

UNDERGRADUATE HANDBOOK



WESTERN MICHIGAN UNIVERSITY

College of Arts and Sciences

Department of History

Revised as of Spring 2025

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1. Studying History At Western Michigan University

Welcome to the Department of History! As a history major or minor, you are entering a field of study that is exciting, challenging, and rewarding. Historians are investigating the past and asking new questions, using innovative tools of inquiry, and trying to render a more complete historical record of the diverse peoples of the past. In your study of history, such thought-provoking developments will help prepare you for a range of professional opportunities and enable you to contribute to our historical understanding of the past, as well as facilitate how you as a historian grapple with difficult questions.

The “information explosion” has influenced history as it has other disciplines. In your investigation of historical topics, you will gain awareness of the need to integrate other disciplines in your study of history. To meet the challenges of history in the twenty-first century, the Western Michigan University Department of History encourages our students to develop broad historical content knowledge as well as analytical and critical thinking skills, and research and writing skills in the examination of the past. History students learn to frame historical questions, to use a wide array of historical resources, to analyze and evaluate evidence, and to communicate their conclusions in a variety of ways to different audiences. Students are encouraged to complement their studies in history with course work in other disciplines like anthropology, sociology, political science, English, foreign languages, or geography.

This *Undergraduate Handbook* is intended as a tool to help you plan your course of study in history at Western Michigan University. It addresses frequently asked questions, outlines requirements for the four undergraduate programs in history and social studies and provides information about faculty and other resources available to students through the Department of History. As a history major or minor, you should use this *Handbook* in conjunction with the appropriate *Western Michigan University Undergraduate Catalog*. Students are highly encouraged to talk with their faculty in the Department of History and become part of a community of learners in history. Become actively engaged in the study of history to pursue student success: visit the Department of History and history faculty offices located on the fourth floor of Friedmann Hall. Draw upon the following resources whenever you have additional questions:

1.1 Department Administration

Dr. Linda Borish, Chair
Office: 4305 Friedmann Hall
Phone: (269) 387-4649
Email: linda.borish@wmich.edu

Mr. Kevin Bunkley, Administrative Assistant II
Office: 4309 Friedmann Hall
Phone: (269) 387-4652
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1.2 Faculty Directory

Benac, David Associate Professor (269)387-5361 david.benac@wmich.edu	(269) 387-4187 sally.hadden@wmich.edu	larry.simon@wmich.edu
Berkhofer, Robert Professor Director of Medieval Institute (269) 387-5352 robert.berkhofer@wmich.edu	Kutzler, Evan Associate Professor (269) 387-4643 Evan.kutzler@wmich.edu	Strong, Anise K. Associate Professor (269) 387-4598 anise.strong@wmich.edu
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Beyan, Amos J. Professor (269) 387-4639 amos.beyan@wmich.edu	Rubin, Eli Professor/ Dir. of Grad Studies (269) 387-4646 eli.rubin@wmich.edu	Warren, Wilson J. Professor (269) 387-4644 wilson.warren@wmich.edu
Borish, Linda J. Professor (269) 387-4649 linda.borish@wmich.edu	Saillant, John Professor, Department of English (269) 387-2621 john.saillant@wmich.edu	Xiong, Victor C. Professor (269) 387-4648 victor.xiong@wmich.edu
Hadden, Sally Professor	Simon, Larry J. Associate Professor (269) 387-4633	Yoshida, Takashi Professor (269) 387-4635 takashi.yoshida@wmich.edu

2. Academic Advising

The College of Arts and Sciences Advising Office handles advising for the History major and minor, Essential Studies, and overall degree requirements. If you are in need of advising for history, click the following link: [Book an appointment](#)

The Department of History also encourages students to reach out to any faculty member in the department with questions about individual areas of history, advice on choosing or changing different tracks of history majors (History Major and Public History) and how they would serve your career goals, information about applying to graduate schools, and other matters. Go to the [History Department directory](#) and then click on the names of individual faculty members to view their areas of specialization.

2.1 Declaring your major or minor

To declare a History major or minor or getting approval to enroll in certain courses, students should consult with the College of Arts and Sciences Advising Office.

2.2 Honors in History

History majors may apply for and receive the Honors in History designation on their official transcript. At the time of application, history majors must have completed 30 credit hours in history including 6 hours in 3000-level intermediate seminars (previously writing-intensive) or 4000-level history courses. Applicants must also have completed at least 90 credit hours overall. At least half of all credit hours and all writing-intensive and 4000-level history courses used for the Honors designation must be completed at Western Michigan University. A minimum overall Western Michigan University GPA of 3.5 and a GPA of 3.75 in History is required for the Honors designation. Students must also submit the recommendation of a faculty mentor and a substantial writing sample that shows a capacity for original thought in the interpretation, analysis, and effective communication of historical information. Additional information about the Honors in History designation and application forms may be obtained at the Department of History website: <http://www.wmich.edu/history>.

2.3 Phi Alpha Theta

The Alpha Beta Delta chapter of Phi Alpha Theta dedicates itself to serving students of history at WMU through academic and communal support. We assist in creating an environment in which lovers of history can find community within the WMU student population and are able to access various opportunities and activities meant to support their career within history-related fields.

Phi Alpha Theta encourages student participation and supports scholarly activity at all levels, from undergraduate to post-doctoral. All members are eligible to submit papers for publication in the honor society's quarterly journal, *The Historian*. All new members receive a one-year subscription to *The Historian*.

