



CENTERS AND INSTITUTES COMMITTEE
Minutes of 12 February 2025

Call to Order

The regular meeting of the Western Michigan University Faculty Senate Centers and Institutes Committee was called to order at 10:01 a.m. on 12 February 2025, via Webex by Bret Wagner, chair.

Roll Call

Members in Attendance: Dustin Altschul, Ron Cisler, Brett Geier, Matthew Ross, Jana Schulman, Bret Wagner, Lee Wells

Members Absent: Christopher Cheatham

Guest: Lisa DeChano-Cook, Curriculum Manager

Ex Officio: Janet Hahn

Quorum

A quorum was present with eight members in attendance, of the five needed to establish quorum.

Agenda

It was moved by Cisler, seconded by Schulman, to accept the agenda. The motion carried.

Minutes

It was moved by Schulman, seconded by Wells, accept the 8 January 2025 minutes as presented. The motion carried.

Guest Report

DeChano-Cook discussed the use of Curriculum for creating/managing centers and institutes. CIC was informed that only board appointed faculty are allowed to use Curriculum. There was a discussion on the most appropriate approval routing for annual reports through Curriculum. The CIC, along with DeChano-Cook, revisited the question that would be included in the annual report. DeChano-Cook will begin creating a draft of the curriculum annual report.

Reports of Officers

Chair Wagner did not provide a report.

Ex Officio Hahn did not provide a report.

New Business

None.

Unfinished Business

None.

Announcements

None.

Adjournment

The meeting was adjourned by Chair Wagner at 11:01 a.m. The Centers and Institutes Committee will next meet on 12 March 2025 at 10 a.m. via Webex.

Approval

Submitted by Lee Wells, Secretary

Minutes approved on 12 March 2025.