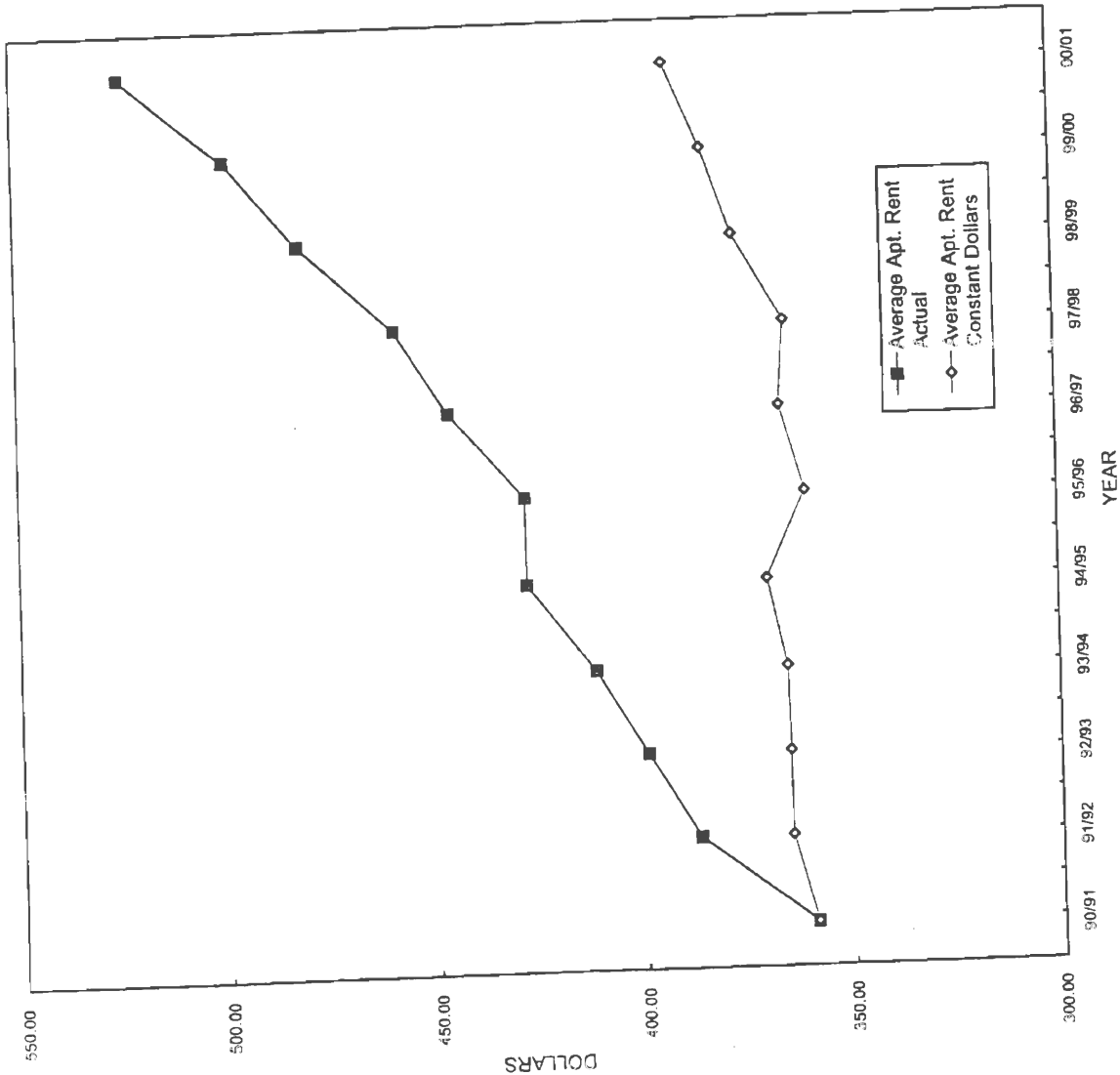


FISCAL YEAR	TOTAL ROOM & BOARD ACTUAL	TOTAL ROOM & BOARD CONSTANT \$.
90/91	3,375	3,375
91/92	3,628	3,419
92/93	3,827	3,500
93/94	3,942	3,503
94/95	4,097	3,543
95/96	4,097	3,451
96/97	4,257	3,497
97/98	4,398	3,497
98/99	4,591	3,589
99/00	4,831	3,717
00/01	5,073	3,801

* Constant Dollar figures were calculated using the December CPI for each year.
 ** Projecting a 2.7% increase in CPI.

4/3/00

WESTERN MICHIGAN UNIVERSITY
Apartment Rates - 1990/91 through 2000/01



* Constant Dollar figures were calculated using the December CPI for each year.

** Projecting a 2.7% increase in CPI.

flap rates
4/3/00

MSEA CONTRACT RATIFICATION

Background

On Friday, March 31, 2000, Western Michigan University and the Michigan State Employees Association (MSEA) reached a tentative agreement on a one-year contract extension covering the period from November 6, 1999 through November 5, 2000. This tentative agreement was ratified by the MSEA membership later this same day.

Highlights of this agreement include a commitment by the parties to develop a plan for downsizing and restructuring operations without layoffs and an early retirement incentive plan. The agreement contains modest benefit enhancements, consistent with those extended to other employee groups in recent months, such as an increase to the tuition discount and remission hours and the addition of the Martin Luther King, Jr. holiday.

The tentative agreement calls for a three percent (3.0%) across the board increase effective November 5, 1999. Additionally, these employees will be paid a lump sum bonus equal to one percent (1.0%) of earnings between November 5, 1998 and November 4, 1999.

Recommended Motion

It is recommended that the administration be authorized to implement the 1999-2000 agreement with the Michigan State Employees Association.

Western Michigan University
Board of Trustees
Budget and Finance Committee

Agenda Item No. 9
April 20, 2000

DATA ADMINISTRATION, SECURITY AND DATA WAREHOUSING REPORT



WESTERN MICHIGAN UNIVERSITY

Data Administration, Security and Data Warehousing

Introduction

In response to a request made by the Board of Trustees at the January meeting, the following status report and implementation plan is presented for your review. This plan is in response to the concerns raised by the audit report dated December, 1999. Although the report cited mostly issues of data security, it was recognized that data administration and data warehousing were integral components of the issues at hand.

In mid-January, Western Michigan University began the process of developing a strategic plan for Information Technology. As a part of the IT strategic planning process, several teams have been formed, including an Executive IT Steering Committee, a Strategic Planning working team, an Architecture and Standards working team, and a Communications team. To capitalize on the synergy of this planning effort, as well as the availability of the Deloitte consultants who were facilitating the process, a team was formed to review and make recommendations regarding security, data administration and data warehousing policies.

The Data Administration, Security, and Data Warehousing team met initially on February 23. The team is comprised of individuals from key offices on campus that create, maintain or manipulate administrative data. These individuals are responsible for developing policies that address the security, integrity, and confidentiality of information obtained, created, or managed by faculty, staff and students. The team will also be responsible for determining the data warehousing strategy for WMU. The data warehouse will be used for data analysis, query and reporting, and trend analysis, as well as provide information required by multiple decision-makers.

This team was subsequently divided into three subteams: Data Administration, Security, and Data Warehousing. The team members identified their appropriate subteam. The Data Administration and Security teams have already begun work on reviewing the existing policies and procedures currently in place. The Data Warehousing team has begun to identify and examine the key areas of data at the University and to review key data warehousing concepts. The teams are meeting on a weekly basis.

A breakdown of the accomplishments of these teams follows. The progress of these teams to date is in line with the project plan submitted in January.

DATA ADMINISTRATION

Data Administration can be defined as the function of acquiring and distributing data.

The Data Administration team has accomplished:

- Defining administrative data
- Reviewing the current "data owners"
- Reviewing who has access and what level of access

The next steps of the Data Administration team and the proposed timelines are:

- Define the Data Administration function by mid-April
- Determine the home of the Data Administration function by mid-April
- Identify sources of data by the end of April
- Identify data stewards by the end of April
- Determine Data Administration policies and procedures by the end of May
 - Policy for assessing requests for data
 - Data definitions
 - Data control
 - Data management
 - Data inventory
 - Data retention policies

SECURITY

The Security Team has accomplished:

- Defining a Data Security mission statement
- Reviewing web sites regarding security policies
- Prioritizing the existing security topics (presented in priority order below)
- Reviewing in detail the topic of eCommerce, and necessary security measures.

The next steps of the Security team and the proposed timelines are:

- Identify existing security policies by mid-April
- Review audits by the end of April
- Determine policies for
 - eCommerce by early-May
 - Data access by mid-May
 - Physical security (access to IT facilities on campus) by late-May
 - Violation reporting and management procedures by early-June
 - Standardization of user name/password across platforms by mid-June

- | | |
|---|----------------------|
| ▫ User definition/management (single sign on) | by the end of June |
| ▫ Secure remote access | by early-July |
| ▫ Change management | by mid-July |
| ▫ Network access control/administration | by the end of July |
| ▫ Electronic Communication (email) | by early-August |
| ▫ Contingency planning/Disaster recovery (data) | by the end of August |

DATA WAREHOUSING

A Data Warehouse is used for trend analysis, reporting, and data analysis. It will provide information required by multiple decision-makers.

The Data Warehousing team has accomplished:

- Brainstorming the entities of a data warehouse and the needs that a data warehouse may meet.
- Review various approaches to developing a data warehouse.
- Recommending that the Data Administration team and the Data Warehousing team meet collectively until data administration policies and procedures are in place.
Timeline - end of May.

The future steps of the Data Warehousing team are:

- Review University goals and objectives
- Develop a high level information model
- Develop general information requirements
- Develop data warehousing approach and strategy
- Develop data warehousing business case
- Develop detailed requirements

The timelines for these items will be determined after the policies and procedures for data have been identified.

Initial Project Plan Submitted January, 2000

Progress represented in *italics*.

We suggest the establishment of a Security Policy Steering Committee that has decision-making authority with broad campus participation. Membership to be determined.

Completed with the formation of the Data Administration, Security, and Data Warehousing teams.

Within the next week -- draft letter to Vice Presidents asking for high-level representation on the steering committee.

Completed with the formation of the Data Administration, Security, and Data Warehousing teams.

Kick-off meeting – Agenda - *February 23, 2000*

- Steering committee nominates a committee chairman (IT representatives will participate on a subcommittee level).
Still being considered.
- Review the mission statement - *Presented to the Security subteam for review.*
- Review past practices so that everyone is brought up-to-date on current policies.
In progress
- Discuss consultant (Deloitte & Touche) involvement, i.e., facilitator, arbitrator, resource provider, etc.
Deloitte Consulting provided guidance from initial meeting through March 31.
- Review examples of security policy statements.
In progress
- Identify subcommittees.
Completed on March 1.

Second meeting

- Address the generic computing environment considerations listed that will assist in the development of a generic policy statement. This statement will be a working model for the subcommittees.
- Establish timelines for subcommittee reporting.
As presented above.

Third meeting

- Review initial drafts of subcommittees and refine statements for consistency.

Contact Information

Viji Murali, Vice President for Information Technology and CIO
Western Michigan University
Kalamazoo, Michigan 49008
Telephone: 616 387-5456
Fax: 616 387-0369
Email: viji.murali@wmich.edu

Western Michigan University
Board of Trustees
Budget and Finance Committee

Agenda Item 10
April 20, 2000

ENGINEERING COLLEGE MASTER PLAN - Robert Miller, Associate Vice President for Community Outreach

Western Michigan University
Board of Trustees
Budget and Finance Committee

Agenda Item No. 11
April 20, 2000

QUARTERLY CASH REPORT

Western Michigan University
Board of Trustees
Budget and Finance Committee

Agenda Item 12
April 20, 2000

QUARTERLY ENDOWMENT REPORT

EXECUTIVE SESSION -IV
THURSDAY, APRIL 20, 2000

IV-a. Sale of Property - To Kalamazoo College (Oshtemo Township parcel)

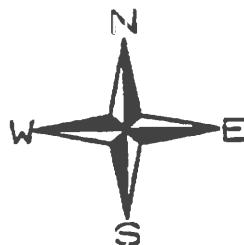
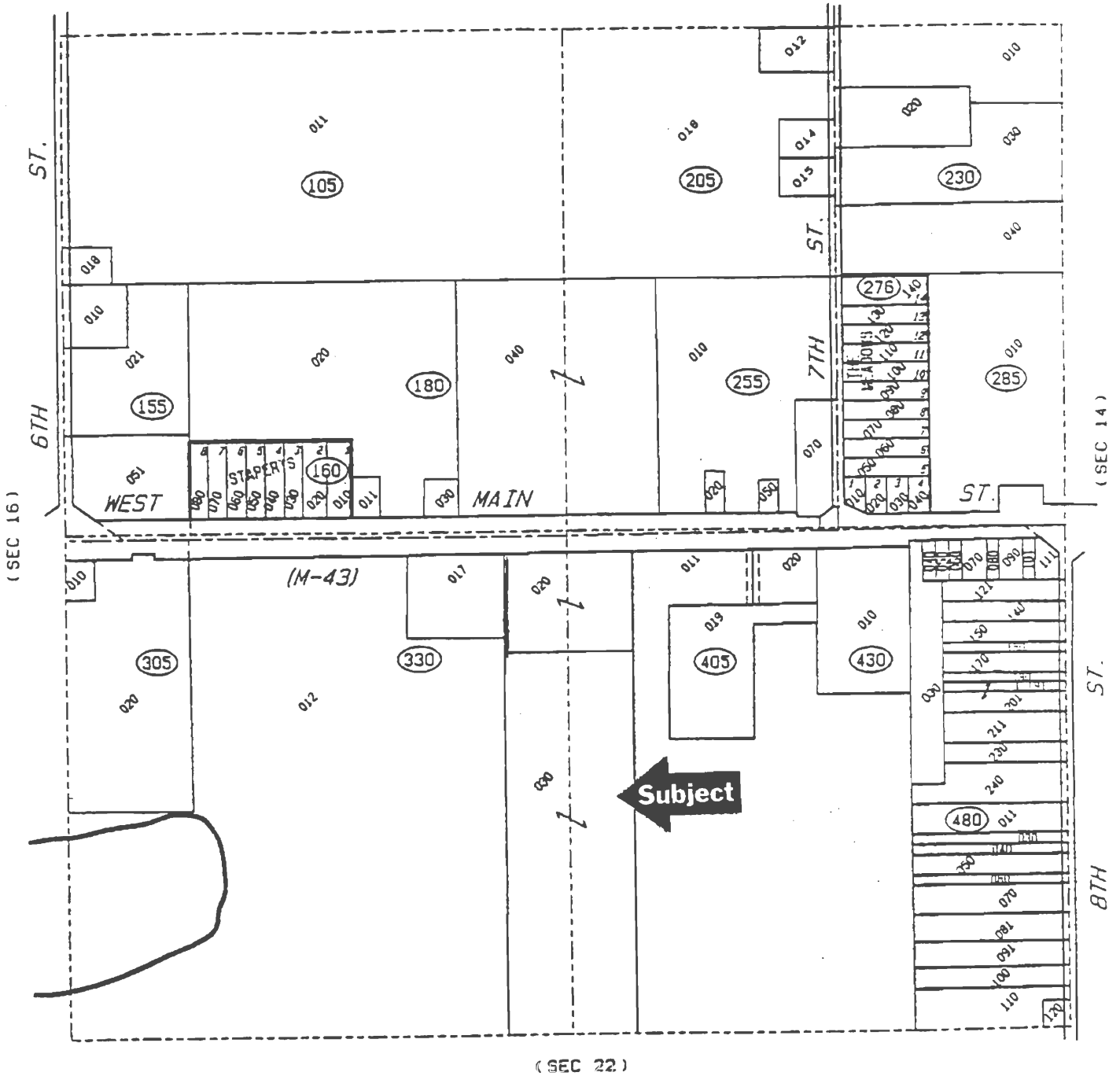
IV-b. Purchase of Property - Kalamazoo Park

IV-c. Purchase of Property - For College of Aviation

Naming of Indoor Practice Facility

SECTION 15

(SEC 10)



SCALE 1" = 300'

DATE: AUGUST 25, 1993
REVISED DATE: FEB. 27, 1995
PRINTED DATE: MARCH 21, 1996

February 21, 2000

Mr. Robert Beam
Vice President for Business and Finance
c/o Western Michigan University
Kalamazoo, Michigan 49008-5131

PERSONAL AND CONFIDENTIAL

Re: 2604 West Michigan - Dairy Mart Site

Dear Mr. Beam:

The conclusion from the meeting with you, Mr. Rinker and Tim was that Western Michigan University would pay an amount of \$370,000 in cash subject to the following conditions:

1. Dairy Mart's right of first refusal as stipulated in their lease
2. The approval of your Board of Trustees that will meet on April 21, 2000

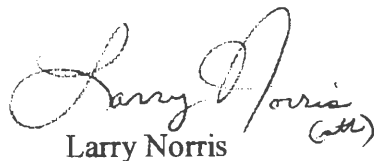
Dairy Mart has indicated that they are not interested in exercising their right of first refusal and you have indicated that the verbal commitment by you will be endorsed on the 21st of April by the Board of Trustees. So it appears that we have no conditions that may alter the agreement as we have stipulated above.

You have indicated that your attorney will draft a sales agreement that includes these conditions. We further suggested that a closing be on April 24, 2000. We will tentatively plan on this closing date and we will order title work within the next few days. We also discussed the environmental report and it appears that the report that you have reviewed is totally acceptable and will not require any additional information.

Thank you for your time and I enjoyed the opportunity to meet you and the other parties.

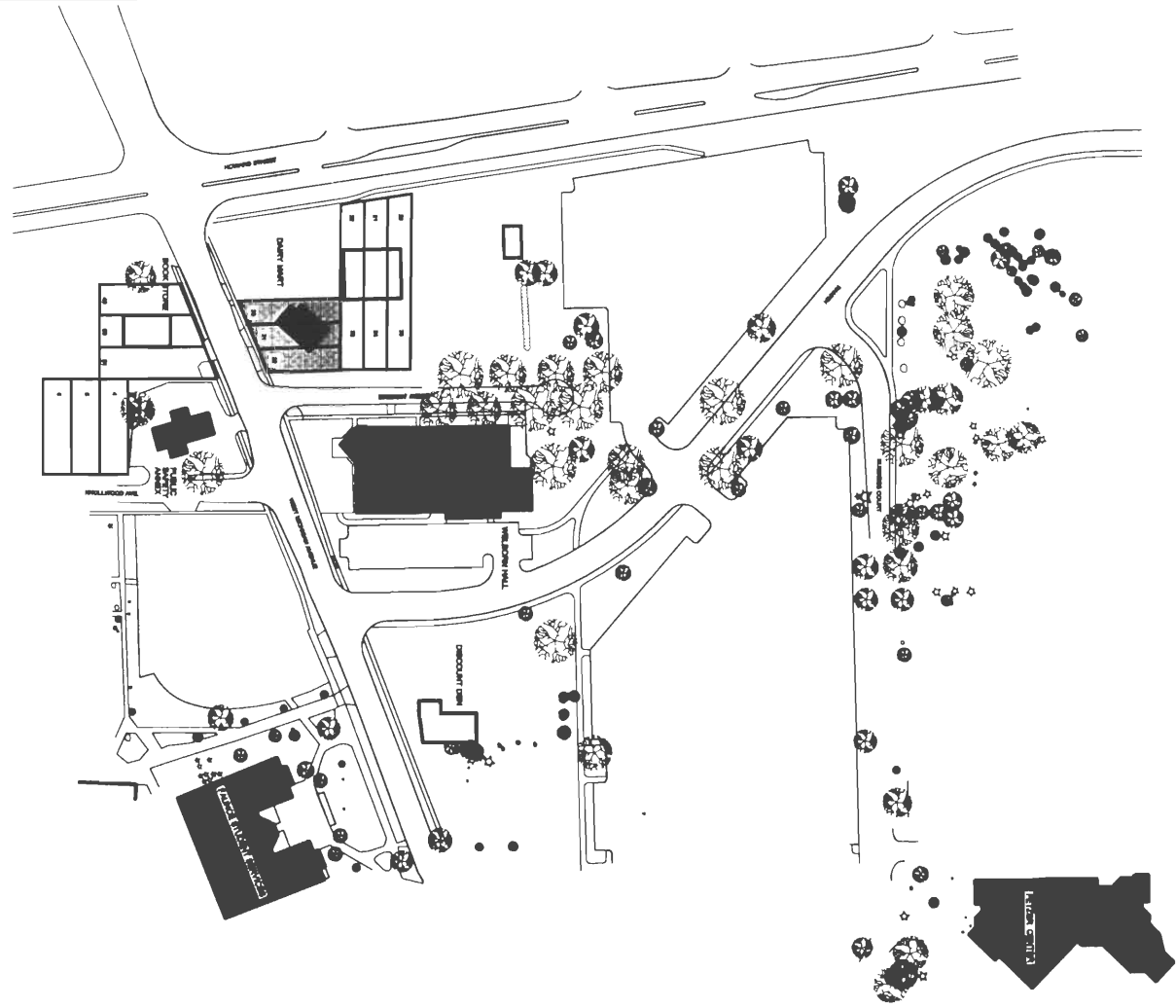
Sincerely yours,


Jerry Carlson

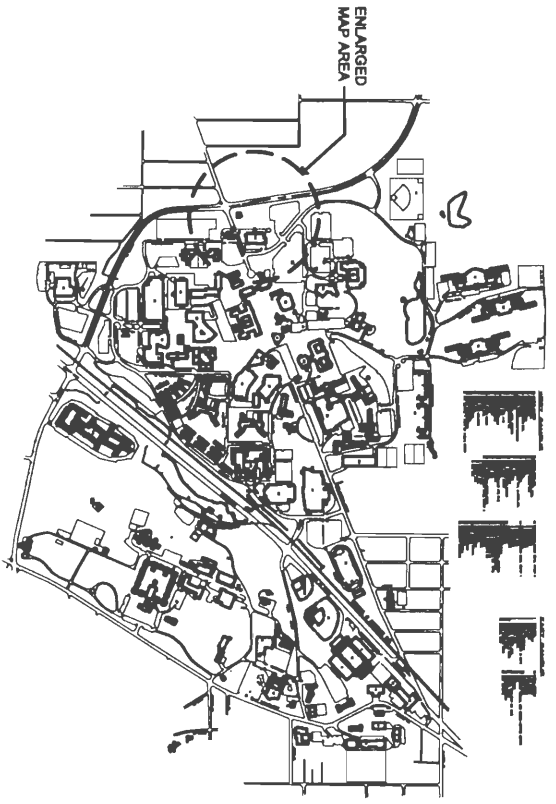

Larry Norris (att)

JC:stb

1 SITE PLAN
NO SCALE



2 LOCATION MAP
NO SCALE



SITE

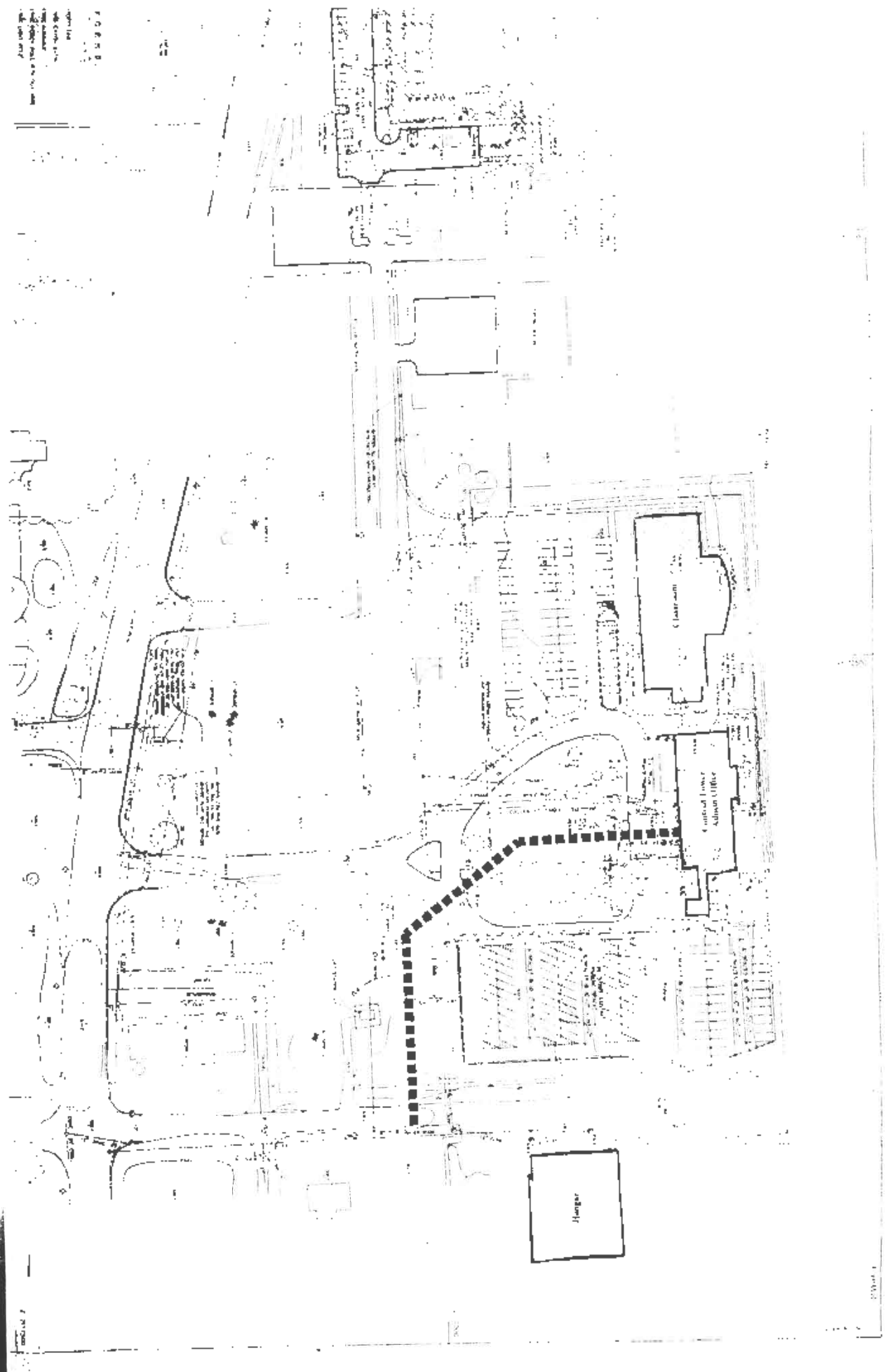
PROJECT No. DAIRY MART SITE
DATE 2 APRIL 2000
APPROVED MA
DRAWN BY DJL
REVISIONS

DRAWING TITLE
DAIRY MART PROPERTY
SITE PLAN AND LOCATION MAP

PROJECT TITLE
WMU SITE PLAN
WEST CAMPUS PROPERTY

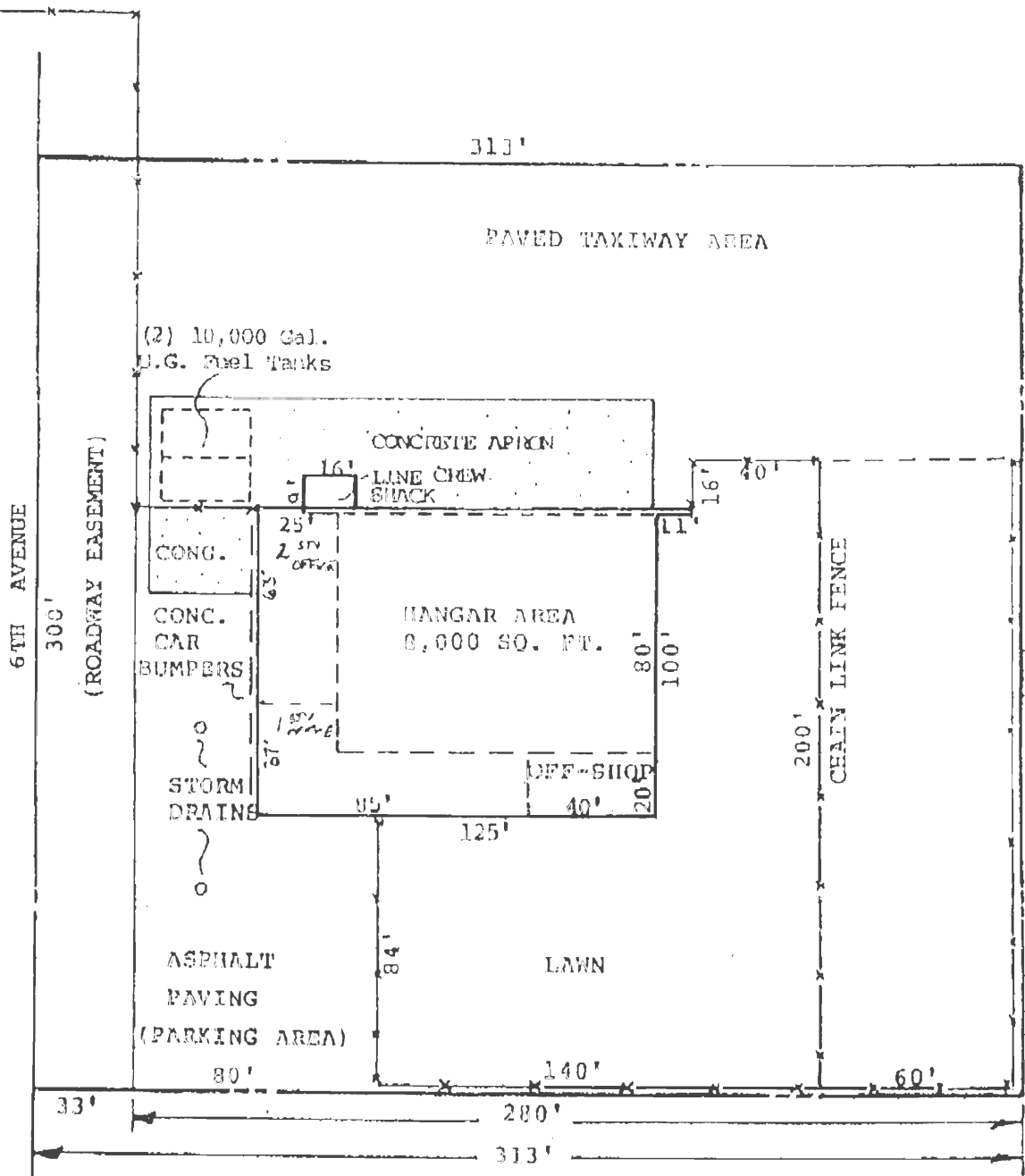
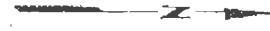
WESTERN MICHIGAN UNIVERSITY
Campus Architecture and Interior Design
Kalamazoo, Michigan 49008-5045
Phone: (616) 387 8543 Fax: (616) 387 8878

1. Existing Building
 2. Demolition Area
 3. New Building
 4. Parking Area
 5. Driveway
 6. Walkway
 7. Utility Area
 8. Retention Wall
 9. Landscaping
 10. Other



MASTER SITE AND DEMOLITION PLAN

DATE: 11/12/05
 DRAWN BY: [Name]
 CHECKED BY: [Name]
 PROJECT NO.: [Number]



PLAT PLAN

WESTERN MICHIGAN UNIVERSITY

April MEETING

DATE 4/20

AGENDA ITEM N.A.

SUBJECT Sal of Property

ROLL CALL

AYE

NAY

Trustee Chormann

Trustee Franklin

~~Trustee Haworth~~

Trustee Klohs

~~Trustee Krause~~

Trustee St. John

~~Trustee Waddles~~

Signed

ah

Secretary

WESTERN MICHIGAN UNIVERSITY

April MEETING

DATE 4/20/00

AGENDA ITEM IV - f

SUBJECT Purchase of Property of H. Park

ROLL CALL

AYE NAY

Trustee Chormann	<u>✓</u>	<u> </u>
Trustee Franklin	<u>✓</u>	<u> </u>
Trustee Haworth	<u> </u>	<u> </u>
Trustee Klohs	<u>✓</u>	<u> </u>
Trustee Krause	<u> </u>	<u> </u>
Trustee St. John	<u>✓</u>	<u> </u>
Trustee Waddles	<u> </u>	<u> </u>

Signed *pl*
Secretary

WESTERN MICHIGAN UNIVERSITY

April MEETING

DATE 4/20/00

AGENDA ITEM TR-C

SUBJECT Purchase of Property - Aviation

ROLL CALL

AYE

NAY

Trustee Chormann

✓ _____

Trustee Franklin

✓ _____

~~Trustee Haworth~~

_____ _____

Trustee Klohs

✓ _____

~~Trustee Krause~~

_____ _____

Trustee St. John

✓ _____

~~Trustee Waddles~~

_____ _____

Signed _____

Bl

Secretary

WESTERN MICHIGAN UNIVERSITY

April MEETING

DATE 4/20/00

AGENDA ITEM 9c. Lansing Lease

SUBJECT _____

ROLL CALL

AYE

NAY

Trustee Chormann

Trustee Franklin

~~Trustee Haworth~~

Trustee Klohs

~~Trustee Krause~~

Trustee St. John

~~Trustee Waddles~~

Signed _____

hl

Secretary

WESTERN MICHIGAN UNIVERSITY

April MEETING

DATE 4/20/00

AGENDA ITEM 98.