The Phi Alpha Theta national office awards six annual cash Paper Prize Awards to graduate and undergraduate students and a \$500 prize to the member submitting the best doctoral dissertation. [Scholarships and awards](#) ranging from \$750 to \$1250 are also available to Phi Alpha Theta members through the national organization.

The honor society sponsors biennial conferences, which include papers by members, talks by prominent historians, and visits to historical sites. Phi Alpha Theta provides a stipend to help support one delegate from each chapter to attend the conference. The newsletter publicizes Phi Alpha Theta activities and awards. In addition, the organization hosts special programs at annual meetings of major national historical associations.

Undergraduate students must complete at least 12 hours in History with an average grade above 3.1 and an overall average of 3.0.

Graduate students should have completed at least one third of residency requirements with an overall average of 3.75.

Prospective members should contact the Phi Alpha Theta advisor for more information.

2.4 Senior Thesis Option

Student majors in Public History or History (LEC) have the option of completing a senior thesis as part of their program. In order to qualify for the thesis option students must have completed one intermediate-level course and one baccalaureate writing course. In the semester before registering for the thesis, the student should identify (possibly with the help of the History Advising Office) a supervising professor and, with the latter's assistance, a second reader. The supervising professor and the student should agree upon the role of the second reader.

2.4.1 Expectations for the thesis

- The thesis should be about 25-30 double-spaced pages in length. In some cases, the topic may warrant a longer study. The Department recommends standard format, 12-point font (Times/New Roman), and the use of endnotes. The student should use *Chicago Style* for notes and bibliography.

- The thesis should present original research and should develop a historically sound argument based upon appropriate evidence. The thesis should demonstrate a grasp of the secondary literature as well as proficiency in evaluating and using primary source materials. Manuscript materials, printed sources and those in translation are acceptable. Students may also draw upon material culture resources, visual documents, or other appropriate primary sources.
- In order to enhance development of a well-researched thesis, the Department recommends (but does not require) that the thesis focus on some aspect of a problem/issue about which the student already has some familiarity—either because the student took a course on the subject or began exploring it in a previously written paper.

The thesis should be well-written and exhibit mastery of writing conventions within the discipline of history.

2.4.2 Researching and writing the thesis

- Students electing the thesis option should consider applying for an Undergraduate History Fellowship to assist with costs of research.
- Work on the thesis should be undertaken in stages. The student and supervising professor should develop a schedule of meetings to review/discuss the work. (For example: confirm working bibliography; review outline; introduction to thesis; sample paragraph blocks; first draft, etc.)
- Students must make a presentation of their thesis findings to their supervising professor and second reader at an open public meeting. With consent of the student, the supervising professor may invite others to attend. The timing of the presentation will be determined by consent of the supervising professor and the student.
- The supervising professor is primarily responsible for evaluating the completed thesis. Depending on the pre-arranged role, the second reader may also have input in evaluating the thesis. The senior thesis in the Department of History will be evaluated with a letter grade.
- If the student is unable to complete the thesis within the designated semester, the student must request a grade of incomplete from the supervising professor. When the thesis is completed, the supervising professor will enter the appropriate grade. If the student fails to complete the thesis within the year allotted to complete incomplete grades, the student will receive no credit for the project.
- Once evaluation is complete, a copy of the finished thesis should be turned into the History office. The department will keep on file a collection of all completed thesis. The Department also encourages students to consider presenting their work at appropriate scholarly conferences like the Michigan Academy or the Great Lakes History Conference.

3. Scholarships and Awards

Please see scholarship descriptions and application information on the Department of History [webpage](#) and on [ScholarshipUniverse](#).

4. History Major

1. Minimum of 36 hours in history selected from categories listed below.
2. Minimum grade of “C” in all course work required.
3. Completion of a language through the 2010 level, by college/university course work or examination.

4. Completion of either HIST 1000 or HIST 2020 **and** a class selected from the following: HIST, 3101, 3102, 3260, 3265, 3490, 3500, 3510, 3531, 3600, 3606, 3611, 3612, 3662, 3700, 3702, 3766, 3880, 3882, or 3884.
5. Completion of at least 3 hours of intermediate seminar courses at the 3000-level. (See the list of courses below).
6. With permission of the advisor, students may substitute advanced level (4000-level) history courses for intermediate level (3000-level) courses in the same category.
7. Completion of at least 9 hours of courses at the 4000-level, with at least one course in the pre-modern category and one course in the modern category. 3 hours of a 4000-level course must be Baccalaureate Writing.

4.1 Major Requirements

1. Introductory level history courses (12 hours)
HIST 2900 – The Historian’s Craft: An Introduction to the Study of History Credits: 3 hours

Select either:

- HIST 1000 – Early Western World Credits: 3 hours or
HIST 1010 – Modern Western World Credits: 3 hours

Select either:

- HIST 2100 – American History to 1877 Credits: 3 hours or
HIST 2110 – American History since 1877 Credits: 3 hours

Select either:

- HIST 2020 – World History to 1500 Credits: 3 hours or
HIST 2030 – World History since 1500 Credits: 3 hours

2. Intermediate level history courses (15 hours including at least 3 hours of intermediate seminar courses. At least 3 hours must be taken from the pre-modern and modern course categories.)

