

8 September 2025

TO: **Academic and Information Technology Council:** Jessica Cataldo, Brian Carnell, Paul Gallagher, Annette Hamel, Andrew Holmes, Pavel Ikononov, Michael Kahwaji, Kate Marshall, Joshua Naranjo, Scott Puckett, Geraldine Rinna, Daniela Schroeter,
Ex Officio: Kieran Fogarty
Guest: Bryon Glock, Director of Enterprise Application Success, Amy Naugle, Faculty Senate President

FROM: Jessica Cataldo, Chair

**Academic and Information Technology Council
AGENDA**

Monday, 15 September 2025, 10 a.m. to 12 p.m.

Webex: <https://wmich.webex.com/wmich/j.php?MTID=m64719e7d01802430a3243a231ae2a0dd>

- 1. Call to Order**
- 2. Acceptance of the Agenda**
- 3. Approval of Minutes**
Academic and Information Technology Council – 19 May 2025 minutes
- 4. Reports of Officers**
 - a. Academic and Information Technology Council 2025-26 Charges – President Naugle
 - b. Chair Report – Cataldo
 - c. Ex Officio Report – Fogarty
- 5. Reports of University Representatives**
 - a. Office of Information Technology Report – Holmes
 - b. WMUx – Carnell
 - c. Student Success Hub – Glock
- 6. Unfinished Business**
 - a. Memorandum of Action on Course Definitions – Marshall
- 7. New Business**
 - a. Council Work Plan – Cataldo
 - b. Artificial Intelligence Syllabus Statement – Kahwaji
 - c. Election of Academic and Information Technology Council Secretary – Fogarty
- 8. Announcements**
- 9. Adjournment**

COUNCILS ONLY: Elected members who cannot attend the meeting are asked to send a substitute of their choice who also represents their respective college. Non-elected members are not restricted as to whom they may designate to substitute for them.