SUBJECT Room & Board & Apartment

ROLL CALL

AYE

NAY

Trustee Chormann

Trustee Franklin

~~Trustee Haworth~~

Trustee Klohs

~~Trustee Krause~~

Trustee St. John

~~Trustee Waddles~~

Signed *hl*

Secretary



WESTERN MICHIGAN UNIVERSITY

April MEETING

DATE 4/20/00

AGENDA ITEM 95.

SUBJECT MSEA Contract Rat.

ROLL CALL

AYE

NAY

Trustee Chormann

Trustee Franklin

~~Trustee Haworth~~

Trustee Klohs

~~Trustee Krause~~

Trustee St. John

~~Trustee Waddles~~

Signed *[Signature]*

Secretary

WESTERN MICHIGAN UNIVERSITY

April MEETING

DATE 4/20/00

AGENDA ITEM IV

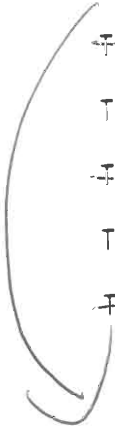
SUBJECT Executive Session

ROLL CALL

[Handwritten initials and signatures]

AYE NAY

Trustee Chormann	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Trustee Franklin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Trustee Haworth	<input type="checkbox"/>	<input type="checkbox"/>
Trustee Klohs	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Trustee Krause	<input type="checkbox"/>	<input type="checkbox"/>
Trustee St. John	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Trustee Waddles	<input type="checkbox"/>	<input type="checkbox"/>



Signed *hh*
Secretary

WESTERN MICHIGAN UNIVERSITY BOARD OF TRUSTEES
REGULAR MEETING
FRIDAY, JUNE 23, 2000
CONNABLE BOARD ROOM, BERNHARD CENTER
10:45 a.m.

AGENDA

I. PROCEDURAL ITEMS

- | | |
|---|----------|
| 1. Remarks by the Chair | Franklin |
| 2. Remarks by the President | Floyd |
| 3. Acceptance of the Agenda | Franklin |
| 4. Approval of the Minutes of the April 20, 2000
Regular Meeting | Franklin |

II. ACTION ITEMS

- | | |
|---|--------|
| 5. Authorization to Confer Degrees | Kocher |
| 6. Academic and Student Affairs Committee Recommendations | Krause |
| a. Grant Report | ASA-2 |
| b. Personnel Report | ASA-3 |
| c. Intellectual Property Policy | ASA-4 |
| 7. Budget and Finance Committee Recommendations | Klohs |
| a. Gift Report | BF-2 |
| b. Personnel Report | BF-3 |
| c. Orchard Property Lease - Michigan State University | BF-4 |
| d. Right of Way Easement - City of Kalamazoo | BF-5 |
| e. Change in Definition of Executive Officials and
Approval of Senior Administrative Officers Policy | BF-6 |
| f. Revised 1999/00 General Fund Operating Budget | BF-7 |
| g. Continuation of 1999/2000 Budget into 2000/01 | BF-8 |
| h. Fall Semester 2000 Tuition Schedule | BF-9 |

ROLL CALL

ROLL CALL

ROLL CALL

ROLL CALL

III. INFORMATIONAL ITEMS

- | | |
|---------------------------|-------|
| 8. Remarks by the Provost | Light |
|---------------------------|-------|

- | | |
|--------------------|----------|
| 9. Public Comments | Franklin |
|--------------------|----------|

IV. EXECUTIVE SESSION - ROLL CALL (Room 205)

Franklin

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 1
June 23, 2000

REMARKS BY THE CHAIR

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 2
June 23, 2000

REMARKS BY THE PRESIDENT

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 3
June 23, 2000

ACCEPTANCE OF THE AGENDA

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 4
June 23, 2000

APPROVAL OF THE MINUTES OF THE APRIL 20, 2000 REGULAR MEETING

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 5
June 23, 2000

AUTHORIZATION TO CONFER DEGREES

It is recommended that the President be authorized to confer degrees at the June 24 commencement ceremonies as recommended by the Faculty.

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 6a.
June 23, 2000

GRANT REPORT

It is recommended that the grant report for April and May be approved.

(Tab ASA-2)

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 6b.
June 23, 2000

PERSONNEL REPORT

It is recommended that the personnel report be approved.

(Tab ASA-3)

INTELLECTUAL PROPERTY POLICY

It is recommended that the intellectual property policy be approved.

(Tab ASA-4)

GIFT REPORT

It is recommended that the gift report for April and May be approved.

(Tab BF-2)

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 7b.
June 23, 2000

PERSONNEL REPORT

It is recommended that the personnel report be approved.

(Tab BF-3)

ORCHARD PROPERTY LEASE - MICHIGAN STATE UNIVERSITY (ROLL CALL)

It is recommended that the treasurer/assistant treasurer be authorized to negotiate and sign the proposed revisions of the existing lease with Michigan State University for the Orchard Property (bordered by Drake to the east, U.S.131 to the west and Parkview to the south).

(Tab BF-4)

RIGHT OF WAY EASEMENT - CITY OF KALAMAZOO

It is recommended that the treasurer/assistant treasurer be authorized to enact the proposed roadway easement for the Orchard Property with the City of Kalamazoo.

(Tab BF-5)

CHANGE IN DEFINITION OF EXECUTIVE OFFICIALS AND APPROVAL OF SENIOR ADMINISTRATIVE OFFICERS POLICY

It is recommended that the definition of executive officials be changed as reflected in the recommended senior administrative officers policy.

Further, it is the recommendation of the President that existing executive officials be grandfathered under the Executive Officials Policy. Over time, as individuals leave the positions, the executive official designation will be removed from the positions.

Finally, it is recommended that the Board approve the policy creating a new employee designation know as Senior Administrative Officers effective June 23, 2000.

(Tab BF-6)

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 7f.
June 23, 2000

REVISED 1999/00 GENERAL FUND OPERATING BUDGET - ROLL CALL

It is recommended that general fund budget and administrative intent as to lapsed departmental balances for 1999/00 be approved.

(Tab BF-7

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 7g.
June 23, 2000

CONTINUATION OF 1999/00 BUDGET INTO 2000/01 - ROLL CALL

It is recommended that the resolution continuing the 1999/00 budget into 2000/01
be approved.

(Tab BF-8)

TUITION RATES - FALL SEMESTER 2000 - ROLL CALL

It is recommended that the proposed tuition schedule, reflecting a 3% increase in tuition and required fees, be approved, effective fall semester 2000.

(Tab BF-9)

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 8
June 23, 2000

REMARKS BY THE PROVOST

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 9
June 23, 2000

PUBLIC COMMENTS

Western Michigan University
Board of Trustees Meeting

Agenda Item No. IV
June 23, 2000

EXECUTIVE SESSION - ROLL CALL

WESTERN MICHIGAN UNIVERSITY BOARD OF TRUSTEES
REGULAR MEETING
FRIDAY, JUNE 23, 2000
CONNABLE BOARD ROOM, BERNHARD CENTER
10:45 a.m.

AGENDA

I. PROCEDURAL ITEMS

- | | |
|---|----------|
| 1. Remarks by the Chair | Franklin |
| 2. Remarks by the President | Floyd |
| 3. Acceptance of the Agenda | Franklin |
| 4. Approval of the Minutes of the April 20, 2000
Regular Meeting | Franklin |

II. ACTION ITEMS

- | | |
|---|--------|
| 5. Authorization to Confer Degrees | Kocher |
| 6. Academic and Student Affairs Committee Recommendations | Krause |
| a. Grant Report | ASA-2 |
| b. Personnel Report | ASA-3 |
| c. Intellectual Property Policy | ASA-4 |
| 7. Budget and Finance Committee Recommendations | Klohs |
| a. Gift Report | BF-2 |
| b. Personnel Report | BF-3 |
| c. Orchard Property Lease - Michigan State University | BF-4 |
| d. Right of Way Easement - City of Kalamazoo | BF-5 |
| e. Change in Definition of Executive Officials and
Approval of Senior Administrative Officers Policy | BF-6 |
| f. Revised 1999/00 General Fund Operating Budget | BF-7 |
| g. Continuation of 1999/2000 Budget into 2000/01 | BF-8 |
| h. Fall Semester 2000 Tuition Schedule | BF-9 |

ROLL CALL

ROLL CALL

ROLL CALL

ROLL CALL

III. INFORMATIONAL ITEMS

- | | |
|---------------------------|-------|
| 8. Remarks by the Provost | Light |
|---------------------------|-------|

- | | |
|--------------------|----------|
| 9. Public Comments | Franklin |
|--------------------|----------|

IV. EXECUTIVE SESSION - ROLL CALL (Room 205)

Franklin

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 1
June 23, 2000

REMARKS BY THE CHAIR

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 2
June 23, 2000

REMARKS BY THE PRESIDENT

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 3
June 23, 2000

ACCEPTANCE OF THE AGENDA



Western Michigan University
Board of Trustees Meeting

Agenda Item No. 4
June 23, 2000

APPROVAL OF THE MINUTES OF THE APRIL 20, 2000 REGULAR MEETING

AUTHORIZATION TO CONFER DEGREES

It is recommended that the President be authorized to confer degrees at the June 24 commencement ceremonies as recommended by the Faculty.

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 6a.
June 23, 2000

GRANT REPORT

It is recommended that the grant report for April and May be approved.

(Tab ASA-2)



Western Michigan University
Board of Trustees Meeting

Agenda Item No. 6b.
June 23, 2000

PERSONNEL REPORT

It is recommended that the personnel report be approved.

(Tab ASA-3)

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 6c.
June 23, 2000

INTELLECTUAL PROPERTY POLICY

It is recommended that the intellectual property policy be approved.

(Tab ASA-4)

GIFT REPORT

It is recommended that the gift report for April and May be approved.

(Tab BF-2)

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 7b.
June 23, 2000

PERSONNEL REPORT

It is recommended that the personnel report be approved.

(Tab BF-3)

ORCHARD PROPERTY LEASE - MICHIGAN STATE UNIVERSITY (ROLL CALL)

It is recommended that the treasurer/assistant treasurer be authorized to negotiate and sign the proposed revisions of the existing lease with Michigan State University for the Orchard Property (bordered by Drake to the east, U.S.131 to the west and Parkview to the south).

(Tab BF-4)

RIGHT OF WAY EASEMENT - CITY OF KALAMAZOO

It is recommended that the treasurer/assistant treasurer be authorized to enact the proposed roadway easement for the Orchard Property with the City of Kalamazoo.

(Tab BF-5)

CHANGE IN DEFINITION OF EXECUTIVE OFFICIALS AND APPROVAL OF SENIOR ADMINISTRATIVE OFFICERS POLICY

It is recommended that the definition of executive officials be changed as reflected in the recommended senior administrative officers policy.

Further, it is the recommendation of the President that existing executive officials be grandfathered under the Executive Officials Policy. Over time, as individuals leave the positions, the executive official designation will be removed from the positions.

Finally, it is recommended that the Board approve the policy creating a new employee designation know as Senior Administrative Officers effective June 23, 2000.

(Tab BF-6)

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 7f.
June 23, 2000

REVISED 1999/00 GENERAL FUND OPERATING BUDGET - ROLL CALL

It is recommended that general fund budget and administrative intent as to
lapsed departmental balances for 1999/00 be approved.

(Tab BF--7

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 7g.
June 23, 2000

CONTINUATION OF 1999/00 BUDGET INTO 2000/01 - ROLL CALL

It is recommended that the resolution continuing the 1999/00 budget into 2000/01
be approved.

(Tab BF-8)

TUITION RATES - FALL SEMESTER 2000 - ROLL CALL

It is recommended that the proposed tuition schedule, reflecting a 3% increase in tuition and required fees, be approved, effective fall semester 2000.

(Tab BF-9)

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 8
June 23, 2000

REMARKS BY THE PROVOST

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 9
June 23, 2000

PUBLIC COMMENTS

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Western Michigan University
Board of Trustees Meeting

Agenda Item No. IV
June 23, 2000

EXECUTIVE SESSION - ROLL CALL

WESTERN MICHIGAN UNIVERSITY BOARD OF TRUSTEES
REGULAR MEETING
FRIDAY, JUNE 23, 2000
CONNABLE BOARD ROOM, BERNHARD CENTER
10:45 a.m.

AGENDA

I. PROCEDURAL ITEMS

- | | |
|---|----------|
| 1. Remarks by the Chair | Franklin |
| 2. Remarks by the President | Floyd |
| 3. Acceptance of the Agenda | Franklin |
| 4. Approval of the Minutes of the April 20, 2000
Regular Meeting | Franklin |

II. ACTION ITEMS

- | | |
|---|--------|
| 5. Authorization to Confer Degrees | Kocher |
| 6. Academic and Student Affairs Committee Recommendations | Krause |
| a. Grant Report | ASA-2 |
| b. Personnel Report | ASA-3 |
| c. Intellectual Property Policy | ASA-4 |
| 7. Budget and Finance Committee Recommendations | Klohs |
| a. Gift Report | BF-2 |
| b. Personnel Report | BF-3 |
| c. Orchard Property Lease - Michigan State University | BF-4 |
| d. Right of Way Easement - City of Kalamazoo | BF-5 |
| e. Change in Definition of Executive Officials and
Approval of Senior Administrative Officers Policy | BF-6 |
| f. Revised 1999/00 General Fund Operating Budget | BF-7 |
| g. Continuation of 1999/2000 Budget into 2000/01 | BF-8 |
| h. Fall Semester 2000 Tuition Schedule | BF-9 |

ROLL CALL

ROLL CALL

ROLL CALL

ROLL CALL

III. INFORMATIONAL ITEMS

- | | |
|---------------------------|-------|
| 8. Remarks by the Provost | Light |
|---------------------------|-------|

- | | |
|--------------------|----------|
| 9. Public Comments | Franklin |
|--------------------|----------|

IV. EXECUTIVE SESSION - ROLL CALL (Room 205)

Franklin

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 1
June 23, 2000

REMARKS BY THE CHAIR

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 2
June 23, 2000

REMARKS BY THE PRESIDENT

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 3
June 23, 2000

ACCEPTANCE OF THE AGENDA

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 4
June 23, 2000

APPROVAL OF THE MINUTES OF THE APRIL 20, 2000 REGULAR MEETING

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 5
June 23, 2000

AUTHORIZATION TO CONFER DEGREES

It is recommended that the President be authorized to confer degrees at the June 24 commencement ceremonies as recommended by the Faculty.

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 6a.
June 23, 2000

GRANT REPORT

It is recommended that the grant report for April and May be approved.

(Tab ASA-2)

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 6b.
June 23, 2000

PERSONNEL REPORT

It is recommended that the personnel report be approved.

(Tab ASA-3)

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 6c.
June 23, 2000

INTELLECTUAL PROPERTY POLICY

It is recommended that the intellectual property policy be approved.

(Tab ASA-4)

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 7a.
June 23, 2000

GIFT REPORT

It is recommended that the gift report for April and May be approved.

(Tab BF-2)

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 7b.
June 23, 2000

PERSONNEL REPORT

It is recommended that the personnel report be approved.

(Tab BF-3)

ORCHARD PROPERTY LEASE - MICHIGAN STATE UNIVERSITY (ROLL CALL)

It is recommended that the treasurer/assistant treasurer be authorized to negotiate and sign the proposed revisions of the existing lease with Michigan State University for the Orchard Property (bordered by Drake to the east, U.S.131 to the west and Parkview to the south).

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It is recommended that the treasurer/assistant treasurer be authorized to enact the proposed roadway easement for the Orchard Property with the City of Kalamazoo.

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CHANGE IN DEFINITION OF EXECUTIVE OFFICIALS AND APPROVAL OF SENIOR ADMINISTRATIVE OFFICERS POLICY

It is recommended that the definition of executive officials be changed as reflected in the recommended senior administrative officers policy.

Further, it is the recommendation of the President that existing executive officials be grandfathered under the Executive Officials Policy. Over time, as individuals leave the positions, the executive official designation will be removed from the positions.

Finally, it is recommended that the Board approve the policy creating a new employee designation know as Senior Administrative Officers effective June 23, 2000.

(Tab BF-6)

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 7f.
June 23, 2000

REVISED 1999/00 GENERAL FUND OPERATING BUDGET - ROLL CALL

It is recommended that general fund budget and administrative intent as to
lapsed departmental balances for 1999/00 be approved.

(Tab BF--7

CONTINUATION OF 1999/00 BUDGET INTO 2000/01 - ROLL CALL

It is recommended that the resolution continuing the 1999/00 budget into 2000/01 be approved.

(Tab BF-8)

TUITION RATES - FALL SEMESTER 2000 - ROLL CALL

It is recommended that the proposed tuition schedule, reflecting a 3% increase in tuition and required fees, be approved, effective fall semester 2000.

(Tab BF-9)

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 8
June 23, 2000

REMARKS BY THE PROVOST

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 9
June 23, 2000

PUBLIC COMMENTS

Western Michigan University
Board of Trustees Meeting

Agenda Item No. IV
June 23, 2000

EXECUTIVE SESSION - ROLL CALL

WESTERN MICHIGAN UNIVERSITY BOARD OF TRUSTEES
Academic and Student Affairs Committee
Friday, June 23, 2000
Room 204, Bernhard Center
10:30 a.m.

AGENDA

Trustee Krause, Chair
Trustee Chormann
Trustee Haworth
Trustee Franklin (ex officio)
President Floyd (ex officio)

I. ACTION ITEMS

- | | |
|---|---------------------------------|
| 1. Approval of the Minutes of the April 20, 2000
Committee Meeting | Krause |
| 2. Grant Report | Thompson |
| 3. Personnel Report | Floyd/Light/Powell/
Thompson |
| 4. Intellectual Property Policy | Thompson |

II. INFORMATIONAL ITEM

- | | |
|----------------------------|----------|
| 5. Radiation Safety Policy | Thompson |
|----------------------------|----------|

Western Michigan University
Board of Trustees Meeting

Agenda Item No.1
June 23, 2000

APPROVAL OF THE MINUTES OF THE APRIL 20, 2000 COMMITTEE MEETING

Grant Report

Background

The grant report for the months of April and May 2000 indicates a total of \$5,513,269.02 in externally funded awards. Of the total, April awards amounted to \$1,813,666.11 or 33 percent and May awards amounted to \$3,699,602.91 or 67 percent. The year-to-date total is \$39,654,277.37.

April and May 2000

Awards by Category

<i>Instruction</i>	954,911.00
<i>Research</i>	4,003,658.31
<i>Public Service</i>	479,229.71
<i>Academic Support</i>	45,470.00
<i>Student Services</i>	0.00
<i>Institutional Support</i>	0.00
<i>Operations and Maintenance of Plant</i>	0.00
<i>Scholarships and Fellowships</i>	35,000.00
<i>Total for April and May 2000</i>	<u>\$5,513,269.02</u>

Notable awards for this period were from the National Science Foundation, U.S. Department of Education, U.S. Department of Health and Human Services, U.S. Department of Energy, Michigan Department of Education, Michigan Department of Transportation, Microsolid Solutions Incorporated, Varatech Incorporated, and Battle Creek Public Schools.

Recommended Motion

It is recommended that the grant report for April and May 2000 be approved.

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Instruction To prepare personnel with certification as teachers of children with visual impairments and/or orientation and mobility with children (New)	U.S. Department of Education	Dr. Annette Skellenger Blind Rehabilitation	\$290,673.00	5/30/2000
To improve the oral and written language skills of students with disabilities in grades one through three using a computer-supported writing process approach in collaboration with Kalamazoo Public Schools (Continuation)	U.S. Department of Education	Dr. Mickola Nelson Speech Pathology and Audiology	\$149,984.00	4/27/2000
To provide allied health students with the competencies needed to serve elderly people, especially in underserved rural areas and among multicultural populations (Continuation)	U.S. Department of Health and Human Services	Ms. Sandra Glista Speech Pathology and Audiology Dr. Maija Petersons Family and Consumer Sciences	\$141,056.00	4/27/2000
To establish a parallel problem-based learning track concurrent with the traditional physician assistant curriculum in the didactic year of training (Continuation)	U.S. Department of Health and Human Services	Mr. James VanRhee Physician Assistant	\$134,738.00	4/27/2000
To prepare occupational therapists to work as service providers in school-based health centers in collaboration with Kalamazoo Public Schools (Continuation)	U.S. Department of Health and Human Services	Ms. Cindee Peterson Dr. Richard Cooper Occupational Therapy	\$117,334.00	4/27/2000
To provide an interdisciplinary approach to a research experience for nine undergraduate students to encourage them to pursue careers in scientific research (Continuation)	National Science Foundation	Dr. Susan Stapleton Chemistry Dr. Stephen Malcolm Biological Sciences	\$50,126.00	4/27/2000
To provide corporate training opportunities for students (New)	Kellogg Company	Dr. Susan Stapleton Chemistry	\$46,000.00	4/27/2000

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Research To study the role of defects in determining the vortex phase diagram in high temperature superconductors with a particular emphasis on clarifying the nature of the states above and below the upper and lower critical points (New)	National Science Foundation	Dr. Lisa Paulius Physics	\$122,264.00	5/25/2000
To address the need for improved achievement in mathematics by Michigan students by building on the mathematics content and pedagogical background of participating teachers (New)	Michigan Department of Education	Dr. Robert Laing Dr. Ruth Ann Meyer Mathematics and Statistics Dr. Mark Jenness Science Studies	\$114,422.00	4/30/2000
To conduct research and testing in specialized areas of paper science engineering in association with industry (Supplemental)	Various Industries	Dr. Thomas Joyce Paper and Printing Science and Engineering	\$100,290.11	5/31/2000
To assess the current safety processes and implement a behavior-based safety strategy (New)	Donnelly Corporation	Dr. John Austin Psychology	\$92,000.00	5/25/2000
To develop an apparatus for achieving extraction and separation of metals from near Earth asteroids (New)	FINDS Foundation	Dr. Subra Muralidharan Chemistry	\$90,000.00	4/13/2000
To evaluate existing Kennedy Space Center data sources to determine if sufficient close call and human factors information can be obtained for preventing potential future mishaps and incidents (New)	National Aeronautics and Space Administration	Dr. Willem Homan College of Aviation Sciences	\$88,872.00	4/18/2000
To advance understanding of transition metal excited state behavior and improve the relevance, scope, and quality of laboratory instruction (Supplemental)	National Science Foundation	Dr. Marc Perkovic Chemistry	\$70,000.00	5/31/2000

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Research To study the broad absorption lines of a particular quasar in order to measure the effects of saturation and partial source coverage and derive ionic column densities (New)	Space Telescope Science Institute	Dr. Kirk Korista Physics	\$37,379.00	4/26/2000
To conduct research and testing in specialized areas of printing science engineering in association with industry (Supplemental)	Various Industries	Dr. Thomas Joyce Paper and Printing Science and Engineering	\$36,021.10	4/28/2000
To clone and sequence tanapox virus genomic DNA and evaluate frames for therapeutics (New)	Viron Therapeutics Inc.	Dr. Karim Essani Biological Sciences	\$30,000.00	4/26/2000
To perform a metaevaluation of Appalachia Educational Laboratory (AEL) evaluation reports, conduct the telephone survey of AEL clients for year 2000 performance indicators, evaluate publications addressing the rural education speciality area four publications/documents, and conduct an analysis of AEL client collaboration related to impact (Renewal)	Appalachia Educational Laboratory, Inc.	Dr. Arlen Gullickson The Evaluation Center	\$30,000.00	4/27/2000
To conduct the evaluation of project GLEW through its two primary goals (1) to strengthen and enhance statewide elementary and secondary school curriculum through the integration of instructional technologies, and (2) to improve student learning and achievement through expansion, dissemination, and use of two model social studies and science curriculum components (New)	Genesee Intermediate School District	Dr. Pamela Zeller The Evaluation Center	\$27,000.00	4/26/2000

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Research To support a graduate student who will program an interactive CD-ROM on coating fundamentals (Supplemental)	Paper Technology Foundation, Inc.	Dr. Margaret Joyce Paper and Printing Science and Engineering	\$15,000.00	5/25/2000
To validate the Stryker sound chamber and accompanying data acquisition system automated to allow for error-free sound measurements (New)	Stryker Instruments	Dr. Koorosh Naghshineh Mechanical and Aeronautical Engineering	\$10,400.00	5/22/2000
To study the microscopic theory of nuclear and hypernuclear structure and reactions (Continuation)	National Science Foundation	Dr. Dean Halderon Physics	\$7,365.00	5/30/2000
To conduct research and testing in specialized areas of printing science engineering in association with industry (Supplemental)	Various Industries	Dr. Thomas Joyce Paper and Printing Science and Engineering	\$6,488.84	4/6/2000
To measure and analyze dynamic stiffness of grommets used as Whirlpool automatic washer pump isolators and to perform tests using the equipment from the NAE Noise and Vibration laboratory by the lab personnel (Supplemental)	Whirlpool Corporation	Dr. Koorosh Naghshineh Mechanical and Aeronautical Engineering	\$6,240.00	5/24/2000
To conduct an assessment of legal service needs in the Southwest Michigan region in order to develop program priorities (New)	Legal Aid Bureau of Southwestern Michigan	Ms. Lyndell Eleyer Community Information System	\$5,800.00	4/28/2000
To assist with the analysis of the New Jersey Systemic reform documents (New)	Horizon Research, Inc.	Dr. Michael Reed Ms. Cynthia Halderon Science Studies	\$5,500.00	5/11/2000

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Research To support geologic mapping of the Kalamazoo River Valley in order to investigate the glacial history and to provide information for groundwater protection (New)	U.S. Department of Interior	Dr. Alan Kehew Geosciences	\$5,250.00	5/25/2000
To develop, define, and demonstrate a flexible, electrical and software programmable transceiver (FEAST) for wireless communications (New)	Michigan Space Grant Consortium	Dr. Bradley Hazuin Electrical and Computer Engineering	\$4,000.00	5/30/2000
To develop a wireless and portable health monitoring system so serious health concerns can be prevented by early detection and diagnosis; the system will ensure prevention of emergency situations and, in general, provide better health for pilots and the astronauts (New)	Michigan Space Grant Consortium	Dr. Massood Atashbar Dr. Frank Severance Electrical and Computer Engineering	\$4,000.00	5/30/2000
To study the fluid flow and the thermal deformation characteristics of fluidic MEMS (MicroElectroMechanical Systems) using the Burnett equations and finite element methods (New)	Michigan Space Grant Consortium	Dr. William Liou Mechanical and Aeronautical Engineering	\$4,000.00	5/30/2000
To determine experimentally the behavior of the stator carrier springs under cyclic loading (New)	Flowsolve Corporation	Dr. Daniel Kujawski Mechanical and Aeronautical Engineering	\$3,720.00	4/18/2000
To perform field research in Ottawa, Ontario, and in British Columbia, for the 1999 and 2000 salmon fishing season negotiations on the Pacific Salmon Treaty (New)	Canadian Embassy	Dr. Matthew Mingus School of Public Affairs and Administration	\$3,650.00	4/26/2000
To perform research and testing in paper coating technology (Supplemental)	Various Industries	Dr. Margaret Joyce Paper and Printing Science and Engineering	\$1,050.00	4/28/2000

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Research To evaluate the pulling load for existing pin mounting design versus a new design (New)	Flowserve Corporation	Dr. Daniel Kujawski Mechanical and Aeronautical Engineering	\$375.00	4/21/2000
TOTAL RESEARCH			\$4,003,658.31	
Public Service To provide airport management and administrative services for the Romeo Airport, Ray, Michigan (Continuation)	Michigan Department of Transportation	Mr. James Crehan College of Aviation Sciences	\$165,000.00	5/17/2000
To conduct sports education camps for youths with visual impairments nationally, based on the local model (New)	U.S. Department of Education	Dr. Paul Ponchillia Blind Rehabilitation	\$146,900.00	5/30/2000
To assist with hiring clerk typists, purchasing dictation equipment, and training employees on new procedures for producing routine reports (New)	City of Benton Harbor	Ms. Alison Sylvester Sociology	\$52,659.00	5/31/2000
To address the high incidence of firearms violence through data analysis, regular meetings with stakeholders, and development of a community policing strategy (New)	City of Benton Harbor	Ms. Alison Sylvester Sociology	\$34,060.00	5/31/2000
To provide assistance to businesses in southwest Michigan (New)	U.S. Department of Defense	Mr. Michael Black Mr. William Cotton Office of Business Development Services	\$32,530.71	4/24/2000
To provide educational programs offering knowledge and skill development to professionals working in the field of substance abuse diagnosis, treatment, and prevention (New)	Michigan Department of Community Health	Ms. Cheryl Lay Division of Continuing Education	\$20,000.00	4/26/2000

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Public Service To assess the availability of space throughout the city for cultural, recreation, leisure and learning programs (New)	City of Kalamazoo	Ms. Lyndell Bleyer Community Information System	\$9,215.00	4/28/2000
To develop a database structure and report formats for the home mentoring program (New)	Michigan Foster and Adoptive Parent Association	Ms. Lyndell Bleyer Ms. Kathy Joiner Community Information System	\$8,000.00	5/25/2000
To identify the various documents used by the International Federation of Translators and locate file holdings essential for present administrative operations (New)	American Translators Association	Dr. Peter Krawutschke Foreign Languages and Literatures	\$3,000.00	5/30/2000
To provide a workshop for the American Society of Mechanical Engineers student chapter on mechanical design using Pro/E software (New)	American Society of Mechanical Engineers	Mr. Murari Shah Dr. Jorge Rodriguez Dr. Mitchel Keil Industrial and Manufacturing Engineering	\$2,040.00	5/31/2000
To introduce students, teachers, and the public to African art through sponsorship of a visiting artist (New)	Kalamazoo Public Schools	Dr. Bruce Haight History Mr. W. Wilson Woods Office of International Affairs	\$1,850.00	4/28/2000
To support managing the WMU office of the Michigan Space Grant Consortium (Supplemental)	Michigan Space Grant Consortium	Dr. Frank Severance Electrical and Computer Engineering	\$1,575.00	5/30/2000
To develop a database and analyze existing data collected in 1996 and 1999 from emergency service providers throughout Michigan (New)	Michigan League for Human Services	Ms. Lyndell Bleyer Community Information System	\$1,200.00	4/28/2000
To introduce students, teachers, and the public to African art through sponsorship of a visiting artist (New)	United Arts Council of Calhoun County	Dr. Bruce Haight History Mr. W. Wilson Woods Office of International Affairs	\$800.00	4/28/2000

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Public Service				
To introduce students, teachers, and the public to African art through sponsorship of a visiting artist (New)	School District of the City of Battle Creek	Dr. Bruce Maight History Mr. W. Wilson Woods Office of International Affairs	\$400.00	4/28/2000
TOTAL PUBLIC SERVICE			\$479,229.71	
Academic Support				
To establish an undergraduate instructional digital signal processing (DSP) laboratory (New)	National Science Foundation	Dr. Ikhlal Abdel-Qader Dr. Hossein Mousavinezhad Electrical and Computer Engineering	\$40,970.00	4/12/2000
To provide Autodesk Inventor software for utilization in the Mechanical Engineering class, ME 553 - Advanced Product Design (New)	Autodesk, Inc.	Dr. Philip Guichelaar Mechanical and Aeronautical Engineering	\$4,500.00	5/17/2000
TOTAL ACADEMIC SUPPORT			\$45,470.00	
Scholarships and Fellowships				
To utilize geoelectrical response during microbial LNAPL degradation (New)	Michigan Space Grant Consortium	Dr. Frank Severance Electrical and Computer Engineering Dr. Estella Atekwana Geosciences	\$5,000.00	5/22/2000
To design and construct a solar powered semi-autonomous aircraft (New)	Michigan Space Grant Consortium	Dr. Frank Severance Electrical and Computer Engineering Mr. Arthur Hoadley Mechanical and Aeronautical Engineering	\$5,000.00	5/22/2000
To complete a study of the space science content currently being taught to pre-service teachers and Michigan institutions (New)	Michigan Space Grant Consortium	Dr. Frank Severance Electrical and Computer Engineering Dr. Aletta Zietsman Science Studies	\$5,000.00	5/22/2000

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<i>Scholarships and Fellowships</i>				
To create detailed three-dimensional glacial deposit maps to explain the origin and glacial history of the valley (New)	Michigan Space Grant Consortium	Dr. Frank Severance Electrical and Computer Engineering Dr. Alan Kehew Geosciences	\$5,000.00	5/22/2000
To use ordinary building supplies as a system of reference poles are installed into the slope of interest (New)	Michigan Space Grant Consortium	Dr. Frank Severance Electrical and Computer Engineering Dr. Ronald Chase Geosciences	\$5,000.00	5/22/2000
To provide NASA's need for autonomous agents that have the capability to accomplish their tasks even when they meet unexpected changes in an uncertain environment (New)	Michigan Space Grant Consortium	Dr. Frank Severance Dr. Janos Grantner Electrical and Computer Engineering	\$2,500.00	5/22/2000
To provide an experimental study on the sequence effects of biaxial loading history on fatigue life (New)	Michigan Space Grant Consortium	Dr. Frank Severance Electrical and Computer Engineering Dr. Daniel Kujawski Mechanical and Aeronautical Engineering	\$2,500.00	5/22/2000
To design and build a fully programmable communication radio (New)	Michigan Space Grant Consortium	Dr. Frank Severance Dr. Bradley Bazuin Electrical and Computer Engineering	\$2,500.00	5/22/2000
To design and build a solar powered semi-autonomous aircraft with the intent that it can be adapted to fly on Mars (New)	Michigan Space Grant Consortium	Dr. Frank Severance Electrical and Computer Engineering	\$2,500.00	5/22/2000
TOTAL SCHOLARSHIPS AND FELLOWSHIPS			\$35,000.00	
TOTAL GRANTS AWARDED			\$5,518,269.02	

PERSONNEL REPORT

Administrative Appointments

Ronald Davis, Assistant Provost and Director, Diether H. Haenicke Center for International Studies Area, effective July 1, 2000.