3. Advanced level and Baccalaureate Writing history courses (9 hours).

Students need to complete three courses (9 hours) at the 4000 level with at least one course that is in the pre-modern and one course in the modern category. Students need to complete one (3 hour) 4000-level pre-modern or modern course that meets the baccalaureate-level writing requirement. Baccalaureate history courses are designated “(BW)” in the online schedule of classes. Students considering graduate school are strongly advised to select the Senior Thesis (HIST 4990) or 5000-level Seminar as their required advanced level baccalaureate history course.
4000-level prerequisite: one 3000-level intermediate seminar course or instructor approval.

5. Public History Major

This program is designed to prepare students for entry-level positions in fields of public history such as museum and archival administration, preservation/restoration work, interpretation, consulting, and applied research.

1. Minimum of 63 hours in history and approved electives from other departments selected from categories listed below.
2. Minimum grade of “C” in all course work required for the major, including electives and required cognates.
3. Completion of at least 3 hours of intermediate seminar courses at the 3000-level. (See the list of courses below).
4. With permission of the advisor, students may substitute advanced level (4000-level) history courses for intermediate level (3000-level) courses in the same topical area, providing the student has the appropriate prerequisite.
5. Completion of one (3 hour) 4000-level Baccalaureate Writing course

6. Completion of three required 4000 or 5000-level Public History courses.
7. No minor required.

5.1 Major Requirements

1. Introductory level history courses (9 hours)

HIST 2900 – The Historian’s Craft: An Introduction to the Study of History Credits: 3 hours

Select either:

HIST 2100 – American History to 1877 Credits: 3 hours or

HIST 2110 – American History since 1877 Credits: 3 hours

Select one of the following:

HIST 1000 – Early Western World Credits: 3 hours

HIST 1010 – Modern Western World Credits: 3 hours

HIST 2020 – World History to 1500 Credits: 3 hours

HIST 2030 – World History since 1500 Credits: 3 hours

2. Intermediate level history courses

15 hours, including 3 credit hours of intermediate seminar courses (see list of courses below). HIST 3404 is required and one course must be chosen from either HIST 3150 or HIST 3180. In addition, at least one (3 credit) course must be from the pre-modern category and one (3 credit) from the modern category.

3. Advanced level history courses (6 hours):

One 4000-level Baccalaureate Writing course is required. One 4000-level course must be from the pre-modern category and one from the modern category. Baccalaureate Writing courses are designed “(BW)” in the online schedule of classes.

4000-level prerequisite: one 3000-level intermediate seminar course or instructor approval.

4. Public History core courses (9 hours):

HIST 4060 – Archives Administration Credits: 3 hours

HIST 4080 – Museum Studies Credits: 3 hours

HIST 4100 – Historic Preservation Credits: 3 hours

HIST 5890 – Oral History Workshop Credits: 3 hours

HIST 5891 – Digital Humanities Credits: 3 hours

5. Electives (18 hours):

Consult CAS Advising Office and Appendix A for approved elective courses from other departments that meet this requirement.

6. Internship (6 hours):

Students must confer with the public History Internship Supervisor (Dr. David Benac) before registering for internship credit.

HIST 4950 – Internship Credits: 3-9 hours

6. History Minor

1. Minimum of 24 hours of coursework in history, with a maximum of 9 hours at the introductory level (this includes 1000/2000 level courses, two year institution transfers, and AP credits)

2. Students must complete HIST 2900

3. Students must take a minimum of 3 hours (one course) selected from the 3000-level intermediate seminar classes (see list below) and 3 hours (one course) from 4000-level baccalaureate writing courses.

4. Students must take at least one 3000- or 4000- level course from the pre-modern category and one 3000- or 4000- level course from the modern category.

Intermediate seminar courses at the 3000-level are:

HIST 3101, 3102, 3103, 3104, 3105, 3191, 3310 3265, 3285, 3490, 3500, 3510, 3531, 3606, 3611, 3612, 3616, 3618, 3662, 3664, 3702, 3764, 3766, 3768, 3882, 3884.

The prerequisite is HIST 2900 or instructor approval. Intermediate seminar courses are designated “” in the online schedule of classes.

Courses meeting requirements for Pre-modern are:

HIST, 2020, 3100, 3101, 3102, 3490, 3500, 3510, 3531, 3600, 3606, 3611, 3612, 3662, 3702, 3766, 3880, 3882, 4380, 4490.

Courses meeting requirements for Modern are:

HIST 3010, 3015, 2030, 3060, 3100, 3103, 3104, 3105, 3130, 3150, 3160, 3180, 3191, 3200, 3230, 3240, 3260, 3265, 3280, 3285, 3290, 3300, 3325, 3330, 3360, 3404, 3616, 3618, 3630, 3640, 3660, 3664, 3760, 3764, 3768, 3790, 3850, 3884, 3981, 4006, 4008, 4010, 4016, 4060, 4080, 4100, 4245, 4380, 4491, 4495, 4825, 4845.

7. Public History Minor

1. Minimum of 24 hours in history selected from categories listed below.
2. Minimum grade of “C” in all course work required for the major.
3. Completion of one writing intermediate seminar at the 3000-level. (See the list of courses below).

