PROMOTION REVIEW COVER SHEET

Candidate’s Name

College/Area

Department

|  |  |
| --- | --- |
| **Highest Degree Held** |  |
| **Present Rank** |  |
| **Proposed Rank** |  |
| **WMU Appointment Date** |  |
| **Years of Approved Credit for Prior Service** |  |
| **Date of Last Promotion** |  |
| **Years in Rank at WMU** |  |
| **Exception to Qualifying Criteria Requested? Yes or No** |  |

RECOMMENDATIONS (Please check appropriate column, sign and date):

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Grant Promotion** | **Deny Promotion** | **Signature** | **Date** |
| **Department Committee** |  |  |  |  |
| **College Committee** |  |  |  |  |
| **Chair/Director** |  |  |  |  |
| **Dean** |  |  |  |  |
| **Provost** |  |  |  |  |

(Updated 5/29/2025)