



**WESTERN MICHIGAN UNIVERSITY**  
Office of Student Engagement

**RSO Advisor Letter of Intent**

**Date:**

To the Office of Student Engagement:

I, \_\_\_\_\_, (Name of advisor) do hereby express my intent to serve as an advisor to \_\_\_\_\_ (Name of RSO) Registered Student Organization at Western Michigan University for the 2026-2027 academic year or until resignation, removal or disbandment of the organization.

I understand that as an RSO Advisor, I am required to comply with all guidelines, rules, and regulations from the Office of Student Engagement and Western Michigan University. I promise to uphold University values and to support students within the organization to the best of my abilities. I will allow the students to take the lead in determining the nature of our relationship and my role as an advisor. I will provide support and guidance for my students to the best of my abilities, and I will be attentive to the RSO's needs.

Additionally, I understand that I will be required to complete the annual RSO advisor online training modules within 30 days of signing and submitting this letter.

Please fill out the following information:

**Current Position Title:** \_\_\_\_\_

**Relationship with WMU (Faculty, Staff, Graduate Student or Community Member):**

\_\_\_\_\_

**Experience/skills relevant to RSO:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

By signing below, I acknowledge that I have read and understood all the above information.

**Signature:** \_\_\_\_\_

**Your Name:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Phone:** \_\_\_\_\_