Joseph Reish, Interim Dean, University Libraries, effective July 1, 2000.

Steve Rhodes, Chair, Department of Communication, effective July 1, 2000.

Jay Wood, Chair, Department of Mathematics and Statistics, effective July 1, 2000.

Administrative - Resignation

Lance Query, Dean, University Libraries, effective June 30, 2000.

Administrative Resignation from Dean/Return to Faculty

Frank Rapley, Professor, Department of Teaching, Learning and Leadership, effective July 1, 2000.

Return to Faculty

Timothy Light, University Professor, Departments of Comparative Religion and Asian and Middle Eastern Languages, and Special Assistant to the President for Internationalization, effective August 6, 2001.

Michael Pritchard, Professor, Department of Philosophy, effective July 1, 2000.

Eldor Quandt, Associate Professor, Department of Geography, effective July 1, 2000.

Appointments - With Tenure

Jay Wood, Professor with tenure, Department of Mathematics & Statistics, effective July 1, 2000.

Appointments - Tenure Track

Deborah Che, Instructor, Department of Geography, effective August 7, 2000.

Paul Ciccantell, Associate Professor, Department of Sociology, effective August 7, 2000.

Appointments - Tenure Track (Cont.)

Lee deLisle, Instructor, Department of Health, Physical Education and Recreation, effective August 7, 2000.

Lonnie Duncan, Assistant Professor, Department of Counselor Education and Counseling Psychology, effective August 7, 2000.

Nora Faires, Associate Professor, Department of History, effective December 11, 2000.

Jean Kimmel, Associate Professor, Department of Economics, effective August 7, 2001.

Carla Koretsky, Assistant Professor, Department of Geosciences, effective August 7, 2000.

Karla Koskinen, Associate Professor, Department of Theatre, effective August 7, 2000.

Cindy Linn, Associate Professor, Department of Biological Sciences, effective August 7, 2000.

Richard Long, Assistant Professor, Department of Blind Rehabilitation, effective August 7, 2000.

Timothy Michael, Assistant Professor, Department of Health, Physical, Education and Recreation, effective August 7, 2000.

Tabitha Mingus, Assistant Professor, Department of Mathematics and Statistics, effective August 7, 2000.

Amy Naugle, Assistant Professor, Department of Psychology, effective August 7, 2000.

Magdalena Niewiadomska-Bugaj, Associate Professor, Department of Mathematics and Statistics, effective August 6, 2001.

Shoshana Shonfeld-Ringel, Instructor, School of Social Work, effective August 7, 2000.

Ola Smith, Assistant Professor, Department of Accountancy, effective August 7, 2000.

Richard Zinser, Assistant Professor, Department of Family and Consumer Sciences, August 7, 2000.

Reappointments - Term

Nicholas Andreadis, Assistant Professor, Department of Counselor Education and Counseling Psychology, effective August 7, 2000 through August 5, 2001.

Mary Breyfogle, Instructor, Department of Mathematics and Statistics, effective August 7, 2000 through August 5, 2001.

Reappointments - Term (Cont.)

Keith Collins, Instructor, Department of Business Information Systems, effective August 7, 2000 through August 5, 2001.

Stephen Craig, Assistant Professor, Department of Counselor Education and Counseling Psychology, effective August 7, 2000 through August 5, 2001.

E. Bryce Dickey, Instructor, Department of Family and Consumer Sciences, effective August 7, 2000 through August 5, 2001.

Sheila Eisenhauer, Instructor, Department of Mathematics and Statistics, effective August 7, 2000 through August 5, 2001.

Donna Hetzel, Instructor, Department of Accountancy, effective August 7, 2000 through August 5, 2001.

Richard Holland, Instructor, School of Music, effective August 7, 2000 through August 5, 2001.

Faye Koestner, Instructor, Department of Business Information Systems, effective August 7, 2000 through August 5, 2001.

Stephen Ohs, Instructor, Department of Mathematics and Statistics, effective August 7, 2000 through August 5, 2001.

Mariola Perez de la Cruz, Instructor, Department of Foreign Languages and Literatures, effective August 7, 2000 through August 5, 2001.

Theresa Reagan-Donk, Instructor, Department of Teaching, Learning and Leadership, effective August 7, 2000 through August 5, 2001.

Patrick Ryan, Instructor, Department of Health, Physical Education and Recreation, effective August 7, 2000 through August 5, 2001.

Karon Schwartz, Instructor, WMU Bronson School of Nursing, effective August 7, 2000 through August 5, 2001.

Barbara Secrist, Instructor, Department of Business Information Systems, effective August 7, 2000 through August 5, 2001.

Paula Smith, Instructor, Department of Mathematics and Statistics, effective August 7, 2000 through August 5, 2001.

Timothy Stebbins, Instructor, Department of Mathematics and Statistics, effective August 7, 2000 through August 5, 2001.

Appointments - Term

Karen VanDeusen, Assistant Professor, School of Social Work, effective August 7, 2000 through August 5, 2001.

Christine Kray, Assistant Professor, Department of Anthropology, effective August 7, 2000 through August 5, 2001.

Resignations

Judith Arnold, Associate Professor, Waldo Library, effective May 15, 2000.

Scott Kollins, Assistant Professor, Department of Psychology, effective August 11, 2000.

Joanne Lasker, Assistant Professor, Department of Speech Pathology and Audiology, effective June 11, 2000.

Thomas Legg, Assistant Professor, Department of History, effective August 6, 2000.

Robert Moss, Assistant Professor, Department of Health, Physical Education and Recreation, effective August 15, 2000.

Hung-Lian Tang, Associate Professor, Department of Business Information Systems, effective June 30, 2000.

Candis Warner, Assistant Professor, Department of Speech Pathology and Audiology, effective June 11, 2000.

Retirements with Emeriti Status

Norman Carlson, Department of English, Associate Professor Emeritus of English, effective April 30, 2001.

Phillip Caruso, Department of Economics, Associate Professor Emeritus of Economics, effective April 30, 2001.

Joe Chapel, Department of Teaching, Learning and Leadership, Associate Professor Emeritus of Teaching, Learning and Leadership, effective June 11, 2000.

David Cowden, Department of Teaching, Learning and Leadership, Assistant Professor Emeritus of Teaching, Learning and Leadership, effective December 30, 2000.

Kenneth Dahlberg, Department of Political Science, Professor Emeritus of Political Science, effective April 30, 2001.

Retirements with Emeriti Status (Cont.)

Salim Harik, Department of Economics, Associate Professor Emeritus of Economics, effective April 30, 2001.

George Hobbs, Department of Health, Physical Education and Recreation, Associate Professor Emeritus of Health, Physical Education and Recreation, effective December 31, 2000.

James Howell, Department of Chemistry, Professor Emeritus of Chemistry, effective January 1, 2001.

Ahmad Issa, Department of Finance and Commercial Law, Professor Emeritus of Finance and Commercial Law, effective December 31, 2002.

Frank Jamison, Division of Academic Services, Professor Emeritus of Instructional Media, effective April 30, 2001.

Beatrice Sichel, Waldo Library, Professor Emerita of Libraries, effective May 31, 2001.

Robert Whaley, School of Music, Professor Emeritus of Music, effective August 31, 2001.

Professional Development Leaves

Dina Bangdel, Assistant Professor, Department of Art, effective August 7, 2000 through June 30, 2001.

David Code, Associate Professor, School of Music, effective January 2, 2001 through April 21, 2001.

Timothy Light, Provost and Vice President for Academic Affairs, effective July 1, 2000 through June 30, 2001.

William Olsen, Associate Professor, Department of English, effective August 7, 2000 through December 8, 2000.

Sabbatical Leaves

Gunther Hega, Assistant Professor, Department of Political Science, academic year 2000/01.

Joyce Kubiski, Assistant Professor, Department of Art, academic year 2000/01.

Irma Lopez, Associate Professor, Department of Foreign Languages and Literatures, academic year 2000/01.

Ann Miles, Associate Professor, Department of Anthropology, academic year 2000/01.

Sabbatical Leaves (continued)

Frank Rapley, Professor, Department of Teaching, Learning and Leadership, academic year 2000/01.

PROMOTIONS

It is recommended that the following promotions be approved in the Departments/Schools, effective with the dates listed:

ASSOCIATE ACADEMIC CAREER SPECIALIST

John Nielsen, School of Social Work, effective July 1, 1999.

Radu Teodorescu, Department of Computer Science, effective July 1, 1999.

Georgina Hill, Department of English, effective August 9, 1999.

It is recommended that the following promotions be approved in the Departments/Schools for the following faculty members, effective with the beginning of the 2000/01 academic year:

ASSOCIATE PROFESSOR

Robert Aardema, College of Aviation

Patrick Benton, College of Aviation

Barbara Brotherton, Department of Art

John Chateaufneuf, Department of Chemistry

John Clark, Department of Political Science

Kevin Corder, Department of Political Science

Elen Cutrim, Department of Geography

Kristal Ehrhardt, Department of Psychology

Tycho Fredericks, Department of Industrial & Manufacturing Engineering

Thomas Gorcyca, Department of Physics

Chansheng He, Department of Geography

Keith Hearit, Department of Communication

Gunther Hega, Department of Political Science

PROMOTION - ASSOCIATE PROFESSOR (continued)

Elaine Jayne, University Libraries

Joyce Kubiski, Department of Art

John Lychner, School of Music

Tracey Mabrey, School of Social Work

Regena Fails Nelson, Department of Teaching, Learning and Leadership

Betty Parker, Department of Marketing

Mary Jo Peterson, Department of Family & Consumer Sciences

Lori Sims, School of Music

Paul Solomon, Department of Art

Karen Wicklund, School of Music

Brian Wilson, Department of Comparative Religion

Ping Zhang, Department of Mathematics & Statistics

PROFESSOR

Christine Browning, Department of Mathematics & Statistics

James Butterfield, Department of Political Science

Van Cooley, Department of Teaching, Learning and Leadership

Nancy Eimers, Department of English

Paul Engelmann, Department of Industrial & Manufacturing Engineering

Tarun Gupta, Department of Industrial & Manufacturing Engineering

Gunilla Holm, Department of Teaching, Learning and Leadership

Emmanuel Kamber, Department of Physics

Sheldon Langsam, Department of Accountancy

Yuri Ledyayev, Department of Mathematics & Statistics

PROMOTION - PROFESSOR (continued)

Nina Nelson, Department of Dance

Dasha Nisula, Department of Foreign Languages and Literatures

Richard O'Hearn, School of Music

William Olsen, Department of English

Pamela Rooney, Department of Business Information Systems

Jack Ruhl, Department of Accountancy

David Smith, School of Music

TENURE

It is recommended that tenure be approved in the Departments/Schools for the following faculty members, effective with the beginning of the 2000/2001 academic year:

Thomas Amos, Associate Professor, University Libraries

Steven Bertman, Associate Professor, Department of Chemistry

Clement Burns, Associate Professor, Department of Physics

John Chateaufneuf, Associate Professor, Department of Chemistry

Van Cooley, Professor, Department of Teaching, Learning and Leadership

Susan Edgerton, Associate Professor, Department of Teaching, Learning and Leadership

Sharon Garber, Associate Professor, Department of Dance

Janos Grantner, Associate Professor, Department of Electrical and Computer Engineering

Chansheng He, Associate Professor, Department of Geography

Keith Hearit, Associate Professor, Department of Communication

Gunther Hega, Associate Professor, Department of Political Science

Joan Herrington, Associate Professor, Department of Theatre

TENURE (continued)

Elaine Jayne, Associate Professor, University Libraries

Michelle Kominz, Associate Professor, Department of Geosciences

Joyce Kubiski, Associate Professor, Department of Art

Yuri Ledyayev, Associate Professor, Department of Mathematics & Statistics

Irma Lopez, Associate Professor, Department of Foreign Languages and Literatures

Tracey Mabrey, Associate Professor, School of Social Work

Niloufer Mackey, Associate Professor, Department of Mathematics & Statistics

Ann Miles, Associate Professor, Department of Anthropology

Koorosh Naghshineh, Associate Professor, Department of Mechanical and Aeronautical Engineering

Regena Fails Nelson, Associate Professor, Department of Teaching, Learning and Leadership

Mark Orbe, Associate Professor, Department of Communication

John Saillant, Associate Professor, Department of English

Jianping Shen, Associate Professor, Department of Teaching, Learning and Leadership

Andrea Smith, Associate Professor, Department of Teaching, Learning and Leadership

Jocelyn Steinke, Associate Professor, Department of English

Laura VanZcoest, Associate Professor, Department of Mathematics & Statistics

Brian Wilson, Associate Professor, Department of Comparative Religion

Qiji Zhu, Associate Professor, Department of Mathematics & Statistics

NON-ACADEMIC

Appointments

Eileen Evans, Associate Dean, The Graduate College, effective July 1, 2000.

William Wiener, Senior Associate Dean, The Graduate College, effective July 1, 2000.

Professional Development Leave

Andrew Rivers, Executive Assistant to the President, effective August 10, 2000 through August 9, 2001.

Retirements

Lois Carl, Administrative Secretary II, Kercher Center for Social Research, effective May 31, 2000.

Adelaida Nicholson, Laboratory and X-Ray Technician for Sindecuse Health Center, effective June 16, 2000.

Sandra Rice, Secretary III, Military Science, effective May 31, 2000.

WMU Intellectual Property Policy

Background

The WMU intellectual property policy defines not only the ownership, distribution, and commercialization rights associated with technology in the form of intellectual property but also the policies and procedures which govern use and distribution of the technology in its tangible form and retention of and access to research records. This policy applies to WMU faculty, staff, and students and others participating in programs on the Kalamazoo campus and in WMU programs at other locations. Two parts comprise the policy: "Guide to the Ownership, Distribution, and Commercial Development of Western Michigan University Technology" and "Policy on the Retention of and the Access to Data."

Recommended Motion

It is recommended that the WMU intellectual property policy be approved.

WMU Radiation Safety Policy

Background

Federal and State of Michigan rules and regulations require Western Michigan University to assure that exposure to radiation is as low as reasonably achievable (ALARA). The Western Michigan University radiation safety policy sets forth the means by which the University complies with applicable rules and regulations, and stipulates the duties and responsibilities for the development, implementation, and oversight to ensure the safe use of radiation. This policy applies to all personnel in facilities or on property owned or controlled by WMU and utilizing radioactive materials or radiation-producing devices.

Recommended Motion

No action is required. This is an information item.

WESTERN MICHIGAN UNIVERSITY BOARD OF TRUSTEES
Budget and Finance Committee
Friday, June 23, 2000
Room 204, Bernhard Center
9:30 a.m.

AGENDA

Trustee Klohs, Chair
Trustee St. John
Trustee Waddles
Trustee Franklin (ex officio)
President Floyd (ex officio)

I. ACTION ITEMS

1. Approval of the Minutes of the April 20, 2000
Committee Meeting Klohs
2. Gift Report Bender
3. Personnel Report Floyd, Beam, Murali
4. Orchard Property Lease - Michigan State
University Beam/Rinker
5. Right of Way Easement - City of Kalamazoo Beam/Rinker
6. Change in Definition of Executive Officials and
Approval of Senior Administrative Officers Policy Floyd
7. Revised 1999/00 General Fund Operating Budget Floyd/Honsberger
8. Continuation of 1999/2000 Budget into 2000/01 Floyd/Honsberger
9. Fall Semester 2000 Tuition Schedule Floyd/Honsberger

II. INFORMATIONAL ITEMS

10. Quarterly Cash Report Beam
11. Quarterly Endowment Report Beam

Western Michigan University
Board of Trustees
Budget and Finance Committee

Agenda Item No. 1
June 23, 2000

APPROVAL OF THE MINUTES OF THE APRIL 20, 2000 COMMITTEE MEETING

Western Michigan University
Board of Trustees
Budget and Finance Committee

Agenda Item No. 2
June 23, 2000

GIFT REPORT

Background

This report includes activity for the months of April and May. Current and deferred cash gifts for April and May were \$461,061 and \$431,426 respectively. The year-to-date total for the current fiscal year is \$12,980,833. This represents an increase of \$3,625,664 over last fiscal year. Information regarding major gifts is provided.

Recommended Motion

It is recommended that this gift report including activity for April and May be approved.

**WESTERN MICHIGAN UNIVERSITY
GIFTS RECEIVED**

WMU CASH GIFTS:

	April 2000	April 1999	Over (Under)	Year-to-date 1999-2000	Year-to-date 1998-99	Over (Under)
Alumni	\$ 109,433	\$ 71,468	\$ 37,965	\$ 1,212,668	\$ 1,185,005	\$ 27,663
Individual Friends	159,669	56,811	102,858	2,345,424	2,556,170	(210,746)
Corporations/Foundations/Other Orgns	91,959	216,093	(124,134)	5,758,781	1,755,047	4,003,734
Estate Gifts	100,000	22,576	77,424	3,116,466	1,892,846	1,223,620
CURRENT CASH GIFTS	\$ 461,061	\$ 366,948	\$ 94,113	\$ 12,433,339	\$ 7,389,068	\$ 5,044,271

**DEFERRED GIFTS: Charitable remainder trusts
and annuities (shown at fair market value)**

	-	-	-	116,068	1,456,585	(1,340,517)
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(Net present value as of date of gift.)

FY 1999 \$ 309,800

FY 2000 \$ 38,904

SUBTOTAL-CURRENT CASH & DEFERRED GIFTS

	\$ 461,061	\$ 366,948	\$ 94,113	\$ 12,549,407	\$ 8,845,653	\$ 3,703,754
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NON-CASH GIFTS:

	1,399	60,774	(59,375)	2,680,520	602,136	2,078,384
SUBTOTAL-GIFTS RECEIVED BY WMU FOUNDATION	\$ 462,460	\$ 427,722	\$ 34,738	\$ 15,229,927	\$ 9,447,789	\$ 5,782,138

PAPER TECHNOLOGY FOUNDATION

Cash Gifts	3,839	-	3,839	1,410,568	272,784	1,137,784
Non-Cash Gifts:	-	-	-	7,320	55,000	(47,680)
SUBTOTAL-GIFTS RECEIVED BY PAPER TECH. FDN.	\$ 3,839	\$ -	\$ 3,839	\$ 1,417,888	\$ 327,784	\$ 1,090,104

TOTAL GIFTS

	\$ 466,299	\$ 427,722	\$ 38,577	\$ 16,647,815	\$ 9,775,573	\$ 6,872,242
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**WESTERN MICHIGAN UNIVERSITY
GIFTS RECEIVED**

WMUJF CASH GIFTS:

	May 2000	May 1999	Over (Under)	Year-to-date 1999-2000	Year-to-date 1998-99	Over (Under)
Alumni	\$ 96,086	\$ 328,820	\$ (232,734)	\$ 1,308,754	\$ 1,513,825	\$ (205,071)
Individual Friends	63,378	62,793	585	2,408,802	2,618,963	(210,161)
Corporations/Foundations/Other Orgns	121,793	117,903	3,890	5,880,574	1,872,950	4,007,624
Estate Gifts	169	-	169	3,116,635	1,892,846	1,223,789
CURRENT CASH GIFTS	\$ 281,426	\$ 509,516	\$ (228,090)	\$ 12,714,765	\$ 7,898,584	\$ 4,816,181

**DEFERRED GIFTS: Charitable remainder trusts
and annuities (shown at fair market value)**

	150,000	-	150,000	266,068	1,456,585	(1,190,517)
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Net present value as of date of gift

FY 1999 \$ 309,800

FY 2000 \$ 107,165

SUBTOTAL-CURRENT CASH & DEFERRED GIFTS

	\$ 431,426	\$ 509,516	\$ (78,090)	\$ 12,980,833	\$ 9,355,169	\$ 3,625,664
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NON-CASH GIFTS:

	32,407	277,438	(245,031)	2,712,927	679,574	1,833,353
SUBTOTAL-GIFTS RECEIVED BY WMU FOUNDATION	\$ 463,833	\$ 786,954	\$ (323,121)	\$ 15,693,760	\$ 10,234,743	\$ 5,459,017

PAPER TECHNOLOGY FOUNDATION

Cash Gifts	38,574	46,717	(8,143)	1,449,142	319,501	1,129,641
Non-Cash Gifts:	-	-	-	7,320	55,000	(47,680)
SUBTOTAL-GIFTS RECEIVED BY PAPER TECH. FDN.	\$ 38,574	\$ 46,717	\$ (8,143)	\$ 1,456,462	\$ 374,501	\$ 1,081,961

TOTAL GIFTS

	\$ 502,407	\$ 833,671	\$ (331,264)	\$ 17,150,222	\$ 10,609,244	\$ 6,540,978
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GIFTS \$10,000 AND OVER
April & May 2000

Cash Gifts April:

Ms. Eleanor R. Belknap	\$49,406	Edward Ravitz Memorial Scholarship in Construction Engineering
Harold E. Knight Estate	100,000	Kenneth W. Knight Memorial Scholarship <i>Partial Distribution</i>
Mrs. Edward Ravitz	46,000	Edward Ravitz Memorial Scholarship in Construction Engineering

New Deferred Gifts April:

Anonymous Donor	\$70,000	Bequest
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Cash Gifts May:

Georgia-Pacific Foundation, Inc.	\$10,000	Georgia-Pacific Corporation Endowed Scholarship*
Anonymous Donor	15,000	Mike Gary Athletic Fund

New Deferred Gifts May:

Anonymous Donor	\$150,000	Gift Annuity Program
Anonymous Donor	220,000	Bequest
Anonymous Donor	80,000	Bequest

*Paper Technology Foundation, Inc. gifts.

PERSONNEL REPORT

APPOINTMENTS

Carl (Bud) Bender, Vice President for Development, effective June 1, 2000.

William Biddle, Director of Miller Auditorium, effective July 5, 2000.

RETIREMENTS

Michael Aloisio, System Specialist, Advancement Services, effective May 26, 2000.

Mary Krohn, Utility Food Worker, Davis Dining Service, effective August 31, 2000.

Franklin McKenzie, Power Plant Operator III, Power Plant, effective August 31, 2000.

Carl Neff, Power Plant Operator III, Power Plant, effective May 31, 2000.

Richard Wadsworth, Power Plant Operator II, Power Plant, effective August 31, 2000.

James Whippo, Power Plant Operator III, Power Plant, effective June 30, 2000.

Michigan State University – Orchard Property Lease

Background

In November of 1977, with the transfer of the Orchard property (bordered by Drake to the east, US131 to the west, and Parkview to the south) from the State of Michigan, the University inherited a perpetual lease with Michigan State University. MSU's department of entomology has used the unimproved land for fruit pest research since that time.

The administration is seeking Board approval to renegotiate the terms of the lease to address the following:

- Create a rolling expiration so that if MSU no longer needs the property for stated purposes, the lease rights will expire, and WMU will be able to make use of the land for its own purposes;
- To allow WMU to create road and utility right-of ways needed for the BTR Park and College of Engineering;
- To bring other terms of the lease to current standards (e.g., liability protections, etc.)

MSU has already expressed a willingness to accommodate our needs. The proposed right of ways (as shown on exhibit A) do not conflict with their use of the property.

Recommended Motion

The Board of Trustees hereby approves and authorizes the treasurer or assistant treasurer to negotiate and sign the proposed revisions of the existing property lease with Michigan State University for the property described above as the Orchard Property.

LEASE AGREEMENT

THIS INDENTURE made this first day of July, 1974,
by and between the STATE OF MICHIGAN, hereinafter called the lessor, and the
BOARD OF TRUSTEES OF MICHIGAN STATE UNIVERSITY, a constitutional corporation,
hereinafter called the lessee.

WITNESSETH:

That the lessor does hereby demise and let unto the lessee the
following described premises, to-wit:

Certain land in Kalamazoo County bounded by 12th Street, Parkview,
U.S. 131 and property owned by Warren Frost.

All that part of the SE 1/4 of Section 25, T2S, R12W lying
east of the following described line (said line being the
Ely right-of-way line of Highway U.S. 131 relocated):

Commencing at the E 1/4 corner of Section 25; thence N 00°
16' 40" E 915.61 feet; thence S 74° 09' 21" W 600.56 feet;
thence S 15° 50' 39" E 78.00 feet to the point of beginning;
thence S 38° 24' 10" W 194.65 feet; thence S 15° 25' 14" W
313.38 feet; thence S 74° 34' 46" E 25.00 feet; thence S 15°
25' 14" W 500.00 feet; thence N 74° 34' 46" W 25.00 feet;
thence S 15° 25' 14" W 329.65 feet; thence S 01° 46' 06" W
425.63 feet; thence S 07° 39' 46" E 624.84 feet; thence S 10°
54' 46" E 418.39 feet; to the P.C. of a curve to the left
(radius 2761.79 feet) and being concentric to and 103.00 feet
Ely of the centerline of the northbound roadway of Highway
U.S. 131 relocated; thence SEly along the arc of said curve
670 feet, more or less to the centerline of Parkview Avenue and
the point of ending.
Excepting therefrom the north 75.00 feet.

Also, all that part of the NE 1/4 of Section 25, T2S, R12W
lying east of the

Yielding and prying therefor, during the term aforesaid, the sum of One Dollar (\$1.00) per year, payable on or before the 1st day of July annually.

COVENANTS OF LESSEE:

1. The Lessee does hereby covenant and agree with the Lessor that it will:

- (a) pay said rent at the times and in the manner aforesaid;
- (b) use and occupy said premises for experimental fruit pest research, and in a careful and proper manner;
- (c) not commit any waste therein;
- (d) not assign this lease, nor sublet said premises, nor any part thereof, without the written consent of the Lessor;
- (e) indemnify and save the Lessor harmless from and against any loss, damage and liability occasioned by, growing out of, or arising or resulting from any default thereunder, or any careless or negligent act on the part of the Lessee, its agents or employees;
- (f) pay utilities, including heat, electricity, and telephone, and maintenance costs;
- (g) make arrangements for water supply and pay all costs incident thereto.
- (h) the Lessee, pursuant to the requirements of Section 4 of Act No. 231, P.A. 1953 as amended and Section 4a of Act No. 344, P.A. 1955, agrees not to discriminate against any employee or applicant for employment, to be employed in the performance of this contract, with respect to his hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related

(n) It will indemnify and save the lessee harmless from and against any loss, damage and liability occasioned by, growing out of, or arising or resulting from any default hereunder, or any tortious or negligent act on the part of the lessor, its agents or employees.

MUTUAL COVENANTS:

3. It is mutually agreed by and between the lessor and the lessee that:

- (a) the premises herein devised shall be designated as the Michigan State University Tawassee Experimental Fruit Farm during the term of this lease.
- (b) if the lessee shall pay the rent as herein provided, and shall keep, observe and perform all of the other covenants of this lease by it to be kept, performed, and observed, the lessee shall and may, peaceably and quietly have, hold and enjoy the said premises for the term aforesaid.

IN WITNESS WHEREOF, the parties have caused these presents to be executed the day and year first above written.

In the presence of:

STATE OF MICHIGAN - LESSOR
DEPARTMENT OF MANAGEMENT & BUDGET

Betty L. Lushman

By *Gerald H. Miller*
Gerald H. Miller, Director

APPROVED

SEP 1 8 1975

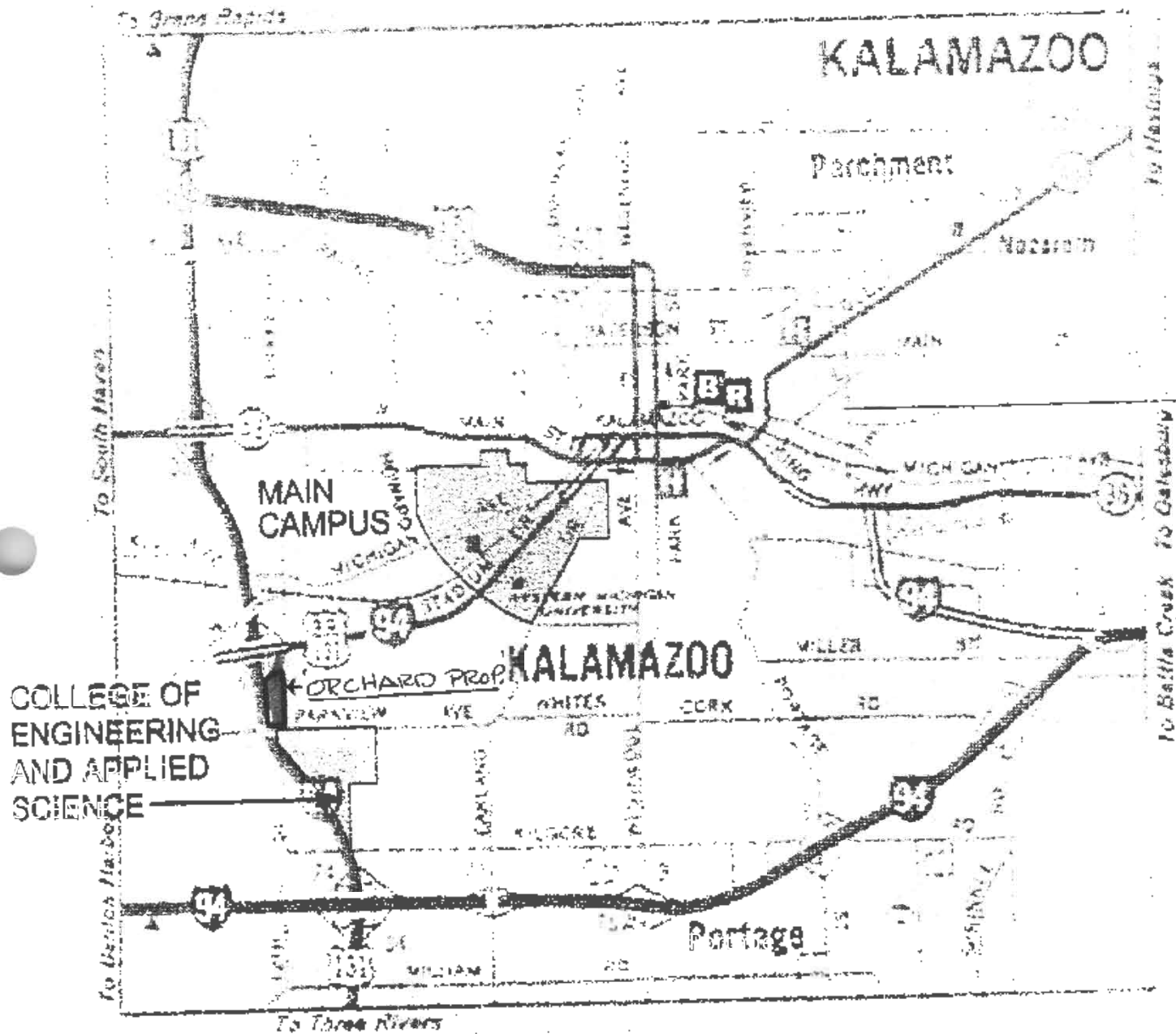
MICHIGAN STATE BOARD OF TRUSTEES OF MICHIGAN
ADMINISTRATIVE BOARD STATE UNIVERSITY - LESSEE

Leland W. Carr

By *C. R. Sharton, Jr.*
C. R. Sharton, Jr., Its President

Jack Breslin
Jack Breslin, Its Secretary

Charles H. Mackay
Approved as to Legal Form - Attorney
General



LOCATION MAP

City of Kalamazoo Right of Way Easement

Background

In order to progress with the roadway plans called for in the BTR Park and College of Engineering projects, an additional roadway easement along the perimeter of the Orchard Property needs to be granted to the City of Kalamazoo. This easement will allow the City to improve the existing roadways of Drake and Parkview. This easement does not deal with the access needed for the roadway within the BTR Park.

