

**WMU Faculty Senate
Undergraduate Studies Council (USC)
Charges for 2025-26**

David Rudge will serve as the Faculty Senate Executive Board representative on USC

In addition to its specific responsibilities listed in the Undergraduate Studies Council's role statement and the work of its standing committees including but not limited to the Intellectual Skills Program Advisory Committee, the Transfer of Credit Committee, and the Service-Learning Course Approval Committee, the Faculty Senate Executive Board charges the USC to consider, as a committee of the whole or through the appropriate committee or task force, the following:

1. Review, act, and vote on each undergraduate curriculum proposal that comes before the USC within 30 days and submit decisions to the WMU electronic curriculum system as well as include decisions in the council minutes.
2. Coordinate with the Service-Learning Course Approval Committee, and the Transfer of Credit Committee including providing a USC liaison to each, recruitment of membership, providing changes, monitoring accomplishments, and ensuring a year-end report is submitted on time.
3. Create an Ad Hoc Committee charged with updating WMU's definitions of experiential learning and experience driven learning if necessary. The committee should include a representative from the provost's office knowledgeable about the expectations of the Higher Learning Commission. The Ad Hoc committee should make recommendations regarding whether, and how to, assess both experiential learning and experience driven learning. Conclude the initiative by producing a report to the Executive Board or a Memorandum of Action.
4. Consider how to integrate Service-Learning and Experiential Learning approaches at WMU. Conclude the initiative by producing a report to the Executive Board or a Memorandum of Action.
5. Explore opportunities, threats, and challenges with respect to Artificial Intelligence as it relates to USC and communicate findings to the Academic and Information Technology Council and to the Executive Board.
6. Review and consider reducing credit hours to graduation from 122 to 120. Conclude the initiative by producing a report to the Executive Board or a Memorandum of Action.
7. Collaborate with the International Education Council and the Graduate Studies Council to provide recommendations on how to best support faculty in the area of global learning (e.g., global classrooms, virtual study abroad, and internationalized curriculum). Conclude the initiative by producing a report to the Executive Board or a Memorandum of Action.
8. Review the scope and description of the council's role statement and assess the effectiveness of the council's practices.
9. At the annual April USC meeting, the council members must review the draft year-end report, to be submitted to the Faculty Senate office, by the council chair no later than May 30.
10. Address any continuing or outstanding issues or initiatives as directed by the Faculty Senate Executive Board, members of the council, faculty, and/or academic administrators. Conclude the initiative by producing a report to the Executive Board or a Memorandum of Action.

NOTE: The USC will seek information from the office of the Curriculum Manager and related administrative offices to maintain communications with those offices on issues directly related to them. Council recommendations are to be submitted to the Executive Board in the form of a memorandum of action (MOA) on which the recommendation(s) is/are stated. Any draft MOAs requested by the Executive Board should be submitted using the MOA template.

The USC chairperson shall provide a written report of the council's accomplishments and progress for the year; list the above charges noting each item's progress and current status; any other activities undertaken; and draft charges for the 2026-27 academic year, no later than May 30, 2025.

Approved by the Faculty Senate Executive Board on 22 August 2025.