7.1 Minor Requirements

1. Introductory level history course (3 hours)

Choose one of the following:

HIST 1000 – Early Western World Credits 3: hours

HIST 1010 – Modern Western World Credits: 3 hours

HIST 2100 – American History to 1877 Credits: 3 hours

HIST 2110 – American History since 1877 Credits: 3 hours

HIST 2020 – World History to 1500 Credits: 3 hours

HIST 2030 – World History since 1500 Credits: 3 hours

2. Intermediate level history courses (9 hours including a 3-hour intermediate seminar course)

Complete each of the following:

HIST 2900 – The Historian’s Craft: An Introduction to the Study of History Credits: 3 hours

HIST 3404 – Introduction to Public History Credits: 3 hours

And select either:

HIST 3150 – Popular Art and Architecture in America Credits: 3 hours

HIST 3180 – American Environmental History Credits: 3 hours

3. Intermediate seminar Course (choose one of the following):

Intermediate seminar courses at the 3000-level are: HIST 3101, 3102, 3103, 3104, 3105, 3191, 3265, 3285, 3500, 3510, 3531, 3606, 3611, 3612, 3616, 3618, 3662, 3664, 3702, 3764, 3766, 3768, 3882, 3884.

The prerequisite is HIST 2900 or instructor approval. Intermediate seminar courses are designated “” in the online schedule of classes.

4. Public History Core Courses: (6 hours)

Select two of the following:

HIST 4060 - Archives Administration Credits: 3 hours

HIST 4080 - Museum Studies Credits: 3 hours

HIST 4100 - Historic Preservation Credits: 3 hours

HIST 5890 – Oral History Workshop Credits: 3 hours

HIST 5891 – Digital Humanities Credits: 3 hours

5. Internship (3 hours). Students must confer with the Public History Internship Supervisor before registering for internship credit.

HIST 4950 – Internship Credits: 3 hours

Appendix A. Public History Internship Instructions

The internship is a critically important experience in the training of a public historian. It provides an opportunity to apply skills and knowledge acquired in coursework to an actual work setting and to be evaluated by professional supervisory personnel. A successful and well-documented internship gives you a distinct advantage in the job market. The Western Michigan University Career and Student Employment Services defines an internship as a "specific career-related work experience, with direct supervision." It is distinct from what the Council recognizes as work experience, volunteer experience, practicum, or other arrangement. Internships are regulated closely by the Department of History under Internship Supervisor, Dr. David Benac. The Department has internship arrangements with many museums, historical agencies, governmental units, and other organizations. WMU public history students have enjoyed internships at the Gerald R. Ford Presidential Museum, the Fort Miami Heritage Society, WMU Archives and Regional History Collection, Kellogg's Cereal City, USA, the Northern Indiana Center for History, Michigan Historical Center, the Smithsonian National Air and Space Museum, and many other institutions.

In planning and carrying out your internship, please consider the following:

- Planning for the PUH internship should begin at least 6 months before you plan to register for internship credit. Students who have difficulty identifying potential internships should consult the Internship Supervisor (Dr. David Benac, david.benac@wmich.edu) to learn about strategies for finding and applying for internship opportunities.
- All internship arrangements must be approved in advance by the Internship Supervisor. Written acknowledgment and description of the internship from the potential intern and the intended field supervisor is required for registration for internship credits. Students will enroll for internship credits after all documentation is approved and the Internship Coordinator provides permission.
- The person who supervises your internship in the field normally should have a Master's degree or its equivalent. If this is not the case, special arrangements may be made for faculty evaluation of the internship experience in appropriate situations.
- The Department of History does not accept internship experiences carried out before admission to the Public History program, before the enrolled semester, at a student's place of employment, or without prior consultation with the Internship Supervisor.
- Three credits of PUH internship require a minimum of 120 clock hours of work.
- Interns are required to maintain journal records of their work hours, assignments, and other matters during the experience. This journal and a written description of the internship as a learning experience must be submitted to the Internship Coordinator before credit is awarded.
- Your field supervisor will be asked to participate in an evaluation process at mid-semester and the conclusion of the experience.
- HIST 4950 is graded on a credit/no credit basis since supervisors usually are not members of the Undergraduate Faculty.
- The Department of History has designed its internship program to conform to guidelines established by the American Historical Association, the American Association of Museums, the National Council on Public History, and the Michigan Civil Service Work-Study Program. Your careful adherence to these provisions will enhance the value of your internship both to yourself and your host institution. The Department of History strongly recommends that students participating in internships acquire basic liability insurance coverage.

Appendix B. Intermediate Seminar Courses

HIST 3101 - Colonial America Credits: 3 hours
HIST 3102 - Era of the American Revolution Credits: 3 hours
HIST 3103 - The United States in the Nineteenth Century to the Gilded Age Credits: 3 hours
HIST 3104 - The Gilded Age through the World Wars Credits: 3 hours
HIST 3105 - The United States in the Global Era 1945-Present Credits: 3 hours
HIST 3191 - American Sport History Credits: 3 hours
HIST 3265 - Readings in Native American History Credits: 3 hours
HIST 3285 - African Americans in Michigan Credits: 3 hours
HIST 3310: Queer History Credits: 3 hours
HIST 3490 – Ancient Near East and Egypt
HIST 3500 - Ancient Greeks and the Hellenistic World Credits: 3 hours
HIST 3510 - Ancient Romans Credits: 3 hours
HIST 3531 - Early Christianity Credits: 3 hours
HIST 3570 – War Games: Military & Political History Through Board, Video & Simulation Games Credits: 3 hours
HIST 3606 - Transformation of Medieval Europe, 1000-1500 Credits: 3 hours
HIST 3611 - The Crusades: West Meets East Credits: 3 hours
HIST 3612 - Era of the Thirty Years War: Europe 1500 – 1650 Credits: 3 hours
HIST 3616 - War, Fascism, and Communism Europe, 1914-1945 Credits: 3 hours
HIST 3618 - The Cold War to Unification Europe 1945-Present Credits: 3 hours
HIST 3662 - Russia to 1855 Credits: 3 hours
HIST 3664 - Russia from 1855 Credits: 3 hours
HIST 3702 - Colonial Latin America Credits: 3 hours
HIST 3764 - Modern Japan Credits: 3 hours
HIST 3766 - Traditional China Credits: 3 hours
HIST 3768 - Modern China Credits: 3 hours
HIST 3882 - History of Africa and the Atlantic Slave Trade Credits: 3 hours