The proposed easement (attached) cannot be completed until the MSU lease on the Orchard Property has been renegotiated and signed.

Recommended Motion

The Board of Trustees hereby approves and authorizes the treasurer or assistant treasurer to enact the proposed roadway easement for the Orchard Property with the City of Kalamazoo.

RIGHT-OF-WAY EASEMENT

The Grantor, the Board of Control (also known as the Board of Trustees) of Western Michigan University ("WMU"), a Michigan constitutional body corporate, whose address is Western Michigan University, Kalamazoo, Michigan, 49008-5131, hereby grants to the City of Kalamazoo ("the City"), a Michigan municipal corporation, whose address is 241 W. South Street, Kalamazoo, Michigan, for and in consideration of ONE and 00/100 (\$1.00) DOLLAR and other valuable consideration, the payment of which is hereby acknowledged, a right-of-way easement over, above and below the property described below. This easement shall allow the City to use said property to widen Drake Road and possibly to install a non-motorized path. This easement shall, therefore, allow the City to erect, construction, install and lay and thereafter use, operate, inspect, repair, maintain and replace all such things reasonably necessary to the operation of a street and a non-motorized path including shoulder and other related components.

The property affected by this easement shall be described as follows:

The east one half of Section 25 Oshtemo Township, Town 2 South, Range 12 West, Kalamazoo County, described more fully as follows: Commencing at the southeast corner of Section 25 thence north along the east line of said Section 2,719.52 feet thence west perpendicular to the east line of said Section 114.83 feet, thence south parallel to the east line of said Section 360.93 feet, thence east perpendicular to the east line of said Section 49.21 feet, thence south 2,358.59 feet parallel to the east line of said section, thence east 65.62 feet perpendicular to the east line of said section to the point of beginning.

This property may be located within the vicinity of farmland or farm operations. Generally accepted agriculture that has been practiced which may generate noise, dust odors and other associated conditions may be used and are protected by the Michigan Right to Farm Act.

The consideration for this conveyance is less than \$100 and is therefore, exempt from real estate transfer tax as pursuant to MCLA 207.505(a) and MCLA 207.526(a).

WMU agrees to take no action or allow others to take action which would be inconsistent with the City's use of the above-described parcel as allowed herein.

This easement may be terminated by WMU upon 90 days written notice at any point after which the above-described parcel is no longer used consistent with the use allowed by this easement.

IN WITNESS WHEREOF, this easement has been signed and delivered the day and year first above written.

WITNESSES:

BOARD OF CONTROL OF WESTERN MICHIGAN UNIVERSITY

By: _____

Its: _____

STATE OF MICHIGAN }
 } ss
COUNTY OF KALAMAZOO }

The foregoing instrument was acknowledged before me this ____ day of _____, 2000, by _____ of the Board of Control of Western Michigan University, its _____.

Notary Public
County, Michigan

My Commission Expires:

WITNESSES:

THE CITY OF KALAMAZOO

By: _____

Its: _____

STATE OF MICHIGAN }
 } ss
COUNTY OF KALAMAZOO }

The foregoing instrument was acknowledged before me this ____ day of _____, 2000, by _____ of the City of Kalamazoo, its _____.

Notary Public
County, Michigan

My Commission Expires:

This instrument prepared by:
Randall S. Schau (P33043)
Assistant City Attorney
234 W. Cedar Street
Kalamazoo, MI 49007
(616) 337-8185

f:\agmt\wmu-drake.case 5/3/00

CHANGE IN DEFINITION OF EXECUTIVE OFFICIALS AND APPROVAL OF SENIOR ADMINISTRATIVE OFFICERS POLICY

The section of the Board of Trustees Bylaws related to executive officials is outdated and needs to be revised. Section 4.2 of the current Bylaws of the Board reads as follows:

Executive officials shall consist of the provost and vice president for academic affairs, the vice president for administrative affairs, the secretary to the Board of Trustees, the vice president for business and finance, the vice president for regional education and economic development, the general counsel and vice president for legislative affairs, the vice president for research, the vice president for student services, the vice president for institutional advancement, and other administrative officers as the president may appoint, as the need arises. Executive officials, with the exception of the secretary to the Board, shall serve at the pleasure of the president; but their appointments and dismissals require the approval of the Board. (See the policy on executive officials approved by the Board in the personnel policies and procedures manual.)

The "Policy Governing Executive Officials" was originally approved by the Board of Trustees June 24, 1988 and last revised September 1991 (policy attached).

It is recommended that the definition of executive officials be changed as reflected on page 2.

Further, it is the recommendation of the President that existing executive officials be grandfathered under the Executive Officials Policy. Over time, as individuals leave those positions, the executive official designation will be removed from those positions.

Finally, it is recommended that the Board approve the following policy creating a new employee designation known as Senior Administrative Officers effective June 23, 2000.

SENIOR ADMINISTRATIVE OFFICERS

Definition: Senior administrative officers of Western Michigan University consist of the vice presidents, provost, deans, and such other officials of equivalent responsibility as may be designated by the president.

Senior administrative officials are subject to the direction and control of the president and serve at the pleasure of the president. They are employees at will and as such have no property interest in such employment. Senior administrative officials may be terminated without cause, and no reasons are required or must be stated for termination of employment. All such appointments and separations are subject to the approval of the Board of Trustees.

Tenure status as a member of the faculty, held concurrently by any senior administrative officer, is separate and distinct from the administrative office, and such tenure status is governed by the provisions of the Agreement between Western Michigan University and the WMU Chapter of the American Association of University Professors. These tenure provisions have no bearing upon and do not govern the administrative appointments provided for in this policy.

Administrative appointments approved by the Board of Trustees at its June 23, 2000 meeting will be covered by the terms of the senior administrative officers policy. Letters of offer extended to individuals in senior administrative positions shall inform the individual that they are senior administrative officers, and a copy of the policy pertaining to senior administrative officers will be conveyed to them as part of their letter of offer.

POLICY GOVERNING EXECUTIVE OFFICIALS

A. Definition of Executive Official

The term executive official (also referred to as "official(s)") shall include specified members of the president's staff, vice presidents, associate and assistant vice presidents, deans, associate and assistant deans, chairs, specified directors and other specified positions, as designated on a list which shall be approved by the president. The list of executive officials may be modified from time to time at the discretion of the president.

B. Terms of Employment for Executive Officials

Executive officials are "at will" employees who serve at the pleasure of their supervisors and the Board of Trustees and can be terminated without cause. An executive official who has tenure in an academic department or similar unit shall retain the right to return to the faculty in the event the administrative appointment is terminated. Executive officials shall also comply with and be governed by procedures which are approved by the president. Compliance with procedures which are approved by the president shall not alter executive officials' status as at will employees.

C. Salary Determination and Performance Evaluation for Executive Officials

The salaries of executive officials are determined each year by the president, after considering the recommendations of the respective supervisors. Pay increases for executive officials are based solely on performance; therefore, executive officials are not eligible for progression pay.

Executive officials are reviewed annually, if not more frequently, by their supervisors.

In addition, most executive officials will receive comprehensive formal reviews at intervals of approximately five years. These five-year reviews will be conducted by the supervisors of the executive officials. Criteria for a five-year review shall be set by the supervisor, after consultation with the president or the appropriate member of the president's staff. This comprehensive review will include consultation with representatives from the various constituencies served by the supervisor's department. Among the qualities to be evaluated are: knowledge and ability, initiative, judgment, tact, leadership capability, ability to communicate effectively and to resolve conflicts, commitment to professional growth, ability to manage budgets, ability to delegate responsibility and effectively prioritize duties, and commitment to the work of the institution.

The purpose of both the annual and of the more extensive five-year reviews is to provide an evaluation of executive performance to assist in decisions regarding

continuation of employment, salary determinations, and other personnel considerations, and to assist officials in efforts at improvement.

At the conclusion of each review, the supervisor shall report findings and recommendations to the president or the appropriate vice president who will make the final determination. The supervisor will then advise the executive official of the findings and results of the review and discuss them with the official. A final decision regarding the termination of an executive official shall only be made by the Board of Trustees.

D. Academic Rank and Tenure for Academic Administrators

For purpose of this section, "academic administrators" refers to the following positions within the University:

Provost/VPAA (including associate/assistant provosts or VPs)
Academic deans
Associate/assistant deans
Chairs/directors of academic departments/schools

Academic administrators are executive officials who are involved with combinations of functions that are directly related to instruction and research/creative activities.

Academic administrators shall not hold or be eligible for tenure in their administrative positions; however, upon initial appointment to the executive official position, an academic administrator may qualify for rank and tenure as a faculty member in an appropriate academic department of the University.

The obligation to qualify for rank and tenure will be stated in the position announcement for the academic administrator.

An incumbent academic administrator appointed without rank and tenure may request consideration for rank and tenure as a faculty member in the appropriate department. Such requests shall be made in accordance with timetables and procedures developed by the Office of Academic Affairs. Incumbent academic administrators who do not request review or who do not receive tenure shall not be prejudiced thereby in regard to their administrative appointments.

Reviews of academic administrators for rank and tenure as faculty members shall be (to the extent feasible) conducted using the criteria contained in the faculty contract as supplemented by the criteria in approved departmental policy statements and in accordance with any review procedures that are developed by the Office of Academic Affairs.

Sole power to confer tenure rests with the Board of Trustees, which awards tenure by official action approving the President's tenure recommendations. Nothing contained in this policy shall be construed to restrict the Board of Trustees in the exercise of its right to confer academic rank and tenure upon persons occupying administrative positions.

E. Termination of Employment of Executive Officials

Terminations of executive officials require approval by the Board of Trustees. If permitted by law, the Board of Trustees will consider the matter of termination in closed session if the executive official so requests.

When the Board of Trustees decides to permanently terminate the University employment of an executive official, the affected official shall, except as otherwise described herein, based on years of regular, continuous, full-time service at the University, receive the following notice of termination:

<u>Years of regular, continuous full-time University service</u>	<u>Weeks of notice</u>
Less than five years	12 weeks
Five years, but less than ten years	26 weeks
Ten or more years	52 weeks

In lieu of part or all of the notice, the Board of Trustees may, at its sole discretion, pay the official an amount equal to the official's salary for the notice period in question. For example, an employee with eleven years of service could receive, at the Board of Trustees' sole discretion, either fifty-two weeks pay or fifty-two weeks notice, or twelve weeks notice and forty weeks pay, or any other combination of pay and notice totaling fifty-two weeks.

When the Board of Trustees deems the termination of an executive official to be for misconduct, the Board of Trustees may, at its sole discretion, elect not to provide the notice, or pay in lieu of notice, provided in this policy. If a discrepancy exists between the length of notice specified in the letter of appointment and in this policy, the letter of appointment will prevail.

An executive official whose administrative appointment is terminated, but who is offered another full-time appointment at the University, shall not be entitled to the notice, or pay in lieu of notice, provided in this policy. For example, a tenured executive official whose administrative appointment is terminated and who is offered the opportunity to return to the faculty shall not be entitled to notice, or pay in lieu of notice.

F. Executive Officials Policy and Procedures in Relation to Human Resources Policies/Procedures Manual.

The policy governing executive officials adopted by the Board of Trustees (also referred to as the "Executive Officials Policy") and procedures governing executive officials, as approved by the president are exceptions to some of the policies and procedures governing all non-bargaining Western Michigan University employees, as published in the Human Resources Policies/Procedures Manual. Those matters not specifically addressed by the Executive Officials Policy and procedures governing executive officials are covered by the policies and procedures for all non-

bargaining employees, and are set forth in the Human Resources Policies/Procedures Manual.

(Approved by Board of Trustees June 24, 1988; positions changed by president August, September, and November 1988; January, April, May, June, and October 1989; January, June, July, and October 1990; January and September 1991)

Revised October 1991

RECOMMENDATION RE REVISED 1999/00 GENERAL FUND OPERATING BUDGET

Background

It is our practice to present a revised budget for the General Fund to the Board of Trustees at its June meeting. Such action is necessary due to inevitable alterations in the estimated budget that is adopted by the Board at the beginning of each fiscal year. Examples of alterations to the adopted budget include the allocation of funds reserved for specific purposes to various operating units in the General Fund, i.e., pooled equipment funds, sabbatical leave funds, and certain compensation improvement funds. There are also programmatic funding adjustments that come into play as a result of decisions made by various administrative units. As in the past, it is the intent of the administration to carry forward lapsed departmental balances to cover programmatic commitments. The attached General Fund Budget represents our final estimate of all revenues and expenditures for the 1999/00 fiscal year.

Recommended Motion

It is recommended that the attached General Fund Budget and administrative intent as to lapsed departmental balances for 1999/00 be approved.

WESTERN MICHIGAN UNIVERSITY
General Fund Budget
1999/00

	<u>1999/00 Estimated Board Budget</u>	<u>Change</u>	<u>1999/00 Final Board Budget</u>
<u>REVENUE</u>			
State Appropriation - Base	\$116,517,837	\$0	\$116,517,837
Tuition - On & Off-Campus	90,499,746	634,164	91,133,910
Investment Income	897,942	126,642	1,024,584
Indirect Cost Recovery	1,500,000	585,422	2,085,422
Special Fees	860,000	74,398	934,398
All Other	380,605	486,219	866,824
Prior Yr Carry-Over-Cont Proj	0	15,429,291	15,429,291
Departmental Revenue	725,607	472,343	1,197,950
	<u>725,607</u>	<u>472,343</u>	<u>1,197,950</u>
Total Revenue	<u>\$211,381,737</u>	<u>\$17,808,479</u>	<u>\$229,190,216</u>
<u>EXPENSE</u>			
Instruction:			
Eng & Applied Sciences	\$9,043,801	\$906,176	\$9,949,977
Business	11,036,104	312,408	11,348,512
Education	10,149,728	1,279,208	11,428,936
Continuing Education	5,138,363	(367,108)	4,771,255
Arts & Sciences	39,057,177	4,343,475	43,400,652
Aviation	1,649,514	(69,079)	1,580,435
Fine Arts	8,408,584	816,109	9,224,693
Health & Human Services	8,780,728	330,190	9,110,918
Misc. Units & Reserves	6,584,822	(1,491,989)	5,092,833
Sub-Total Instruction	<u>99,848,821</u>	<u>6,059,390</u>	<u>105,908,211</u>
Research	2,878,133	3,507,128	6,385,261
Public Service	2,598,887	329,604	2,928,491
Academic Support	24,054,763	3,163,482	27,218,245
Student Affairs	17,815,064	1,225,890	19,040,954
Institutional Support	23,018,593	2,761,640	25,780,233
Operation & Maint of Plant	25,800,205	544,349	26,344,554
Financial Aid	17,006,820	(1,422,553)	15,584,267
Target Budget Reduction	(1,645,058)	1,645,058	0
Excess Expense over Revenue	5,509	(5,509)	0
	<u>5,509</u>	<u>(5,509)</u>	<u>0</u>
Total Expense	<u>\$211,381,737</u>	<u>\$17,808,479</u>	<u>\$229,190,216</u>

RECOMMENDATION RE CONTINUATION OF 1999/00 BUDGET INTO 2000/01

Background

We are not prepared to recommend the adoption of a 2000/01 General Fund Budget at this time since data on our state appropriation for 2000/01 have not been finalized. It is important that our authority to expend funds on behalf of the University be continued. Following our past practice, we offer the following resolution as an alternative until such time as we have an approved General Fund Budget for 2000/01.

Resolution

WHEREAS, the final public appropriations act has not been adopted for the state fiscal year 2000/01, and

WHEREAS, it is thus impossible for the Western Michigan University Board of Trustees to adopt an operating budget for the fiscal year ended June 30, 2001,

NOW THEREFORE BE IT RESOLVED, that the authority of the 1999/00 budget be continued, and the University be authorized to continue its normal operations under this authority until such time as a 2000/01 operating budget is adopted by the Western Michigan University Board of Trustees.

Recommended Motion

It is recommended that the Trustees approve the proposed resolution.



RECOMMENDATION re FALL SEMESTER 2000 TUITION RATES

It is recommended that effective with the Fall Semester, 2000 the following tuition rates be approved. These rates represent a 3.0% increase in tuition and required fees over the Fall Semester 1999 rates.

<u>GROUP</u>	<u>Basis</u>	<u>Current</u>	<u>Proposed</u>
Resident Undergrad-Lower	Cr. Hr.	\$ 111.40	\$ 115.34
Resident Undergrad-Upper	Cr. Hr.	124.91	129.26
Resident Graduate	Cr. Hr.	159.62	165.16
Non-Resident Undergrad-Lower	Cr. Hr.	279.60	288.59
Non-Resident Undergrad-Upper	Cr. Hr.	314.03	324.05
Non-Resident Graduate	Cr. Hr.	384.22	396.50

REQUIRED FEES:

Enrollment Fee (2000/01 Full-Time Students)*	\$ 578.00
Student Assessment Fee (2000/01 Full-Time Students)	\$ 24.00

*The Enrollment Fee is a single per capita assessment which covers: Health Center Operations Fee; Technology Fee, covering information systems services for students; Facility Fee, for auxiliary building debt requirements; Recreation Fee, for recreation building debt service and building operations; and Infrastructure Fee, for deferred maintenance projects.



Western Michigan University
Board of Trustees
Budget and Finance Committee

Agenda Item No. 10
June 23, 2000

QUARTERLY CASH REPORT

Western Michigan University
Board of Trustees
Budget and Finance Committee

Agenda Item No. 11
June 23, 2000

QUARTERLY ENDOWMENT REPORT

WESTERN MICHIGAN UNIVERSITY
Board of Trustees Meeting
Connable Board Room, Bernhard Center
Friday, September 15, 2000
9 a.m.

AGENDA

- | | |
|---|------------------|
| I. Approval of WMU/AFSCME Contract (ROLL CALL) | Beam |
| 2. General Fund Budget for 2000/01 (ROLL CALL) | Floyd/Honsberger |
| 3. Purchase of Property/Development Agreement (ROLL CALL) | Beam |
| *4. Purchase of Property on 9th Street (ROLL CALL) | Beam |

APPROVAL OF AFSCME CONTRACT - ROLL CALL

Background

On Saturday, August 26, 2000, Western Michigan University, the American Federation of State, County, and Municipal Employees (AFSCME) Local 1668, and Michigan AFSCME Council 25 reached a tentative agreement on a three-year labor contract. A ratification vote for AFSCME bargaining unit members was held on Wednesday, September 6th.

Highlights of this agreement include mutually beneficial changes to the grievance procedure; the disciplinary action process; and the joint union-university apprenticeship, training, and education program. The agreement contains modest benefit enhancements, consistent with those extended to other employee groups in recent years, such as the addition of limited preventive health care coverage.

The economic package includes a 3.25% across the board increase in the first year of the agreement, a 3.25% across the board increase in the second year, and a 3.00% across the board increase in the third year. Each employee is scheduled to receive a lump sum bonus of \$150 in the third year of the agreement. The agreement also calls for additional pay increases for selected job classifications based upon either a significant increase in duties or labor market considerations.

Recommended Motion

It is recommended that the administration be authorized to implement the 2000-2003 agreement with the American Federation of State, County, and Municipal Employees.

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 2
September 15, 2000

GENERAL FUND BUDGET 2000/01 - ROLL CALL

It is recommended that the general fund budget for 2000/01 be approved.

WESTERN MICHIGAN UNIVERSITY
Estimated Beginning Board Budget
Fiscal Year 2000/01

	<u>1999/00</u> <u>Estimated</u> <u>Board Budget</u>	<u>Changes</u>	<u>2000/01</u> <u>Estimated</u> <u>Board Budget</u>
Revenue			
State Appropriations - Base	\$116,517,837	\$7,338,637	\$123,856,474
Tuition - On & Off Campus	90,499,746	7,687,332	98,187,078
Investment Income	897,942	0	897,942
Indirect Cost Recovery	1,500,000	0	1,500,000
Special Fees	860,000	0	860,000
All Other	380,605	0	380,605
Departmental Revenue	725,607	36,316	761,923
Total Revenue	<u>\$211,381,737</u>	<u>\$15,062,285</u>	<u>\$226,444,022</u>
Expense			
Engineering & Applied Science	\$9,043,801	\$429,921	\$9,473,722
Business	11,036,104	509,601	11,545,705
Education	10,149,728	416,287	10,566,015
Continuing Education	5,138,363	1,917,031	7,055,394
Arts & Sciences	39,057,177	2,259,321	41,316,498
Aviation	1,649,514	154,405	1,803,919
Fine Arts	8,408,584	530,780	8,939,364
Health & Human Services	8,780,728	408,255	9,188,983
Misc. Units & Reserves	6,584,822	(881,631)	5,703,191
Sub-Total Instruction	\$99,848,821	\$5,743,970	\$105,592,791
Research	\$2,878,133	(\$16,388)	\$2,861,745
Public Service	2,598,887	255,792	2,854,679
Academic Support	24,054,763	2,189,677	26,244,440
Student Services	17,815,064	1,365,389	19,180,453
Institutional Support	23,018,593	1,915,085	24,933,678
Operation & Maintenance of Plant	25,800,205	839,564	26,639,769
Student Financial Aid	17,006,820	980,049	17,986,869
Sub-Total	\$113,172,465	\$7,529,168	\$120,701,633
Target Budget Reduction	(1,645,058)	1,645,058	0
Excess Income Over Expenses	5,509	144,089	149,598
Total Expense	<u>\$211,381,737</u>	<u>\$15,062,285</u>	<u>\$226,444,022</u>

WESTERN MICHIGAN UNIVERSITY

BUDGET OUTLOOK FOR 2000/01

(September 15th Board of Trustees Meeting)

1999/00 BUDGET BASE PRIOR TO CHANGES (In Thousands)

1999/00 Revenue Base	211,381.7
1999/00 Expense Base	211,381.7

Sub-total - Difference **0.0**

2000/01 BUDGET CHANGES (In Thousands)

REVENUE CHANGES

State Appropriation Increase for 2000/01 (6.30% Increase)	7,338.6
Estimated Tuition Increase for 2000/01	
On-Campus (3.80% Tuition Increase, 3.32% Enrollment Change)	5,630.5
Off-Campus (3.80% Tuition Increase, 0.60% Enrollment Change)	556.8
Distance Education (Self-Instructional Programming, Compressed Video)	1,500.0
Other Revenue	36.3

Sub-total 2000/01 - Revenue Changes **15,062.2**

EXPENSE CHANGES

Compensation Increase	8,892.9
Utilities Increase (6.00%)	354.2
Library Acquisitions (8.00%)	347.8
Equipment (2.00%)	63.2
Student Financial Aid (6.00%)	1,037.7
Part-Time Faculty Funding	500.0
Engineering	130.0
Aviation	110.0
Distance Education	1,500.0
Continuing Education Programming	326.8
Training and Orientation	200.0
Athletics - Gender Equity	250.0
New Building Opening	500.0
PeopleSoft Annual Cost	300.0
Additional Graduate Assistants	200.0
Chair Salary Restructure	200.0

Sub-total 2000/01 - Expense Changes **(14,912.6)**

Excess of Revenue Over Expenditures **149.6**

PURCHASE OF PROPERTY - ROLL CALL

Background Information

Western Michigan University Foundation owns a parcel of real property in the City of Kalamazoo, commonly known as Area 10 of the Arboretum Development consisting of approximately 20 acres. The Foundation has agreed to sell the property to the University. Ownership will be transferred with the execution of a 30-year note for a principal amount of \$1.5 million on behalf of the University to the Foundation. The note is dated September 15, 2000. The effective rate of interest on the note is 10%, with the rate escalating every 10 years by 3%.

The University wishes to develop this property as student residential housing. Long term, it is not the intent of the University to expand its student housing operation. However, new housing needs to be developed before older housing units are taken off line. With the approval of the Board, it is our intent to engage Collegiate Housing Partners, LLC as the developer of this facility. The attached term sheet provides the salient points of the development agreement.

Recommended Action

Board approval is sought to acquire the Area 10 property from the Foundation and to execute the promissory note between Western Michigan University and the Foundation. In addition, we are also asking the Board to authorize the administration to enter into a development agreement with Collegiate Housing Partners, LLC to develop this property as student residential housing.

ARBORETUM -- AREA 10 (the "Project")

Terms Sheet

1. Land Ownership. Ownership of the land will transfer from Western Michigan University Foundation to the University as of August 15, 2000. WMU will purchase the real estate from the Foundation on an installment note. It will be a 30-year note for a principal amount of \$1.5 million with an effective interest rate of 10%. The interest rate will escalate every 10 years by 3%. The note will be dated September 15, 2000 and the note payments will occur each June 1, beginning with June 1, 2002.
2. Ownership and Financing. WMU will own the improvements and real estate. WMU will finance the project.
3. Developer. Collegiate Housing Partners, LLC will act as the Developer pursuant to a Development Agreement with WMU. Collegiate Housing Partners, LLC will also enter into a construction management agreement and any other contracts necessary for the development of the Project. Developer will be responsible for all approvals and provide a warranty of construction.
4. Time Frame. Development will begin in August 2000 for completion in two phases. The first phase (50% of Project) must be ready for WMU's 2001 Fall Semester, and the second phase ready for the 2002 Fall Semester. The agreement includes a liquidated damage amount of \$2,000 per unit not ready for occupancy on a timely basis with an additional \$300 due per unit for each 30-day period after August 15th until completed.
5. Approval by WMU. Developer will present to WMU for approval the site plan, schedule, budget and construction management agreement. The construction management agreement will have a maximum guaranteed price, provide for bidding and an open book review by WMU, and allow the construction manager to perform portions of the construction only if it is the winning bidder.
6. Fees. Developer will receive a fee equal to \$1,400,000 payable one-half upon completion of each phase. Construction manager will receive a construction management fee of 5% of the total construction cost.
7. Compliance with State or Federal Laws. The fees will be subject to renegotiation as necessary to comply with state or federal law.
8. Entrance. Primary entrance will be off West Michigan Avenue by way of Emajean Street (a public street) and a secondary entrance off Drake Road by way of Clayborne Drive (or through AYSO).

TERM NOTE

Date: September 15, 2000

Amount: \$1,500,000

Final Installment Due Date: June 1, 2030

THIS NOTE is made as of September 15, 2000, between THE BOARD OF TRUSTEES OF WESTERN MICHIGAN UNIVERSITY, a Michigan constitutional body corporate ("WMU"), and WESTERN MICHIGAN UNIVERSITY FOUNDATION, a Michigan nonprofit corporation (the "Foundation").

WMU's obligation hereunder is not a general obligation but rather a special obligation payable from General Revenues as defined in that certain Trust Agreement between WMU and the Bank of New York, Trustee, dated June 1, 2000.

The Foundation owns a parcel of real property in the City of Kalamazoo, Kalamazoo County, Michigan, commonly known as Area 10 of the Arboretum Development consisting of approximately 20 acres (the "Property"). The Foundation has agreed to sell the Property to WMU, and WMU has agreed to purchase the Property from the Foundation and make payments for the purchase pursuant to this Note.

1. Promise to Pay. WMU promises to pay to the order of the Foundation, at its offices of 3060 Seibert Administration Building, Western Michigan University, Kalamazoo, Michigan, the sum of One Million Five Hundred Thousand U.S. Dollars (\$1,500,000) and to pay interest on the unpaid balance as set forth below.

The term of this Note is thirty (30) years. This Note shall be payable in twenty-nine (29) annual installments beginning on the 1st day of June, 2002, and continuing on the same day of each year until full payment of principal and interest as follows:

<u>Period</u>	<u>Interest Rate</u>	<u>Annual Payment</u>
Sept. 15, 2000 to but not including June 1, 2001	10%	None Due
June 1, 2001 to but not including June 1, 2002	10%	\$309,835.96
June 1, 2002 to but not including June 1, 2010	10%	\$154,917.98
June 1, 2010 to but not including June 1, 2020	13%	\$191,450.57
June 1, 2020 to but not including June 1, 2030	16%	\$214,120.63

The foregoing notwithstanding, the final installment shall be equal to the entire unpaid balance of principal, accrued interest, and any charges due under this Note.

2. Prepayment. This Note may be prepaid in whole or in part at any time, without premium or penalty, and in the case of prepayment of less than all of the outstanding principal and interest of this Note, the prepayment will be applied first to accrued but unpaid interest and then to principal. If any payment applied by the Foundation to this Note is subsequently set aside, recovered, rescinded or otherwise required to be returned or disgorged by the Foundation for any reason (pursuant to bankruptcy proceedings, fraudulent conveyance statutes, or otherwise), this Note shall be deemed to have continued in existence, notwithstanding the application, and this Note shall be enforceable as to the amount of such payment as fully as if the Foundation had not received and applied the payment.

3. Security. This Note is unsecured. The Foundation hereby waives any vendor's lien rights, or rights to recover the Property that it has with respect to the Property.

4. Right of First Refusal. Should WMU seek to sell, assign, or transfer all or substantially all of the Property, WMU shall first offer to sell such real property to the Foundation. Notice of a proposed sale shall be given to the Foundation and shall consist of an offer to sell such real property to the Foundation upon the same terms and conditions as proposed to the bona fide purchaser. The Foundation may exercise its right of first refusal by delivery of written notice thereof to WMU within 30 days after receipt of such offer. Notice shall specify the date for closing within 60 days thereafter and the purchase shall be completed upon the same terms and conditions as contained in such offer, except as may be otherwise agreed upon by the parties. The right of first refusal granted herein shall extend only for the terms of this Note.

5. Default. Occurrence of any of the following events shall be an "Event of Default" under this Note: (a) non-payment when due and continuing for ten (10) days thereafter, of any amount due and payable under this Note to the Foundation; or (b) WMU becomes insolvent or unable to pay debts as they mature or makes an assignment for the benefit of creditors or any proceeding is instituted by or against any of them under any bankruptcy, insolvency or similar laws or any judgment is entered or any writ of attachment, garnishment or execution or tax lien is issued or levied against it or any of its property

6. Remedies on Default. Upon occurrence of an Event of Default: (a) this Note shall, at the Foundation's option, be immediately due and payable without demand or notice; and (b) the Foundation may exercise any right and remedies granted to it by this Note, or otherwise available to the Foundation under applicable law. WMU agrees to pay all expenses of the Foundation, including reasonable attorneys' fees incurred by the Foundation, in seeking collection of this Note (including participating or taking action in any bankruptcy or other insolvency proceeding of WMU).

7. Waivers. WMU waives demand, presentment, notice of dishonor and protest and consents to: (a) any extension or postponement of the time for payment; (b) any renewal of this Note or indulgences granted by the Foundation with respect to enforcement of its terms; (c) the addition, substitution or release of any maker or guarantor; and (d) the election by the Foundation not to seek enforcement against any person or entity which may be liable for payment of this Note.

8. Miscellaneous. No delay on the part of the Foundation in the exercise of any right or remedy shall operate as a waiver. No single or partial exercise by the Foundation of any right or remedy shall preclude any other future exercise of that right or remedy or the exercise of any other right or remedy. The terms and conditions of this Note may not be amended, waived or modified except in a writing signed by an officer of the Foundation expressly stating that the writing constitutes an amendment, waiver, or modification of the terms of this Note. A waiver on one occasion shall not be construed as a waiver of that term on any future occasion. Acceptance of partial or late payments owing on this Note at any time shall not be deemed a waiver of any default. All rights, remedies and security granted to the Foundation herein are cumulative and in addition to other rights, remedies or security which may be granted elsewhere or by law. Whenever possible, each provision of this Note shall be interpreted in such manner as to be effective and valid under applicable law. If any provision hereof shall be declared invalid or illegal it shall be ineffective to the extent of such prohibition or invalidity, without invalidating the remainder of the provision or the remaining provisions of this Note. Any reference to the Foundation shall include any holder of this Note and any holder shall succeed to the Foundation's rights. This Note shall bind the successors and assigns of WMU. This Note has been executed in Michigan and is governed by Michigan law.

Borrower:

BOARD OF TRUSTEES OF WESTERN MICHIGAN
UNIVERSITY

By: _____

Its: _____

PURCHASE OF PROPERTY ON 9th STREET - ROLL CALL

Background

The University has the opportunity to acquire approximately 52 acres of land located in Oshtemo Township along 9th Street between KL Avenue and West Main Street. This land which has been used to date as a farm, is relatively flat and is thought to be a good alternative location for the current soccer fields which are presently located at Baker Farm. As you are aware the Business Technology and Research Park will ultimately encompass the existing soccer fields. The purchase of the property is structured in the following manner. WMU will agree to purchase 43.5 acres for \$11,500 per acre (\$500,250) and the sellers (Mr. and Mrs. George Buckham) will donate 8.71 acres also valued at \$11,500 per acre (\$100,165). The property has been appraised by Mr. David R. Christensen of Christensen & Associates at \$11,000 an acre which is easily within our plus or minus 5% range for negotiating purchases.

The need to complete this acquisition immediately is due to two factors. First, we are seeing a lot of business interest in the BTR Park, and there is a good possibility of a sale and consequent construction of a parcel immediately adjacent to the existing soccer fields. Second, a lot of development is occurring to the west of campus which is limiting our options to relocate our soccer fields. This property is located generally as close to campus as the Baker Farm fields.

