8 September 2025

TO: **Academic and Information Technology Council:** Jessica Cataldo, Brian Carnell, Paul Gallagher, Annette Hamel, Nancy Hock (Substitute for Cara Masselink), Andrew Holmes, Pavel Ikonomov, Michael Kahwaji, Kate Marshall, Joshua Naranjo, Scott Puckett, Geraldine Rinna, Daniela Schroeter,
            Ex Officio: Kieran Fogarty
            Guest: Bryon Glock, Amy Naugle, Faculty Senate President
            Absent Members: Cara Masselink
FROM: Jessica Cataldo, Chair

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Academic and Information Technology Council
AGENDA
Monday, 15 September 2025, 10 a.m. to 12 p.m.

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Webex: https://wmich.webex.com/wmich/j.php?MTID=m64719e7d01802430a3243a231ae2a0dd

1. **Call to Order**

2. **Acceptance of the Agenda**

3. **Approval of Minutes**
   Academic and Information Technology Council – 19 May 2025 minutes

4. **Elections**
   a. Election of Academic and Information Technology Council Secretary – Fogarty

5. **Reports of Officers**
   a. Academic and Information Technology Council 2025-26 Charges – President Naugle
   b. Chair Report – Cataldo
   c. Ex Officio Report - Fogarty

6. **Reports of University Representatives**
   a. Office of Information Technology Report – Holmes
   b. WMUx – Carnell
   c. Student Success Hub - Glock

7. **Unfinished Business**
   a. Memorandum of Action on Course Definitions – Marshall

8. **New Business**
   a. Council Work Plan – Cataldo
   b. Artificial Intelligence Syllabus Statement – Kahwaji

9. **Announcements**

10. **Adjournment**

COUNCILS ONLY: Elected members who cannot attend the meeting are asked to send a substitute of their choice who also represents their respective college. Non-elected members are not restricted as to whom they may designate to substitute for them.