

WMU Forms Forum



July 2025

Graduate Appointments for Fall 2025 – due to the Graduate College by 8/01/25

- Once the Appointment Code (below) has been entered, defaulted fields will populate the form. You may change appointment begin and end dates, and pay rate, HOWEVER, the dates can only fall within the designated semester/session date parameters and pay rate must be at or above the default.
- **See Graduate Appointment Form Requirement Forms Forum for the location code requirement.**

GA FALL APPOINTMENT CODES - QUICK GUIDE

If offering a GA two ½ appointments, please email grad-awards@wmich.edu for instructions	Appointment Period	Teaching	Research Application	Research Discovery
Graduate Assistantship (GA) - FULL	Academic Year	G01	G22	G43
Graduate Assistantship (GA) - 2/3	Academic Year	G03	G24	G45
Graduate Assistantship (GA) - 1/2	Academic Year	G04	G25	G46
Graduate Assistantship (GA) - FULL	Fall	001	021	041
Graduate Assistantship (GA) - 2/3	Fall	003	023	043
Graduate Assistantship (GA) - 1/2	Fall	004	024	044
Doctoral Graduate Assistantship (DGA) - FULL	Academic Year	G05	G26	G47
Doctoral Graduate Assistantship (DGA) - 2/3	Academic Year	G07	G28	G49
Doctoral Graduate Assistantship (DGA) - 1/2	Academic Year	G08	G29	G50
Doctoral Graduate Assistantship (DGA) - FULL	Fall	005	025	045
Doctoral Graduate Assistantship (DGA) - 2/3	Fall	007	027	047
Doctoral Graduate Assistantship (DGA) - 1/2	Fall	008	028	048
Doctoral Associateship (DAC) - FULL– with Candidacy	Academic Year	G13	G34	G55
Doctoral Associateship (DAC) - 2/3 – with Candidacy	Academic Year	G15	G36	G57
Doctoral Associateship (DAC) - 1/2 – with Candidacy	Academic Year	G16	G37	G58
Doctoral Associateship (DAC) – FULL – with Candidacy	Fall	350	357	364
Doctoral Associateship (DAC) - 2/3 – with Candidacy	Fall	352	359	366
Doctoral Associateship (DAC) - 1/2 – with Candidacy	Fall	353	360	367

Need to make a change to or terminate an existing graduate appointment?

Changes to existing graduate appointments are made using Manager Self service within PeopleSoft HR. Please direct questions regarding access to the system to hr-hris@wmich.edu. Specific questions regarding details of appointments should be directed to grad-awards@wmich.edu.