Recommended Motion

It is recommended that the administration be authorized to execute all documents necessary to affect the purchase of approximately 52 acres from Mr. and Mrs. George Buckham for the amount of \$500,250.

PURCHASE OF PROPERTY ON 9th STREET - ROLL CALL

Background

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Recommended Motion

It is recommended that the administration be authorized to execute all documents necessary to affect the purchase of approximately 52 acres from Mr. and Mrs. George Buckham for the amount of \$500,250.

PURCHASE OF PROPERTY ON 9th STREET - ROLL CALL

Background

The University has the opportunity to acquire approximately 52 acres of land located in Oshtemo Township along 9th Street between KL Avenue and West Main Street. This land which has been used to date as a farm, is relatively flat and is thought to be a good alternative location for the current soccer fields which are presently located at Baker Farm. As you are aware the Business Technology and Research Park will ultimately encompass the existing soccer fields. The purchase of the property is structured in the following manner. WMU will agree to purchase 43.5 acres for \$11,500 per acre (\$500,250) and the sellers (Mr. and Mrs. George Buckham) will donate 8.71 acres also valued at \$11,500 per acre (\$100,165). The property has been appraised by Mr. David R. Christensen of Christensen & Associates at \$11,000 an acre which is easily within our plus or minus 5% range for negotiating purchases.

The need to complete this acquisition immediately is due to two factors. First, we are seeing a lot of business interest in the BTR Park, and there is a good possibility of a sale and consequent construction of a parcel immediately adjacent to the existing soccer fields. Second, a lot of development is occurring to the west of campus which is limiting our options to relocate our soccer fields. This property is located generally as close to campus as the Baker Farm fields.

Recommended Motion

It is recommended that the administration be authorized to execute all documents necessary to affect the purchase of approximately 52 acres from Mr. and Mrs. George Buckham for the amount of \$500,250.

PURCHASE OF PROPERTY ON 9th STREET - ROLL CALL

Background

The University has the opportunity to acquire approximately 52 acres of land located in Oshtemo Township along 9th Street between KL Avenue and West Main Street. This land which has been used to date as a farm, is relatively flat and is thought to be a good alternative location for the current soccer fields which are presently located at Baker Farm. As you are aware the Business Technology and Research Park will ultimately encompass the existing soccer fields. The purchase of the property is structured in the following manner. WMU will agree to purchase 43.5 acres for \$11,500 per acre (\$500,250) and the sellers (Mr. and Mrs. George Buckham) will donate 8.71 acres also valued at \$11,500 per acre (\$100,165). The property has been appraised by Mr. David R. Christensen of Christensen & Associates at \$11,000 an acre which is easily within our plus or minus 5% range for negotiating purchases.

The need to complete this acquisition immediately is due to two factors. First, we are seeing a lot of business interest in the BTR Park, and there is a good possibility of a sale and consequent construction of a parcel immediately adjacent to the existing soccer fields. Second, a lot of development is occurring to the west of campus which is limiting our options to relocate our soccer fields. This property is located generally as close to campus as the Baker Farm fields.

Recommended Motion

It is recommended that the administration be authorized to execute all documents necessary to affect the purchase of approximately 52 acres from Mr. and Mrs. George Buckham for the amount of \$500,250.

PURCHASE OF PROPERTY ON 9th STREET - ROLL CALL

Background

The University has the opportunity to acquire approximately 52 acres of land located in Oshtemo Township along 9th Street between KL Avenue and West Main Street. This land which has been used to date as a farm, is relatively flat and is thought to be a good alternative location for the current soccer fields which are presently located at Baker Farm. As you are aware the Business Technology and Research Park will ultimately encompass the existing soccer fields. The purchase of the property is structured in the following manner. WMU will agree to purchase 43.5 acres for \$11,500 per acre (\$500,250) and the sellers (Mr. and Mrs. George Buckham) will donate 8.71 acres also valued at \$11,500 per acre (\$100,165). The property has been appraised by Mr. David R. Christensen of Christensen & Associates at \$11,000 an acre which is easily within our plus or minus 5% range for negotiating purchases.

The need to complete this acquisition immediately is due to two factors. First, we are seeing a lot of business interest in the BTR Park, and there is a good possibility of a sale and consequent construction of a parcel immediately adjacent to the existing soccer fields. Second, a lot of development is occurring to the west of campus which is limiting our options to relocate our soccer fields. This property is located generally as close to campus as the Baker Farm fields.

Recommended Motion

It is recommended that the administration be authorized to execute all documents necessary to affect the purchase of approximately 52 acres from Mr. and Mrs. George Buckham for the amount of \$500,250.

WESTERN MICHIGAN UNIVERSITY
Board of Trustees Meeting
Connable Board Room, Bernhard Center
Friday, September 15, 2000
9 a.m.

AGENDA

- I. Approval of WMU/AFSCME Contract (ROLL CALL) Beam
2. General Fund Budget for 2000/01 (ROLL CALL) Floyd/Honsberger
3. Purchase of Property/Development Agreement (ROLL CALL) Beam
- *4. Purchase of Property on 9th Street (ROLL CALL) Beam

WESTERN MICHIGAN UNIVERSITY
Board of Trustees Meeting
Connable Board Room, Bernhard Center
Friday, September 15, 2000
9 a.m.

AGENDA

- I. Approval of WMU/AFSCME Contract (ROLL CALL) Bean
2. General Fund Budget for 2000/01 (ROLL CALL) Floyd/Honsberger
3. Purchase of Property/Development Agreement (ROLL CALL) Bean
- *4. Purchase of Property on 9th Street (ROLL CALL) Bean

WESTERN MICHIGAN UNIVERSITY
Board of Trustees Meeting
Connable Board Room, Bernhard Center
Friday, September 15, 2000
9 a.m.

AGENDA

- I. Approval of WMU/AFSCME Contract (ROLL CALL) Beam
2. General Fund Budget for 2000/01 (ROLL CALL) Floyd/Honsberger
3. Purchase of Property/Development Agreement (ROLL CALL) Beam
- *4. Purchase of Property on 9th Street (ROLL CALL) Beam

WESTERN MICHIGAN UNIVERSITY
Board of Trustees Meeting
Connable Board Room, Bernhard Center
Friday, September 15, 2000
9 a.m.

AGENDA

- I. Approval of WMU/AFSCME Contract (ROLL CALL) Beam
2. General Fund Budget for 2000/01 (ROLL CALL) Floyd/Honsberger
3. Purchase of Property/Development Agreement (ROLL CALL) Beam
- *4. Purchase of Property on 9th Street (ROLL CALL) Beam

WESTERN MICHIGAN UNIVERSITY BOARD OF TRUSTEES
REGULAR MEETING
FRIDAY, OCTOBER 27, 2000
CONNABLE BOARD ROOM, BERNHARD CENTER
10:30 a.m.

AGENDA

I. PROCEDURAL ITEMS

- | | |
|--|----------|
| 1. Remarks by the Chair | Franklin |
| 2. Remarks by the President | Floyd |
| 3. Acceptance of the Agenda | Franklin |
| 4. Approval of the Minutes of the June 23, 2000 and
September 15, 2000 Regular Meetings | Franklin |

II. ACTION ITEMS

- | | | |
|-----------|---|----------|
| ROLL CALL | 5. Presidential Evaluation/Compensation Recommendation | Chormann |
| | 6. Authorization to Confer Degrees | Kocher |
| | 7. Recommendation re Honorary Degree | Floyd |
| | 8. Recommendation re 2001 Meeting Dates | Kocher |
| | 9. Academic and Student Affairs Committee Recommendations | Krause |
| | a. Grant Report | ASA-2 |
| | b. Personnel Report | ASA-3 |
| | c. Intellectual Property Policy | ASA-4 |
| | d. Establishment of Center for African Development
Policy Research | ASA-5 |
| | 10. Budget and Finance Committee Recommendations | Klehs |
| | a. Gift Report | BF-2 |
| | b. Personnel Report | BF-3 |
| | c. Consolidated Central Dispatch Operation | BF-4 |
| ROLL CALL | d. Ratification of WMU/POA Contract | BF-5 |

III. INFORMATIONAL ITEMS

- | | |
|----------------------------|----------|
| 11. Remarks by the Provost | Dobney |
| 12. Public Comments | Franklin |

ROLL CALL IV. EXECUTIVE SESSION

Franklin

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 1
October 27, 2000

REMARKS BY THE CHAIR

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 2
October 27, 2000

REMARKS BY THE PRESIDENT

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 3
October 27, 2000

ACCEPTANCE OF THE AGENDA

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 4
October 27, 2000

APPROVAL OF THE MINUTES OF THE JUNE 23, 2000 and SEPTEMBER 15, 2000 REGULAR MEETINGS

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 5
October 27, 2000

PRESIDENTIAL EVALUATION/COMPENSATION RECOMMENDATION - ROLL CALL

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 6
October 27, 2000

AUTHORIZATION TO CONFER DEGREES

It is recommended that the President of the University be authorized to confer degrees at the December 9 commencement ceremonies as recommended by the Faculty.

RECOMMENDATION RE HONORARY DEGREE

It is recommended that an honorary Doctor of Public Service degree be awarded to Senator John J. H. Schwarz, M.D. in recognition of his service to the people of the state of Michigan. The degree will be presented at December 9 commencement ceremonies.

RECOMMENDATION RE 2001 MEETING DATES

It is recommended that the 2001 Board meeting dates be approved as follows:

January 19 (afternoon)

April 20

June 22

September 14

October 26

December 7

GRANT REPORT

It is recommended that the grant report for June, July, August and September 2000 be approved.

(Tab ASA-2)

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 9b.
October 27, 2000

PERSONNEL REPORT

It is recommended that the personnel report be approved.

(Tab ASA-3)

INTELLECTUAL PROPERTY POLICY

It is recommended that the WMU intellectual property policy be approved.

(Tab ASA-4)

ESTABLISHMENT OF CENTER FOR AFRICAN DEVELOPMENT POLICY RESEARCH

It is recommended that the establishment of the Center for African Development Policy Research be approved.

(Tab ASA-5)

GIFT REPORT

It is recommended that the gift report for June, July, August and September 2000 be approved.

(Tab BF--2)

Western Michigan University
Board of Trustees Meeting

Agenda Item No.10b.
October 27, 2000

PERSONNEL REPORT

It is recommended that the personnel report be approved.

(Tab BF-3)

CONSOLIDATED CENTRAL DISPATCH OPERATION

It is recommended that the resolution be approved authorizing the University to express its intent to merge its dispatch center operations into a county-wide consolidated central dispatch.

(Tab BF-4)

RATIFICATION OF WMU/POA CONTRACT - ROLL CALL

It is recommended that the collective bargaining agreement between the University and the Police Officers Association be approved.

(Tab BF-5)

Western Michigan University
Board of Trustees Meeting

Agenda Item No.11
October 27, 2000

REMARKS BY THE PROVOST

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 12
October 27, 2000

PUBLIC COMMENTS

Western Michigan University
Board of Trustees Meeting

Agenda Item No. IV
October 27, 2000

EXECUTIVE SESSION - ROLL CALL

WESTERN MICHIGAN UNIVERSITY BOARD OF TRUSTEES
Academic and Student Affairs Committee
Friday, October 27, 2000
Room 204, Bernhard Center
9:30 a.m.

AGENDA

Trustee Krause, Chair
Trustee Chormann
Trustee Haworth
Trustee Franklin (ex officio)
President Floyd (ex officio)

I. ACTION ITEMS

- | | |
|--|---------------------------------------|
| 1. Approval of the Minutes of the June 23, 2000
Committee Meeting | Krause |
| 2. Grant Report | Thompson |
| 3. Personnel Report | Dobney/Powell/Thompson/
Beauregard |
| 4. Intellectual Property Policy | Thompson |
| 5. Center for African Development Policy Research | Dobney |

Western Michigan University
Board of Trustees
Academic and Student Affairs

Agenda Item No. 1
October 27, 2000

APPROVAL OF THE MINUTES OF THE JUNE 23, 2000 COMMITTEE MEETING

Grant Report

Background

June 2000

The grant report for the month of June 2000 concludes the reporting for the fiscal year 1999-00. The total for the month of June 2000 was \$6,229,876.20. The fiscal year-to-date total is \$45,884,153.57

Awards by Category

<i>Instruction</i>	830,816.01
<i>Research</i>	3,444,457.57
<i>Public Service</i>	1,721,837.62
<i>Academic Support</i>	202,765.00
<i>Student Services</i>	30,000.00
<i>Institutional Support</i>	0.00
<i>Operations and Maintenance of Plant</i>	0.00
<i>Scholarships and Fellowships</i>	0.00
<i>Total for June 2000</i>	<hr/> \$6,229,876.20

July, August, and September 2000

The grant report for the months of July, August, and September 2000 indicates a total of \$4,455,368.22 in externally funded awards. Of the total, July awards amounted to \$1,063,971.00 or 24 percent, August awards amounted to \$2,919,288.26 or 66 percent, and September awards amounted to \$472,108.96 or 10 percent. The year-to-date total is \$4,455,368.22.

Awards by Category

<i>Instruction</i>	341,419.00
<i>Research</i>	3,034,569.26
<i>Public Service</i>	801,676.96
<i>Academic Support</i>	254,403.00
<i>Student Services</i>	0.00
<i>Institutional Support</i>	0.00
<i>Operations and Maintenance of Plant</i>	0.00
<i>Scholarships and Fellowships</i>	23,300.00
<i>Total for July, August, and September 2000</i>	<hr/> \$4,455,368.22

Recommended Motion

It is recommended that the grant reports for June, July, August, and September 2000 be approved.

Western Michigan University
Grants Awarded
June 2000

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<i>Instruction</i>				
To support a twinning program with Rajagiri (Riser) (New)	Rajagiri (RISER) Pre-MBA	Dr. Howard Dooley Mr. W. Willson Woods Office of International Affairs	\$6,300.00	6/16/00
To support a twinning program with Hindustan College (New)	Hindustan College of Engineering	Dr. Howard Dooley Office of International Affairs	\$4,400.00	6/16/00
TOTAL INSTRUCTION			<u>\$830,816.01</u>	
<i>Research</i>				
To address the need for improved achievement in mathematics by Michigan students by building on th mathematics content and pedagogical background of participating teacher (Supplemental)	National Science Foundation	Dr. Robert Laing Dr. Ruth Ann Meyer Mathematics and Statistics Dr. Mark Jenness Science Studies	\$1,035,999.00	6/30/00
To provide three status reports to serve accountability and immediate development purposes, create a data collection and reporting system for indicators of technological education, and develop guide books to assist Advanced Technological Education centers, projects, and program staff in preparing and providing needed impact and effectiveness information (New)	National Science Foundation	Dr. Arlen Gullickson The Evaluation Center	\$476,790.00	6/7/00
To promote the use of collaborative and interactive technology to ensure that its pre-service teachers meet and practice rigorous standards in the process of infusing their teaching with active collaborative learning practices. (New)	U.S. Department of Education	Dr. Robert Leneway Dean's Office, College of Education	\$382,589.00	6/30/00

Western Michigan University
Grants Awarded
June 2000

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Research To conduct a large survey of county and precinct party officials in the eleven southern states (New)	National Science Foundation	Dr. John Clark Political Science	\$54,072.00	6/26/00
To conduct research and testing in specialized areas of printing science engineering in association with industry (Supplemental)	Various Industries	Dr. Thomas Joyce Paper and Printing Science and Engineering	\$48,766.00	6/30/00
To write a book intended to help build public support for an asset-building anti-poverty strategy by making clear to interested readers what such a strategy means and how they can contribute to it (Supplemental)	The Ford Foundation	Dr. Michelle Miller-Adams Political Science	\$46,000.00	6/26/00
To conduct an evaluation of the Illinois Charter Schools to determine the effectiveness of these schools (New)	Illinois State Board of Education	Dr. Gary Miron The Evaluation Center	\$42,221.00	6/26/00
To assist in the development of a Southwest Michigan knowledge-based technology strategy (New)	Pharmacia and Upjohn Company	Dr. Donald Thompson Office of the Vice President for Research	\$40,000.00	6/30/00
To assist the Defense Logistics Information Services in providing qualitative and quantitative satisfaction survey work (Supplemental)	U.S. Defense Logistics Services Center	Dr. Lowell Crow Dr. Andrew Brogowicz Marketing	\$38,000.00	6/30/00
To develop computer-based component to complement three current constructivist framework courses - Constructing Physics Understanding, Powerful Ideas in Physical Science, and Physics by Inquiry (Supplemental)	San Diego State University Foundati	Dr. Robert Poel Science Studies	\$33,000.00	6/30/00

Western Michigan University
Grants Awarded
June 2000

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<p>Research</p> <p>To utilize pilot studies in three Michigan Communities to formulate a assessment tool that allows communities, regardless of size, location, or demographic composition to systematically discern their civil rights health (New)</p>	Michigan Department of Civil Rights	Dr. Mark Orbe Communication	\$31,868.44	6/26/00
To provide prototype testing (New)	IDEO Product Development	Dr. Tycho Fredericks Industrial and Manufacturing Engineer	\$31,343.16	6/30/00
To perform electron-impact excitation and recombination calculations for a number of astrophysically important ions (New)	The Trustees of Columbia University in the City of New York	Dr. Thomas Gorczyca Physics	\$26,410.00	6/29/00
To conduct a survey assessment of the prevalence of student drug and alcohol use to enable school districts to obtain an accurate estimate of the nature and seriousness of use for 1999-2000 (Supplemental)	Various School Districts	Dr. Thomas VanValey Sociology	\$24,456.00	6/30/00
To cover evaluation activities for years 1 and 2 of Project TIME, a Technology Innovation Challenge Grant to Battle Creek Area Schools (Supplemental)	Battle Creek Public Schools	Dr. James Sanders The Evaluation Center	\$18,400.00	6/7/00
To develop a device capable of transmitting individual (non-multiplexed) signals from several fibers across a rotating interface to mating fibers on the other side of this interface (New)	Litton Poly-Scientific	Dr. Mitchel Keil Industrial and Manufacturing Engineer	\$12,500.00	6/21/00
To evaluate the performance of three different wastewater treatment plan configurations (New)	SBR Technologies Inc.	Dr. Daniel Cassidy Geosciences	\$8,106.00	6/30/00

Western Michigan University
Grants Awarded

June 2000

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Research				
To conduct field evaluation of Merit Online Instructional Materials (New)	Merit Network	Dr. Howard Poole Educational Studies	\$5,950.00	6/23/00
To validate the Stryker sound chamber and accompanying data acquisition system automated to allow for error-free sound measurements (Supplemental)	Stryker Instruments	Dr. Koorosh Maghshineh Mechanical and Aeronautical Engineer	\$4,000.00	6/14/00
To evaluate an experimental grade direct sintered carbide in a seal service environment (New)	Flowserve Corporation	Dr. Molly Williams Dr. Phillip Guichelaar Mechanical and Aeronautical Engineer	\$2,305.00	6/5/00
To improve efficiency of the production processes at Hotset (New)	HOTSET Corporation	Dr. Damodar Golhar Management	\$1,750.00	6/27/00
To measure and analyze sound radiated from the vibration of Parker machinery (New)	Parker Hannifin Corporation	Dr. Koorosh Maghshineh Mechanical and Aeronautical Engineer	\$1,000.00	6/21/00
To provide additional data analysis from the membership questionnaire (Supplemental)	Pokagon Band of the Potawatomi Indians	Ms. Lyndell Bleyer Community Information System	\$350.00	6/29/00
Public Service				
To provide daily living, communication, behavior control, and social skill services to developmentally disabled adults (Continuation)	Kalamazoo Community Mental Health Services	Ms. Carol Sundberg Center for Disability Services	\$823,980.87	6/30/00
TOTAL RESEARCH			<u>\$3,444,457.57</u>	

Western Michigan University
Grants Awarded
June 2000

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Public Service To support the Upward Bound Program which is designed to generate, in program participants, the skills and motivation necessary to complete a program of secondary education and to enter and succeed in a program of postsecondary education (New)	U.S. Department of Education	Ms. Maleeka Love Division of Minority Affairs	\$382,809.00	6/23/00
To fund fellowships that will enable graduate students of superior ability and financial need, who might otherwise not enroll in Ph.D. programs, to pursue and obtain doctoral degrees in mathematics (Supplemental)	U.S. Department of Education	Dr. Ruth Ann Meyer Dr. John Petro Mathematics and Statistics	\$127,500.00	6/30/00
To provide substance abuse treatment services for prisoners, parolees, and probationers at selected correctional facilities (Supplemental)	Michigan Department of Corrections	Dr. C. Dennis Simpson Mr. James Kendrick School of Community Health Services	\$115,000.00	6/30/00
To provide a geographic information system, a global positioning system groundwater data handling, and other facilitation services to local health departments in Southwest Lower Michigan that are participating in the source water assessment program (Continuation)	Michigan State University	Ms. Lauren Hughes Geosciences Dr. David Dickason Geography	\$90,542.00	6/9/00
To provide substance abuse residential treatment services in a prison setting (Supplemental)	Michigan Department of Corrections	Dr. C. Dennis Simpson Mr. James Kendrick School of Community Health Services	\$43,242.00	6/30/00
To assist the district with science curriculum development and design professional development program to enable teachers and administrators to provide standards-based learning experience in science to students (New)	Croswell-Lexington School District	Dr. Robert Poel Science Studies	\$32,235.00	6/30/00

Western Michigan University
Grants Awarded

June 2000

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<i>Public Service</i> To support the transfer of petroleum technology to domestic oil and gas producers (Continuation)	Petroleum Technology Transfer Council	Dr. William Harrison, III Geosciences	\$25,000.00	6/29/00
To fund satellite distribution of "Broadway Revisited" to public radio stations nationwide (New)	Irving S. Gilmore Foundation	Mr. Floyd Pientka WMUK	\$20,300.00	6/30/00
To provide supervisory aftercare services for drug- and alcohol-dependent federal offenders (Continuation)	U.S. District Court	Mr. James Kendrick School of Community Health Services	\$15,317.75	6/30/00
To assist Crowell-Lexington School District with coordinating their Goals 2000 Professional Development Grant, developing a five-year science education plan, applying for science grants, investigating possible funding for a parent/volunteer coordination/outreach director, and applying for funding for the position if available (New)	Crowell-Lexington School District	Ms. Kristen Hitchings Center for Community Asset Building	\$14,475.00	6/23/00
To plan, conduct and collect evaluation data for full field test of the "Nature of Light," and "High Interactions with Matter" modules for teachers (Renewal)	Louisiana State University	Dr. Robert Poel Science Studies	\$10,000.00	6/30/00
To provide scoring services for authorized users of the National Association of Secondary School Principals school climate survey and satisfaction survey (Supplemental)	National Association of Secondary School Principals	Dr. Arlen Gullickson The Evaluation Center	\$8,704.00	6/7/00
To provide scoring services for authorized users of the National Association of Secondary School Principals school climate survey and satisfaction survey (Supplemental)	National Association of Secondary School Principals	Dr. Arlen Gullickson The Evaluation Center	\$8,235.00	6/30/00

Western Michigan University
Grants Awarded
June 2000

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Public Service				
To assist the school district with science/math inquiry-based hands-on curriculum enrichment, developing a literacy/technology program, and designing parent workshops (Supplemental)	Crosswell-Lexington School District	Ms. Kristen Hitchings Center for Community Asset Building	\$2,497.00	6/23/00
To target low-income students, first generation students, and students from groups underrepresented in graduate education to help them reach their potential and gain access to careers in graduate education and doctoral studies (Supplemental)	U.S. Department of Education	Dr. Martha Warfield Division of Minority Affairs	\$1,000.00	6/23/00
To serve 50 high school students annually through a Math and Science Upward Bound program (Supplemental)	U.S. Department of Education	Dr. Martha Warfield Division of Minority Affairs	\$1,000.00	6/23/00
TOTAL PUBLIC SERVICE			<u>\$1,721,837.62</u>	
Academic Support				
To support the manufacturing engineering program's goal of producing job-ready graduates for industry and in strengthening the program prior to its ABET accreditation visit in 2001 (New)	Society of Manufacturing Engineers	Dr. William Peterson Industrial and Manufacturing Engineer	\$104,010.00	6/30/00
To provide funding for the Michigan Courage to Teach Program (New)	Wege Foundation	Dr. Julie Stoffels Dean's Office, College of Education	\$51,000.00	6/23/00

Western Michigan University
Grants Awarded
June 2000

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Academic Support				
To provide eight seats of Autodesk' Inventor and one seat of MICROCADAM's Helix 99 software to enhance the design and modeling facilities for the department and college; the software will be initially introduced at the upper-level courses in Design curriculum (New)	Society of Manufacturing Engineers	Dr. Jorge Rodriguez Dr. Mitchel Keil Mr. Murari Shah Industrial and Manufacturing Engineer	\$45,255.00	6/27/00
To fund purchase of SME publication for addition to the manufacturing engineering department library in Muskegon (New)	Society of Manufacturing Engineers	Dr. William Peterson Industrial and Manufacturing Engineer	\$2,500.00	6/27/00
TOTAL ACADEMIC SUPPORT			\$202,765.00	
Student Services				
To implement a social mentoring program as a means of reducing underage and excessive drinking among first year students (New)	Michigan Department of Community Health	Mr. Victor Manzoni Office of the Vice President for Student Affairs	\$30,000.00	6/26/00
TOTAL STUDENT SERVICES			\$30,000.00	
TOTAL GRANTS AWARDED			\$6,229,876.20	

Western Michigan University
Grants Awarded
July, August, and September 2000

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Instruction				
To prepare school psychologists to serve students with high-incidence disabilities (New)	U.S. Department of Education	Dr. Kristal Ehrhardt Dr. Edward Daly Psychology	\$135,634.00	8/11/2000
To hold a six-week summer seminar on Anglo-Saxon manuscripts and texts for college and university teachers at the British Library, London (New)	National Endowment for the Humanities	Dr. Paul Szarmach Dr. Timothy Graham Medieval Institute	\$128,007.00	8/31/2000
To prepare travel instructors with the competencies necessary to work with individuals who have mobility limitations (Continuation)	U.S. Department of Education	Dr. William Wiener Blind Rehabilitation	\$73,778.00	8/31/2000
To identify motivated under-represented minority students in high schools or community colleges and encourage them to obtain a baccalaureate degree and enter biomedical research careers (Supplemental)	U.S. Department of Health and Human Services	Dr. Gyula Ficsor Biological Sciences Dr. Leonard Ginsberg Dean's Office, College of Arts and Sciences	\$4,000.00	9/30/2000
TOTAL INSTRUCTION			\$341,419.00	
Research				
To revitalize the Kalamazoo River watershed through a collaborative project assessing exposure, the transport of contaminants, and remediation of contaminated soils (New)	Environmental Protection Agency	Dr. Charles Ide Environmental Institute Dr. Jay Means Chemistry	\$950,200.00	8/31/2000
To support research and technology development in partnership with three other universities and a state school for the blind that will aid blind and low vision pedestrians in negotiating complex intersections (Supplemental)	U.S. Department of Health and Human Services	Dr. Richard Long Blind Rehabilitation	\$600,027.00	7/31/2000
To provide a look into female participation in nontraditional vocational education (Continuation)	U.S. Department of Education	Dr. Paula Kohler Educational Studies	\$179,923.00	7/10/2000

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Research				
To support the research project, Mold Design Strategy to Improve Process Repeatability: Systems Analysis Phase (New)	Research and Technology Institute	Dr. Paul Engelmann Industrial and Manufacturing Engineering	\$178,550.00	9/8/2000
To conduct research and provide testing services in specialized areas of paper science engineering in association with industry (New)	Various Industries	Dr. Thomas Joyce Paper and Printing Science and Engineering	\$111,082.59	8/31/2000
To investigate interactions occurring in collisions between atomic particles (Continuation)	U.S. Department of Energy	Dr. John Tanis Physics	\$110,000.00	8/31/2000
To improve the nation's evaluation capacity in science and math through materials development, training, direct instruction, and assistance to individuals and organizations that conduct evaluation (Supplemental)	National Science Foundation	Dr. Arlen Gullickson The Evaluation Center	\$99,519.00	8/29/2000
To conduct an evaluation of the Cleveland Community Schools (a charter schools project in Ohio) (New)	The Cleveland Foundation	Dr. Gary Miron The Evaluation Center	\$89,924.00	7/21/2000
To conduct experiments in the role of quorum sensing compounds and their analogues in the physiology of microorganisms (Renewal)	K-QUAY Enterprises, LLC	Dr. Robert Eisenberg Biological Sciences	\$70,000.00	8/11/2000
To study the structure and dynamics of atoms and molecules, photon-matter interactions, multi-electron excitation, and inner-shell photoionization (Supplemental)	U.S. Department of Energy	Dr. Mora Berrah Physics	\$70,000.00	9/15/2000
To study electron gas at a variety of different densities (Continuation)	U.S. Department of Energy	Dr. Clement Burns Physics	\$56,000.00	8/31/2000

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Research				
To conduct an evaluation of the Illinois Charter Schools to determine the effectiveness of these schools (Renewal)	Illinois State Board of Education	Dr. Gary Miron The Evaluation Center	\$49,691.00	7/27/2000
To produce geologic maps of a portion of Van Buren County including: Lawrence, Bangor, Twin Lakes and Pullman (Renewal)	Michigan Department of Environmental Quality	Dr. Alan Kehew Geography Ms. Lauren Hughes Geosciences	\$42,507.00	7/31/2000
To assist the Defense Logistics Information Services in providing qualitative and quantitative satisfaction survey work (Supplemental)	U.S. Defense Logistics Services Center	Dr. Lowell Crow Dr. Andrew Brogowicz Marketing	\$35,000.00	8/2/2000
To support phase four of the research on wear characteristics of copper alloy mold components (Continuation)	Copper Development Association, Inc.	Dr. Paul Engelmann Industrial and Manufacturing Engineering	\$35,000.00	8/29/2000
To conduct electron microscopy examination of tissue samples (Supplemental)	Pharmacia and Upjohn Company	Dr. Leonard Heuving Biological Sciences	\$33,074.00	7/31/2000
To improve safety through development and implementation of a behavior based process (Continuation)	Consumers Energy Company	Dr. John Austin Psychology	\$27,585.00	9/15/2000
To evaluate the impact of depression on the academic performance of university students (New)	Pharmacia	Dr. Werner Sichel Economics	\$25,000.00	9/8/2000
To evaluate a project on innovations in health professions through baseline measurements, a survey of healthcare professionals, and committee reports (Continuation)	Michigan State University/Kalamazoo Center for Medical Studies	Dr. David Hartmann Sociology	\$24,689.00	9/30/2000
To apply Universal Modeling Language to the EEFK software system, a system used by the Michigan Department of Education's Special Education program, Early On, to track services for children (Supplemental)	Interagency Information Systems, L.L.C.	Dr. Robert Trenary Computer Science	\$21,224.74	8/31/2000

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Research				
To study the role of ground-water movement in the destabilization of shoreline bluffs (New)	U.S. Army Corps of Engineers	Dr. Ronald Chase Geosciences Dr. Alan Kehew Geography	\$20,000.00	8/30/2000
To measure and characterize samples of diode materials using a secondary electron emission analysis system (New)	NanoSciences Corporation	Dr. John Miller Chemistry	\$19,679.00	8/31/2000
To evaluate Project Galileo, a project funded by the W.K. Kellogg Foundation to develop servant leaders in an educational community (Supplemental)	Wayne County Regional Educational Services Agency	Dr. Mark Jenness Science Studies	\$19,650.00	8/31/2000
To conduct research and provide testing services in specialized areas of paper science engineering in association with industry (Supplemental)	Various Industries	Dr. Thomas Joyce Paper and Printing Science and Engineering	\$17,410.36	9/29/2000
To implement the fourth year of a four-year research project embedded in an expanded Special Olympics Unified Sports League in collaboration with the Special Olympics of Michigan and the City of Kalamazoo leisure, recreation, and cultural services in order to provide a field training component for WMU students (Continuation)	Special Olympics, International	Dr. Jody Brylinsky Health, Physical Education and Recreation	\$17,000.00	8/11/2000
To conduct research and provide testing services in specialized areas of printing, papermaking, and inks in association with industry (New)	Various Industries	Dr. Thomas Joyce Paper and Printing Science and Engineering	\$15,895.57	8/31/2000
To monitor groundwater chemistry at the former Lakeside Refinery site (New)	Kalamazoo Foundation	Dr. Alan Kehew Geography Mr. Kurt Carlson	\$15,600.00	9/30/2000

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Research To support the 7th International Conference on High Performance Computing (New)	Intel Corporation	Dr. Ajay Gupta Computer Science	\$5,000.00	9/30/2000
To conduct research and provide testing services in specialized areas of printing, papermaking, and inks in association with industry (Supplemental)	Various Industries	Dr. Thomas Joyce Paper and Printing Science and Engineering	\$3,885.60	9/29/2000
To conduct a study regarding the economic impact of the arts on the greater Kalamazoo area (New)	Arts Council of Greater Kalamazoo	Ms. Lyndell Bleyer Community Information System	\$3,740.00	8/30/2000
To assist with the analysis of data on the training needs of allied health staff and professionals for long term care facilities (New)	Healthy Futures	Ms. Lyndell Bleyer Community Information System	\$3,582.00	9/30/2000
To provide data analysis of data collected in support of Vanguard shipping risk assessment (New)	Whirlpool Corporation	Dr. Koorosh Maghshineh Mechanical and Aeronautical Engineering	\$3,400.00	7/21/2000
To provide characterization tests of abrasive articles by pyrolysis and optical microscopy (New)	3M Company	Dr. Philip Guichelaar Mechanical and Aeronautical Engineering	\$3,024.00	8/10/2000
To test five different shift levers to determine their vibration characteristics (New)	Eaton Corporation	Dr. Koorosh Maghshineh Mechanical and Aeronautical Engineering	\$3,000.00	8/10/2000
To support field testing and further development of outcome indicators for programs carried out by community development organizations in the United States (Supplemental)	Development Leadership Network	Dr. Paul Clements Political Science	\$2,713.00	8/2/2000
To improve efficiency of the production processes at Hotset (Supplemental)	HOTSET Corporation	Dr. Damodar Golhar Management	\$1,500.00	8/11/2000

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Research				
To critically examine human resource practices and molding operations at Tristar Molding, Inc. (New)	Tristar Molding Inc.	Dr. Satish Deshpande Management	\$1,000.00	8/2/2000
To research semi-chemical pulping with borax (Supplemental)	U.S. Borax Inc.	Dr. John Cameron Dr. Raja Aravamathan Paper and Printing Science and Engineering	\$1,000.00	8/14/2000
To critically examine human resource practices and molding operations at Tristar Molding, Inc. (Supplemental)	Tristar Molding Inc.	Dr. Satish Deshpande Management	\$200.00	8/11/2000
Public Service			<hr/>	
To target low-income students, first-generation students, and students from groups underrepresented in graduate education to help them reach their potential and gain access to careers in graduate education and doctoral studies (Continuation)	U.S. Department of Education	Ms. Maxine Gilling Division of Minority Affairs	\$213,700.00	8/23/2000
To serve 50 high school students annually through a Math and Science Upward Bound program (Continuation)	U.S. Department of Education	Dr. Martha Warfield Division of Minority Affairs	\$206,000.00	8/14/2000
To provide athletic trainers with a paid internship (New)	Various Health and Educational Agencies	Ms. Gayle Thompson Health, Physical Education and Recreation	\$139,700.00	8/23/2000
TOTAL RESEARCH			\$3,034,569.26	

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Academic Support				
To provide comprehensive academic and personal support to low-income, first-generation, and handicapped college students (Continuation)	U.S. Department of Education	Ms. Marilyn Duke Academic Skills Center	\$200,903.00	8/23/2000
To provide 30 licenses of ArcInfo Geographic Information Systems software (New)	Environmental Systems Research Institute, Inc.	Dr. Charles Emerson Geography	\$43,500.00	7/31/2000
To provide support for two REU (Research Experiences for Undergraduates) students to conduct research in Digital Signal Processing (DSP) using real time DSP hardware (Supplemental)	National Science Foundation	Dr. Ikhlas Abdel-Qader Dr. Hossein Mousavinezhad Electrical and Computer Engineering	\$10,000.00	8/11/2000
TOTAL ACADEMIC SUPPORT			<u>\$254,403.00</u>	
Scholarships and Fellowships				
To support a postgraduate fellowship in the holistic health care graduate certificate program (Renewal)	The John E. Fetzer Institute, Inc.	Dr. Thomas Holmes Holistic Health Care	\$12,300.00	8/30/2000
To support a graduate student to redesign and enhance the environmental institute website for multimedia presentation activities and data (New)	Kalamazoo Foundation	Ms. Barbara Wygant Dr. Charles Ide Environmental Institute	\$11,000.00	9/30/2000
TOTAL SCHOLARSHIPS AND FELLOWSHIPS			<u>\$23,300.00</u>	
TOTAL GRANTS AWARDED			<u>\$4,455,368.22</u>	

PERSONNEL REPORT

Administrative Appointments

David Dickason, Chair, Department of Geography, effective August 1, 2000.