Appendix C. Courses by Chronological Area - History

Pre-Modern

HIST 2020 - World History to 1500 Credits: 3 hours
HIST 3100 - Topics in History Credits: 1 to 3 hours
HIST 3101 - Colonial America Credits: 3 hours
HIST 3102 - Era of the American Revolution Credits: 3 hours
HIST 3490 - Ancient Near East Credits: 3 hours
HIST 3500 - Ancient Greece and the Hellenistic World Credits: 3 hours
HIST 3510 - Ancient Rome Credits: 3 hours
HIST 3531 - Early Christianity Credits: 3 hours
HIST 3600 - The Medieval World: Society and Culture Credits: 3 hours
HIST 3606 - Transformation of Medieval Europe, 1000-1500 Credits: 3 hours
HIST 3611 - The Crusades: West Meets East Credits: 3 hours
HIST 3612 - Era of the Thirty Years War: Europe 1500-1650 Credits: 3 hours
HIST 3662 - Russia to 1855 Credits: 3 hours
HIST 3702 - Colonial Latin America Credits: 3 hours
HIST 3766 - Traditional China Credits: 3 hours
HIST 3880 - Introduction to African Civilization Credits: 3 hours
HIST 3882 - History of Africa and the Atlantic Slave Trade Credits: 3 hours

HIST 4380 - Topics in History Credits: 3 hours
HIST 4490 - Topics in Early European History and Culture (BW) Credits: 3 hours

Modern

HIST 3010 - Modern Arts and Ideas Credits: 3 hours
HIST 3015 - History and Film Credits: 3 hours
HIST 2030 - World History since 1500 Credits: 3 hours
HIST 3060 - Technology and Culture Credits: 3 hours
HIST 3100 - Topics in History Credits: 1 to 3 hours
HIST 3103 - The United States in the Nineteenth Century to the Gilded Age Credits: 3 hours
HIST 3104 - The Gilded Age through the World Wars Credits: 3 hours
HIST 3105 - The United States in the Global Era 1945-Present Credits: 3 hours
HIST 3130 - The U.S. and the World Credits: 3 hours
HIST 3150 - Popular Art and Architecture in America Credits: 3 hours
HIST 3160 - Women in United States History Credits: 3 hours
HIST 3180 - American Environmental History Credits: 3 hours
HIST 3191 - American Sport History Credits: 3 hours
HIST 3200 - American Military History Credits: 3 hours
HIST 3230 - History of Healthcare in the United States Credits: 3 hours
HIST 3260 - Native American History and Culture Credits: 3 hours
HIST 3280 - African-American History and Culture Credits: 3 hours
HIST 3285 - African Americans in Michigan Credits: 3 hours
HIST 3290 - Michigan History Credits: 3 hours
HIST 3300 - Canadian History and Culture Credits: 3 hours
HIST 3325 - History of Healthcare in the World Credits: 3 hours
HIST 3330 - The World since 1945 Credits: 3 hours
HIST 3360 - Women in European History Credits: 3 hours
HIST 3404 - Introduction to Public History Credits: 3 hours
HIST 3616 - War, Fascism, and Communism Europe, 1914-1945 Credits: 3 hours
HIST 3618 - The Cold War to Unification Europe 1945-Present Credits: 3 hours
HIST 3630 - History of Modern Britain Credits: 3 hours
HIST 3640 - Modern Europe: Culture and Society Credits: 3 hours
HIST 3660 - Russia Yesterday and Tomorrow Credits: 3 hours
HIST 3664 - Russia from 1855 Credits: 3 hours
HIST 3760 - Modern East Asia Credits: 3 hours
HIST 3764 - Modern Japan Credits: 3 hours
HIST 3768 - Modern China Credits: 3 hours
HIST 3790 - World War II in American and Japanese History Credits: 3 hours
HIST 3850 - Modern Middle East Credits: 3 hours
HIST 3981 - Directed Reading in History Credits: 1 to 3 hours
HIST 4006 - Topics in Race and Ethnicity (BW) Credits: 3 hours
HIST 4008 - Topics in Ethnohistory (BW) Credits: 3 hours
HIST 4010 - Environment and History (BW) Credits: 3 hours
HIST 4060 - Archives Administration Credits: 3 hours
HIST 4080 - Museum Studies Credits: 3 hours
HIST 4100 - Historic Preservation Credits: 3 hours
HIST 4245 - Topics in U.S. History and Culture (BW) Credits: 3 hours
HIST 4380 - Topics in History Credits: 3 hours
HIST 4491 - Topics in Modern European History and Culture (BW) Credits: 3 hours
HIST 4495 - Topics in European History and Culture (BW) Credits: 3 hours
HIST 4825 - Topics in Asian History (BW) Credits: 3 hours
HIST 4845 - Topics in Latin American History (BW) Credits: 3 hours

