
**Campus Planning and Finance Council
Minutes of 20 May 2025**

Call to Order

The regular meeting of the Western Michigan University Faculty Senate Campus Planning and Finance Council was called to order at 3:04 p.m. on 20 May 2025 via Webex video conferencing by LuMarie Guth, chair.

Members Present: Todd Barkman, Cheryl Bruey, Kim Ganzevoort, LuMarie Guth, Lynne Heasley, Valerian Kwigizile, Geoffrey Lindenberg, Colleen Scarff, Wayne Stitt, Sara VanderVeen,

Members Absent: Shonda Buchanan, Mohammad Daneshvar Kakhki, Luke Kritzman, Jessyca Olvera, Jan Van Der Kley

Advisory Members Present: Sara Nelson, Jeff Spoelstra,

Advisory Members Absent: Tony Proudfoot

Ex Officio Member Present: Osama Abudayyeh

Quorum

A quorum was present with nine members in attendance, of the nine needed to establish quorum.

Agenda

It was moved by Barkman, seconded by Bruey, to accept the agenda. The motion carried unanimously.

Minutes

It was moved by Ganzevoort, and seconded by Heasley, to approve the 15 April 2025 minutes as amended. With one abstention, the motion carried.

Reports of Officers

Ex Officio Abudayyeh did not provide a report.

Chair Guth report included:

- Faculty Senate 8 May 2025
 - Three MOAs were on the agenda and details can be found in the Senate Snapshot Issue 62
 - The meeting focus was Internationalization, per the WMU Strategic Plan
 - WMU Government Relations presented on the State Budget and WMU Advocacy

New Business

- Campus Planning and Finance Council Year End Report – Guth
 - A draft document was shared on screen
 - Discussion led to revisions
 - The CPFC Roles Statement was reviewed
 - 2025-26 charges were discussed and finalized

It was moved by Bruey, seconded by Heasley to approve the Year-end Report. The motion carried unanimously.

Reports of Councils/Committees Standing Committee(s)

Abudayyeh exited the meeting at 4:24 pm

Heasley reported:

- Spoelstra volunteered to serve on the Sustainability Committee
- Student leaders are aware of the creation of the committee, and are interested in serving

- Steve Bertman, Environment, Geography, and Sustainability and Heasley are generating a list of content experts for consideration
- The committee is expected to seat a maximum of 15 members
 - Steve Bertman Environment, Geography, and Sustainability, Mia Breznau WSA Sustainability Director, Heasley, Kwigizile, Martini, Tim Palmer Management, Steve Root Landscape Services, Spoelstra, VanderVeen, are the initial membership, of which five are faculty
 - There will be an meeting to discuss process and recruitment
 - The committee will reflect on the CPFC's roles and begin identifying the sustainability relationships on campus—especially with respect to the University Master Plan and Strategic Plan
 - The first committee meeting will be in the fall
 - Committee meetings are listed on the CPFC website

Reports of University Representatives

Scarff reported on University Budgets and Business and Finance:

- There was a recent wrap up meeting with the Deans on the SRM review process
 - No structural changes
 - There will be a change in graduate tuition moving from 100% college of major to college of record to with a four-year phase in
 - SRM review committee will meet quarterly going forward
 - They SRM review committee will be looking into subvention
- The Michigan Senate has a draft budget but there is no House version so far
- Michigan State University and University of Michigan are expected to open admissions broader
- Three building roofs experienced major damage on campus in recent storms

Barkman and Kwigizile exited the meeting at 4:33 pm

Nelson reported on Provost Budget and Personnel:

- Undergraduate fall enrollment headcount up 0.4%; graduate down 7.0%; total down 1.0%
- Retention First Year In Any College Students (FYIACS) up 0.9%, freshman up 0.4%, sophomores up 0.9%, juniors up 1.4%, seniors down 3.4%
- Fall point to point beginner confirmations up 4.3%
- Fall housing contracts up 8.8%
- Last year's Free Application for Federal Student Aid (FAFSA) challenges complicates interpretations
- Regarding discussions on altering the mid-term grade reporting date in relation to the withdrawal deadline, Lisa Dechano-Cook, Curriculum Manager, will bring the topic back to the council next academic year
- Multiple units or departments request mid-term grades for early intervention

VanderVeen reported on capital projects:

- Ellsworth parking structure project slowed to mitigate excessive water
- New residence hall work continues with mass timber
 - Project staff and faculty from engineering connected on mass timber
 - A project webcam is available
- Vandercook demolition begins at the end of May with hazardous material removal first; completion expected by the end of August
- A Pedestrian Mall extension update was published in WMU Today today; completion expected by fall
- Board of Trustees Fountain renovation and repair starts next week
- A project on the Center for Advancing Arts Research is in design including lab space with immersive technology
- A traffic study of locations around ring road, crossings, and pedestrian zones is underway and follows from the Master Plan
- Space verification data will be entered into new space management software this summer

- and into fall
- Capital outlay is supported in the Michigan Senate at this time but is uncertain in the House

Spaelstra reported on sustainability:

- Work continues on WMU's second Climate Action Plan
 - Draft Greenhouse Gas Emissions Inventories are in review for fiscal-year 2023 and 2024
- Collaborators will begin collecting data and assembling WMU's third Sustainability Tracking, Assessment, and Rating System (STARS) report in July

Unfinished Business

None.

Announcements

None.

Adjournment

Guth adjourned the meeting at 4:45 pm. The Campus Planning and Finance Council is adjourned until fall 2025.

Approval

Submitted by Jeff Spaelstra, Secretary

Minutes approved 2025.

DRAFT