



Orientation Student Leader (OSL)

RESPONSIBILITIES

Orientation Student Leaders are responsible for introducing and acclimating first-year undergraduate level students (transfer and beginner) to Western Michigan University. The mission of the Western Michigan University Orientation program is to provide a comprehensive experience which will aid new students in their transition to the institution, expose new students to the educational opportunities within WMU, integrate new students into the academic and campus life of the institution, increase the retention rate of new students, assist parents of new students to understand the University environment and services, and enhance parental and family awareness of issues facing college students.

QUALIFICATIONS

- 2.5 minimum grade point average
- Undergraduate student, enrolling in both spring and fall 2026 semesters
- Good disciplinary standing with the University
- Quality communication skills
- Ability to relate well with students, parents, families, faculty, and administrators
- Demonstrate interest in helping others
- Good organizational skills and flexibility
- Ability to work as an effective and productive team member
- Commitment to diversity and inclusion
- Physically and mentally able (with reasonable accommodation) to perform in an intense work environment, including long workdays and nights
- Must agree to a background check
- Attend and participate in all related training and official functions

TIME REQUIREMENTS

- Orientation Leaders MAY NOT ENROLL in courses or hold another job during Summer I
- Leader Training class (approximately 40 hours per week) from May 11 through May 29
- Work Orientation sessions (40-50 hour work weeks) from June 1 to June 30
- Required to stay in the residence halls during the month of June, acting as a mentor and assisting residence hall staff while the incoming first-year students are on campus.

COMPENSATION AND BENEFITS

- Room in the Orientation residence hall – If you have your own apartment for the summer, you will be able to stay there with the exception of when students are staying overnight in the residence hall.
- Meal plan for 19 meals per week
- \$13.75 per/hour for training and orientation hours – overtime hours are time and a half
- T-shirts and other WMU paraphernalia (some items may be taxed based on product cost at the end of the year –considered taxable benefits)
- Development of strong leadership skills
- In-depth knowledge of the many programs and services offered at WMU
- Connect with faculty and staff from across campus