Appendix D. Courses by Geographical Area

United States

Course meeting requirements for United States history include:

HIST 3015 - History and Film Credits: 3 hours
HIST 3101 - Colonial America Credits: 3 hours
HIST 3102 – Era of the American Revolution Credits: 3 hours
HIST 3103 – The United States in the Nineteenth Century to the Gilded Age Credits: 3 hours
HIST 3104 – The Gilded Age through the World Wars Credits: 3 hours
HIST 3105 - The United States in the Global Era 1945-Present Credits: 3 hours
HIST 3130 - The U.S. and the World Credits: 3 hours
HIST 3150 - Popular Art and Architecture in America Credits: 3 hours
HIST 3160 - Women in United States History Credits: 3 hours
HIST 3180 - American Environmental History Credits: 3 hours
HIST 3191 - American Sport History Credits: 3 hours
HIST 3200 - American Military History Credits: 3 hours
HIST 3230 - History of Healthcare in the United States Credits: 3 hours
HIST 3251 - American Work and Workers Credits: 3 hours
HIST 3260 - Native American History and Culture Credits: 3 hours
HIST 3280 - African-American History and Culture Credits: 3 hours
HIST 3285 - African Americans in Michigan Credits: 3 hours
HIST 3290 - Michigan History Credits: 3 hours
HIST 4245 - Topics in U.S. History and Culture (BW) Credits: 3 hours

Africa, Asia, Latin America, and Middle East

Courses meeting requirements for this area include:

HIST 2020 - World History to 1500 Credits: 3 hours
HIST 2030 - World History since 1500 Credits: 3 hours
HIST 3325 - History of Healthcare in the World Credits: 3 hours
HIST 3330 - The World since 1945 Credits: 3 hours
HIST 3700 - History of Latin America Credits: 3 hours
HIST 3702 – Colonial Latin America Credits: 3 hours
HIST 3760 - Modern East Asia Credits: 3 hours
HIST 3764 - Modern Japan Credits: 3 hours
HIST 3766 - Traditional China Credits: 3 hours
HIST 3768 - Modern China Credits: 3 hours
HIST 3790 - World War II in American and Japanese History Credits: 3 hours
HIST 3850 - Modern Middle East Credits: 3 hours
HIST 3880 - Introduction to African Civilization Credits: 3 hours
HIST 3882 - History of Africa and the Atlantic Slave Trade Credits: 3 hours
HIST 4825 - Topics in Asian History (BW) Credits: 3 hours
HIST 4845 - Topics in Latin American History (BW) Credits: 3 hours

Europe

Courses meeting requirements for European history include:

HIST 3010 - Modern Arts and Ideas Credits: 3 hours
HIST 2020 - World History to 1500 Credits: 3 hours
HIST 2030 - World History since 1500 Credits: 3 hours
HIST 3330 - The World since 1945 Credits: 3 hours
HIST 3360 - Women in European History Credits: 3 hours
HIST 3490 - Ancient Near East Credits: 3 hours
HIST 3500 - Ancient Greece and the Hellenistic World Credits: 3 hours
HIST 3510 - Ancient Rome Credits: 3 hours

HIST 3531 - Early Christianity Credits: 3 hours
HIST 3600 - The Medieval World: Society and Culture Credits: 3 hours
HIST 3606 - Transformation of Medieval Europe, 1000-1500 Credits: 3 hours
HIST 3611 - The Crusades: West Meets East Credits: 3 hours
HIST 3612 - Era of the Thirty Years War: Europe 1500-1650 Credits: 3 hours
HIST 3616 - War, Fascism, and Communism Europe, 1914-1945 Credits: 3 hours
HIST 3618 – The Cold War to Unification Europe 1945-Present Credits: 3 hours
HIST 3630 - History of Modern Britain Credits: 3 hours
HIST 3640 - Modern Europe: Culture and Society Credits: 3 hours
HIST 3660 - Russia Yesterday and Tomorrow Credits: 3 hours
HIST 3662 - Russia to 1855 Credits: 3 hours
HIST 3664 – Russia from 1855 Credits: 3 hours
HIST 4495 - Topics in European History and Culture (BW) Credits: 3 hours

Thematic

Courses meeting requirements for any geographical area include:
HIST 4006 - Topics in Race and Ethnicity (BW) Credits: 3 hours
HIST 4008 - Topics in Ethnohistory (BW) Credits: 3 hours
HIST 4010 - Environment and History (BW) Credits: 3 hours

Appendix E. Courses by Topic -History

Introductory Level Courses

HIST 1000 - Early Western World Credits: 3 hours
HIST 1010 - Modern Western World Credits: 3 hours
HIST 1450 - Heroes and Villains in the Middle Ages Credits: 3 hours
HIST 2000 – Introductory Topics in History Credits: 1 to 3 hours
HIST 2020 - World History to 1500 Credits: 3 hours
HIST 2030 - World History since 1500 Credits: 3 hours
HIST 2100 - American History to 1877 Credits: 3 hours
HIST 2110 - American History since 1877 Credits: 3 hours
HIST 2125 - Sport in American Culture Credits: 3 hours
HIST 2900 – The Historian’s Craft: An Introduction to the Study of History Credits: 3 hours

