

PROPOSAL: Prior Learning Assessment Fee

Background

Prior Learning Assessment (PLA) is a process by which students can earn university credit for knowledge and skills acquired through work experience, training, military service or other learning experiences outside of the traditional academic environment. As defined by Faculty Senate Memorandums of Agreement 20-01 and 20-02, undergraduate students may apply for PLA credit in their degree program up to 45 credits and graduate students may apply for PLA credits for courses in their graduate program up to half of the required credits for the program.

The process to create a PLA opportunity must be initiated by faculty from a degree program, major, minor or certificate program. The written procedures for granting credit for prior learning must be approved by the chair, director and college dean of the department and college that offers the degree program, major, minor or certificate program for which prior learning credit is requested.

To date, there is not a consistent fee that is applied for the review of PLA portfolios or the granting of PLA credits. We are requesting approval of a standardized PLA fee of \$150 per undergraduate course and \$250 per graduate course. Fees are payable at the time of submission of applicable review materials and are non-refundable regardless of the outcome of the assessment.

Recommended Action

It is recommended, effective with the Spring 2026 semester, the Board of Trustees approves the PLA fee rates of \$150 per undergraduate course and \$250 per graduate course.