

**WMU Faculty Senate
Graduate Studies Council (GSC)
Charges for 2024-25**

David Szabla will serve as the Faculty Senate Executive Board representative on GSC

In addition to the specific responsibilities listed in the Graduate Studies Council's role statement and the work of its standing committees including but not limited to the All-University Graduate Student Research and Creative Scholars Award Committee; the All-University Graduate Student Teaching Effectiveness Award Committee; and the Transfer of Credit Committee, the Faculty Senate Executive Board charges the GSC to consider, as a committee of the whole or through the appropriate committee or task force, the following:

1. Review, act, and vote on each graduate curriculum proposal that comes before GSC within 30 days and submit decisions to the WMU electronic curriculum system as well as include decisions in the council minutes.
2. Collaborate with the International Education Council and the Undergraduate Studies Council to provide recommendations on how to best support faculty in the area of global learning (e.g., global classrooms, virtual study abroad, and internationalized curriculum). Conclude the initiative by producing a report to the Executive Board or a Memorandum of Action.
3. Solicit, review, and award the All-University Graduate Student Research and Creative Scholar Awards, the All-University Graduate Teaching Effectiveness Awards, and any other awards to promote excellence in graduate education at WMU.
4. Review the scope and description of the council's role statement and assess the effectiveness of the council's practices.
5. At the annual April GSC meeting, the council members must review the draft year-end report, to be submitted to the Faculty Senate office, by the council chair no later than June 30.
6. Address any continuing or outstanding issues or initiatives as directed by the Faculty Senate Executive Board, members of the council, faculty, and/or academic administrators. Conclude the initiative by producing a report to the Executive Board or a Memorandum of Action.

NOTE: The GSC will seek information from the Graduate College and related administrative offices to maintain communications with those offices on issues directly related to them. Council recommendations are to be submitted to the Executive Board in the form of a memorandum of action (MOA) on which the recommendation(s) is/are stated. Any draft MOAs requested by the Executive Board should be submitted using the MOA template.

The GSC chairperson shall provide a written report of the council's accomplishments and progress for the year; list the above charges noting each item's progress and current status; any other activities undertaken; and draft charges for the 2025-26 academic year, no later than June 30, 2025.