North America

HIST 3101 – Colonial America Credits: 3 hours
HIST 3102 – Era of the American Revolution Credits: 3 hours
HIST 3103 – The United States in the Nineteenth Century to the Gilded Age Credits: 3 hours
HIST 3104 – The Gilded Age through the World Wars Credits: 3 hours
HIST 3105 – The United States in the Global Era 1945-Present Credits: 3 hours
HIST 3150 - Popular Art and Architecture in America Credits: 3 hours
HIST 3160 - Women in United States History Credits: 3 hours
HIST 3180 - American Environmental History Credits: 3 hours
HIST 3191 – American Sport History Credits: 3 hours
HIST 3200 - American Military History Credits: 3 hours
HIST 3260 - Native American History and Culture Credits: 3 hours
HIST 3280 - African-American History and Culture Credits: 3 hours
HIST 3285 – African Americans in Michigan Credits: 3 hours
HIST 3290 – Michigan History Credits: 3 hours

HIST 3300 - Canadian History and Culture Credits: 3 hours
HIST 4006 – Topics in Race and Ethnicity (BW) Credits: 3 hours
HIST 4245 – Topics in U.S. History and Culture (BW) Credits: 3 hours

Europe

HIST 3330 – The World since 1945 Credits: 3 hours
HIST 3360 - Women in European History Credits: 3 hours
HIST 3490 - Ancient Near East Credits: 3 hours
HIST 3500 - Ancient Greece and the Hellenistic World Credits: 3 hours
HIST 3510 - Ancient Rome Credits: 3 hours
HIST 3531 - Early Christianity Credits: 3 hours
HIST 3600 - The Medieval World: Society and Culture Credits: 3 hours
HIST 3606 – Transformation of Medieval Europe, 1000-1500 Credits: 3 hours
HIST 3611 – The Crusades: West Meets East Credits: 3 hours
HIST 3612 – Era of the Thirty Years War: Europe 1500-1650 Credits: 3 hours
HIST 3616 – War, Fascism, and Communism Europe, 1914-1945 Credit: 3 hours
HIST 3618 – The Cold War to Unification Europe 1945-Present Credits: 3 hours
HIST 3640 - Modern Europe: Culture and Society Credits: 3 hours
HIST 3662 - Russia to 1855 Credits: 3 hours
HIST 3664 – Russia from 1855 Credits: 3 hours
HIST 4495 - Topics in European History and Culture (BW) Credits: 3 hours
HIST 5500 - Topics in Medieval History Credits: 3 hours

Non-Western

HIST 3702 – Colonial Latin America Credits: 3 hours
HIST 3760 - Modern East Asia Credits: 3 hours
HIST 3764 - Modern Japan Credits: 3 hours
HIST 3766 - Traditional China Credits: 3 hours
HIST 3768 - Modern China Credits: 3 hours
HIST 3850 - Modern Middle East Credits: 3 hours
HIST 3880 - Introduction to African Civilization Credits: 3 hours
HIST 3882 – History of Africa and the Atlantic Slave Trade Credits: 3 hours
HIST 4825 – Topics in Asian History (BW) Credits: 3 hours
HIST 4845 – Topics in Latin American History (BW) Credits: 3 hours
HIST 5850 - Topics in Asian, African, and Latin American History Credits: 3 hours

General

HIST 3060 - Technology and Culture Credits: 3 hours
HIST 3100 - Topics in History Credits: 1 to 3 hours
HIST 3330 - The World since 1945 Credits: 3 hours
HIST 3790 - World War II in American and Japanese History Credits: 3 hours
HIST 4380 – Topics in History Credits: 3 hours

Theory And Practice

HIST 4060 - Archives Administration Credits: 3 hours
HIST 4080 - Museum Studies Credits: 3 hours
HIST 4100 - Historic Preservation Credits: 3 hours
HIST 4940 - Teaching Methods for Secondary Schools Credits: 3 hours
HIST 4990 - Senior Thesis Credits: 3 to 6 hours
HIST 5150 - Topics in Public History Credits: 3 hours
HIST 5890 – Oral History Workshop Credits: 3 hours

HIST 5891 -- Digital Humanities Credits: 3 hours

HIST 5910 - Topics in Historical Theory and Method Credits: 1 to 3 hours

Other Courses

HIST 4950 – Internship Credits: 3 to 9 hours

HIST 4980 - Directed Research Credits: 3 hours

HIST 5000 - Topics in History Credits: 3 hours

Appendix F. Course Catalog Descriptions

[Listing of Currently Offered Courses](#)

Appendix G. Department Style Sheet & Examples

WESTERN MICHIGAN UNIVERSITY DEPARTMENT OF HISTORY STYLE SHEET

Students should always follow any specific guidelines on style, format, and all other matters provided by their course instructors. If, however, specific guidelines are not provided, students should follow these listed below.

- For short assignments up to fifteen pages in length, provide a heading at the top of page one on the left side. Single-space the heading. Provide the following information: Student's name (line 1), Course number and Course name (line 2), Instructor's name (line 3), semester the course is taught (line 4); due date of the assignment (line 5). Line 6 should be blank. On line 7, type the assignment name in the center position (e.g., Essay # 1 or specific title of the essay, e.g., Analysis of ...). Line 8 should be blank. The main text of your paper should begin on line 9. (See example below.)