John Luderer, Associate Vice President for Research, effective January 22, 2001.

Paul Ponchillia, Interim Chair, Department of Blind Rehabilitation, effective July 24, 2000 through June 30, 2001.

Thomas Seiler, Interim Director, The Medieval Institute, effective August 7, 2000 through December 10, 2000.

Judith Stone, Interim Chair, Department of History, effective August 1, 2000 through June 30, 2001.

Earlie Washington, Director, School of Social Work, effective November 27, 2000.

Return to Faculty

Hideko Abe, Assistant Professor, Department of Asian and Middle Eastern Languages, effective August 7, 2000.

Bruce Haight, Professor, Department of History, effective September 1, 2000.

Thomas Joyce, Professor, Department of Paper and Printing Science and Engineering, effective June 30, 2001.

Appointment with Tenure

Earlie Washington, Professor, School of Social Work, effective November 27, 2000.

Appointments - Tenure Track

Ikhlas Abdel-Qader, Assistant Professor, Department of Electrical and Computer Engineering, effective August 7, 2000.

Massood Atashbar, Assistant Professor, Department of Electrical and Computer Engineering, effective August 7, 2000.

Wendy Babcox, Assistant Professor, Department of Art, effective August 7, 2000.

Appointments - Tenure Track – (Cont.)

Robert Berkhofer III, Assistant Professor, Department of History, effective August 6, 2001.

Juanita Bogart, Instructor, WMU Bronson School of Nursing, effective August 7, 2000.

Cybele Clark-Mendes, Assistant Professor, Department of Art, effective August 7, 2000.

Alvaro Correa, Associate Professor, Department of Construction Engineering, Materials Engineering, and Industrial Design, effective August 7, 2000.

Barry Goetz, Assistant Professor, Department of Sociology, effective August 6, 2001.

Kevin High, Assistant Professor, College of Aviation, effective August 7, 2000.

Ahalapitiya Jayatissa, Assistant Professor, Department of Construction Engineering, Materials Engineering, and Industrial Design, effective August 7, 2000.

Becky Kirschner, Assistant Professor, Department of Teaching, Learning and Leadership, effective August 7, 2000.

Kelly McDonnell, Assistant Professor, Department of Counselor Education and Counseling Psychology, effective August 7, 2000.

Lawrence Potter, Assistant Professor, Department of Black Americana Studies, effective August 7, 2000.

Edward Roth, Assistant Professor, School of Music, effective August 7, 2000.

Eric Vangsnes, Assistant Professor, Department of Physician Assistant, effective December 11, 2000.

Lisa Whittaker, Assistant Professor, College of Aviation, effective August 7, 2000.

Steven Ziebarth, Assistant Professor, Department of Mathematics & Statistics, effective August 7, 2000.

Reappointments - Term

Elizabeth Amidon, Assistant Professor, Department of English, effective August 7, 2000 through August 5, 2001.

Gwendolyn Barnes, Assistant Professor, Department of Management, effective August 7, 2000 through August 5, 2001.

Reappointments - Term - (Cont.)

Larry Blackmer, Assistant Professor, Department of Teaching, Learning and Leadership, effective August 7, 2000 through August 5, 2001.

Mary Breyfogle, Instructor, Department of Mathematics & Statistics, effective August 7, 2000 through August 5, 2001.

Eileen Buckley, Instructor, Department of Family & Consumer Sciences, effective August 7, 2000 through August 5, 2001.

Darlene Burk, Instructor, Department of Management, effective August 7, 2000 through August 5, 2001.

Josephine Barry Davis, Instructor, Department of Teaching, Learning and Leadership, effective August 7, 2000 through August 6, 2001.

Heidi Douglas-Vogley, Assistant Professor, Department of Speech Pathology and Audiology, effective August 7, 2000 through April 22, 2001.

Loren Huen, Instructor, Department of Mathematics and Statistics, effective August 7, 2000 through August 5, 2001.

Delores Jackson, Instructor, WMU Bronson School of Nursing, effective August 7, 2000 through April 22, 2001.

Paula Jamison, Assistant Professor, Department of Occupational Therapy, effective August 7, 2000 through April 22, 2001.

James Kendrick, Assistant Professor, School of Community Health Services, effective July 1, 2000 through June 30, 2001.

Konstantinos Kokkinos, Instructor, Department of Computer Science, effective August 7, 2000 through August 5, 2001.

Jennifer Krawutschke, Instructor, Department of Mathematics and Statistics, effective August 7, 2000 through August 5, 2001.

Helen Lee, Associate Professor, Department of Blind Rehabilitation, effective August 7, 2000 through August 5, 2001.

John Mellein, Instructor, School of Social Work, effective August 7, 2000 through August 5, 2001.

Frances Morrow, Instructor, School of Social Work, effective August 7, 2000 through August 5, 2001.

Reappointments - Term – (Cont.)

Randy Newsome, Instructor, Department of Mechanical and Aeronautical Engineering, effective August 7, 2000 through August 5, 2001.

David Orchanian, Assistant Professor, Department of Occupational Therapy, effective August 7, 2000 through April 22, 2001.

Esther Page-Wood, Instructor, Department of Marketing, effective August 7, 2000 through August 5, 2001.

Elizabeth Phillips, Instructor, WMU Bronson School of Nursing, effective August 7, 2000 through April 15, 2001.

Judith Rypma, Instructor, Department of English, effective August 7, 2000 through August 5, 2001.

Annette Skellenger, Associate Professor, Department of Blind Rehabilitation, effective August 7, 2000 through August 5, 2001.

Mary Jo Smith, Instructor, Department of Teaching, Learning and Leadership, effective August 7, 2000 through August 5, 2001.

James Thurmond, Instructor, Department of Mathematic and Statistics, effective August 7, 2000 through August 5, 2001.

Carol Weideman, Instructor, Department of Health, Physical Education and Recreation, effective August 7, 2000 through April 22, 2001.

Edo Weits, Assistant Professor, School of Community Health Services, effective August 7, 2000 through August 5, 2001.

Jaclyn West-Frasier, Assistant Professor, Department of Occupational Therapy, effective August 7, 2000 through April 22, 2001.

Appointments - Term

Rajeev Agrawal, Instructor, Department of Computer Science, effective August 7, 2000 through August 2001.

Joyce Anderson, Instructor, WMU Bronson School of Nursing, effective August 7, 2000 through April 15, 2001.

Mary Ann Babcock, Instructor, Department of Mathematics and Statistics, effective August 7, 2000 through August 5, 2001.

Appointments - Term - (Cont.)

Carol Bennett, Instructor, Department of Business Information Systems, effective August 7, 2000 through August 5, 2001.

Louann Bierlein-Palmer, Assistant Professor, Department of Teaching, Learning, and Leadership, effective December 11, 2000 through August 6, 2002.

Mozhdeh Bruss, Assistant Professor, Department of Family and Consumer Sciences, effective August 7, 2000 through August 5, 2001.

Chaya Chandrasekhar, Instructor, Department of Art, effective August 7, 2000 through August 5, 2001.

Miriam Coleman, Instructor, Department of Business Information Systems, effective August 7, 2000 through August 5, 2001.

David Cowles, Instructor, Department of Mathematics and Statistics, effective August 7, 2000 through August 5, 2001.

Lori Farrer, Instructor, Department of Family and Consumer Sciences, effective July 1, 2000 through June 30, 2001.

Scott Friesner, Instructor, Department of English, effective August 7, 2000 through August 5, 2001.

Robert Galler, Instructor, Department of History, effective August 7, 2000 through August 5, 2001.

Erin Hart, Instructor, Department of English, effective August 7, 2000 through August 5, 2001.

Jeremy Hierholzer, Instructor, College of Aviation, effective August 21, 2000 through August 5, 2001.

Karen Hileski, Instructor, Department of Mathematics and Statistics, effective August 7, 2000 through August 5, 2001.

Melissa Howse, Instructor, Department of Science Studies, effective August 7, 2000 through August 5, 2001.

Susan Hubert, Assistant Professor, Department of English, effective August 7, 2000 through August 5, 2001.

Eva Jerome, Instructor, WMU Bronson School of Nursing, effective August 7, 2000 through April 22, 2001.

Appointment - Terms - (Cont.)

Ann Leary, Instructor, School of Social Work, effective August 7, 2000 through August 5, 2001.

John Luczaj, Assistant Professor, Department of Geosciences, effective August 7, 2000 through August 5, 2001.

Cheryl Lyon-Jenness, Assistant Professor, Department of History, effective August 7, 2000 through August 5, 2001.

Paul Manoguerra, Assistant Professor, Department of Art, effective August 7, 2000 through August 5, 2001.

Timothy O'Leary, Instructor, Department of Management, effective August 7, 2000 through August 5, 2001.

Jennifer Ostrom, Assistant Professor, Department of Educational Studies, effective August 7, 2000 through August 5, 2001.

Anne-Marie Oulai, Assistant Professor, Department of Business Information Systems, effective August 7, 2000 through August 5, 2001.

Cynthia Ruoff, Instructor, Department of Foreign Languages and Literatures, effective August 7, 2000 through August 5, 2001.

Jane Schley, Assistant Professor, Department of Family and Consumer Sciences, effective August 7, 2000 through August 5, 2001.

Greg Smith, Instructor, Department of English, effective August 7, 2000 through August 5, 2001.

J. Kelli Sweet, Instructor, Department of History, effective August 7, 2000 through August 5, 2001.

Gayle Thompson, Instructor, Department of Health, Physical Education and Recreation, effective August 7, 2000 through April 22, 2001.

Richard Tierney, Assistant Professor, Department of Philosophy, effective August 7, 2000 through August 5, 2001.

Coleen Travers-Reaume, Instructor, School of Social Work, effective August 7, 2000 through August 5, 2001.

Neal Turner, Instructor, Department of Finance and Commercial Law, effective August 7, 2000 through April 22, 2001.

Appointments – Term – (Cont.)

Philip Ugorowski, Instructor, Department of Physics, effective August 7, 2000 through August 5, 2001.

Joseph Wingard, Assistant Professor, Department of Art, effective August 7, 2000 through August 5, 2001.

Lisa Wolfe, Instructor, WMU Bronson School of Nursing, effective August 7, 2000 through April 22, 2001.

Joint Appointment

William Cobern, Associate Professor, Department of Science Studies and Department of Teaching, Learning and Leadership, effective August 7, 2000.

Change of Department Affiliation

Barbara Harris, Assistant Professor, from Department of Educational Studies to the Department of Teaching, Learning and Leadership, effective August 7, 2000 through August 6, 2002.

Ralph Tanner, Professor, from the Department of Industrial and Manufacturing Engineering to the Department of Electrical and Computer Engineering, effective August 7, 2000.

Reappointments - Adjunct

Susanne Armbruster, Adjunct Assistant Professor, School of Music, effective November 1, 2000 through October 31, 2003.

Virginia Jones, Adjunct Assistant Professor, Department of Environmental Studies, effective November 1, 2000 through October 31, 2003.

Michael Liepman, Adjunct Associate Professor, College of Health and Human Services, effective November 1, 2000 through October 31, 2003.

Sarah Wilkinson, Adjunct Assistant Professor, School of Music, November 1, 2000 through October 31, 2003.

Appointments - Adjunct

Laura Anderson, Adjunct Assistant Professor, School of Social Work, effective November 1, 2000 through October 31, 2003.

Matthew Baldwin-Wilson, Adjunct Assistant Professor, School of Social Work, effective November 1, 2000 through October 31, 2003.

Appointments -- Adjunct - (Cont.)

Stephanie Ballew, Adjunct Assistant Professor, School of Social Work, effective November 1, 2000 through October 31, 2003.

K'Anna Burton, Adjunct Assistant Professor, School of Community Health Services, effective November 1, 2000 through October 31, 2003.

William Cimbalik, Adjunct Assistant Professor, Department of Physician Assistant, effective November 1, 2000 through October 31, 2003.

Hetty Colver, Adjunct Assistant Professor, School of Social Work, effective November 1, 2000 through October 31, 2003.

Rich Compton, Adjunct Assistant Professor, Department of Management, effective November 1, 2000 through October 31, 2003.

Charles Dahlinger III, Adjunct Assistant Professor, School of Community Health Services, effective November 1, 2000 through October 31, 2003.

Felicia Flowers, Adjunct Assistant Professor, School of Community Health Services, effective November 1, 2000 through October 31, 2003.

Daryle Gardner-Bonneau, Adjunct Assistant Professor, Department of Physician Assistant, effective November 1, 2000 through October 31, 2003.

Anne Grima, Adjunct Assistant Professor, School of Social Work, effective November 1, 2000 through October 31, 2003.

Krystal Holland, Adjunct Assistant Professor, Department of Management, effective November 1, 2000 through October 31, 2003.

Barbara Hong, Adjunct Assistant Professor, School of Music, effective November 1, 2000 through October 31, 2003.

Karen Horneffer-Ginter, Adjunct Assistant Professor, School of Community Health Services, effective November 1, 2000 through October 31, 2003.

Kathryn Jean, Adjunct Assistant Professor, School of Social Work, effective November 1, 2000 through October 31, 2003.

Barbara Johnson, Adjunct Assistant Professor, School of Social Work, effective November 1, 2000 through October 31, 2003.

Brad Lawton, Adjunct Assistant Professor, Department of Management, effective November 1, 2000 through October 31, 2003.

Appointments - Adjunct – (Cont.)

Diane Marquess, Adjunct Assistant Professor, School of Social Work, effective November 1, 2000 through October 31, 2003.

Gina Maynard, Adjunct Assistant Professor, School of Social Work, effective November 1, 2000 through October 31, 2003.

Victoria Martin, Adjunct Assistant Professor, School of Community Health Services, effective November 1, 2000 through October 31, 2003.

Marcy Rosen, Adjunct Assistant Professor, School of Social Work, effective November 1, 2000 through October 31, 2003.

Michael Schlinz, Adjunct Assistant Professor, School of Social Work, effective November 1, 2000 through October 31, 2003.

Russ Smith, Adjunct Professor, Department of Theatre, effective November 1, 2000 through October 31, 2003.

Scott Smith, Adjunct Assistant Professor, Department of Occupational Therapy, effective November 1, 2000 through October 31, 2003.

Nicole Vanderlaan, Adjunct Assistant Professor, Department of Physician Assistant, effective November 1, 2000 through October 31, 2003.

David Wingard, Adjunct Assistant Professor, School of Social Work, effective November 1, 2000 through October 31, 2003.

Reappointments - Academic Career Specialist

Alberta Bee, Assistant Academic Career Specialist, WMU Bronson School of Nursing, effective August 7, 2000 through April 22, 2001.

Teri Davis, Assistant Academic Career Specialist, WMU Bronson School of Nursing, effective August 7, 2000 through April 15, 2001.

Cynthia Hutchinson, Academic Career Specialist Instructor, Department of Physician Assistant, effective July 1, 2000 through June 30, 2001.

Dale Latulippe, Assistant Academic Career Specialist, Department of Blind Rehabilitation, effective July 1, 2000 through June 30, 2001.

Ronald Miller, Assistant Academic Career Specialist, Department of Computer Science, effective July 1, 2000 through June 30, 2001.

Reappointments - Academic Career Specialist – (Cont.)

Barbara Starke, Assistant Academic Career Specialist, WMU Bronson School of Nursing, effective August 7, 2000 through April 15, 2001.

Sally Sutkowi, Assistant Academic Career Specialist, WMU Bronson School of Nursing, effective August 7, 2000 through April 15, 2001.

Ellen Van Arsdale, Assistant Academic Career Specialist, WMU Bronson School of Nursing, effective August 7, 2000 through April 15, 2001.

Sally Vliem, Assistant Academic Career Specialist, WMU Bronson School of Nursing, effective August 7, 2000 through April 15, 2001.

Catherine Wardley, Assistant Academic Career Specialist, Department of Physician Assistant, effective July 1, 2000 through June 30, 2001.

Appointments -- Academic Career Specialist

Larry Ahleman, Associate Academic Career Specialist, Department of Paper and Printing Science and Engineering, effective August 21, 2000.

Ila Baker, Assistant Academic Career Specialist, Career English Language Center, effective August 7, 2000.

Joel Boyd, Assistant Academic Career Specialist, Career English Language Center, effective August 7, 2000.

Sherrill Busboom, Assistant Academic Career Specialist, Department of Physician Assistant, effective July 1, 2000.

Cheryl Delk, Assistant Academic Career Specialist, Career English Language Center, effective August 7, 2000.

Robert Dlouhy, Assistant Academic Career Specialist, Career English Language Center, effective August 7, 2000.

Jerrie Fiala, Academic Career Specialist Instructor, Department of Industrial and Manufacturing Engineering, effective August 7, 2000.

Sandra Glista, Associate Academic Career Specialist, Department of Speech Pathology and Audiology, effective July 1, 2000.

Barbara Grinwis, Assistant Academic Career Specialist, Department of Physician Assistant, effective July 1, 2000.

Appointments -- Academic Career Specialist -- (Cont.)

Laurie Hays, Academic Career Specialist Instructor, Department of Accountancy, effective August 7, 2000 through April 27, 2001.

Kathryn Hillenbrand, Assistant Academic Career Specialist, Department of Speech Pathology and Audiology, effective August 7, 2000 through April 15, 2001.

Pamela Keesler, Assistant Academic Career Specialist, Career English Language Center, effective August 7, 2000.

Lorna Kierepka, Academic Career Specialist Instructor, Department of Industrial and Manufacturing Engineering, effective August 7, 2000,

Lois Lemon, Assistant Academic Career Specialist, Department of Paper and Printing Science and Engineering, effective August 7, 2000.

Mary Lu Light, Assistant Academic Career Specialist, Career English Language Center, effective August 7, 2000.

Thomas Marks, Assistant Academic Career Specialist, Career English Language Center, effective August 7, 2000.

Berit Miller, Assistant Academic Career Specialist, Department of Occupational Therapy, effective July 1, 2000.

Robert Perra, Assistant Academic Career Specialist, School of Community Health Services, effective September 18, 2000 through June 30, 2001.

Joseph Petro, Assistant Academic Career Specialist, Department of Industrial and Manufacturing Engineering, effective August 7, 2000.

Bonnie Rencher, Assistant Academic Career Specialist, WMU Bronson School of Nursing, effective August 7, 2000 through April 15, 2001.

Darryl Salisbury, Assistant Academic Career Specialist, Career English Language Center, effective August 7, 2000.

Thomas Swartz, Academic Career Specialist Instructor, Department of Industrial and Manufacturing Engineering, effective August 7, 2000.

Lovette Teichert, Assistant Academic Career Specialist, Career English Language Center, effective August 7, 2000.

Andrea Tobochnik, Assistant Academic Career Specialist, Department of Speech Pathology and Audiology, effective August 7, 2000 through April 15, 2001.

Appointments – Academic Career Specialist – (Cont.)

Adelia Van Meter, Assistant Academic Career Specialist, Department of Speech Pathology and Audiology, effective August 7, 2000 through April 15, 2001.

Jacqueline Wylie, Assistant Academic Career Specialist, WMU Bronson School of Nursing, effective August 7, 2000 through April 22, 2001.

Resignations

Kunkum Banerjee, Assistant Professor, Department of Construction Engineering, Materials Engineering, and Industrial Design, effective July 23, 2000.

Pat Gill, Associate Professor, Department of English, effective May 4, 2000.

Mohammed Haque, Assistant Professor, Department of Construction Engineering, Materials Engineering, and Industrial Design, effective June 23, 2000.

Rosario Montoya, Assistant Professor, Department of Anthropology, effective April 16, 2001.

William Peterson, Assistant Professor, Department of Manufacturing Engineering, effective August 6, 2000.

Timothy Stebbins, Instructor, Department of Mathematics and Statistics, effective August 6, 2000.

Linda Strickland, Assistant Professor, Department of Family and Consumer Sciences, effective August 6, 2000.

Carriette Weddle, Assistant Professor, WMU Bronson School of Nursing, effective August 18, 2000.

Celia Williamson, Assistant Professor, School of Social Work, effective August 6, 2000.

Retirements with Emeriti Status

Byron Earhart, Department of Comparative Religion, Professor Emeritus of Comparative Religion, effective December 31, 2000.

Margie Geasler, Department of Family and Consumer Sciences, Associate Professor Emerita of Family and Consumer Sciences, effective August 20, 2001.

Fred Orlofsky, Department of Health, Physical Education and Recreation, Associate Professor Emeritus of Health, Physical Education and Recreation, effective December 31, 2000.

Retirements with Emeriti Status – (Cont.)

James Sanders, Department of Educational Studies, Professor Emeritus of Educational Studies, effective August 26, 2001.

Darrell Thomas, Department of Family and Consumer Sciences, Assistant Professor Emeritus of Family and Consumer Sciences, effective June 30, 2001.

Retirement

Ralph Chandler, Professor, School of Public Affairs and Political Science, effective October 9, 2000.

Promotions

Willem Homan, Professor, College of Aviation, effective August 7, 2000.

Jon Neill, Professor, Department of Economics, effective August 7, 2000.

Professional Development Leaves

Paula Brush, Assistant Professor, Department of Sociology, effective August 7, 2000 through August 6, 2001.

Paul Szarmach, Professor, The Medieval Institute, effective August 7, 2000 through December 10, 2000.

Sabbatical Leave

Eldor Quandt, Associate Professor, Department of Geography, effective August 7, 2000 through August 5, 2001.

NON-ACADEMIC

Appointments

*Diane Berty, Assistant Vice President for Student Affairs and Director, Sindecuse Health Center, effective August 30, 2000.

Jill Janek, Synchronized Skating Coach, Division of Intercollegiate Athletics, effective September 27, 2000.

Kathy Leitke, Softball Coach, Division of Intercollegiate Athletics, effective July 24, 2000.

Retirements

Hazel Starcher, Assistant to the Dean, College of Health and Human Services, effective December 31, 2000.

Corky Thomas, Secretary, School of Music, effective September 5, 2000.

WMU Intellectual Property Policy

Background

The WMU intellectual property policy defines not only the ownership, distribution, and commercialization rights associated with technology in the form of intellectual property but also the policies and procedures which govern use and distribution of the technology in its tangible form and retention of and access to research records. This policy applies to WMU faculty, staff, and students and others participating in programs on the Kalamazoo campus and in WMU programs at other locations. Two parts comprise the policy: "Guide to the Ownership, Distribution, and Commercial Development of Western Michigan University Technology" and "Policy on the Retention of and the Access to Data."

Recommended Motion

It is recommended that the WMU intellectual property policy be approved.

CENTER FOR AFRICAN DEVELOPMENT POLICY RESEARCH (CADPR)

The Center for African Development Policy Research (CADPR) will act as a research, conference, exchange and publication center for scholarship focusing on various dimensions of African economic development and its social and cultural consequences. Specific objectives and activities include:

- Support of academic activities and programs that contribute toward understanding the development and environmental problems of Africa in the form of seminars, workshops, conferences, and discussion or working paper series;
- Coordinating and facilitating short term research and training programs and seminars in collaboration with WMU academic departments and African institutions of higher education and research, in order to promote economic development and business opportunities in Africa;
- Pursuit of external grants in cooperation with relevant departments and the Office of Research and Sponsored Programs;
- Facilitation of academic linkages and exchange visits of scholars between WMU and institutions of higher education and research in Africa, as well as similar entities in other locations concerned with African problems and issues;
- Provide a home for a new journal, tentatively entitled *Journal of African Development Studies*, aimed at publishing high quality, refereed research papers on issues of African development;
- Development of a Web-based clearinghouse for research by WMU faculty and students, visiting scholars and other contributors, focused on international development in general and African development in particular.

The Center will be housed in the Diether H. Haenicke Institute for International and Area Studies, which will provide office and clerical support. It will be directed initially by Dr. Sisay Asefa, Professor of Economics, in collaboration with an advisory board to be appointed by the Haenicke Institute Director. Resources include those of the Haenicke Institute as well as an endowment fund secured for the university by Dr. Asefa in 1994 for this purpose.

Recommended Motion

It is recommended that the establishment of the Center for African Development Policy Research be approved.

WESTERN MICHIGAN UNIVERSITY BOARD OF TRUSTEES
Budget and Finance Committee
Friday, October 27, 2000
Room 204, Bernhard Center
10 a.m.

AGENDA

Trustee Klohs, Chair
Trustee St. John
Trustee Waddles
Trustee Franklin (ex officio)
President Floyd (ex officio)

I. ACTION ITEMS

- | | |
|--|--------|
| 1. Approval of the Minutes of the June 23, 2000
Committee Meeting | Klohs |
| 2. Gift Report | Bender |
| 3. Personnel Report | Beam |
| 4. Consolidated Central Dispatch Operation | Beam |
| 5. Ratification of WMU/POA Contract | Beam |

II. INFORMATIONAL ITEMS

- | | |
|---|------|
| 6. Operating Cash Accounts Report | Beam |
| 7. Annuity and Life Income Funds Report | Beam |

Western Michigan University
Board of Trustees
Budget and Finance Committee

Agenda Item No. 1
October 27, 2000

APPROVAL OF THE MINUTES OF THE JUNE 23, 2000 COMMITTEE MEETING

Western Michigan University
Board of Trustees
Budget and Finance Committee

Agenda Item No. 2
October 27, 2000

GIFT REPORT

Background

This report includes activity for the months of June, July, August and September. Current and deferred cash gifts for June were \$297,805. The year-to-date total for the fiscal year ending June 30, 2000 was \$13,278,638. This represents an increase of \$3,579,451 over the prior fiscal year.

Current and deferred cash gifts for July, August and September were \$454,743, \$488,002 and \$1,035,207 respectively. The year-to-date total for the current fiscal year is \$1,977,952. This represents a decrease of \$718,295 over last fiscal year. This decrease is due to a one million dollar pledge payment received last fiscal year that has not yet been received this year. Information regarding major gifts for June, July, August and September is provided.

Recommended Motion

It is recommended that this gift report including activity for June, July, August and September be approved.

**WESTERN MICHIGAN UNIVERSITY
GIFTS RECEIVED**

WMU CASH GIFTS:

	June 2000	June 1999	Over (Under)	Year-to-date 1999-2000	Year-to-date 1998-99	Over (Under)
Alumni	\$ 132,570	\$ 93,707	\$ 38,863	\$ 1,441,324	\$ 1,607,532	\$ (166,208)
Individual Friends	66,188	44,057	22,131	2,474,990	2,663,020	(188,030)
Corporations/Foundations/Other Orgns	98,605	94,329	4,276	5,979,179	1,967,279	4,011,900
Estate Gifts	442	101,925	(101,483)	3,117,077	1,994,771	1,122,306
CURRENT CASH GIFTS	\$ 297,805	\$ 334,018	\$ (36,213)	\$ 13,012,570	\$ 8,232,602	\$ 4,779,968

**DEFERRED GIFTS: Charitable remainder trusts
and annuities (shown at fair market value)**

	-	10,000	(10,000)	266,068	1,466,585	(1,200,517)
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Net present value as of date of gift.

FY 1999 \$ 314,381

FY 2000 \$ 107,165

SUBTOTAL-CURRENT CASH & DEFERRED GIFTS

	\$ 297,805	\$ 344,018	\$ (46,213)	\$ 13,278,638	\$ 9,699,187	\$ 3,579,451
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NON-CASH GIFTS:

	69,414	25,277	44,137	2,782,341	904,851	1,877,490
SUBTOTAL-GIFTS RECEIVED BY WMU FOUNDATION	\$ 367,219	\$ 369,295	\$ (2,076)	\$ 16,060,979	\$ 10,604,038	\$ 5,456,941

PAPER TECHNOLOGY FOUNDATION

Cash Gifts.	4,773	21,502	(16,729)	1,453,915	341,003	1,112,912
Non-Cash Gifts.	-	-	-	7,320	55,000	(47,680)
SUBTOTAL-GIFTS RECEIVED BY PAPER TECH. FDN.	\$ 4,773	\$ 21,502	\$ (16,729)	\$ 1,461,235	\$ 396,003	\$ 1,065,232

TOTAL GIFTS

	\$ 371,992	\$ 390,797	\$ (18,805)	\$ 17,522,214	\$ 11,000,041	\$ 6,522,173
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WESTERN MICHIGAN UNIVERSITY
GIFTS RECEIVED

WMU CASH GIFTS:

	July 2000	July 1999	Over (Under)	Year-to-date 2000-01	Year-to-date 1999-00	Over (Under)
Alumni	\$ 63,503	\$ 43,242	\$ 40,261	\$ 83,503	\$ 43,242	\$ 40,261
Individual Friends	41,233	42,820	(1,587)	41,233	42,820	(1,587)
Corporations/Foundations/Other Orgns	324,885	138,037	186,848	324,885	138,037	186,848
Estate Gifts	5,122	-	5,122	5,122	-	5,122
CURRENT CASH GIFTS	\$ 454,743	\$ 224,099	\$ 230,644	\$ 454,743	\$ 224,099	\$ 230,644

DEFERRED GIFTS: Charitable remainder trusts
and annuities (shown at fair market value)

Net present value as of date of gift.

