

WMU Forms Forum



Graduate Appointment Codes for Spring 2026 – Due to the Graduate College by 12/01/2025

- Once the appointment code has been entered, defaulted fields will populate the form. You may change appointment begin and end dates and pay rate, however, the dates can only fall within the designated semester/session date parameters and pay rate must be at or above the default.
- **See Graduate Appointment Form Requirement Forms Forum for the location code requirement.**

GA SPRING APPOINTMENT CODES - QUICK GUIDE

If offering a GA two ½ appointments, email grad-awards@wmich.edu for instructions.	Appointment Period	TEACHING	Research APPLICATION	Research DISCOVERY
Graduate Assistantship (GA) - FULL	Spring	061	081	101
Graduate Assistantship (GA) - 2/3	Spring	063	083	103
Graduate Assistantship (GA) - 1/2	Spring	064	084	104
Doctoral Graduate Assistantship (DGA) - FULL	Spring	065	085	105
Doctoral Graduate Assistantship (DGA) - 2/3	Spring	067	087	107
Doctoral Graduate Assistantship (DGA) - 1/2	Spring	068	088	108
Doctoral Associateship (DAC) – FULL – with candidacy	Spring	371	378	385
Doctoral Associateship (DAC) - 2/3 – with candidacy	Spring	373	380	387
Doctoral Associateship (DAC) - 1/2 – with candidacy	Spring	374	381	388

Need to make a change to or terminate an existing graduate appointment?

Changes to existing graduate appointments are made using Manager Self-Service within PeopleSoft HR. Please direct questions regarding access to the system to hr-hris@wmich.edu. Specific questions regarding details of appointments should be directed to grad-awards@wmich.edu.