For long assignments of fifteen pages or more, provide a cover page on a separate sheet of paper. Halfway down the page, place the title of the assignment and your name in the center of the page, skipping a space between the title and your name. At the bottom center, single-spaced, type the course number and name, the semester the course is being taught, the instructor's name, the due date of the paper. (See example below.)

- Except for the heading or the cover page, all writing should be double-spaced. Papers should contain no header or footer other than page numbers. Each new paragraph should be indented five spaces (usually one tab stop). Spacing between paragraphs should be the same as between the lines of text. There should be no extra lines between paragraphs.
- All pages should have one-inch margins.
- All pages except the first page should be numbered.
- Short papers should be stapled (not folded over or held together with a paper clip). If a paper cannot be stapled because of its length, use a binder clip in a size appropriate to the size of the paper. Do not place papers in folders or sleeves.
- All pages should be typed in the same font and size that is the equivalent of Times New Roman or Arial, 12-point font, in black ink. There should be no handwritten information.
- All assignments should be properly edited for spelling, grammar, and style. You are

encouraged to review writing guides, such as Mary Lynn Rampolla's *A Pocket Guide to Writing in History*, and to utilize the services of WMU's Writing Center located in Ellsworth Hall, wmich.edu/casp/writingcenter. The Writing Center has an online appointment reservation system at <https://wmich.mywconline.com>.

- All assignments should provide citations to the sources students used in their research, not just those from which quotations are included in the paper. Shorter papers should contain only footnotes or endnotes. Longer papers require both footnotes or endnotes and an inclusive bibliography (not a "works cited" sheet) listed on a separate page or pages.
- Citations should follow the "notes and bibliography" format of *The Chicago Manual of Style*. Latest print versions of the Chicago Manual can be found in most WMU University Libraries reference collections (Z53.C57). Quick, short printable, and full online versions are available on the University Libraries website. Go to <http://www.wmich.edu/library>, click on "Citing Sources," then click on "Chicago Manual of Style." A quick guide the *Chicago Manual of Style* that contains most of what students need to cite their sources is on the same page under "Turabian."

*All assignments submitted electronically should be clearly titled with the student's name and the specific assignment, e.g. Chang World History First Paper.doc

Examples of Heading for Short Assignments
and Footnote/Endnote Citations of Books and Journal
Articles

Alex B. Student
HIST 2900: Introduction to the Study of History
Dr. J. Q. Instructor
Fall Semester 2020
October 15, 2020

Essay #1

Scholars consider Desiderius Erasmus of Rotterdam (1466?-1536) “the Prince of the Humanists” for the significant corpus of work he produced throughout his life.¹ In *Ciceronianus*, an important but lesser known work, Erasmus mocks and critiques a small but important section of humanism known as Ciceronianism that attempted to imitate every work and style of the Roman writer Cicero in his writings.² This work also reflects some aspects of Erasmus’ other work on the reform of religious belief and practice.³

The original passage outlines the basics of Christianity:

Jesus Christ, the Word and Son of the eternal Father, according to the prophets came into the world, and having been made man, of his own free will surrendered himself to death and redeemed his church; he turned aside from us the wrath of the Father whom we had offended...and persevering in the communion of the church, might after this life attain the kingdom of heaven.⁴

Imitation goes deeper than just words. Writing, Bolephorus says, is one of the ways God makes someone an individual. While Erasmus mocks Ciceronianism at the outside of the dialogue, he ultimately encourages reading Cicero and imitating his scholastic example.

¹Cornelis Augustijn, *Erasmus: His Life, Works, and Influence* (University of Toronto Press, 1971), 5.

²Desiderius Erasmus, *Ciceronianus*, trans. by Betty Knott Sharpe (University of Toronto Press, 1986).

³Scott Hendrix, “In Quest of the Vera Ecclesia: The Crisis of Late Medieval Ecclesiology,” *Viator* 7,1 (1976): 347-78.

⁴Erasmus, *Ciceronianus*, 389.

Example of Cover Sheet for Long Assignments

The Murder of Captain Cook and its Short-Term Impact on
Relations between Europeans and Pacific Island Peoples

By Alex B. Student

HIST 4000: Topics in Global History Fall
Spring Semester 2020
Dr. Chen

April 20, 2020

Example of
Bibliography

Bibliography

Augustijn, Cornelis. *Erasmus: His Life, Works, and Influence*. University of Toronto Press, 1971.

Brown, Campbell. "Consequentialize This." *Ethics* 121, no. 4 (July 2011): 749–71. Accessed December 1, 2012. <http://dx.doi.org/10.1086/660696>.

Erasmus, Desiderius. *Ciceronianus*. Trans. by Betty Knott Sharpe. University of Toronto Press, 1986.

Google. "Privacy Policy." Google Policies & Principles. Last modified July 27, 2012. Accessed January 3, 2013. <http://www.google.com/policies/privacy/>.

Hendrix, Scott. "In Quest of the Vera Ecclesia: The Crisis of Late Medieval Ecclesiology." *Viator* 7, 1 (1976): 347-78.

Telle, Emile V. "Erasmus's Ciceronianus: A Comical Colloquy." In *Essays on the Works of Erasmus*. Ed. Richard Demolen. Yale University Press, 1978. 211-220.

Welter, Barbara. "The Cult of True Womanhood, 1820-1860." *American Quarterly* 18 (Summer 1966): 151-174.