FY 2000 \$ 0

FY 2001 \$ 0

SUBTOTAL-CURRENT CASH & DEFERRED GIFTS

	\$ 454,743	\$ 224,099	\$ 230,644	\$ 454,743	\$ 224,099	\$ 230,644
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NON-CASH GIFTS:

	78,816	16,500	62,316	78,816	16,500	62,316
SUBTOTAL-GIFTS RECEIVED BY WMU FOUNDATION	\$ 533,559	\$ 240,599	\$ 292,960	\$ 533,559	\$ 240,599	\$ 292,960

PAPER TECHNOLOGY FOUNDATION

Cash Gifts	17,898	7,888	10,010	17,898	7,888	10,010
Non-Cash Gifts	-	-	-	-	-	-
SUBTOTAL-GIFTS RECEIVED BY PAPER TECH. FDN.	\$ 17,898	\$ 7,888	\$ 10,010	\$ 17,898	\$ 7,888	\$ 10,010

TOTAL GIFTS

	\$ 551,457	\$ 248,487	\$ 302,970	\$ 551,457	\$ 248,487	\$ 302,970
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**WESTERN MICHIGAN UNIVERSITY
GIFTS RECEIVED**

WMU CASH GIFTS:

	August 2000	August 1999	Over (Under)	Year-to-date 2000-01	Year-to-date 1999-00	Over (Under)
Alumni	\$ 51,161	\$ 32,446	\$ 18,715	\$ 134,664	\$ 75,688	\$ 58,976
Individual Friends	37,202	82,649	(45,447)	78,435	125,469	(47,034)
Corporations/Foundations/Other Orgns	290,859	1,211,171	(920,312)	615,744	1,349,208	(733,464)
Estate Gifts	44,780	375,000	(330,220)	49,902	375,000	(325,098)
CURRENT CASH GIFTS	\$ 424,002	\$ 1,701,266	\$(1,277,264)	\$ 878,745	\$ 1,925,365	\$(1,046,620)
DEFERRED GIFTS: Charitable remainder trusts and annuities (shown at fair market value)	64,000	-	64,000	64,000	-	64,000

Net present value as of date of gift

FY 2000 \$ 0

FY 2001 \$ 39,713

SUBTOTAL-CURRENT CASH & DEFERRED GIFTS

\$ 488,002 \$ 1,701,266 \$(1,213,264) \$ 942,745 \$ 1,925,365 \$ (982,620)

NON-CASH GIFTS:

422,153 17,765 404,388
 \$ 910,155 \$ 1,719,031 \$ (808,876) \$ 1,443,714 \$ 1,959,630 \$ (515,916)

SUBTOTAL-GIFTS RECEIVED BY WMU FOUNDATION

PAPER TECHNOLOGY FOUNDATION

Cash Gifts: 3,248 11,358 (8,110) 21,146 19,246 1,900
 Non-Cash Gifts: - - - - -
SUBTOTAL-GIFTS RECEIVED BY PAPER TECH. FDN. \$ 3,248 \$ 11,358 \$ (8,110) \$ 21,146 \$ 19,246 \$ 1,900

TOTAL GIFTS

\$ 913,403 \$ 1,730,389 \$ (816,986) \$ 1,464,860 \$ 1,978,876 \$ (514,016)

**WESTERN MICHIGAN UNIVERSITY
GIFTS RECEIVED**

WMU CASH GIFTS:

	September 2000	September 1999	Over (Under)	Year-to-date 2000-01	Year-to-date 1999-00	Over (Under)
Alumni	\$ 80,758	\$ 138,004	\$ (57,246)	\$ 215,422	\$ 213,692	\$ 1,730
Individual Friends	255,777	147,127	148,650	374,212	272,596	101,616
Corporations/Foundations/Other Orgns	103,147	450,751	(347,604)	718,891	1,799,959	(1,081,068)
Estate Gifts	555,525	25,000	530,525	605,427	400,000	205,427
CURRENT CASH GIFTS	\$ 1,035,207	\$ 760,882	\$ 274,325	\$ 1,913,952	\$ 2,686,247	\$ (772,295)

**DEFERRED GIFTS: Charitable remainder trusts
and annuities (shown at fair market value)**

Net present value as of date of gift

FY 2000 \$ 6,731

FY 2001 \$ 39,713

SUBTOTAL-CURRENT CASH & DEFERRED GIFTS

	\$ 1,035,207	\$ 770,882	\$ 264,325	\$ 1,977,952	\$ 2,686,247	\$ (718,295)
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NON-CASH GIFTS:

SUBTOTAL-GIFTS RECEIVED BY WMU FOUNDATION

	170,575	64,198	106,377	671,544	98,463	573,081
	\$ 1,205,782	\$ 835,080	\$ 370,702	\$ 2,649,496	\$ 2,794,710	\$ (145,214)

PAPER TECHNOLOGY FOUNDATION

Cash Gifts.

Non-Cash Gifts:

SUBTOTAL-GIFTS RECEIVED BY PAPER TECH. FDN.

	8,167	17,519	(9,352)	29,313	36,765	(7,452)
	\$ 8,167	\$ 17,519	\$ (9,352)	\$ 29,313	\$ 36,765	\$ (7,452)

TOTAL GIFTS

	\$ 1,213,949	\$ 852,599	\$ 361,350	\$ 2,678,809	\$ 2,831,475	\$ (152,666)
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GIFTS \$10,000 AND OVER
June, July, August and September 2000

Cash Gifts June:

The Great Atlantic & Pacific Tea Company	\$10,000	Food Marketing Program Scholarship
Mr. & Mrs. William J. Maze, Jr.	\$25,000	William J. Maze, Jr. Beta Alpha Psi Accountancy Scholarship Fund

New Cash Pledges June:

Specialty Minerals, Inc.	100,000	PTF 2000 for scholarship endowment*
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Cash Gifts July:

Anonymous Donor	\$15,000	Gary Fund for women's volleyball for the European trip
DaimlerChrysler Corporation	25,000	Integrated Supply Management Program
Anonymous Donor	20,000	Lulu Rara Avis Modern Dance Fund

New Cash Pledges July:

Mr. Lloyd E. Gearhart	\$100,000	Donald "J" Seelye Athletic Center
Mr. Bud Bender and Ms. Ruth Friar	10,000	Annual Fund for Western

New Deferred Gifts July:

Dr. and Mrs. Paul B. Horton	\$500,000	Bequest
Mr. Burton O'Dell	20,000	Bequest

Cash Gifts August:

Georgia-Pacific Foundation, Inc.	\$15,000	Food Marketing Program
Anonymous Donor	22,000	College of Fine Arts
Monroe-Brown Foundation	10,000	Plaza Arts Circle
Anonymous Donor	12,110	Memorial Business Scholarship
Fern A. Rodewald Estate	11,748	Blind Rehabilitation Department Partial Distribution
Ruth M. Scherer Estate	33,033	Milton E. and Ruth M. Scherer Endowment Final Distribution
The Wal-Mart Foundation	15,000	Food Marketing Program

New Cash Pledges August:

Mr. and Mrs. Michael Stoddard \$20,000 Donald "J" Seelye Athletic Center

New Deferred Gifts August:

Anonymous Donor \$10,000 Bequest

Anonymous Donor 64,000 Gift Annuity Program

Cash Gifts September:

Estate Gift \$22,321 Endowed Scholarship for Mathematics
22,321 Endowed Fund for International Student Services
(Final Distribution)

The Austin Company 25,000 College of Engineering and Applied Sciences
Equipment Fund

Mrs. Betty J. Cinq-Mars 10,000 Cinq-Mars Scholarship
10,000 Cinq-Mars Jarvis Scholarship

Anonymous Donor 220,110 The Environmental Institute Research
Project(s) Fund

Estate of Merze Tate 510,882 Merze Tate Endowed Medallion Scholarship

New Cash Pledges September:

Mr. Ronald A. Elenbaas \$25,000 Unrestricted Fund at Western

Mr. and Mrs. Charles W. Elliott 25,000 Donald "J" Seelye Athletic Center

R.W. Leet Electric Foundation 20,000 Donald "J" Seelye Athletic Center

Mr. and Mrs. Thomas L. Reece 25,000 Unrestricted Fund at Western

Mr. and Mrs. Michael R. Sobol 25,000 Donald "J" Seelye Athletic Center

New Deferred Gifts September:

Anonymous Donor \$10,000 Bequest

Mr. Ronald Elenbaas 100,000 Bequest

Mr. and Mrs. Thomas J. Walsh 10,000 Bequest

*Paper Technology Foundation, Inc. gifts.

Western Michigan University
Board of Trustees
Budget and Finance Committee

Agenda Item No. 3
October 27, 2000

PERSONNEL REPORT

Retirement

Richard Atwell, Manager of Corporate Training and Development, Fetzer Center, effective November 12, 2000.

RESOLUTION re CONSOLIDATED CENTRAL DISPATCH OPERATION

Background

The Kalamazoo County area is currently served by five separate emergency dispatch centers. They include the City of Kalamazoo, City of Portage, Charter Township of Kalamazoo, County of Kalamazoo and Western Michigan University. For a number of years these five centers have been investigating the potential of consolidating their five separate centers into one overall consolidated operation. A study to evaluate the feasibility of such a consolidation project has been completed and the management of the five emergency dispatch centers has developed preliminary consensus to establish a consolidated operation. We believe that this consolidation would result in higher quality of service to the citizens of Kalamazoo County while at the same time eliminating the duplication of equipment and efforts. The management of the five centers wishes to pursue a design and planning phase of this consolidation by contracting with a project manager to refine the various components of this consolidation including technical, organizational and operational aspects.

Recommended Motion

At this time we are asking for Board of Trustee to approve the resolution authorizing Western Michigan University to express its intent to merge its dispatch center operations into a county-wide consolidated central dispatch.

RESOLUTION OF INTENT TO PARTICIPATE IN A CONSOLIDATED CENTRAL DISPATCH OPERATION

WHEREAS, the Kalamazoo County area is served by five (5) separate emergency dispatch centers, namely -- the City of Kalamazoo, the City of Portage, the Charter Township of Kalamazoo, Western Michigan University and the County of Kalamazoo, and

WHEREAS, through the urging from the Kalamazoo Council of Governments, the five emergency dispatch centers have been investigating the potential of consolidating the five centers into one overall consolidated operation, and

WHEREAS, approximately \$71,000 has been invested in the 1996 Kitchen Study and the 1999 DMG-Maximus study to evaluate the feasibility of a consolidation project, and

WHEREAS, the manager/administrators of the five emergency dispatch centers have been involved in fruitful and meaningful discussions over the last several months and have developed preliminary consensus on a road map to reach a consolidated operation, and

WHEREAS, the benefits of a consolidation would include a higher quality of service to the citizens of Kalamazoo County combined with cost avoidance by eliminating duplications of staff and equipment, and

WHEREAS, the managers/administrators of the five emergency dispatch centers wish to pursue a design and planning phase of the consolidation project to refine the various components of consolidation including technical, organizational and operational aspects by contracting with a project manager,

NOW, THEREFORE, BE IT RESOLVED that the Western Michigan University Board of Trustees does hereby express its intent to merge its dispatch center operations into a county-wide consolidated central dispatch operation.

POA AGREEMENT

Background

On Monday, October 9, 2000, Western Michigan University and the Police Officers of America (POA) reached a tentative agreement on a two-year wage re-opener. The agreement was ratified by POA bargaining unit members on October 12, 2000.

The agreement provides for a 3.0% across-the-board increase and a 5.0% market adjustment, both in the first year of the agreement, and a 3.0% across the board increase in the second year of the agreement.

Recommended Motion

It is recommended that the administration be authorized to implement the 2000-2002 wage agreement with the Police Officers of America.

Western Michigan University
Board of Trustees
Budget and Finance Committee

Agenda No. 6
October 27, 2000

OPERATING CASH ACCOUNTS REPORT

Western Michigan University
Board of Trustees
Budget and Finance Committee

Agenda Item No. 7
October 27, 2000

ANNUITY AND LIFE INCOME FUNDS REPORT

WESTERN MICHIGAN UNIVERSITY BOARD OF TRUSTEES
REGULAR MEETING
FRIDAY, DECEMBER 8, 2000
CONNABLE BOARD ROOM, BERNHARD CENTER
11:45 a.m.

AGENDA

I. PROCEDURAL ITEMS

- | | |
|---|----------|
| 1. Remarks by the Chair | Franklin |
| 2. Remarks by the President | Floyd |
| 3. Acceptance of the Agenda | Franklin |
| 4. Approval of the Minutes of the October 27, 2000
Regular meeting | Franklin |

II. ACTION ITEMS

- | | |
|---|--------|
| 5. Academic and Student Affairs Committee Recommendations | Krause |
| a. Grant Report | ASA-2 |
| b. Personnel Report | ASA-3 |
| c. Program Revision Requests for 2001-02 | ASA-4 |
| 6. Budget and Finance Committee Recommendations | Klohs |
| a. Gift Report | BF-2 |
| b. Personnel Report | BF-3 |
| c. Sale of Property | BF-4 |
| d. Capital Outlay Project Request for 2001-02 | BF-5 |

ROLL CALL

III. INFORMATIONAL ITEMS

- | | |
|---------------------------|----------|
| 7. Remarks by the Provost | Dobney |
| 8. Public Comments | Franklin |

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 1
December 8, 2000

REMARKS BY THE CHAIR

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 2
December 8, 2000

REMARKS BY THE PRESIDENT

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 3
December 8, 2000

ACCEPTANCE OF THE AGENDA

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 4
December 8, 2000

APPROVAL OF THE MINUTES OF THE OCTOBER 27, 2000 REGULAR MEETING

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 5a.
December 8, 2000

GRANT REPORT

It is recommended that the grant report for October 2000 be approved.

(Tab ASA-2)

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 5b.
December 8, 2000

PERSONNEL REPORT

It is recommended that the personnel report be approved.

(Tab ASA-3)

Western Michigan University
Board of Trustees Meeting

Agenda Item No.5c.
December 8, 2000

PROGRAM REVISION REQUESTS FOR 2001-02

It is recommended that the program revision requests for 2001-02 be approved.

(Tab ASA-4)

GIFT REPORT

It is recommended that the gift report for October 2000 be approved.

(Tab BF-2)

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 6b.
December 8, 2000

PERSONNEL REPORT

It is recommended that the personnel report be approved.

(Tab BF-3)

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 6c.
December 8, 2000

SALE OF PROPERTY - ROLL CALL

It is recommended that the treasurer/assistant treasurer be authorized to execute the necessary documents to sell Kalamazoo City parcel 620-8-4 Section 20-2-11 for the sum of \$110,000.

(Tab BF-4)

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 6d.
December 8, 2000

CAPITAL OUTLAY PROJECT REQUEST FOR 2001-02

It is recommended that the capital outlay project request for 2001-02 be approved.

(Tab BF-5)

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 7
December 8, 2000

REMARKS BY THE PROVOST

Western Michigan University
Board of Trustees Meeting

Agenda Item No. 8
December 8, 2000

PUBLIC COMMENTS

WESTERN MICHIGAN UNIVERSITY BOARD OF TRUSTEES
Academic and Student Affairs Committee
Friday, December 8, 2000
Room 204, Bernhard Center
11:30 a.m.

AGENDA

Trustee Krause, Chair
Trustee Chormann
Trustee Haworth
Trustee Franklin (ex officio)
President Floyd (ex officio)

I. ACTION ITEMS

1. Approval of the Minutes of the October 27, 2000
Committee Meeting Krause
2. Grant Report Thompson
3. Personnel Report Dobney, Murali, Powell
4. Program Revision Requests for 2001-02 Dobney/Honsberger

Western Michigan University
Board of Trustees
Academic and Student Affairs Committee

Agenda Item No. 1
December 8, 2000

APPROVAL OF THE MINUTES OF THE OCTOBER 27, 2000 COMMITTEE MEETING

Grant Report

Background

The grant report for the month of October 2000 indicates a total of \$758,628.83 in externally funded awards. The year-to-date total is \$5,213,997.05.

October 2000

Awards by Category

<i>Instruction</i>	210,710.00
<i>Research</i>	238,195.63
<i>Public Service</i>	230,163.20
<i>Academic Support</i>	0.00
<i>Student Services</i>	53,700.00
<i>Institutional Support</i>	0.00
<i>Operations and Maintenance of Plant</i>	0.00
<i>Scholarships and Fellowships</i>	25,860.00
<i>Total for October 2000</i>	<hr/> \$758,628.83

Notable awards for this period were from the U.S. Department of Health and Human Services, Environmental Protection Agency, U.S. Department of Education, and Michigan Department of Community Health.

Recommended Motion

It is recommended that the grant report for October 2000 be approved.

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Instruction				
To identify motivated under-represented minority students in high schools or community colleges and encourage them to obtain a baccalaureate degree and enter biomedical research careers (Supplemental)	U.S. Department of Health and Human Services	Dr. Gyula Ficso Biological Sciences Dr. Leonard Ginsberg Dean's Office, College of Arts and Sciences	\$210,710.00	10/13/2000
TOTAL INSTRUCTION			\$210,710.00	
Research				
To study the kinetics of photoactivated chemical interactions with dissolved organic matter and their subsequent activation and reaction with different chemical pollutants (Continuation)	Environmental Protection Agency	Dr. Jay Means Chemistry	\$89,797.00	10/31/2000
To conduct research and provide testing services in specialized areas of paper science engineering in association with industry (Supplemental)	Various Industries	Dr. Thomas Joyce Paper and Printing Science and Engineering	\$40,010.83	10/30/2000
To conduct an ongoing program of summative evaluation and impact analysis of educational programs at Argonne National Laboratory beginning with the Student Research Program (New)	Argonne National Laboratory	Dr. Jerry Horn The Evaluation Center	\$40,000.00	10/31/2000
To provide a complete analysis of the data gathered from the Teacher Technology Use Survey for Project TIME (New)	Battle Creek Public Schools	Dr. James Sanders The Evaluation Center	\$15,178.00	10/20/2000

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Research				
To conduct research and provide testing services in specialized areas of printing, papermaking, and inks in association with industry (Supplemental)	Various Industries	Dr. Thomas Joyce Paper and Printing Science and Engineering	\$13,332.80	10/30/2000
To study, test and evaluate the condition of the Goldsworth Valley Pond (New)	Kalamazoo Foundation	Mr. Paul MacNellis Mr. Timothy Holysz Physical Plant	\$10,000.00	10/10/2000
To assist with a telephone survey of residents to obtain their viewpoints on city services and other issues (Renewal)	City of Portage	Dr. David Hartmann Sociology	\$7,870.00	10/27/2000
To assist in a mail survey of residents for purposes of discerning opinions regarding city services and other issues (New)	City of Wyoming	Dr. David Hartmann Sociology	\$6,646.00	10/13/2000
To conduct an evaluation of block scheduling in two high schools in the Kalamazoo Public Schools (New)	Kalamazoo Public Schools	Dr. James Sanders The Evaluation Center	\$6,300.00	10/20/2000
To increase the understanding of ancient Mesoamerica through the study of Pre-Columbian texts in the possession of the Aja-Villagomez noble family of Mexico (New)	Foundation for the Advancement of Mesoamerican Studies, Inc.	Dr. John Monaghan Dr. Bruce Haight History	\$4,661.00	10/13/2000
To collect and analyze water quality data and temporal patterns in the Davis Creek watershed (Supplemental)	Kalamazoo Foundation	Dr. Chansheng He Dr. David Lemberg Geography	\$2,400.00	10/27/2000

PERSONNEL REPORT

Administrative Appointments

Roberta Allen, Associate Vice President for Academic Affairs, Provost Office, effective December 11, 2000.

Thomas Carey, Chair, Department of Management, effective January 1, 2001.

John Martell, Assistant Dean, Lee Honors College, effective October 23, 2000.

Administrative Leave

Daniel Farrell, Professor, Department of Management, effective August 6, 2001 through December 9, 2001.

Return to Faculty

Daniel Farrell, Professor, Department of Management, effective January 1, 2001.

Tracey Mabrey, Associate Professor, School of Social Work, effective November 27, 2000.

Administrative Retirement

Carol Lee Stamm, Associate Vice President for Academic Affairs and Professor Emerita of Management, effective January 2, 2001.

Appointments - Tenure Track

Abhay Sharma, Associate Professor, Department of Paper and Printing Science and Engineering, effective December 11, 2000.

Reappointments - Term

Beth Ritsema, Instructor, Department of Mathematics and Statistics, effective August 7, 2000 through August 31, 2001.

Change of Department Affiliation

Norman Kiracofe, Director, from University Counseling and Testing Center to the Department of Counselor Education and Counseling Psychology, effective January 2, 2001.

Reappointments - Adjunct

Allen Hoogewind, Adjunct Assistant Professor, School of Community Health Services, effective January 1, 2001 through December 31, 2003.

Barclay Johnson, Adjunct Assistant Professor, Department of Management, effective January 1, 2001 through December 31, 2003.

Lisa LeBlanc, Adjunct Associate Professor, Department of Speech Pathology and Audiology, effective January 1, 2001 through December 31, 2003.

Patrick Moallemian, Adjunct Assistant Professor, School of Community Health Services, effective January 1, 2001 through December 31, 2003.

Karl Schrock, Adjunct Assistant Professor, School of Music, effective January 1, 2001 through December 31, 2003.

Appointments - Adjunct

David MacDonald, Adjunct Assistant Professor, Department of Management, effective January 1, 2001 through December 31, 2003.

Chris Ruppel, Adjunct Professor, Department of Finance and Commercial Law, effective January 1, 2001 through December 31, 2003.

Katherine Combs, Adjunct Assistant Professor, School of Social Work, effective January 1, 2001 through December 31, 2003.

Nikolaus Stolterfoht, Adjunct Professor, Department of Physics, effective January 1, 2001 through December 31, 2003.

Resignation

Katherine Matas, Associate Professor, WMU Bronson School of Nursing, effective December 22, 2000.

Retirements with Emeriti Status

Helen Healy, University Libraries, Associate Professor Emerita of Library, effective December 31, 2000.

Kenneth Williams, Professor, Department of Computer Science, Professor Emeritus of Computer Science, effective April 30, 2001.

Sabbatical Leaves

Sisay Asefa, Department of Economics

Kuriakose Athappilly, Department of Business Information Systems

Steven Bertman, Department of Chemistry

David Burnie, Department of Finance and Commercial Law

Clement Burns, Department of Physics

Curtis Curtis-Smith, School of Music

Stuart Dybek, Department of English

William Fenn, Department of Physician Assistant

Sharon Garber, Department of Dance

John Gesink, Department of Electrical and Computer Engineering

Janos Grantner, Department of Electrical and Computer Engineering

Diane Hamilton, WMU Bronson School of Nursing

Duane Hampton, Department of Geosciences

Chansheng He, Department of Geography

Arthur Hoadley, Department of Mechanical and Aeronautical Engineering

Paul Johnson, Department of English

Renata Knific, School of Music

Thomas Knific, School of Music

Jil Larson, Department of English

Molly Lynde-Recchia, Department of Foreign Languages and Literatures

Larry Mallak, Department of Industrial and Manufacturing Engineering

Regena Falls Nelson, Department of Teaching, Learning and Leadership

Lisa Paulius, Department of Physics

Sabbatical Leaves -- (Continued)

Maija Petersons, Family and Consumer Sciences

Neil Pinney, Department of Political Science

Mark Richardson, Department of English

Galen Rike, University Libraries

Jocelyn Steinke, Department of English

Grace Tiffany, Department of English

Laura Van Zoest, Department of Mathematics and Statistics

Qiji, Zhu, Department of Mathematics and Statistics

NON-ACADEMIC

Appointment

Bryan Stauffer, M.D., Interim Director, Sindecuse Health Center, effective November 27, 2000.

Resignation

Diane Berty, Assistant Vice President for Student Affairs and Director, Sindecuse Health Center, effective November 7, 2000.

Retirement

James Kirklín, Director, Office of Information Technology, effective January 13, 2001.

PROGRAM REVISION REQUESTS FOR 2001-02

State of Michigan, Department of Management and Budget
Form R2 -- Operating Budget Program Revision Request
Priority List and Summary Costs

Institution: Western Michigan University

Fiscal Year: 2001-02

<u>Priority Number</u>	<u>Title of PRR</u>	<u>Budget Year State General Fund Cost</u>
1.	Enrollment Growth Adjustment	\$ 4,500,000
2.	Student Financial Aid	5,000,000
3.	College of Aviation	3,000,000
4.	Engineering	2,000,000
5.	Information Technology	11,000,000
6.	Instructional Technology	<u>6,750,000</u>
	Total	\$32,250,000

Recommended Motion

It is recommended that the program revision requests for 2001-02 be approved.

1. Enrollment Growth Adjustment \$4,500,000

For the last two years Western Michigan University has had to close admissions due to a record number of students wishing to enroll. Peer institutions proportionately have greater numbers of faculty and fewer students than WMU. For example, Western Michigan University has 799 faculty to teach 27,744 students, and we are last among our peers in instructional spending at \$3,416 per student.

Our highest priority for the 2000-01 budget process is to hire fifty new faculty members to teach our students and improve our programs of study. It is imperative that we have funding to hire faculty members to assure that we will be more in line with our peer institutions on measures such as student/faculty ratio and instructional spending per student. As a Doctoral/Research University-Extensive, increased faculty hiring is critical to our mission. The cost of hiring fifty faculty members is \$4,499,650. This investment will improve the educational value that our students receive.

2. Student Financial Aid \$5,000,000

Demands on financial aid resources are very high for several reasons. First, there has been an increase in the number of students attending Western Michigan University. Second, although tuition increases have been modest, the cost of education continues to rise. As a result, the financial aid application pool has steadily increased. From 1999 to 2000, we saw an increase of more than 2,000 applications. With less than half the current year past, our data suggest that this trend will continue. Many students (approximately 60 percent) will have financial need. The average need for students has increased as well. During 1999-00, the average need was \$7,860 per student. For the 2000-01 year, the average need is \$8,200. Twenty-two percent of our needy applicants have no family contribution at all.

Without increasing loan debt, Western Michigan University's ability to help these students is limited. We do not receive our "fair share" of either the Michigan Educational Opportunity Grant or the Federal Supplemental Educational Opportunity Grant. These programs, along with Pell grant and current institutional assistance, do not adequately approach the volume of demonstrated need. These programs barely provide 10 percent of our students' total aggregate need. To continue to play the important role of providing affordable education to students from the many low- and moderate-income families that attend our institution, Western Michigan University is requesting \$5 million in support of need-based financial aid.

3. College of Aviation**\$3,000,000**

The College of Aviation is the fastest-growing college at Western Michigan University, with an enrollment increase of 30.5 percent in the 2000-01 academic year, and an increase of 89 percent within the past three years. This increase is a direct result of the college making a major contribution to aviation education in Michigan and developing programs that are unique both in Michigan and across the United States, thereby placing the state of Michigan in the forefront of collegiate aviation.

As the only comprehensive four-year aviation program in Michigan, WMU is making a valiant effort to accommodate a significant increased demand for personnel in the air transport industry, both within the state and across the country. The college has and will continue to make major contributions to the aviation job corps in the state of Michigan; and with the current and foreseeable shortages of pilots and maintenance technicians in the air transport industry, these recent increases are only the tip of the iceberg.

Continuation of this service by the College of Aviation requires adequate staffing as well as state-of-the-art equipment, including training labs, simulators and aircraft. To manage the 800 current students, as well as the projected increases of 40 percent over the next three years, the college needs five new faculty positions to bring the current 46:1 faculty student ratio into line with the 26:1 University average. In addition, to support the various educational programs, manage the 60 airplanes, 6 buildings, 5 simulators, and all the teaching facilities of the college, the following additional staff are needed: a director of flight operations, three aircraft maintenance technicians, two simulator maintenance technicians, one teaching laboratory technician, five flying instructors, two academic advisors, two secretarial staff, one administrative assistant, one buildings maintenance technician, two line-crew supervisors, and a manager of aircraft scheduling and dispatch. Additional funds are also needed for constant equipment upgrades to keep the facilities state-of-the-art, maintenance of simulators, revolving purchases of aircraft (new and replacement), as well as additional facilities support.

4. Engineering**\$2,000,000**

To fund an expansion of our fast-growing College of Engineering and Applied Sciences \$2 million is requested. The State of Michigan is facing a critical shortage of highly-skilled engineers. Western Michigan University's College of Engineering and Applied Sciences is experiencing increased enrollments in its current programs, increasing demand from state industry for its graduates, and requests for new programs to fill technical professional needs. State and national studies forecast increased requirements for engineering graduates over the next decade. The Michigan Economic Development Corporation recently noted the increased growth in Gold Collar jobs within the state and proposed

initiatives in advanced manufacturing, information technologies and life sciences, among others. Building upon its recognized strengths, the college is ready to increase its capability to support state needs. Recent cooperative initiatives with government and industry will provide a solid basis for WMU to be a catalyst for intellectual growth and economic expansion. Rapid growth in technology makes it imperative that budget allocations for personnel, equipment purchase and sustainment be increased for systematic programming. Responding to the state's needs, student interest and our mission, WMU's engineering program costs are expected to increase significantly in the next five years.

5. Information Technology

\$11,000,000

For the first time in its history, Western Michigan University has developed a strategic plan for information technology. This plan provides a framework and a set of strategies for the utilization and management of information technology within the University. It is being used to guide university-wide planning, priority setting, resource allocation and decision-making processes for information technology. Therefore, in accordance with the principles and goals identified by the WMU strategic plan for information technology, we respectfully request legislative support as follows.

The need for a major upgrade to our campus network system equipment has now reached the critical stage. The current network system is 5 to 10 years old. In view of our faculty laptop initiative, on-line instruction initiatives (WebCT), ongoing support for Internet2 faculty research, supercomputing initiatives of the future, etc., we must maintain and prepare our campus network system accordingly. We need to increase the fiber backbone to 1 gb capacity, upgrade all building infrastructure to a minimum of 100 mb capacity, with 1 gb in special situations, initiate an equipment replacement cycle for the equipment which is 3 to 5 years old, improve connectivity to OC3 levels, and double the modem pool with corresponding increases in T3 capacity. Therefore, we are requesting \$1 million to fund this now critical network system upgrade.

Our students expect quality and easy Web presence. The Web presence include Web admissions, Web registration, Web bill payment, Web access to student records, Web advising, etc. In order to attract and retain quality students, WMU needs new technologies to meet these expectations. Secondly, WMU wants to prepare these students for the digital future of tomorrow. We are, however, severely limited by our 20-year-old student-based technology system. It is critical that we put in place an integrated student information system application that utilizes a master application with separate application-specific modules and appropriate interface capability.

In accordance with this strategic plan, WMU is requesting \$10 million to initiate a five-year plan for replacing and upgrading the student records system. Thereafter, the base funding would be used for upgrades, maintenance and

enhancements to the student information system and other mission-critical information technology.

6. Instructional Technology

\$6,750,000

In response to the computer laptop initiative for Michigan teachers announced by Governor Engler during his 2000 State of the State Address, WMU is likewise preparing its faculty for the future. We are planning a faculty laptop initiative and request \$1,750,000 in funding support. This initiative will provide a computer laptop to each faculty member (approximately 700). We have already funded 100 faculty laptops. It is our goal to keep WMU competitive by offering students the very best educational programs and learning experiences and to support faculty in their teaching, learning and research.

In response to student expectations and what is now critical institutional need, Western Michigan University is requesting \$5 million in supplemental funding over a three-year period. These funds would be allocated for immediate high-priority classroom renovations, and then would support a cycle of replacement and upgrade, with budget development for regular maintenance and repair.

11/1/00-CLS/h

Western Michigan University
Board of Trustees
Academic and Student Affairs

Agenda Item No. 2

Grant Report

Background

The grant report for the month of October 2000 indicates a total of \$758,628.83 in externally funded awards. The year-to-date total is \$5,213,997.05.

October 2000

Awards by Category

<i>Instruction</i>	210,710.00
<i>Research</i>	236,195.63
<i>Public Service</i>	230,163.20
<i>Academic Support</i>	0.00
<i>Student Services</i>	53,700.00
<i>Institutional Support</i>	0.00
<i>Operations and Maintenance of Plant</i>	0.00
<i>Scholarships and Fellowships</i>	25,860.00
<i>Total for October 2000</i>	\$758,628.83

Notable awards for this period were from the U.S. Department of Health and Human Services, Environmental Protection Agency, U.S. Department of Education, and Michigan Department of Community Health.

Recommended Motion

It is recommended that the grant report for October 2000 be approved.

