WMU Faculty Senate
Academic and Information Technology Council (AITC)
Charges for 2025-26

Kieran Fogarty will serve as the Faculty Senate Executive Board representative on AITC

In addition to its specific responsibilities listed in the Academic and Information Technology Council's role statement and the work of standing committees if such exist, the Faculty Senate Executive Board charges the AITC to consider, as a committee of the whole or through the appropriate committee or task force, the following:

1. Serve as a consultative body to the Office of Information Technology for artificial intelligence utilization, adoption, and access needs across campus. Provide faculty representation to campus-wide artificial intelligence initiatives. Conclude the initiative by producing a report to the Executive Board or a Memorandum of Action.

2. Develop and disseminate best practices for advancing shared classroom instruction and collaborative projects between multiple University technologies including Webex and the integration of artificial intelligence related technologies. Conclude the initiative by producing a report to the Executive Board or a Memorandum of Action.
   o Query virtual meeting platforms and use among colleges and departments
   o Consider dissemination of artificial intelligence application for use in classrooms, research, and other areas.

3. Serve as a consultative body to the Office of Information Technology on security policies; continue to evaluate data security and existing policies related to mobile devices. Explore strategies to best promote cybersecurity polices on campus. Conclude the initiative by producing a report to the Executive Board or a Memorandum of Action.

4. Review and provide recommendation on how professional instructors and students may retain access to WMU software between semesters. Conclude the initiative by producing a report to the Faculty Senate Executive Board or a Memorandum of Action.

5. Review the scope and description of the council's role statement and assess the effectiveness of the council's practices.

6. At the annual April AITC meeting, the council members must review the draft year-end report, to be submitted to the Faculty Senate office, by the council chair no later than May 30.

7. Address any continuing or outstanding issues or initiatives as directed by the Faculty Senate Executive Board, members of the council, faculty, and/or academic administrators. Conclude the initiative by producing a report to the Executive Board or a Memorandum of Action.

NOTE: The AITC will seek information from the Office of Information Technology to maintain communications with that office on issues directly related to it. Council recommendations are to be submitted to the Executive Board in the form of a memorandum of action (MOA) on which the recommendation(s) is/are stated. Any draft MOAs requested by the Executive Board should be submitted using the MOA template.

The AITC chairperson shall provide a written report of the council's accomplishments and progress for the year; list the above charges noting each item's progress and current status; any other activities undertaken; and draft charges for the 2026-27 academic year, no later than May 30, 2026.

Approved by the Faculty Senate Executive Board on 22 August 2025.