

**WMU Faculty Senate
Research Policies Council (RPC)
Charges for 2024-25**

Anthony DeFulio will serve as the Faculty Senate Executive Board representative on RPC

In addition to its specific responsibilities listed in the Research Policies Council's role statement and the work of its standing committees including but not limited to the Research Screening Committee, the Faculty Senate Executive Board charges the RPC to consider, as a committee of the whole or through the appropriate committee or task force, the following:

1. In collaboration with the Office of Research and Innovation, conduct an annual review of the state of research ethics policies and procedures. Initiate changes or additions where appropriate.
2. Review policies that have not been reviewed in the past five years:
 - a. Dual Use Research Concern Policy [MOA-16/12](#)
 - b. Recombinant or Synthetic DNA Biosafety [Policy 17-50.7](#)
 - c. Recovery of Facilities and Administrative (F&A) Costs Policy [MOA-04/06](#)
 - d. WMU Research Acceleration Program (WRAP) [Policy 17-02.4](#)
3. Review the guidelines, policies, procedures/processes, and eligibility of:
 - a. Faculty Research and Creative Activities Award (FRACAA) [MOA-08/03](#)
 - b. Support for Faculty Scholar Award (SFSA) [MOA-08/06](#)
 - c. Final Preparation and Publication of Papers and Exhibition of Creative Works (PPP&E) [MOA-09/06](#)
 - d. Faculty Research Travel Fund (FRTF) [MOA-03/10](#)

So that all programs have the goal of facilitating equitable distribution of these awards. Conclude the initiative by producing a report to the Executive Board or a Memorandum of Action.
4. Review the scope and description of the council's role and assess the effectiveness of the council's practices.
5. At the annual April RPC meeting, the council members must review the draft year-end report, to be submitted to the Faculty Senate office, by the council chair no later than June 30.
6. Address any continuing or outstanding issues or initiatives as directed by the Faculty Senate Executive Board, members of the council, faculty, and/or academic administrators. Conclude the initiative by producing a report to the Executive Board or a Memorandum of Action.

NOTE: The RPC will seek information from the Office of Research and Innovation and the Human Subjects Institutional Review Board (HSIRB) to maintain communications with those offices on issues directly related to them. Council recommendations are to be submitted to the Executive Board in the form of a memorandum of action (MOA) on which the recommendation(s) is/are stated. Any draft MOAs requested by the Executive Board should be submitted using the MOA template.

The RPC chairperson shall provide a written report of the council's accomplishments and progress for the year; list the above charges noting each item's progress and current status; any other activities undertaken; and draft charges for the 2025-26 academic year, no later than June 30, 2025.