Western Michigan University
Grants Awarded
October 2000

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Instruction To identify motivated under-represented minority students in high schools or community colleges and encourage them to obtain a baccalaureate degree and enter biomedical research careers (Supplemental)	U.S. Department of Health and Human Services	Dr. Gyula Ficsor Biological Sciences Dr. Leonard Ginsberg Dean's Office, College of Arts and Sciences	\$210,710.00	10/13/2000
TOTAL INSTRUCTION			\$210,710.00	
Research To study the kinetics of photoactivated chemical interactions with dissolved organic matter and their subsequent activation and reaction with different chemical pollutants (Continuation)	Environmental Protection Agency	Dr. Jay Means Chemistry	\$89,797.00	10/31/2000
To conduct research and provide testing services in specialized areas of paper science engineering in association with industry (Supplemental)	Various Industries	Dr. Thomas Joyce Paper and Printing Science and Engineering	\$40,010.83	10/30/2000
To conduct an ongoing program of summative evaluation and impact analysis of educational programs at Argonne National Laboratory beginning with the Student Research Program (New)	Argonne National Laboratory	Dr. Jerry Horn The Evaluation Center	\$40,000.00	10/31/2000
To provide a complete analysis of the data gathered from the Teacher Technology Use Survey for Project FIVE (New)	Battle Creek Public Schools	Dr. James Sanders The Evaluation Center	\$15,178.00	10/20/2000

Western Michigan University
Grants Awarded
October 2000

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Research To conduct research and provide testing services in specialized areas of printing, papermaking, and links in association with industry (Supplemental)	Various Industries	Dr. Thomas Joyce Paper and Printing Science and Engineering	\$13,332.80	10/30/2000
To study, test and evaluate the condition of the Soldsworth Valley Pond (New)	Kalamazoo Foundation	Mr. Paul MacKellis Mr. Timothy Holysz Physical Plant	\$10,000.00	10/10/2000
To assist with a telephone survey of residents to obtain their viewpoints on city services and other issues (Renewal)	City of Portage	Dr. David Hartmann Sociology	\$7,870.00	10/27/2000
To assist in a mail survey of residents for purposes of discerning opinions regarding city services and other issues (New)	City of Wyoming	Dr. David Hartmann Sociology	\$6,646.00	10/13/2000
To conduct an evaluation of block scheduling in two high schools in the Kalamazoo Public Schools (New)	Kalamazoo Public Schools	Dr. James Sanders The Evaluation Center	\$6,300.00	10/20/2000
To increase the understanding of ancient Mesoamerica through the study of Pre-Columbian texts in the possession of the Aja-Villagomez noble family of Mexico (New)	Foundation for the Advancement of Mesoamerican Studies, Inc.	Dr. John Monaghan Dr. Bruce Haight History	\$4,661.00	10/13/2000
To collect and analyze water quality data and temporal patterns in the Davis Creek watershed (Supplemental)	Kalamazoo Foundation	Dr. Chansheng He Dr. David Lemberg Geography	\$2,400.00	10/27/2000

Western Michigan University
Grants Awarded
October 2000

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Public Service To provide financial support to those local service organizations who are actively involved in assisting businesses as they compete for federal, state, or international contracts (New)	Michigan Economic Development Corporation	Mr. Michael Black Office of Business Development Services	\$32,500.00	10/27/2000
To deliver services to grandparents, grandchildren, and educational professionals in Kent County (Supplemental)	Frey Foundation	Dr. Linda Pannison Family and Consumer Sciences Dr. Andrea Smith Teaching, Learning and Leadership	\$24,200.00	10/3/2000
To conduct classroom observations and focus groups and to prepare the final evaluation report for the Wayne County Literacy Consortium Goals 2000 project (New)	Wayne County Regional Educational Services Agency	Ms. Cynthia Halderon Science Studies	\$10,000.00	10/31/2000
To support the Upward Bound Program, which is designed to generate, in program participants, the skills and motivation necessary to complete a program of secondary education and to enter and succeed in a program of postsecondary education (Supplemental)	U.S. Department of Education	Ms. Lynn Lee Division of Minority Affairs	\$10,000.00	10/30/2000
To provide scoring services for authorized users of the National Association of Secondary School Principals school climate survey and satisfaction survey (Supplemental)	National Association of Secondary School Principals	Dr. Arlen Gullickson The Evaluation Center	\$2,334.00	10/30/2000
To provide consulting on computer code development, computer code debugging, and code documentation (New)	JMA Simulations, Inc.	Dr. Peter Parker Paper and Printing Science and Engineering	\$629.20	10/27/2000
TOTAL PUBLIC SERVICE			<u>\$230,163.20</u>	

Western Michigan University
Grants Awarded
October 2000

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
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Student Services

To increase the number of minority students, especially male students, enrolling in and graduating from the WMU teacher education program (New)

Michigan Department of Education

Dr. Arthur Garmon
Teaching, Learning and Leadership

\$53,700.00

10/23/2000

TOTAL STUDENT SERVICES

\$53,700.00

Scholarships and Fellowships

To support a predoctoral fellowship in neuropharmacological research (New)

U.S. Department of Health and Human Services

Dr. Lisa Baker
Psychology

\$25,860.00

10/13/2000

TOTAL SCHOLARSHIPS AND FELLOWSHIPS

\$25,860.00

TOTAL GRANTS AWARDED

\$758,628.83

RECOMMENDATION RE 2001 MEETING DATES

It is recommended that the 2001 Board meeting dates be approved as follows:

January 19 (afternoon)

April 20

June 22

September 14

October 26

December 7

PERSONNEL REPORT

Administrative Appointments

Roberta Allen, Associate Vice President for Academic Affairs, Provost Office, effective December 11, 2000.

Thomas Carey, Chair, Department of Management, effective January 1, 2001.

John Martell, Assistant Dean, Lee Honors College, effective October 23, 2000.

Administrative Leave

Daniel Farrell, Professor, Department of Management, effective August 6, 2001 through December 9, 2001.

Return to Faculty

Daniel Farrell, Professor, Department of Management, effective January 1, 2001.

Tracey Mabrey, Associate Professor, School of Social Work, effective November 27, 2000.

Administrative Retirement

Carol Lee Stamm, Associate Vice President for Academic Affairs and Professor Emerita of Management, effective January 2, 2001.

Appointments - Tenure Track

Abhay Sharma, Associate Professor, Department of Paper and Printing Science and Engineering, effective December 11, 2000.

Reappointments - Term

Beth Ritsema, Instructor, Department of Mathematics and Statistics, effective August 7, 2000 through August 31, 2001.

Change of Department Affiliation

Norman Kiracofe, Director, from University Counseling and Testing Center to the Department of Counselor Education and Counseling Psychology, effective January 2, 2001.

Reappointments - Adjunct

Allen Hoogewind, Adjunct Assistant Professor, School of Community Health Services, effective January 1, 2001 through December 31, 2003.

Barclay Johnson, Adjunct Assistant Professor, Department of Management, effective January 1, 2001 through December 31, 2003.

Lisa LeBlanc, Adjunct Associate Professor, Department of Speech Pathology and Audiology, effective January 1, 2001 through December 31, 2003.

Patrick Moallemian, Adjunct Assistant Professor, School of Community Health Services, effective January 1, 2001 through December 31, 2003.

Karl Schrock, Adjunct Assistant Professor, School of Music, effective January 1, 2001 through December 31, 2003.

Appointments - Adjunct

David MacDonald, Adjunct Assistant Professor, Department of Management, effective January 1, 2001 through December 31, 2003.

Chris Ruppel, Adjunct Professor, Department of Finance and Commercial Law, effective January 1, 2001 through December 31, 2003.

Katherine Combs, Adjunct Assistant Professor, School of Social Work, effective January 1, 2001 through December 31, 2003.

Nikolaus Stolterfoht, Adjunct Professor, Department of Physics, effective January 1, 2001 through December 31, 2003.

Resignation

Katherine Matas, Associate Professor, WMU Bronson School of Nursing, effective December 22, 2000.

Retirements with Emeriti Status

Helen Healy, University Libraries, Associate Professor Emerita of Library, effective December 31, 2000.

Kenneth Williams, Professor, Department of Computer Science, Professor Emeritus of Computer Science, effective April 30, 2001.

Sabbatical Leaves

Sisay Asefa, Department of Economics

Kuriakose Athappilly, Department of Business Information Systems

Steven Bertman, Department of Chemistry

David Burnie, Department of Finance and Commercial Law

Clement Burns, Department of Physics

Curtis Curtis-Smith, School of Music

Stuart Dybek, Department of English

William Fenn, Department of Physician Assistant

Sharon Garber, Department of Dance

John Gesink, Department of Electrical and Computer Engineering

Janos Grantner, Department of Electrical and Computer Engineering

Diane Hamilton, WMU Bronson School of Nursing

Duane Hampton, Department of Geosciences

Chansheng He, Department of Geography

Arthur Hoadley, Department of Mechanical and Aeronautical Engineering

Paul Johnson, Department of English

Renata Knific, School of Music

Thomas Knific, School of Music

Jil Larson, Department of English

Molly Lynde-Recchia, Department of Foreign Languages and Literatures

Larry Mallak, Department of Industrial and Manufacturing Engineering

Regena Falls Nelson, Department of Teaching, Learning and Leadership

Lisa Paulius, Department of Physics

Sabbatical Leaves -- (Continued)

Maija Petersons, Family and Consumer Sciences

Neil Pinney, Department of Political Science

Mark Richardson, Department of English

Galen Rike, University Libraries

Jocelyn Steinke, Department of English

Grace Tiffany, Department of English

Laura Van Zoest, Department of Mathematics and Statistics

Qiji, Zhu, Department of Mathematics and Statistics

NON-ACADEMIC

Appointment

Bryan Stauffer, M.D., Interim Director, Sindecuse Health Center, effective November 27, 2000.

Resignation

Diane Berty, Assistant Vice President for Student Affairs and Director, Sindecuse Health Center, effective November 7, 2000.

Retirement

James Kirklin, Director, Office of Information Technology, effective January 13, 2001.

PROGRAM REVISION REQUESTS FOR 2001-02

State of Michigan, Department of Management and Budget
Form R2 -- Operating Budget Program Revision Request
Priority List and Summary Costs

Institution: Western Michigan University

Fiscal Year: 2001-02

<u>Priority Number</u>	<u>Title of PRR</u>	<u>Budget Year State General Fund Cost</u>
1.	Enrollment Growth Adjustment	\$ 4,500,000
2.	Student Financial Aid	5,000,000
3.	College of Aviation	3,000,000
4.	Engineering	2,000,000
5.	Information Technology	11,000,000
6.	Instructional Technology	<u>6,750,000</u>
	Total	\$32,250,000

Recommended Motion

It is recommended that the program revision requests for 2001-02 be approved.

1. Enrollment Growth Adjustment \$4,500,000

For the last two years Western Michigan University has had to close admissions due to a record number of students wishing to enroll. Peer institutions proportionately have greater numbers of faculty and fewer students than WMU. For example, Western Michigan University has 799 faculty to teach 27,744 students, and we are last among our peers in instructional spending at \$3,416 per student.

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3. College of Aviation**\$3,000,000**

The College of Aviation is the fastest-growing college at Western Michigan University, with an enrollment increase of 30.5 percent in the 2000-01 academic year, and an increase of 89 percent within the past three years. This increase is a direct result of the college making a major contribution to aviation education in Michigan and developing programs that are unique both in Michigan and across the United States, thereby placing the state of Michigan in the forefront of collegiate aviation.

As the only comprehensive four-year aviation program in Michigan, WMU is making a valiant effort to accommodate a significant increased demand for personnel in the air transport industry, both within the state and across the country. The college has and will continue to make major contributions to the aviation job corps in the state of Michigan; and with the current and foreseeable shortages of pilots and maintenance technicians in the air transport industry, these recent increases are only the tip of the iceberg.

Continuation of this service by the College of Aviation requires adequate staffing as well as state-of-the-art equipment, including training labs, simulators and aircraft. To manage the 800 current students, as well as the projected increases of 40 percent over the next three years, the college needs five new faculty positions to bring the current 46:1 faculty student ratio into line with the 26:1 University average. In addition, to support the various educational programs, manage the 60 airplanes, 6 buildings, 5 simulators, and all the teaching facilities of the college, the following additional staff are needed: a director of flight operations, three aircraft maintenance technicians, two simulator maintenance technicians, one teaching laboratory technician, five flying instructors, two academic advisors, two secretarial staff, one administrative assistant, one buildings maintenance technician, two line-crew supervisors, and a manager of aircraft scheduling and dispatch. Additional funds are also needed for constant equipment upgrades to keep the facilities state-of-the-art, maintenance of simulators, revolving purchases of aircraft (new and replacement), as well as additional facilities support.

4. Engineering**\$2,000,000**

To fund an expansion of our fast-growing College of Engineering and Applied Sciences \$2 million is requested. The State of Michigan is facing a critical shortage of highly-skilled engineers. Western Michigan University's College of Engineering and Applied Sciences is experiencing increased enrollments in its current programs, increasing demand from state industry for its graduates, and requests for new programs to fill technical professional needs. State and national studies forecast increased requirements for engineering graduates over the next decade. The Michigan Economic Development Corporation recently noted the increased growth in Gold Collar jobs within the state and proposed

initiatives in advanced manufacturing, information technologies and life sciences, among others. Building upon its recognized strengths, the college is ready to increase its capability to support state needs. Recent cooperative initiatives with government and industry will provide a solid basis for WMU to be a catalyst for intellectual growth and economic expansion. Rapid growth in technology makes it imperative that budget allocations for personnel, equipment purchase and sustainment be increased for systematic programming. Responding to the state's needs, student interest and our mission, WMU's engineering program costs are expected to increase significantly in the next five years.

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The need for a major upgrade to our campus network system equipment has now reached the critical stage. The current network system is 5 to 10 years old. In view of our faculty laptop initiative, on-line instruction initiatives (WebCT), ongoing support for Internet2 faculty research, supercomputing initiatives of the future, etc., we must maintain and prepare our campus network system accordingly. We need to increase the fiber backbone to 1 gb capacity, upgrade all building infrastructure to a minimum of 100 mb capacity, with 1 gb in special situations, initiate an equipment replacement cycle for the equipment which is 3 to 5 years old, improve connectivity to OC3 levels, and double the modem pool with corresponding increases in T3 capacity. Therefore, we are requesting \$1 million to fund this now critical network system upgrade.

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enhancements to the student information system and other mission-critical information technology.

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11/1/00-CLS/h

WESTERN MICHIGAN UNIVERSITY BOARD OF TRUSTEES
Budget and Finance Committee
Friday, December 8, 2000
Room 204, Bernhard Center
10:45 a.m.

AGENDA

Trustee Klohs, Chair
Trustee St. John
Trustee Waddles
Trustee Franklin (ex officio)
President Floyd (ex officio)

I. ACTION ITEMS

- | | |
|--|--------|
| ✓1. Approval of the Minutes of the October 27, 2000
Committee Meeting | Klohs |
| ✓2. Gift Report | Bender |
| ✓3. Personnel Report | Beam |
| ✓4. Sale of Property | Rinker |
| ✓5. Capital Outlay Project Request for 2001/02 | Beam |

II. INFORMATIONAL ITEMS

- | | |
|--|----------------|
| ✓6. Audit Report - Deloitte & Touche Management Letter | Beam |
| ✓7. M.U.S.I.C. Report | Rinker |
| ✓8. Master Plan Report | Beam/Rigterink |

Western Michigan University
Board of Trustees
Budget and Finance Committee

Agenda Item No. 1
December 8, 2000

APPROVAL OF THE MINUTES OF THE OCTOBER 27, 2000 COMMITTEE MEETING

Western Michigan University
Board of Trustees
Budget and Finance Committee

Agenda Item No. 2
December 8, 2000

GIFT REPORT

Background

This report includes activity for the month of October. Current and deferred cash gifts for October were \$2,257,550. The year-to-date total for the current fiscal year is \$4,235,502. This represents an increase of \$406,148 over last fiscal year. Information regarding major gifts is provided.

Recommended Motion

It is recommended that this gift report including activity for October be approved.

**WESTERN MICHIGAN UNIVERSITY
GIFTS RECEIVED**

WMU CASH GIFTS:

	October 2000	October 1999	Over (Under)	Year-to-date 2000-01	Year-to-date 1999-00	Over (Under)
Alumni	\$ 194,374	\$ 110,078	\$ 84,296	\$ 409,796	\$ 323,770	\$ 86,026
Individual Friends	109,730	70,428	39,302	483,942	343,024	140,918
Corporations/Foundations/Other Orgns	1,361,592	320,432	1,041,160	2,080,483	2,120,391	(39,908)
Estate Gifts	591,854	(32,169)	(40,315)	1,197,281	1,032,169	165,112
CURRENT CASH GIFTS	\$ 2,257,550	\$ 1,133,107	\$ 1,124,443	\$ 4,171,502	\$ 3,819,354	\$ 352,148

**DEFERRED GIFTS: Charitable remainder trusts
and annuities (shown at fair market value)**

Net present value as of date of gift

FY 2000 \$ 6,731

FY 2001 \$ 39,713

SUBTOTAL-CURRENT CASH & DEFERRED GIFTS

\$ 2,257,550 \$ 1,133,107 \$ 1,124,443 \$ 4,235,502 \$ 3,829,354 \$ 406,148

NON-CASH GIFTS:

5,311 433,927 (428,616) 676,855 532,390 144,465

SUBTOTAL-GIFTS RECEIVED BY WMU FOUNDATION

\$ 2,262,861 \$ 1,567,034 \$ 695,827 \$ 4,912,357 \$ 4,361,744 \$ 550,613

PAPER TECHNOLOGY FOUNDATION

Cash Gifts

Non-Cash Gifts:

80,023 18,980 61,043 109,336 55,745 53,591

48,700 - 48,700 48,700 - 48,700

SUBTOTAL-GIFTS RECEIVED BY PAPER TECH. FDN.

\$ 128,723 \$ 18,980 \$ 109,743 \$ 158,036 \$ 55,745 \$ 102,291

TOTAL GIFTS

\$ 2,391,584 \$ 1,586,014 \$ 805,570 \$ 5,070,393 \$ 4,417,489 \$ 652,904

GIFTS \$10,000 AND OVER
October 2000

Cash Gifts October:

Anonymous Donor	\$656,000	MFA in Performing Arts Management Program
Anonymous Donor	381,000	Arts Entrepreneur Program
Pharmacia Foundation	20,000	Unrestricted Fund at Western
Rexford M. & Norma M. Clark Estate	564,210	President's General Endowment
Mr. and Mrs. Paul Hoelderle	10,000	The Paul T. & Sally S. Hoelderle Family Endowment*
Kathryn P. Knight Estate	20,643	Kenneth W. Knight Memorial Scholarship <i>Final Distribution</i>

*Paper Technology Foundation, Inc. gifts.

Western Michigan University
Board of Trustees
Budget and Finance Committee

Agenda Item No. 3
December 8, 2000

PERSONNEL REPORT

Retirement

Michael Weber, Manager, Payroll Department, effective November 13, 2000.

Sale of Property

Background

The University originally acquired the property at 415 Kendall in April of 1973 through a land transfer agreement with Kalamazoo County. The lot which identifies this property is described as parcel G20-8-4 Section 20-2-11, in the City of Kalamazoo, Michigan.

Over a year ago a private buyer approached the University with an interest in acquiring this property. At the time of the inquiry, and for approximately the past 20 years, this property was used as an "energy house." This program has recently been relocated to the Baker Farm house and the administration began to re-evaluate this property for future use by the University. Following the re-evaluation, it was determined there is no other logical use for the property since it needs some amount of refurbishing and is not contiguous to other University-owned properties. A professional appraisal of this property was completed in September of 2000, which established a value of \$115,000. The administration contacted the private buyer to determine if there was still an interest and the private buyer has made an offer equal to \$5,000 less than the appraised amount. Considering the repairs needed and the additional risks the buyer must assume regarding zoning issues, the administration has accepted the attached sales agreement pending approval of the Board of Trustees.

Recommended Motion

It is recommended that the Board of Trustees authorize the treasurer or assistant treasurer to execute the necessary documents to sell Kalamazoo City parcel G20-8-4 Section 20-2-11 for the sum of \$110,000.

AGREEMENT FOR SALE OF REAL ESTATE

THIS AGREEMENT is made November 2, 2000, between the undersigned Seller and Purchaser as follows:

1. **AGREEMENT.** Purchaser agrees to purchase and Seller agrees to sell the real estate located in Kalamazoo Township, County of Kalamazoo, State of Michigan, commonly known as 415 Kendall Street, more fully described on the attached Exhibit "A", and all buildings, improvements, appurtenances and fixtures thereon, subject to any covenants, conditions, restrictions, rights-of-way and easements of record (the "Property"), for the sum of \$110,000.
2. **TERMS.** The terms of purchase shall be the full purchase price upon execution and delivery of a Warranty Deed, conveying fee simple title to Purchaser, subject to any covenants, conditions, restrictions, rights-of-way and easements of record. The conveyance shall be further subject to conditions that would be disclosed by an accurate survey of the Property, zoning ordinances, governmental restrictions and taxes and assessments, both general and special, including any which are due and payable.
3. **TAXES AND ASSESSMENTS.** Current real estate taxes, except special assessments, shall be prorated to the date of Closing and shall be deemed to cover the calendar year in which they become due and payable. Taxes shall be deemed due and payable as follows: County (Winter) taxes, December 1; City/Township (Summer) taxes, July 1 or August 1. The balance owing of any special assessments outstanding against the Property shall be paid by Purchaser. Other items normally prorated in real estate transactions of this kind shall be prorated to the date of Closing. Seller shall request that the utility companies who service the Property do final meter readings on the date of Closing, and Seller shall pay for all utilities through the date of Closing.
4. **PROOF OF TITLE.** Purchaser has examined the title to the Property and it is in acceptable to Purchaser. As evidence of marketable title, Seller shall obtain, at Seller's expense, an owner's policy of title insurance at closing in the amount of the purchase price insuring marketable title vested in Purchaser subject to any covenants, conditions, restrictions, rights-of-way and easements of record. Purchaser has received, prior to the date of this Agreement, a commitment for such policy.
5. **CLOSING.** The sale shall be closed by December 12, 2000, except Seller may choose to delay the closing for an additional sixty (60) days, as may be necessary to obtain Board of Trustees' approval. Purchaser shall be responsible for payment of closing costs and recording fees.
6. **POSSESSION.** Possession shall be given on January 2, 2001. Purchaser acknowledges and agrees that Seller's tenant will continue to occupy the Property until such date.
7. **SURVEY.** Purchaser may have a survey prepared at its expense. If no survey is obtained, Purchaser agrees that Purchaser is drawing solely upon Purchaser's own judgment as to

the location, boundaries and area of the Property and improvements thereon without regard to any representations that may have been made by any other person.

8. **APPROVAL.** Seller's obligation to sell the Property shall be conditioned upon approval by the Board of Trustees of Western Michigan University on or before the Closing Date, but not later than February 28, 2001. The approval of The Board of Trustees shall be in their sole discretion, and if this transaction is not approved, this Agreement shall be deemed terminated and the earnest money deposit of Purchaser shall be returned.

9. **ACCESS TO PROPERTY.** Seller shall permit Purchaser and its representatives and agents access to, and entry upon, the Property to examine, inspect, measure and test the Property for all reasonable purposes. No such activities of Purchaser on the Property shall be permitted to damage or change the condition of the Property. All activities undertaken by Purchaser and its representatives or agents shall be at Purchaser's sole cost and expense, and Purchaser shall defend, indemnify and hold Seller harmless from and against any and all claims, demands, losses and expenses arising out of its activities on the Property prior to the Closing Date. Prior to being granted such access, Purchaser shall provide to Seller satisfactory proof of Purchaser's insurance coverage for any damage to property or injury to persons resulting from any activities by Purchaser or its representatives or agents on the Property, with coverage types and amounts satisfactory to Seller.

10. **ENVIRONMENTAL REPORT.** Purchaser may, at its sole expense, obtain an environmental report regarding the Property. Seller makes no representation or warranty with regard to such environmental report nor with respect to any condition or wetlands on the Property, and Purchaser shall rely upon such environmental report at its own risk. Further, Purchaser acknowledges that if the report was not prepared for Purchaser, then the preparer will not have any liability to Purchaser, except as may be otherwise agreed between the preparer and Purchaser.

11. **NO REPRESENTATION OR WARRANTY AS TO CONDITION.** The Property is being sold and delivered "AS IS" and "WHERE IS" in its present condition, or as such condition exists on the closing date; and Seller disclaims any, and makes no further, warranty or representation as to the Property, including as to the condition of any buildings, roof, improvements, fixtures, soil conditions, or any environmental conditions on or under the Property. Purchaser acknowledges and agrees it has been allowed to enter upon the Property for such inspections, tests and other studies as Purchaser considers appropriate or desirable with respect to the condition of the Property. Further, Purchaser has determined that the Property is in a condition satisfactory to it, and Purchaser has accepted the Property, including the buildings, roof, improvements and fixtures, in its present condition or the condition upon the closing date, "AS IS" and "WHERE IS".

12. **RELEASE AND INDEMNIFICATION.** The closing of the transaction and acceptance of the Property by Purchaser shall constitute a waiver and release of any claims, actions, causes of action, liabilities and obligations of whatsoever kind and nature, known or unknown, now or in the future, which may be made by Purchaser or its successors and assigns against Seller and its trustees, officers, employees, agents, successors and assigns, as a result of or in connection with the condition of the Property. Purchaser and its successors and assigns, shall defend, indemnify and hold harmless Seller and its trustees, officers, employees, agents,

successors and assigns from and against any and all costs, losses, claims, liabilities, fines, expenses, penalties, and damages, including reasonable legal fees and any remediation costs, in connection with or resulting from the existence or occurrence of any condition of the Property, including any environmental conditions, any premises liability claims, or any environmental claims with respect to the Property whether arising from events occurring before or after the closing date, including without limitation, the failure of any person to fully comply with any federal, state or local law or regulation having as its object the protection of public health, natural resources or the environment.

13. **BINDING.** For valuable consideration, the parties agree that this Agreement shall constitute a binding agreement between Purchaser and Seller, and Purchaser herewith deposits \$ 2,000.00 with Seller upon acceptance of this Agreement evidencing Purchaser's good faith, to be applied on the purchase price. In the event Purchaser shall fail or refuse to conclude the sale on the terms herein set forth for any reason not provided for herein, then Seller shall have the option either to seek specific performance of this Agreement, or to seek from Purchaser the amount of any damages caused as a result of Purchaser's refusal. Time is of the essence of this Agreement. If the sale of the Property does not close due to the failure to satisfy any contingency set forth in this Agreement for any reason other than the fault of Purchaser, the earnest money shall be refunded to Purchaser, otherwise, the earnest money deposit is nonrefundable and is to be retained by Seller in the event the sale of the Property does not close under this Agreement.

14. **NO CONDITIONS.** In consideration of Seller's reduction of the purchase price, Purchaser agrees that Purchaser's performance under this Agreement is without contingencies or conditions and that the Property is being taken in "AS IS" condition.

15. **EXPIRATION.** This offer shall expire unless a copy hereof with Seller's written acceptance is delivered to Purchaser within five (5) days from the date of this Agreement.

16 **MISCELLANEOUS.**

16.1 **Representations and Warranties.** All representations, warranties and agreements contained in this Agreement or any agreement, document, schedule, exhibit, or certificate in connection herewith, shall be deemed to be representations, warranties and agreements made pursuant to this Agreement, all of which shall survive the consummation of the transactions contemplated by this Agreement.

16.2 **Notices.** All notices, demands and requests required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed given: (a) when personally delivered to the party to be given such notice or other communication; (b) on the business day that such notice or other communication is sent by facsimile or similar electronic device, fully prepaid, which facsimile or similar electronic communication shall promptly be confirmed by written notice; (c) on the third business day following the date of deposit in the United States mail if such notice or other communication is sent by certified or registered mail with return receipt requested and postage thereon fully prepaid; or (d) on the business day following the day such notice or other communication is sent by reputable overnight courier, to the address set forth below or to such other addresses as the parties may designate in writing.

16.3 Benefit and Assignment. This Agreement shall be binding upon and inure to the benefit of the parties hereto, and their respective successors, assigns, heirs and legal representatives; provided, however, Purchaser may assign this Agreement to any other person or entity only with the prior written consent of Seller.

16.4 Counterparts. This Agreement may be signed in any number of counterparts with the same effect as if the signature on each such counterpart were upon the same instrument. Each executed copy shall be deemed an executed original for all purposes.

16.5 Entire Agreement. This Agreement and all other agreements, documents, schedules, exhibits or certificates prepared in connection herewith, represent the entire understanding and agreement between the parties with respect to the subject matter hereof, supersede all prior agreements or negotiations between such parties regarding the purchase of the Property, and may be amended, supplemented or modified only by an agreement in writing which makes specific reference to this Agreement or the agreement, document, schedule, exhibit or certificate prepared in connection herewith, as the case may be, and which is signed by the party against whom enforcement of any such amendment, supplement or modification is sought.

16.6 Broker. Each party represents that it is not represented by any broker or agent with respect to the sale or purchase of the Property, and each party shall be solely responsible for any commission and fees due to any broker retained thereby.

16.7 Additional Acts. Purchaser and Seller agree to execute and deliver such additional documents and perform such additional acts, before or after Closing, as may become necessary to effectuate the transfers contemplated by this Agreement.

16.8 Confidentiality. The Purchase Price and the terms of this sale shall be confidential and may not be disclosed by Seller or the brokers, without the express written consent of Purchaser.

IN WITNESS WHEREOF, the parties hereto agree this Agreement shall be effective the day and year first above written.

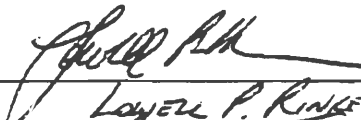
Seller:

BOARD OF TRUSTEES OF WESTERN
MICHIGAN UNIVERSITY

Address:

1903 W Michigan
Western Michigan University
Kalamazoo, MI 49008



By:



Lowell P. Rinker
ASSISTANT TREASURER

Its:

Purchaser:

Stephen Fleckenstein & MARGARET FLECKENSTEIN

Address:

5958 Chandra Drive
Kalamazoo, MI 49004
KZLIB:350725.14095924-00075

CAPITAL OUTLAY PROJECT REQUEST FOR 2001/02

Background

As a public institution of higher education in the State of Michigan, Western Michigan University is required to submit an annual project request for consideration by the Governor and the Legislature.

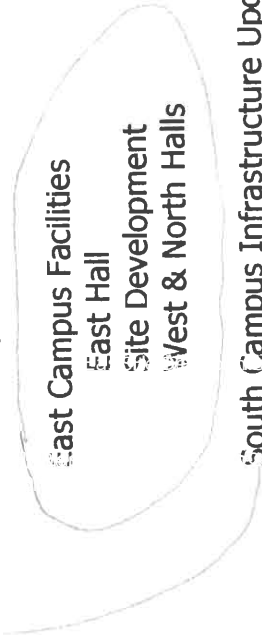
Recommended Motion

It is recommended that the Capital Outlay Project Request for 2001/02 be approved for submission to the State of Michigan.

WESTERN MICHIGAN UNIVERSITY
FY 2002 Capital Outlay Project Request
November 22, 2000

<u>Project Title</u>	<u>Total Cost</u>	<u>State Funds</u>	<u>WMU Share</u>
State Supported Projects			
✓ College of Engineering Building	\$ 80.000 M	\$ 37.500 M	\$ 42.500 M
✓ Collaborative Venture with Lake Michigan College	\$ 8.125 M	\$ 6.500 M	\$ 1.625 M
✓ College of Health & Human Services	\$ 45.000 M	\$ 33.750 M	\$ 11.250 M
Sangren Hall Renovation	\$ 25.000 M	\$ 18.750 M	\$ 6.250 M
Kohrman Hall Renovation	\$ 20.000 M	\$ 15.000 M	\$ 5.000 M
Chemistry Building	\$ 20.000 M	\$ 15.000 M	\$ 5.000 M
East Campus Facilities	\$ 60.000 M	\$ 45.000 M	\$ 15.000 M
East Hall	\$ 32.000 M	\$ 24.000 M	\$ 8.000 M
Site Development	\$ 4.000 M	\$ 3.000 M	\$ 1.000 M
West & North Halls	\$ 24.000 M	\$ 18.000 M	\$ 6.000 M
South Campus Infrastructure Upgrades	\$ 30.000 M	\$ 22.500 M	\$ 7.500 M
WMU Funded Projects			
Student Apartments	\$ 25.000 M	\$ 0	\$ 25.000 M
Indoor Practice Facility	\$ 16.000 M	\$ 0	\$ 16.000 M
Art Building	\$ 20.000 M	\$ 0	\$ 20.000 M

*Approved
 11/22/00*



AUDIT REPORT - DELOITTE & TOUCHE MANAGEMENT LETTER

Background

Included for your review is the Deloitte & Touche Management letter for the year ended June 30, 2000. The Management Letter includes comments and recommendations which resulted from the audit firm's examination of the University's financial statements for the year ended June 30, 2000.

For each comment, the University response states whether the University is in agreement with the recommendation and, if so, the proposed action to be taken.

Recommended Motion

This is an informational item requiring no Board action.